

# **PALMERTON AREA SCHOOL DISTRICT**

## **BOARD OF SCHOOL DIRECTORS WORKSHOP**

**Monday, June 3, 2024 – 5:30 pm**

**Parkside Boardroom, 680 Fourth Street, Palmerton, PA**

All public meetings are being video recorded and livestreamed via Facebook for the purpose of public broadcast.

1. Brian Stevko, JHS Teacher, doctoral presentation
  
2. Comprehensive Plan, Curriculum and Technology – Jamie Schuler, Assistant to the Superintendent
  - a. Comprehensive Plan update
  - b. Summer learning update
  
3. Facilities/Buildings and Grounds
  - a. S. S. Palmer Elementary renovation
  - b. S. S. Palmer Elementary change order approval process
  - c. Weight room renovation
  - d. Feasibility study
  
4. Athletics – Kyle Porembo, Athletic Director
  - a. Athletic Handbook
  - b. Coaches Handbook
  - c. Wrestling coach positions
  
5. Fiscal – Ryan Kish, Business Manager
  - a. 2024-2025 final budget

**PALMERTON AREA SCHOOL DISTRICT**  
**SPECIAL MEETING OF THE BOARD OF SCHOOL DIRECTORS**  
**Monday, June 3, 2024**

**Parkside Boardroom, 680 Fourth Street, Palmerton, PA**

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**1. CALL TO ORDER immediately following Workshop: PLEDGE OF ALLEGIANCE**

**2. ROLL CALL:**

Ms. Connell	Ms. Haas	Ms. King	Ms. Krawchuk	Mr. Mazepa	Mrs. Paules
Mr. Paules	Mrs. Schaible	Ms. Snyder	Dr. Frankelli	Mr. Kish	Atty. Lochinger

**3. STUDENT REPORT:**

**4. SUPERINTENDENT’S REPORT:**

**5. BUSINESS MANAGER’S REPORT:**

**6. BOARD MEMBER REPORTS:**

**7. OLD BUSINESS:**

**8. PUBLIC PARTICIPATION (POLICY #903):**

There shall be time available for public participation at the beginning and end of each board meeting. The beginning session is open for agenda items only and the ending session is open for any agenda times or issues relating to school district policies and operations. Informal requests shall be afforded five (5) minutes for presentation. Should the speaker find the five (5) minute time allotment to be insufficient for his/her presentation, a more detailed written presentation shall be an option. Please note that public interruption of the meeting will detract from the meeting.

**9. CONSENT AGENDA:**

A. Motion for the Board of School Directors to approve the attached consent agenda.

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
 Vote: Yes \_\_\_\_\_ No \_\_\_\_\_ Absent \_\_\_\_\_ Abstentions \_\_\_\_\_

**10. FISCAL:**

A. Motion for the Board of School Directors to accept retroactively Change Order #1 from Crabtree, Rohrbaugh & Associates to provide dehumidification sequence and control as annotated on the control drawings submittal and associated RFI’s for the S. S. Palmer Elementary renovation project in the amount of \$4,311.80 (enclosures).

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
 Vote: Yes \_\_\_\_\_ No \_\_\_\_\_ Absent \_\_\_\_\_ Abstentions \_\_\_\_\_

**11. PERSONNEL:**

A. Motion for the Board of School Directors to approve the Resignation Agreement and General Release between the Palmerton Area School District and Dr. Jodi Frankelli (enclosure).

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
 Vote: Yes \_\_\_\_\_ No \_\_\_\_\_ Absent \_\_\_\_\_ Abstentions \_\_\_\_\_

**12. OTHER:**

A. Motion for the Board of School Directors to approve the agreement with School Operation Services Group, Inc., to provide an interim superintendent to Palmerton Area School District (enclosure).

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Vote: Yes \_\_\_\_\_ No \_\_\_\_\_ Absent \_\_\_\_\_ Abstentions \_\_\_\_\_

**13. PUBLIC PARTICIPATION:**

**14. FOR THE GOOD OF THE ORDER:**

**15. ADJOURNMENT:**

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Vote: Yes \_\_\_\_\_ No \_\_\_\_\_ Absent \_\_\_\_\_ Abstentions \_\_\_\_\_

**PALMERTON AREA SCHOOL DISTRICT**  
**CONSENT AGENDA**  
**Monday, June 3, 2024**

**1. FISCAL:**

A. Accept the following civic contribution/donation:

V & S Lebanon Galvanizing, LLC, Jonestown, PA	For galvanizing the S. S. Palmer Elementary clocktower slab steel beam supports
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**2. PERSONNEL:**

A. Approve retroactively the following uncompensated leave request:

Employee #594	May 30, 2024 - ½ day
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B. Approve the following additional staff to work in the Extended School Year (ESY) program from July 8, 2024 through August 1, 2024:

<i>Teacher at the Professional Services rate per the PAEA Collective Bargaining Agreement:</i>
Joey Roetz
<i>Instructional Assistant at the contractual hourly rate per the PAESPA Agreement:</i>
Sharon Hettler

C. Accept the following resignations:

Kristina Manning	Elementary Guidance Counselor	Effective May 21, 2024
Robert Moyzan	Network Engineer	Effective May 23, 2024

**3. OTHER:**

A. Approve Robert Moyzan as technology networking consultant at a rate of \$35.00 per hour not to exceed a total of forty (40) hours

B. Approve the fee agreement with Sweet, Stevens, Katz, & Williams, LLP, for the 2024-2025 school year with the hourly rate for non-routine matters at \$220.00 per hour and the hourly rate for routine/general advice at \$200.00 per hour (enclosure)

C. Approve the Legal Services Consultation Agreement for special education services with Sweet, Stevens, Katz, & Williams, LLP, for the 2024-2025 school year in the amount of \$7,875.00 (enclosure)

D. Approve the following field trip request (enclosure):

Yearbook Editors Camp, University of Scranton	August 8, 2024 through August 11, 2024
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E. Approve the following conference (enclosure):

Jamie Schuler, Joseph Faenza, Paula Husar, Richard DeSocio, Ralph Andrews, & Kelli George	PA School Safety Institute, Simulation Training, PSBA Headquarters, Mechanicsburg	Estimated cost of \$1,186.00
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F. Approve the second reading and adoption of the following policies (enclosures):

- 1) Policy #214 Class Rank
- 2) Policy #217 Graduation
- 3) Policy #247 Hazing