

**PALMERTON AREA SCHOOL DISTRICT**  
**REGULAR MEETING OF THE BOARD OF SCHOOL DIRECTORS**  
**Tuesday, June 18, 2024**

**Parkside Boardroom, 680 Fourth Street, Palmerton, PA**

All public meetings are being video recorded and livestreamed via Facebook for the purpose of public broadcast.

**1. CALL TO ORDER 5:30 P.M.: PLEDGE OF ALLEGIANCE**

**2. ROLL CALL:**

Ms. Connell	Ms. Haas	Ms. King	Ms. Krawchuk	Mr. Mazepa	Mrs. Paules
Mr. Paules	Mrs. Schaible	Ms. Snyder	Dr. Frankelli	Mr. Kish	Atty. Lochinger

**3. STUDENT REPORT:**

**4. SUPERINTENDENT’S REPORT:**

**5. BUSINESS MANAGER’S REPORT:**

**6. BOARD MEMBER REPORTS:**

**7. OLD BUSINESS:**

- A. Wrestling field trip-December 2024
- B. Additional teacher

**8. PUBLIC PARTICIPATION (POLICY #903):**

There shall be time available for public participation at the beginning and end of each board meeting. The beginning session is open for agenda items only and the ending session is open for any agenda times or issues relating to school district policies and operations. Informal requests shall be afforded five (5) minutes for presentation. Should the speaker find the five (5) minute time allotment to be insufficient for his/her presentation, a more detailed written presentation shall be an option. Please note that public interruption of the meeting will detract from the meeting.

**9. MEETING MINUTES:**

- A. Motion for the Board of School Directors to approve the board meeting minutes from May 7, 2024 and May 21, 2024 (enclosures).

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
 Vote: Yes \_\_\_\_\_ No \_\_\_\_\_ Absent \_\_\_\_\_ Abstentions \_\_\_\_\_

**10. CONSENT AGENDA:**

- A. Motion for the Board of School Directors to approve the attached consent agenda.

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
 Vote: Yes \_\_\_\_\_ No \_\_\_\_\_ Absent \_\_\_\_\_ Abstentions \_\_\_\_\_

**11. FISCAL:**

- A. Motion for the Board of School Directors to approve the Palmerton Area School District General Operating Budget for the 2024-2025 fiscal year with a real estate tax levy of 65.9150 mills (a 1.0 mill increase over 2023-2024) with budgetary expenditures of \$39,905,311.00. The Board also authorizes, as a part of the General Operating Budget adoption, the Section 679 Per Capita Tax of \$5.00: Act 511 Earned Income Tax of 1.00%; Act 511 Per Capita Tax of \$10.00: Act 511 Realty Transfer Tax of 1.00%; Local Services Tax of \$5.00. The Board reaffirms and reenacts all collection procedures that

are applicable to the local service tax, Section 679 and 511 Per Capita tax, Act 511 Earned Income Tax, and Act 511 Realty transfer tax (enclosure).

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Vote: Yes \_\_\_\_\_ No \_\_\_\_\_ Absent \_\_\_\_\_ Abstentions \_\_\_\_\_

**12. PERSONNEL:**

A. Motion for the Board of School Directors to approve the agreement for Interim Superintendent with Ryan Kish effective July 6, 2024 (enclosure).

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Vote: Yes \_\_\_\_\_ No \_\_\_\_\_ Absent \_\_\_\_\_ Abstentions \_\_\_\_\_

**13. OTHER:**

A. Motion for the Board of School Directors to approve the resolution allowing the Interim Superintendent to use electronic signatures with the Pennsylvania Department of Education (enclosure).

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Vote: Yes \_\_\_\_\_ No \_\_\_\_\_ Absent \_\_\_\_\_ Abstentions \_\_\_\_\_

B. Motion for the Board of School Directors to approve the last mandated Palmerton Area School District Health and Safety Plan which will expire on September 30, 2024 (enclosure).

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Vote: Yes \_\_\_\_\_ No \_\_\_\_\_ Absent \_\_\_\_\_ Abstentions \_\_\_\_\_

C. Motion for the Board of School Directors to approve the revised wrestling team field trip to Orlando, FL, on December 19, 2024 through December 23, 2024 (enclosure).

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Vote: Yes \_\_\_\_\_ No \_\_\_\_\_ Absent \_\_\_\_\_ Abstentions \_\_\_\_\_

**14. PUBLIC PARTICIPATION:**

**15. FOR THE GOOD OF THE ORDER:**

**16. ADJOURNMENT:**

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Vote: Yes \_\_\_\_\_ No \_\_\_\_\_ Absent \_\_\_\_\_ Abstentions \_\_\_\_\_

# PALMERTON AREA SCHOOL DISTRICT

## CONSENT AGENDA

Tuesday, June 18, 2024

### 1. FISCAL:

- A. Approve accounts payable reports (enclosures)
- B. Approve treasurer's reports (enclosures)
- C. Approve budget transfers (enclosures)
- D. Approve all budget transfers for the fiscal year ending June 30, 2024 in order to comply with audit requirements. The Board will be provided an itemized listing of all required budget transfers upon completion of the 2023-2024 audit.
- E. Approve the Superintendent and Business Manager to make and release payments for the remaining June accounts payable
- F. Appoint First Northern Bank & Trust, Pennsylvania Local Government Investment Trust (PLGIT) and PA School District Liquid Asset Fund (PASDLAF) as district depositories for the 2024-2025 school year
- G. Approve a General Fund transfer in the amount of \$500,000.00 to the Capital Reserve Fund
- H. Grant permission to release the 2024 Tax Duplicates to the respective tax collectors for the fiscal year beginning July 1, 2024
- I. Approve resolution #6.18.24 per the Real Estate Tax Universal Installment Payment Plan (enclosure)
- J. Rescind the June 3, 2024 motion of accepting retroactively Change Order #1 from Crabtree, Rohrbaugh & Associates and retroactively approving the motion accepting retroactively Change Order #1 from JBM Mechanical to provide dehumidification sequence and control as annotated on the control drawings submittal and associated RFI's for the S. S. Palmer Elementary renovation project in the amount of \$4,311.80
- K. Approve the 2024-2025 Homestead and Farmstead Exclusion Resolution (enclosure)
- L. Approve the following breakfast and lunch prices for the 2024-2025 school year as mandated by Section 205 of the Healthy, Hunger-Free Kids Act of 2010:

Elementary Breakfast	\$1.30	Elementary Lunch	\$2.95
Secondary Breakfast	\$1.40	Secondary Lunch	\$3.05
Adult Breakfast	\$2.25	Adult Lunch	\$4.25
Milk	\$ .55		

- M. Approve the 2024-2025 workers compensation coverage through CM Regent Insurance Company at a cost of \$64,161.00 compared to an expiring premium of \$60,892.00 (enclosure)
- N. Approve the 2024-2025 student accident coverage through Axis Insurance Company at a cost of \$38,641.00 compared to an expiring premium of \$38,541.00. (enclosure)

O. Approve the 2024-2025 voluntary student accident coverage through Axis Insurance Company for the period of August 1, 2024 to July 31, 2025

P. Approve the following bonding amounts for the 2024-2025 fiscal year:

Board President	\$100,000	Superintendent	\$100,000
Board Vice President	\$100,000	Business Manager	\$100,000
Board Secretary	\$100,000	Forgery or Alteration	\$100,000
Board Treasurer	\$100,000	Employee Theft	\$ 5,000

**2. PERSONNEL:**

A. Approve Nicholas Goldberg as Network Engineer at an annual salary of \$56,650.00 prorated effective June 19, 2024

B. Approve Cindy Zmarzley as Food Service Worker at the hourly rate of \$16.38 effective August 27, 2024

C. Approve Stephanie Bles as Instructional Assistant at the hourly rate of \$18.28 effective August 27, 2024

D. Approve tenure status for the following Teachers who have attained three (3) years of satisfactory performance ratings in the district:

Morgan Hesse	Angela Rivera
Christine McCarroll	Joseph Trimmel
Alexander Orr	Chelsea Wyant

E. Approve the following uncompensated leave request:

Employee #672	September 3, 2024 through approximately November 1, 2024
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F. Approve the following Food Service Workers for the summer feeding program at the contractual hourly rate per the PAESPA Agreement effective July 8, 2024 through August 1, 2024:

Linda Duyka	Penny Keen
Diane Gebhard	Wendy Magner
Kristy George	

G. Approve the following Club Advisors at S.S. Palmer/Parkside Elementary for the 2024-2025 school year:

Isabelle Beedle	Chorus	\$1,601.00
Kimberly Nenscel	Computer Co-Advisor	\$ 405.50
Alexander Orr	Computer Co-Advisor	\$ 405.50
Elizabeth Karb	Environmental Co-Advisor	\$ 616.50
Kimberly Nenscel	Environmental Co-Advisor	\$ 616.50
Alexander Orr	Newspaper	\$1,035.00
Elizabeth Karb	Student Council	\$ 811.00
Tanya Hess	Safety Patrol	\$ 811.00
Bronwyn Cseh	Safety Patrol	\$ 811.00
Pamela Andrews	Yearbook	\$ 811.00

H. Approve the following Club Advisors at Towamensing Elementary for the 2024-2025 school year:

Natalie Madeira	Chorus	\$1,601.00
William Zeky	Computer	\$ 811.00
Kathryn Malay	Environmental	\$1,233.00
Kelly Beblavy	Safety Patrol	\$ 811.00
Lisa Ward	Safety Patrol	\$ 811.00
Jodi Kocher	Student Council	\$ 811.00
Trisha Green	Yearbook Co-Advisor	\$ 405.50
Krystle Meglio	Yearbook Co-Advisor	\$ 405.50

I. Approve the following Club Advisors at the Junior High School for the 2024-2025 school year:

Melissa Hoffman	ACE Co-Advisor	\$ 413.00
Sarah Smith	ACE Co-Advisor	\$ 413.00
Laura Reichard	Band	\$1,601.00
Laura Reichard	Chorus	\$1,601.00
Brian Stevko	Newspaper Co-Advisor	\$1,012.00
Kathryn Zurn	Newspaper Co-Advisor	\$1,012.00
Brad Landis	Yearbook Co-Advisor	\$1,012.00
Amy Morgan	Yearbook Co-Advisor	\$1,012.00

J. Approve the following Club Advisors at the High School for the 2024-2025 school year:

Vicki McHugh	Aevidum	\$1,233.00
Miranda Allen	Art Co-Advisor	\$ 990.50
Brianna Keiser	Art Co-Advisor	\$ 990.50
Katherine Baumgardt	Book	--
Kristen Perdew	Buddies	--
Theresa Hall	Chorus	\$2,214.00
Matthew Blanchard	Concert Band	\$2,214.00
William Marks II	Drama-Fall <i>*pending clearances</i>	\$1,800.00
William Marks II	Drama-Spring <i>*pending clearances</i>	\$1,800.00
Michael Gombert	Environmental Co-Advisor	\$ 616.50
Paul McArdle	Environmental Co-Advisor	\$ 616.50
Jennifer Danzeisen	FBLA Co-Advisor	\$ 616.50
Kerry Palumbo	FBLA Co-Advisor	\$ 616.50
Brent Harris	Film	--
Miranda Allen	Freshman Class of 2028	\$1,438.00
Julia Dougherty	Games	--
Christopher Walkowiak	Gridiron	--
Craig Borland	International Travelers	--
Matthew Blanchard	Jazz Band	\$2,214.00
Christine McCarroll	Junior Class of 2026	\$1,438.00
Matthew Blanchard	Marching Band	\$4,859.00
Audrey Hoffman	Marching Band Assistant	\$2,680.00
Jennifer Danzeisen	Mock Trial	\$1,233.00
Jeana Baumgardt	National Honor Society	\$2,058.00
Katherine Baumgardt	Newspaper (Avenger)	\$4,049.00

Miranda Allen	PAAC	\$ 826.00
Alexander Knoll	PYEA	\$1,233.00
Sage Nalesnik	SADD	\$ 826.00
Alexander Knoll	Scholastic Scrimmage	\$1,030.00
Craig Borland	Senior Class of 2025	\$2,051.00
Brandyn Miller	Social Media Co-Advisor	--
Joshua Nenscel	Social Media Co-Advisor	--
Travis Fink	Sophomore Class of 2027 Co-Advisor	\$ 719.00
Tammy Muniz	Sophomore Class of 2027 Co-Advisor	\$ 719.00
Susan Dellicker	Souled Out	--
Rhianna Rivera	Student Council Advisor	\$2,051.00
Brandyn Miller	Video	--
Brianna Keiser	Yearbook Co-Advisor	\$2,024.50
Brandyn Miller	Yearbook Co-Advisor	\$2,024.50

K. Approve the following Curriculum Advisory Council (CAC) representatives at S.S. Palmer/Parkside Elementary for the 2024-2025 school year:

Katherine Gilmartin Palazzo	Grades K and 1	\$1,809.00
Valerie Hunsicker	Grades 2 and 3	\$1,809.00
Meghan Barclay	Grade 4	\$1,809.00
Deanna Iles	Grade 5	\$1,809.00
Monique Hofford	Grade 6	\$1,809.00

L. Approve the following Curriculum Advisory Council (CAC) representatives at Towamensing Elementary for the 2024-2025 school year:

Brittany Zeky	Grades K and 1	\$1,809.00
Kathryn Malay	Grades 2 and 3	\$1,809.00
Susan Deem	Grade 4	\$1,809.00
Lisa Ward	Grade 5	\$1,809.00
Jaclyn Ivancich	Grade 6	\$1,809.00

M. Approve the following Curriculum Advisory Council (CAC) representatives at the Junior High School for the 2024-2025 school year:

Brad Landis	Math/Science Co-Advisor	\$ 904.50
Amy Morgan	Math/Science Co-Advisor	\$ 904.50
Kimberly Seiler	Social Studies	\$1,809.00
Kathryn Zurn	English/LA	\$1,809.00

N. Approve the following Curriculum Advisory Council (CAC) representatives at the High School for the 2024-2025 school year:

Miranda Allen	Dept. Chair, Secondary Specialist	\$1,809.00
Jennifer Danzeisen	Dept. Chair, Business Education	\$1,809.00
Dawn Burke	Dept. Co-Chair, English	\$ 904.50
Kerry Palumbo	Dept. Co-Chair, English	\$ 904.50
Susan Dellicker	Dept. Chair, World Language	\$1,809.00

Jeremy Coleman	Dept. Chair, Health/PE	\$1,809.00
Tammy Muniz	Dept. Chair, Mathematics	\$1,809.00
Jeanne Knepper	Dept. Chair, Science	\$1,809.00
Michael Gombert	Dept. Co-Chair, Social Studies	\$ 904.50
Paul McArdle	Dept. Co-Chair, Social Studies	\$ 904.50

O. Approve the following Computer Coaches for the 2024-2025 school year:

Holly Sell	Parkside	\$1,882.00
William Acierno	S.S. Palmer	\$1,882.00
Tyler Svetik	S.S. Palmer	\$1,882.00
Kelly Beblavy	Towamensing	\$1,882.00
Krystle Meglio	Towamensing	\$1,882.00
Brianna Carroll	Junior High	\$1,882.00
Amy Morgan	Junior High	\$1,882.00
Tammy Muniz	High School	\$1,882.00
Justin Petersen	High School	\$1,882.00
Andrew Remsing	High School	\$1,882.00

P. Approve the following Coaches for the 2024-2025 school year effective June 19, 2024:

Rhianna Rivera	Volleyball Assistant Coach	\$2,798.00
Kevin Booth	Football Volunteer Assistant Coach	--
Thomas Reabold	Girls' Basketball Volunteer Assistant Coach	--

Q. Approve the following substitutes effective June 19, 2024:

Margaret Morgan	Substitute Teacher	\$110.00 daily rate
Margaret Morgan	Substitute Instructional Assistant	\$10.00 per hour
Brandy Welk	Substitute Teacher	\$110.00 daily rate

R. Approve tuition reimbursements (enclosure)

### 3. OTHER:

A. Accept the settlement of \$2,365,000 Market Value (491,920 Assessed Value) on Parcel ID Nos. 42A-47-B1ZCA; 42A-47-B1HRD; and 42A-47-B1 Leased 2, effective July 1, 2024, on Docket No. 2023-2449, Befesa Zinc US Inc. v. Carbon Co. BOAA et al (enclosure)

B. Approve the following facilities contracts for the 2024-2025 school year (enclosures):

1. ABE Laboratories	Domestic well water testing – Towamensing
2. Brightly Software	Facility requests for use program – district wide
3. George's Sewer & Drain	Pump out septic system – Towamensing
4. Kistler O'Brien	Fire extinguishers & Ansul system testing – HS/JHS/Towamensing
5. Kleen Air Systems	Kitchen grease exhaust systems – HS/JHS/Towamensing
6. McClure Company	Boiler maintenance – district wide
7. Otis Elevator	Elevator maintenance & inspection – Parkside
8. Proasys	Heating/cooling water treatment – district wide

9.	Security Service Co.	Security & fire alarm monitoring – S.S. Palmer/Towamensing
10.	Seitz	Exterminator service – district wide
11.	SSM Group	Asbestos inspection; asbestos awareness training – Facility staff
12.	Waste Management	Trash & recycling removal – district wide

- C. Accept the status that the designated members of the Senior Class of 2024 have completed the graduation requirements set forth by the Pennsylvania Department of Education and the Board of School Directors of the Palmerton Area School District (enclosure)
- D. Approve the contract with Leon A. George II School Buses, Inc., for transportation of school students beginning July 1, 2024 through June 30, 2026 (enclosure)
- E. Approve the service agreement with Preferred EAP beginning July 1, 2024 through June 30, 2027 (enclosure)
- F. Approve the Student Athletic Handbook for the 2024-2025 school year (enclosure)
- G. Approve the Coaches Handbook for the 2024-2025 school year (enclosure)
- H. Approve the athletic season passes and ticket prices for the 2024-2025 school year (enclosure)
- I. Approve the therapy services agreement with Pediatric Therapeutic Services, Inc., from July 1, 2024 through June 30, 2025 (enclosure)
- J. Approve the contract for services with Behavioral Health Associates for the 2024-2025 school year (enclosure)
- K. Approve the contract with Bayada Home Health Care, Inc., for in-school nursing services for the 2024-2025 school year (enclosure)