

**PALMERTON AREA SCHOOL DISTRICT**

Palmerton, PA

Tuesday, May 7, 2024

**SPECIAL BOARD MEETING MINUTES**

	<p>An executive session was held today after the workshop, before the special meeting, concerning personnel matters and again after the special board meeting concerning personnel matters.</p> <p>The special board meeting of the Palmerton Area School District Board of School Directors was held in the Boardroom of the Administration Building, 680 Fourth Street, Palmerton, PA, on Tuesday, May 7, 2024, immediately following an executive session. The meeting began at 7:28 p.m. President Haas presided. The meeting was viewable via livestream on the district’s Facebook page.</p> <p>Pledge of Allegiance</p>
<b>ROLL CALL</b>	<p>Present: Directors Connell, Haas, King, Krawchuk, Mazepa, Danielle Paules, Earl Paules, Schaible, and Snyder</p>
<b>OTHER ATTENDANCE</b>	<p>Jodi Frankelli – Superintendent, Ryan Kish – Business Manager, Jacqueline McCandless – Board Secretary, and Shawn Lochinger– Solicitor</p>
	<p><b>SUPERINTENDENT’S REPORT:</b></p> <ul style="list-style-type: none"><li>• The May 3 prom was lovely, beautiful venue and weather</li></ul>
	<p><b>BOARD MEMBER REPORTS:</b></p> <ul style="list-style-type: none"><li>• Director Krawchuk – CCTI:<ul style="list-style-type: none"><li>○ Lots of competitions lately; Damon Eckhart, junior, placed 3<sup>rd</sup> in Automotive Service Technology; 2 senior students competed in the Greater Lehigh Valley Automotive Dealers Association; advisor, Mr. Rogers, talked about the DECA competition; SkillsUSA state competition has a few students going to nationals; Dave Reinbold voted in as Director for next three years</li></ul></li><li>• Director Kris Schaible – PSBA:<ul style="list-style-type: none"><li>○ Awaiting Title IX policy changes to come</li></ul></li><li>• Director King – Technology:<ul style="list-style-type: none"><li>○ Dan Heaney is very responsive to posting items online</li></ul></li></ul>
	<p><b>PUBLIC PARTICIPATION:</b></p> <ul style="list-style-type: none"><li>• None</li></ul>
<b>CONSENT AGENDA</b>	<p>Director Snyder moved, seconded by Director Krawchuk, to approve the consent agenda.</p> <p>Aye Votes: All Directors Present with the exception of Nay votes from Directors Earl and Danielle Paules for consent agenda Item #2 Personnel, Letter H only, sick leave extension. Nay Votes: None. Motion Carried.</p>
<b>PARTY RENTAL</b>	<p><b>CONSENT AGENDA:</b></p> <p>Approved the agreement with Pump It Up Party Rentals for the S. S. Palmer Elementary event on May 17, 2024 in the amount of \$400.00</p>
<b>MAIL MACHINE LEASE</b>	<p>Approved the 60-month contract lease with Quadient Leasing, Inc., for the district mail machine at a cost of \$122.29 per month</p>
<b>FT ELEM. GUIDANCE LTS</b>	<p>Approved the transition of Kayla Masington to Full-Time Elementary Guidance Counselor Long-Term Substitute at Bachelor’s +24, Step 1, at an annual salary of \$48,243.00 prorated for the remainder of the 2023-2024 school year effective May 14, 2024</p>

<b>TEAM LEAD FOOD SERVICE</b>	Approved Penny Keen as Team Lead Food Service Worker at Parkside Elementary at the hourly rate of \$17.25 effective May 8, 2024																																		
<b>MENTOR</b>	Approved retroactively the following Mentor for the remainder of the 2023-2024 school year effective April 25, 2024:																																		
<table border="1"> <tr> <td data-bbox="331 296 643 338">Kristina Manning</td> <td data-bbox="643 296 1062 338">for Kayla Masington</td> <td data-bbox="1062 296 1386 338">\$1,490.00 prorated</td> </tr> </table>		Kristina Manning	for Kayla Masington	\$1,490.00 prorated																															
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<b>eBRIDGES SUMMER PROG.</b>	Approved Andrew Remsing as summer program facilitator of the eBridges Course/Credit Recovery Program for students in grades 7-12 from June 17, 2024 through July 3, 2024 at the Professional Services rate per the PAEA Collective Bargaining Agreement																																		
<b>BOYS' BASKETBALL HEAD COACH</b>	Approved Joseph Egan as Boys' Basketball Head Coach for the 2024-2025 school year with a stipend of \$6,480.00 effective May 8, 2024																																		
<b>UNCOMPENSATED LEAVE</b>	Approved the following uncompensated leave request:																																		
<table border="1"> <tr> <td data-bbox="331 653 643 695">Employee #672</td> <td data-bbox="643 653 1386 695">May 21, 2024</td> </tr> </table>		Employee #672	May 21, 2024																																
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<b>FMLA</b>	Approved the following for Family & Medical Leave:																																		
<table border="1"> <tr> <td data-bbox="331 779 610 821">Employee #387</td> <td data-bbox="610 779 1549 821">Effective from May 29, 2024 through approximately August 14, 2024</td> </tr> </table>		Employee #387	Effective from May 29, 2024 through approximately August 14, 2024																																
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<b>40-DAY SICK EXTENSION</b>	Approved the 40-day sick leave extension for Employee #387 as per the terms of the PAESPA Collective Bargaining Agreement																																		
<b>JH SUMMER ESCAPE ROOM</b>	Approved the following staff to work in the Junior High Summer Escape Room Program from June 18, 2024 through August 15, 2024:																																		
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<b>ELEMENTARY SUMMER SCHOOL</b>	Approved the following staff to work in the Elementary Summer School program from July 9, 2024 through August 1, 2024:																																		
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**ESY PROGRAM**

<i>Instructional Assistant at a rate of \$18.28 per hour:</i>
Joshua Long

Approved the following staff to work in the Extended School Year (ESY) program from July 8, 2024 through August 1, 2024:

<i>Teachers at the Professional Services rate per the PAEA Collective Bargaining Agreement:</i>
Lindsay Fronheiser
Chelsea Wyant
Benjamin Wysocki
<i>Speech Therapist at the Professional Services rate per the PAEA Collective Bargaining Agreement:</i>
Tammy Hoffman
<i>Instructional Assistants at the contractual hourly rate per the PAESPA Agreement:</i>
Melissa Fronheiser
Brandi Hoffman
Eileen Long
Mary Beth Zulic
<i>Health Room Technician at the contractual hourly rate per the PAESPA Agreement:</i>
Michelle Bisbing

**REVISED 2023-2024 CALENDAR**

Approved the revised 2023-2024 school district calendar

**2024-2025 CALENDAR**

Approved the 2024-2025 school district calendar including the following official local school district holidays pursuant to Section 1502:

November 29, 2024	April 18, 2025
December 24, 2024	May 23, 2025
December 31, 2024	

**FIELD TRIPS**

Approved the following field trip requests:

PIAA Track & Field State Championships, Shippensburg, PA	May 23, 2024 through May 25, 2024
FBLA National Leadership Conference, Orlando, FL	June 28, 2024 through July 3, 2024

**PSBA DELEGATE ASSEMBLY**

Appointed Directors Sherry Haas and Kris Schaible as voting delegates to the 2024 PSBA Delegate Assembly in Mechanicsburg, PA, on November 2, 2024 at an estimated cost of \$127.97 (enclosure)

**BUS DRIVERS**

Approved the following George’s Transportation bus drivers for the remainder of the 2023-2024 school year effective May 8, 2024:

Kimberly Hadinger
Katelin King

**2<sup>nd</sup> READING & ADOPTION POLICIES 203-203.1-209-209.1-209.2-239-250-251-254**

Approved the second reading and adoption of the following policies:

- 1) Policy #203 Immunizations & Communicable Diseases
- 2) Policy #203.1 HIV Infection
- 3) Policy #209 Health Examinations/Screenings
- 4) Policy #209.1 Food Allergy Management
- 5) Policy #209.2 Diabetes Management

<p><b>2<sup>nd</sup> READING &amp; ADOPTION TO REPEAL 203.2-203.3</b></p>	<p>6) Policy #239 Foreign Exchange Students                  7) Policy #250 Student Recruitment                  8) Policy #251 Students Experiencing Homelessness, Foster Care &amp; Other Educational Instability                  9) Policy #254 Educational Opportunities for Military Children</p> <p>Approved the second reading and adoption to repeal the following policies:</p> <p>1) Policy #203.2 AIDS                  2) Policy #203.3 Universal Precautions</p> <p><b>END OF CONSENT AGENDA</b></p>
<p><b>REMOVE FROM TABLE</b></p>	<p>Director Mazepa moved, seconded by Director King, to remove from the table the motion to approve the April 16, 2024 accounts payable report, line item payment #32713.</p> <p>Aye Votes: All Directors Present.                  Nay Votes: None. Motion Carried.</p>
<p><b>APPROVE 4/16/24 ACCOUNTS PAYABLE ITEM</b></p>	<p>Director Krawchuk moved, seconded by Director Schaible, to approve the April 16, 2024 accounts payable report, line item payment #32713.</p> <p>Aye Votes: Directors Connell, Haas, King, Krawchuk, Mazepa, Schaible, and Snyder.                  Nay Votes: Directors Earl and Danielle Paules. Motion Carried.</p>
	<p><b>PUBLIC PARTICIPATION:</b></p> <ul style="list-style-type: none"> <li>• Mary Farquhar – asked how debt service bonds came to be; interest paid on the bonds makes the budget not appear as it should; asked how the budget gets approved if the money is not available</li> </ul> <p><b>FOR THE GOOD OF THE ORDER:</b></p> <ul style="list-style-type: none"> <li>• Director King stated baseball held a fundraiser “Strike Out Cancer”, sold T-shirts and proceeds donated were \$895.50 to National Breast Cancer Foundation; first ever Spartan Games held at North Schuylkill SD, as reported by Mrs. Perdew, LST and Advisor of Buddies Club, numerous events and activities available, looking forward to next year; Mrs. Baumgardt’s Journalism class reached out to her son, Tyler, to invite him to class to talk about his experience as a professional sports journalist</li> <li>• Director Mazepa congratulated Mr. &amp; Mrs. Paules on their daughter being awarded the veterinary technician award; wished to recognize teachers during Teacher Appreciation Week</li> <li>• Director Schaible said the girls’ wrestling team challenged their coaches to take part in MAWA tournament in Bloomsburg last week; daughter Gretchen was the last person standing at third place; great to see their coaches wrestle as well</li> <li>• Director Earl Paules stated he would like some quotes for legal fees with other firms than Sweet Stevens as our agreement will expire soon</li> <li>• Director Haas stated an executive session will be held immediately following this evening’s special meeting for personnel matters</li> </ul>
<p><b>ADJOURNMENT</b></p>	<p>Director Connell moved, seconded by Director Mazepa, to adjourn the meeting at 7:55 p.m.</p> <p>Aye Votes: All Directors Present.                  Nay Votes: None. Motion Carried.</p> <p>Respectfully submitted,</p> <p>Jacqueline McCandless                  Board Secretary</p>