

# **PALMERTON AREA SCHOOL DISTRICT**

## **BOARD OF SCHOOL DIRECTORS WORKSHOP**

**Tuesday, May 7, 2024 – 5:30 pm**

**Parkside Boardroom, 680 Fourth Street, Palmerton, PA**

All public meetings are being video recorded and livestreamed via Facebook for the purpose of public broadcast.

1. Chief Master Sergeant Joshua Nenscel recognition
  - a. Speakers: Ed Moyer, Commander, Palmerton American Legion Post 269; Resa Hall, District Office Manager for PA State Rep. Doyle Heffley
  
2. Curriculum
  - a. High school band trip – Matthew Blanchard, Band Director
  
3. Facilities/Buildings and Grounds
  - a. S. S. Palmer Elementary renovation
  - b. Weight room renovation
  
4. Fiscal
  - a. 2024-2025 proposed budget – Ryan Kish, Business Manager
  
5. Policy
  - a. Review of draft policies
  
6. Other
  - a. District-wide bullying prevention
  - b. Alumni database update
  - c. Retiree recognition

**PALMERTON AREA SCHOOL DISTRICT**  
**SPECIAL MEETING OF THE BOARD OF SCHOOL DIRECTORS**  
**Tuesday, May 7, 2024**

**Parkside Boardroom, 680 Fourth Street, Palmerton, PA**

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**1. CALL TO ORDER immediately following Workshop: PLEDGE OF ALLEGIANCE**

**2. ROLL CALL:**

Ms. Connell	Ms. Haas	Ms. King	Ms. Krawchuk	Mr. Mazepa	Mrs. Paules
Mr. Paules	Mrs. Schaible	Ms. Snyder	Dr. Frankelli	Mr. Kish	Atty. Lochinger

**3. STUDENT REPORT:**

**4. SUPERINTENDENT’S REPORT:**

**5. BUSINESS MANAGER’S REPORT:**

**6. BOARD MEMBER REPORTS:**

**7. OLD BUSINESS:**

**8. PUBLIC PARTICIPATION (POLICY #903):**

There shall be time available for public participation at the beginning and end of each board meeting. The beginning session is open for agenda items only and the ending session is open for any agenda times or issues relating to school district policies and operations. Informal requests shall be afforded five (5) minutes for presentation. Should the speaker find the five (5) minute time allotment to be insufficient for his/her presentation, a more detailed written presentation shall be an option. Please note that public interruption of the meeting will detract from the meeting.

**9. CONSENT AGENDA:**

A. Motion for the Board of School Directors to approve the attached consent agenda.

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
 Vote: Yes \_\_\_\_\_ No \_\_\_\_\_ Absent \_\_\_\_\_ Abstentions \_\_\_\_\_

**10. FISCAL:**

A. Motion for the Board of School Directors to remove from the table the motion to approve the April 16, 2024 accounts payable report, line item payment #32713.

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
 Vote: Yes \_\_\_\_\_ No \_\_\_\_\_ Absent \_\_\_\_\_ Abstentions \_\_\_\_\_

B. Motion for the Board of School Directors to approve the April 16, 2024 accounts payable report, line item payment #32713.

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
 Vote: Yes \_\_\_\_\_ No \_\_\_\_\_ Absent \_\_\_\_\_ Abstentions \_\_\_\_\_

**11. PUBLIC PARTICIPATION:**

**12. FOR THE GOOD OF THE ORDER:**

**13. ADJOURNMENT:**

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Vote: Yes \_\_\_\_\_ No \_\_\_\_\_ Absent \_\_\_\_\_ Abstentions \_\_\_\_\_

**PALMERTON AREA SCHOOL DISTRICT**  
**CONSENT AGENDA**  
**Tuesday, May 7, 2024**

**1. FISCAL:**

- A. Approve the agreement with Pump It Up Party Rentals for the S. S. Palmer Elementary event on May 17, 2024 in the amount of \$400.00 (enclosure)
- B. Approve the 60-month contract lease with Quadient Leasing, Inc., for the district mail machine at a cost of \$122.29 per month (enclosure)

**2. PERSONNEL:**

- A. Approve the transition of Kayla Masington to Full-Time Elementary Guidance Counselor Long-Term Substitute at Bachelor’s +24, Step 1, at an annual salary of \$48,243.00 prorated for the remainder of the 2023-2024 school year effective May 14, 2024
- B. Approve Penny Keen as Team Lead Food Service Worker at Parkside Elementary at an hourly rate of \$17.25 effective May 8, 2024
- C. Approve retroactively the following Mentor for the remainder of the 2023-2024 school year effective April 25, 2024:

Kristina Manning	for Kayla Masington	\$1,490.00 prorated
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- D. Approve Andrew Remsing as summer program facilitator of the eBridges Course/Credit Recovery Program for students in grades 7-12 from June 17, 2024 through July 3, 2024 at the Professional Services rate per the PAEA Collective Bargaining Agreement
- E. Approve Joseph Egan as Boys’ Basketball Head Coach for the 2024-2025 school year with a stipend of \$6,480.00 effective May 8, 2024
- F. Approve the following uncompensated leave request:

Employee #672	May 21, 2024
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- G. Approve the following for Family & Medical Leave:

Employee #387	Effective from May 29, 2024 through approximately August 14, 2024
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- H. Approve the 40-day sick leave extension for Employee #387 as per the terms of the PAESPA Collective Bargaining Agreement

- I. Approve the following staff to work in the Junior High Summer Escape Room Program from June 18, 2024 through August 15, 2024:

<i>Teachers at the Professional Services rate per the PAEA Collective Bargaining Agreement:</i>
Melissa Hoffman
Kimberly Seiler

- J. Approve the following staff to work in the Elementary Summer School program from July 9, 2024 through August 1, 2024:

<i>Teachers at the Professional Services rate per the PAEA Collective Bargaining Agreement:</i>
Bronwyn Cseh
Morgan Hesse
Kristina Himmelwright
Elizabeth Karb
Jodi Kocher
Shanna Koscinski
Alexandra Madison
Amy Negley
Karissa Nenscel
Michelle O'Neill
Sara Samok
Emily Turek
<i>Instructional Assistants at the contractual hourly rate per the PAESPA Agreement:</i>
Elizabeth Campbell
Rachel DeMicco
Darlene Smale
<i>Instructional Assistant at a rate of \$18.28 per hour:</i>
Joshua Long

- K. Approve the following staff to work in the Extended School Year (ESY) program from July 8, 2024 through August 1, 2024:

<i>Teachers at the Professional Services rate per the PAEA Collective Bargaining Agreement:</i>
Lindsay Fronheiser
Chelsea Wyant
Benjamin Wysocki
<i>Speech Therapist at the Professional Services rate per the PAEA Collective Bargaining Agreement:</i>
Tammy Hoffman
<i>Instructional Assistants at the contractual hourly rate per the PAESPA Agreement:</i>
Melissa Fronheiser
Brandi Hoffman
Eileen Long
Mary Beth Zulic
<i>Health Room Technician at the contractual hourly rate per the PAESPA Agreement:</i>
Michelle Bisbing

**3. OTHER:**

- A. Approve the revised 2023-2024 school district calendar (enclosure)

B. Approve the 2024-2025 school district calendar including the following official local school district holidays pursuant to Section 1502 (enclosure):

November 29, 2024	April 18, 2025
December 24, 2024	May 23, 2025
December 31, 2024	

C. Approve the following field trip requests (enclosures):

PIAA Track & Field State Championships, Shippensburg, PA	May 23, 2024 through May 25, 2024
FBLA National Leadership Conference, Orlando, FL	June 28, 2024 through July 3, 2024

D. Appoint Directors Sherry Haas and Kris Schaible as voting delegates to the 2024 PSBA Delegate Assembly in Mechanicsburg, PA, on November 2, 2024 at an estimated cost of \$127.97 (enclosure)

E. Approve the following George’s Transportation bus drivers for the remainder of the 2023-2024 school year effective May 8, 2024:

Kimberly Hadinger
Katelin King

F. Approve the second reading and adoption of the following policies (enclosures):

- 1) Policy #203 Immunizations & Communicable Diseases
- 2) Policy #203.1 HIV Infection
- 3) Policy #209 Health Examinations/Screenings
- 4) Policy #209.1 Food Allergy Management
- 5) Policy #209.2 Diabetes Management
- 6) Policy #239 Foreign Exchange Students
- 7) Policy #250 Student Recruitment
- 8) Policy #251 Students Experiencing Homelessness, Foster Care & Other Educational Instability
- 9) Policy #254 Educational Opportunities for Military Children

G. Approve the second reading and adoption to repeal the following policies:

- 1) Policy #203.2 AIDS
- 2) Policy #203.3 Universal Precautions