

**PALMERTON AREA SCHOOL DISTRICT**  
**REGULAR MEETING OF THE BOARD OF SCHOOL DIRECTORS**

**Tuesday, April 16, 2024**

**Parkside Boardroom, 680 Fourth Street, Palmerton, PA**

All public meetings are being video recorded and livestreamed via Facebook for the purpose of public broadcast.

**1. CALL TO ORDER 5:30 P.M.: PLEDGE OF ALLEGIANCE**

**2. ROLL CALL:**

	Ms. Connell		Ms. Haas		Ms. King		Ms. Krawchuk		Mr. Mazepa		Mrs. Paules
	Mr. Paules		Mrs. Schaible		Ms. Snyder		Dr. Frankelli		Mr. Kish		Atty. Lochinger

**3. STUDENT REPORT:**

**4. SUPERINTENDENT’S REPORT:**

**5. BUSINESS MANAGER’S REPORT:**

**6. BOARD MEMBER REPORTS:**

**7. OLD BUSINESS:**

A. Palmer Elementary clocktower roof replacement

**8. PUBLIC PARTICIPATION (POLICY #903):**

There shall be time available for public participation at the beginning and end of each board meeting. The beginning session is open for agenda items only and the ending session is open for any agenda times or issues relating to school district policies and operations. Informal requests shall be afforded five (5) minutes for presentation. Should the speaker find the five (5) minute time allotment to be insufficient for his/her presentation, a more detailed written presentation shall be an option. Please note that public interruption of the meeting will detract from the meeting.

**9. MEETING MINUTES:**

A. Motion for the Board of School Directors to approve the board meeting minutes from March 19, 2024 (enclosure).

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Vote: Yes \_\_\_\_\_ No \_\_\_\_\_ Absent \_\_\_\_\_ Abstentions \_\_\_\_\_

**10. CONSENT AGENDA:**

A. Motion for the Board of School Directors to approve the attached consent agenda.

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Vote: Yes \_\_\_\_\_ No \_\_\_\_\_ Absent \_\_\_\_\_ Abstentions \_\_\_\_\_

**11. FISCAL:**

A. Motion for the Board of School Directors to approve the 2024-2025 Proposed Secondary Budget for Carbon Career & Technical Institute, calling for Receipts and Expenditures in the amount of \$9,305,429.00 to be forwarded as presented to the Boards of School Directors in each of the participating school districts for final adoption by Resolution (enclosure).

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Vote: Yes \_\_\_\_\_ No \_\_\_\_\_ Absent \_\_\_\_\_ Abstentions \_\_\_\_\_

B. Motion for the Board of School Directors to accept the proposal from RLPS Architects, Lancaster, PA, for the feasibility study at a cost of \$13,900.00 and for the demographic study at a cost of \$4,900.00 for a grand total of \$18,800.00.

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Vote: Yes \_\_\_\_\_ No \_\_\_\_\_ Absent \_\_\_\_\_ Abstentions \_\_\_\_\_

C. Motion for the Board of School Directors to award the bid for the S. S. Palmer Elementary School roof replacement project to Centre Roofing & Coatings, LLC, Belleville, PA, at a cost of \$434,000.00 (enclosure).

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Vote: Yes \_\_\_\_\_ No \_\_\_\_\_ Absent \_\_\_\_\_ Abstentions \_\_\_\_\_

D. Motion for the Board of School Directors to award the Electrical Construction bid for the S. S. Palmer Elementary renovation project to West Side Hammer Electric, Bethlehem, PA, at a cost of \$168,750.00 (enclosure).

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Vote: Yes \_\_\_\_\_ No \_\_\_\_\_ Absent \_\_\_\_\_ Abstentions \_\_\_\_\_

E. Motion for the Board of School Directors to accept the Proposal For Structural Engineering Services for the S. S. Palmer Elementary clocktower roof replacement at an estimated cost of \$6,000.00 (enclosure).

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Vote: Yes \_\_\_\_\_ No \_\_\_\_\_ Absent \_\_\_\_\_ Abstentions \_\_\_\_\_

**12. OTHER:**

A. Motion for the Board of School Directors to approve the Special Education Plan for the 2024-2027 school years (enclosure).

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Vote: Yes \_\_\_\_\_ No \_\_\_\_\_ Absent \_\_\_\_\_ Abstentions \_\_\_\_\_

**13. PUBLIC PARTICIPATION:**

**14. FOR THE GOOD OF THE ORDER:**

**15. ADJOURNMENT:**

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Vote: Yes \_\_\_\_\_ No \_\_\_\_\_ Absent \_\_\_\_\_ Abstentions \_\_\_\_\_

# PALMERTON AREA SCHOOL DISTRICT

## CONSENT AGENDA

Tuesday, April 16, 2024

### 1. FISCAL:

- A. Approve Accounts Payable Reports (enclosures)
- B. Approve Treasurer's Reports (enclosures)
- C. Approve Budget Transfers (enclosures)
- D. Approve the food service contract renewal with Metz Culinary Management, Inc. for the 2024-2025 school year (enclosure)
- E. Accept the following donation:

St. John's Evangelical Lutheran Church of Towamensing	to FBLA Activity Club	\$840.00
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- F. Accept the replacement memorial tree donation from the Class of 1999 in memory of classmate Stacey Cotton

### 2. PERSONNEL:

- A. Approve the following as Spanish Interpreters for PSSA testing for the 2023-2024 school year at a rate of \$36.00 per hour effective April 17, 2024

Alfred Bravo
Alysia Phillips

- B. Approve the following uncompensated leave request:

Employee #632	May 9, 2024 and May 10, 2024; May 20, 2024 through May 23, 2024
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- C. Approve retroactively the following Co-Mentors for the remainder of the 2023-2024 school year effective April 9, 2024:

Christine Owens	for Benjamin Wysocki	\$745.00 prorated
Kristen Perdew	for Benjamin Wysocki	\$745.00 prorated

- D. Approve Melissa Hoffman to teach five (5) hours a week of homebound instruction at the Professional Services rate per the PAEA Collective Bargaining Agreement through June 30, 2024

- E. Approve the following Substitutes effective April 17, 2024:

Cindy Kuntzman	Substitute Teacher	\$110.00 daily rate
Spencer LaRiviere	Substitute Teacher	\$110.00 daily rate

F. Remove the following from the current substitution list effective April 17, 2024:

Renee Schuler
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G. Accept the following resignation effective April 19, 2024:

Jennifer Hedmeck	Food Service Worker
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H. Approve tuition reimbursements (enclosure)

**3. OTHER:**

A. Approve the 2024-2025 school district calendar including the following official local school district holidays pursuant to Section 1502 (enclosure):

November 29, 2024	April 18, 2025
December 24, 2024	May 23, 2025
December 31, 2024	

B. Approve the CLIU #21 Technology Pool Legal Services Consultation Agreement beginning July 1, 2024 through June 30, 2024 (enclosure)

C. Approve the 2024-2025 CLIU #21 Facilities Plan Recommendation (enclosure)

D. Approve agreement with PowerSchool Group, LLC, for the SchoolMessenger Communicate All-Call system beginning May 1, 2024 through June 30, 2025 (enclosure)

E. Approve the first reading of the following policies (enclosures):

- 1) Policy #203 Immunizations & Communicable Diseases
- 2) Policy #203.1 HIV Infection
- 3) Policy #209 Health Examinations/Screenings
- 4) Policy #209.1 Food Allergy Management
- 5) Policy #209.2 Diabetes Management
- 6) Policy #239 Foreign Exchange Students
- 7) Policy #250 Student Recruitment
- 8) Policy #251 Students Experiencing Homelessness, Foster Care & Other Educational Instability
- 9) Policy #254 Educational Opportunities for Military Children
- 10) Policy #816 District Social Media

F. Approve the first reading to repeal the following policies:

- 1) Policy #203.2 AIDS
- 2) Policy #203.3 Universal Precautions

G. Approve the second reading and adoption of the following policies (enclosures):

- 1) Policy #006.2 Broadcasting Board Meetings
- 2) Policy #237 Electronic Devices
- 3) Policy #815 Acceptable Use of Internet, Computers & Network Resources
- 4) Policy #815.1 Use of Livestream Video on School District Property