

## NOTICE

Notice is hereby given that sealed bids for construction of Renovations to S.S. Palmer Elementary School, 298 Lafayette Avenue, Palmerton, Pennsylvania 18071 will be received at the Administrative Offices of the Palmerton Area School District at 680 Fourth Street, Palmerton, PA 18071 until **2:00 P.M., prevailing time, on March 12, 2024**. Bids must be submitted to the attention of Ryan Kish, Business Administrator. Bids shall be submitted in sealed envelopes bearing the name of the Bidder and shall be clearly marked "S.S. Palmer Elementary School, Security Vestibule & Renovations". Bids will be publicly opened and read aloud immediately after the scheduled closing time for receipt of Bids. Bids received after the above-referenced date and time shall be returned to the Bidder unopened.

The scope of work includes the renovation and conversion of approximately 5,360 square feet within the existing S.S. Palmer Elementary School relocating the school office administration to the front of the school and converting the old offices into small group instruction, faculty and learning support rooms. Renovations will include gypsum wall board construction walls, doors, ceilings, finishes along with mechanical, electrical and plumbing to support the newly converted spaces. The renovations will also include a new secure entry and coordinate with site work, and new stairs/ramps being bid under a separate contract.

Separate, sealed Bids will be received for the following Prime Contracts:

- 3378-1 General Construction
- 3378-2 Heating, Ventilating and Air Conditioning Construction
- 3378-3 Plumbing Construction
- 3378-4 Electrical Construction

CRA is beginning to offer issuing .pdfs in lieu of printed drawing sets as an option. Project Managers are required to receive quotes from ARC regarding printing and pdf uploading costs. See your admin staff for instructions and further assistance.

On or after Monday **February 12, 2024**, Bidders may obtain bidding documents in hard copy and/or .pdf electronic format by submitting a written request for the same, together with two separate checks in the non-refundable amount(s) listed below, payable to: Crabtree, Rohrbaugh & Associates, 401 E. Winding Hill Road, Mechanicsburg, PA 17055.

- 1. Electronic .pdf Format (amount to be written out in text)                    \$0
- 2. Hard Copy Printed Format (amount to be written out in text)    \$100.00

The following information shall be furnished by bidders when obtaining bidding documents:

- 1. Bidder's mailing address
- 2. Name of Bidder's representative
- 3. Bidder's telephone number
- 4. Bidder's facsimile number
- 5. Bidder's email address (email address used to submit the .pdfs)
- 6. Bidding documents requested, by Contract and Contract number

Bidding documents are available for examination through the following:

**Pennsylvania Builders Exchange**, 1813 North Franklin Street, Pittsburgh, PA 15233  
**Dodge Data & Analytics**, 2860 South State Hwy 161 #501, Grand Prairie, TX 75052-7361

**Altoona Builders Exchange**, 1927 Union Street, Altoona, PA 16601  
**Construct Connect**, 4500 Lake Forest Drive Suite 502 Cincinnati, OH 45242  
**The Blue Book**, 800 E. Main Street, Jefferson Valley, New York 10535  
**Construction Journal**, 400 SW 7<sup>th</sup> Street, Stuart, FL 34994

Bidding document questions shall be directed to Crabtree, Rohrbaugh & Associates, Attention: Bidding Department, email: [bidding@cra-architects.com](mailto:bidding@cra-architects.com). All questions pertaining to the Contract Documents, technical sections, legal documents, and bid submission shall be directed in writing to: Jeff Straub AIA, Project Manager, email: [jstraub@cra-architects.com](mailto:jstraub@cra-architects.com).

Each bid shall be accompanied by bid security in an amount equal to ten percent (10%) of the Base Bid amount and all alternate bid amounts in the form of a Bid Bond as described in the Supplementary Instructions to Bidders.

A Performance Bond and a Payment Bond in the forms provided in the Project Manual, each in an amount equal to one hundred percent (100%) of the amount of the Contract, and each with satisfactory corporate surety, must be furnished by the successful Bidder prior to execution of a Contract.

This Code is specific to Pennsylvania public bid projects. If your project is outside of PA, consult with Tony Nestico on applicable law.

Bids may not be modified, withdrawn or cancelled by the Bidder for sixty (60) calendar days following the actual date of opening thereof, except as provided by the Commonwealth Procurement Code. However, if award of Contract is delayed by the required approval of another government agency, the sale of bonds or the award of a grant or grants, Bids may not be withdrawn by the Bidder for a period not to exceed 120 days from the date of bid opening in accordance with Pennsylvania law.

Palmerton Area School District reserves the right in its sole discretion to reject any or all Bids and to waive irregularities in any Bid. Further, Palmerton Area School District reserves the right to award any combination of Alternates, or no Alternates, which in its sole discretion, serves the best interests of the School District.

A Pre-Bid Conference will be held on **Wednesday, February 21, 2024 at 2 PM**, prevailing time, at the S.S. Palmer Elementary School, 298 Lafayette Avenue, Palmerton, PA 18071.

This project is subject to the Commonwealth of Pennsylvania, Department of Labor and Industry's Prevailing Wage Pre-Determination.

Corporations seeking to bid which are organized under the laws of a State other than Pennsylvania must secure the appropriate certificate, authorizing them to conduct business within the Commonwealth.

PALMERTON AREA SCHOOL DISTRICT  
By Ryan Kish, Business Administrator  
680 Fourth Street  
Palmerton, PA 18071