

PALMERTON AREA SCHOOL DISTRICT

Palmerton, PA

Tuesday, December 5, 2023

REORGANIZATION MEETING MINUTES

An executive session was held prior to the meeting today concerning legal and personnel matters.

The annual reorganization meeting of the Palmerton Area School District Board of School Directors was held in the Boardroom of the Administration Building, 680 Fourth Street, Palmerton, PA on Tuesday, December 5, 2023, at 5:30 p.m. Vice President Earl Paules called the meeting to order.

Pledge of Allegiance

ROLL CALL

Present: Directors Connell, Haas, King, Mazepa, Danielle Paules, Earl Paules, and Snyder

OTHER ATTENDANCE

Jodi Frankelli – Superintendent, Ryan Kish – Business Manager, Jacqueline McCandless – Board Secretary, and Shawn Lochinger – Solicitor

PUBLIC PARTICIPATION:

- None

TEMPORARY PRESIDENT

Director Earl Paules moved, seconded by Director Connell, to nominate Director Danielle Paules as Temporary President.

Hearing no other motions, nominations were closed.

Aye Votes: All Directors Present.

Nay Votes: None. Motion Carried.

CERTIFICATES OF ELECTION

Director Danielle Paules read the Certificates of Election for Directors Haas, King, Alyson Krawchuk, Mazepa, and Kris Schaible.

OATH OF OFFICE

Director Danielle Paules administered the Oath of Office to Directors Haas, King, Krawchuk, Mazepa, and Schaible.

BOARD MEMBERSHIP

The Board of School Directors Membership List was distributed.

PRESIDENT - 1 year term

Director Mazepa made a motion, seconded by Director Earl Paules, to nominate Director Haas as President for a one-year term.

Director King made a motion, seconded by Director Schaible, to nominate Director Connell as President for a one-year term.

Director Danielle Paules made a motion, seconded by Director Haas, to nominate Director Earl Paules as President for a one-year term.

Hearing no other motions, Director Mazepa moved, seconded by Director Haas, to close the nominations.

Aye Votes: All Directors Present.

Nay Votes: None. Motion Carried.

The votes were as follows:

First round of voting results:

Connell Votes: Directors Connell, King, Schaible, and Snyder.

Haas Votes: Directors Haas, Krawchuk, and Mazepa.

Earl Paules Votes: Directors Earl and Danielle Paules.

Second round of voting results:

Connell Votes: Directors Connell, King, Schaible, and Snyder.

Haas Votes: Directors Haas, Krawchuk, and Mazepa.

Earl Paules Votes: Directors Earl Paules and Danielle Paules.

Third round of voting results after drop off of Director Earl Paules:

Connell Votes: Directors Connell, King, Schaible, and Snyder.

Haas Votes: Directors Haas, Krawchuk, Mazepa, Danielle Paules, and Earl Paules.

Director Haas won the election for President for a one-year term.

Director Haas took charge of the meeting.

**VICE
PRESIDENT -
1 year term**

Director King made a motion to nominate Director Snyder as Vice President for a one-year term.

Director Earl Paules made a motion to nominate Director Mazepa as Vice President for a one-year term.

Hearing no other motions, Director King moved, seconded by Director Connell, to close the nominations.

Aye Votes: All Directors Present.

Nay Votes: None. Motion Carried.

The votes for Directors Snyder and Mazepa were as follows:

Snyder Votes: Directors Connell, King, Schaible, and Snyder.

Mazepa Votes: Directors Haas, Krawchuk, Mazepa, Danielle Paules, and Earl Paules.

Director Mazepa won the election for Vice President for a one-year term.

APPOINTMENTS

Director Danielle Paules was appointed as PSBA Liaison for a one-year term.

Director Danielle Paules was appointed as Alternate CCTI Representative to the Joint Operating Committee for a one-year term.

Director Krawchuk was appointed as a Carbon County Area Vocational-Technical School (CCAVTS) Authority member for a five-year term.

**TREASURER
RESIGNATION**

Director Danielle Paules moved, seconded by Director Earl Paules, to accept the resignation of Director Sherry Haas as Treasurer of the Palmerton Area School Board effective December 5, 2023.

Aye Votes: All Directors Present.

Nay Votes: None. Motion Carried.

**TREASURER
APPROVED**

Director Snyder moved, seconded by Director Danielle Paules, to approve Director King as Treasurer of the Palmerton Area School Board effective December 6, 2023 through June 30, 2024 at the rate of \$400.00 per year prorated.

Aye Votes: All Directors Present.

Nay Votes: None. Motion Carried.

**2024 MEETING
CALENDAR**

Director Connell moved, seconded by Director Danielle Paules, to approve the 2024 meeting calendar of regular monthly meetings and workshop meetings as presented.

Aye Votes: All Directors Present.
Nay Votes: None. Motion Carried.

PUBLIC PARTICIPATION:

- None

FOR THE GOOD OF THE ORDER:

- Director Connell congratulated and welcomed the new board directors
- Director Haas stated she is looking forward to working together with everyone towards our common goals

ADJOURNMENT

Director Connell moved, seconded by Director Danielle Paules, to adjourn the meeting at 5:55 p.m.

Aye Votes: All Directors Present.
Nay Votes: None. Motion Carried.

Respectfully submitted,

Jacqueline McCandless
Board Secretary

PALMERTON AREA SCHOOL DISTRICT

Palmerton, PA

Tuesday, December 5, 2023

BOARD MEETING MINUTES

The regular board meeting of the Palmerton Area School District Board of School Directors was held in the Boardroom of the Administration Building, 680 Fourth Street, Palmerton, PA, on Tuesday, December 5, 2023, at 5:55 p.m. immediately following the board reorganization meeting. President Haas presided.

ROLL CALL

Present: Directors Connell, Haas, King, Krawchuk, Mazepa, Danielle Paules, Earl Paules, Schaible, and Snyder

OTHER ATTENDANCE

Jodi Frankelli – Superintendent, Ryan Kish – Business Manager, Jacqueline McCandless – Board Secretary, and Shawn Lochinger– Solicitor

BUSINESS MANAGER’S REPORT:

- Our contribution to the LCCC budget will be decreasing about \$3,700 or 2%; CCTI has confirmed their budget has a slight decrease for us next year; both of these organizations will be here in person in January to present their budgets
- Wished our students, staff, board, and community a Merry Christmas and Happy Holidays

BOARD MEMBER REPORTS:

- Director Haas – LCCC:
 - Since former director Audrey Larvey remains a Trustee, she will continue attending their meetings and provide a written monthly report to the board

PUBLIC PARTICIPATION:

- None

CONSENT AGENDA

Director King moved, seconded by Director Connell, to approve the attached consent agenda.

Aye Votes: All Directors Present.
Nay Votes: None. Motion Carried.

CONSENT AGENDA:

ACCOUNTS PAYABLE

Authorized the Superintendent and Business Manager to make and release payments for the remaining December Accounts Payable

LT SUB GUIDANCE

Approved Kevin Wertz as High School Guidance Counselor Long-Term Substitute for the remainder of the 2023-2024 school year at Bachelor’s +24, Step 1, at an annual salary of \$48,243.00 prorated effective upon receipt of emergency certification and release from current assignment

CUSTODIAN

Approved George Kattner as Full-Time Custodian at Towamensing Elementary at an annual salary of \$26,765.00 prorated effective upon receipt of clearances

IA

Approved Courtney Gawrys as Instructional Assistant at a rate of \$17.41 per hour effective December 6, 2023

FMLA

Approved the following for Family & Medical Leave:

Employee #529	Extension of leave intermittently through June 30, 2024
Employee #7332	From January 2, 2024 through approximately February 23, 2024

COACHES

Approved the following Coaches for the 2023-2024 school year:

John Hard	Wrestling Assistant Coach	\$4,200.00 prorated	Effective December 6, 2023
Dennis Lombardi	Wrestling Volunteer Assistant Coach	--	Effective December 6, 2023
Aaron Suranofsky	Wrestling Volunteer Assistant Coach	--	Effective upon full receipt of clearances

SUBSTITUTES

Approved the following Substitutes effective December 6, 2023:

Kelly Scott	Substitute Teacher	\$110.00 daily rate
Jo Lynn Gazo	Substitute Instructional Assistant	\$10.00 per hour

TUITION REIMBURSEMENTS

Approved tuition reimbursements

END OF CONSENT AGENDA**ALLOY5-WEIGHT ROOM DWG. & REBIDDING**

Director Mazepa moved, seconded by Director Danielle Paules, to approve the revised drawing from ALLOY5, Bethlehem, PA, dated December 5, 2023 for the weight room renovation and rebidding of the project.

Aye Votes: All Directors Present.
Nay Votes: None. Motion Carried.

CRA FEE SCHEDULE FOR SS PALMER RENO

Director King moved, seconded by Director Danielle Paules, to approve the fee schedule from Crabtree Rohrbaugh & Associates, Mechanicsburg, PA, for the S. S. Palmer Elementary building renovation.

Aye Votes: All Directors Present.
Nay Votes: None. Motion Carried.

CRA MEP FOR SS PALMER RENO

Director Krawchuk moved, seconded by Director Danielle Paules, to approve the mechanical, electrical, and plumbing proposal from Crabtree Rohrbaugh & Associates, Mechanicsburg, PA, for the S. S. Palmer Elementary building renovation.

Aye Votes: All Directors Present.
Nay Votes: None. Motion Carried.

CRA SS PALMER RENO DWG. & BIDDING

Director King moved, seconded by Director Danielle Paules, to approve the drawings dated December 5, 2023 from Crabtree Rohrbaugh & Associates, Mechanicsburg, PA, for the S. S. Palmer Elementary building renovation and bidding of the project.

Aye Votes: All Directors Present.
Nay Votes: None. Motion Carried.

KCE FEE SCHEDULE FOR SS PALMER RAMP RENO

Director Danielle Paules moved, seconded by Director Mazepa, to approve the fee schedule from Keystone Consulting Engineers, Kresgeville, PA, for the S. S. Palmer Elementary ramp renovation.

Aye Votes: All Directors Present.
Nay Votes: None. Motion Carried.

KCE PROPOSAL FOR SS PALMER RAMP RENO

Director Danielle Paules moved, seconded by Director Krawchuk, to approve the proposal from Keystone Consulting Engineers, Kresgeville, PA, for the S. S. Palmer Elementary ramp renovation and bidding of project.

Aye Votes: All Directors Present.
Nay Votes: None. Motion Carried.

**RESCIND
SPECIAL
COUNSEL**

Director King moved, seconded by Director Danielle Paules, to rescind approval for Christopher Lantz of Cox, Stokes & Lantz to serve as special counsel for the Palmerton Area School District Board of School Directors.

Aye Votes: All Directors Present.
Nay Votes: None. Motion Carried.

PUBLIC PARTICIPATION:

- None

FOR THE GOOD OF THE ORDER:

- Director Earl Paules asked Dr. Frankelli to give a tour of the S.S. Palmer Elementary building to Richard and Constance Banko
- Director Haas wished Happy Holidays to everyone; be safe and enjoy the time with your family

ADJOURNMENT

Director Connell moved, seconded by Director King, to adjourn the meeting at 6:05 p.m.

Aye Votes: All Directors Present.
Nay Votes: None. Motion Carried.

Respectfully submitted,

Jacqueline McCandless
Board Secretary