

# PALMERTON AREA SCHOOL DISTRICT

Palmerton, PA

Wednesday, November 8, 2023

## SPECIAL BOARD MEETING MINUTES

	<p>An executive session was held after today's special board meeting concerning legal and personnel matters.</p> <p>The special board meeting of the Palmerton Area School District Board of School Directors was held in the Boardroom of the Administration Building, 680 Fourth Street, Palmerton, PA, on Wednesday, November 8, 2023, at 8:35 p.m., immediately following the board workshop. Vice-President Earl Paules presided.</p>								
<b>ROLL CALL</b>	<p>Present: Directors Connell, Haas, King, Larvey, Mazepa (via telephone), Danielle Paules, Earl Paules, and Snyder Absent: Director Recker</p>								
<b>OTHER ATTENDANCE</b>	<p>Jodi Frankelli – Superintendent, Ryan Kish – Business Manager, Jacqueline McCandless – Board Secretary</p> <p><b>OLD BUSINESS:</b></p> <ul style="list-style-type: none"><li>Towamensing Elementary roof – Director Earl Paules asked about status of the repair. Mr. Kish said a quote was received for approximately \$11k from NT Associates for the repair; board approval not needed for this work</li></ul> <p><b>PUBLIC PARTICIPATION:</b></p> <ul style="list-style-type: none"><li>Mary Farquhar – questioned if all those who are in the weight room facility will have clearances. Director King answered that clearances are not required for parents who are picking up or dropping off their child, only those working directly with students need to have clearances.</li></ul>								
<b>CONSENT AGENDA</b>	<p>Director Haas moved, seconded by Director Danielle Paules, to approve the attached consent agenda.</p> <p>Aye Votes: All Directors Present. Nay Votes: None. Motion Carried.</p> <p><b>CONSENT AGENDA:</b></p>								
<b>APPLICANT TRACKING SOFTWARE</b>	<p>Approved retroactively the agreement with Frontline Education for Applicant Tracking software in the amount of \$10,077.51</p>								
<b>BLDG. BASED SUB TEACHER</b>	<p>Approved Brandy Welk as Building-Based Substitute Teacher at Towamensing Elementary at Master's, Step 1, at an annual salary of \$49,633 effective upon release from her current employer through the end of the 2023-2024 school year</p>								
<b>UNCOMPENSATED LEAVE</b>	<p>Approved the following uncompensated leave request:</p> <table border="1"><tr><td>Employee #518</td><td>November 10, 2023 – half day</td></tr></table>	Employee #518	November 10, 2023 – half day						
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<b>AFTER-SCHOOL ELEMENTARY PROGRAM</b>	<p>Approved the following staff to work in the S. S. Palmer Elementary After-School Program from November 28, 2023 through April 11, 2024:</p> <table border="1"><tr><td colspan="2"><i>Teachers at the Professional Services rate per the PAEA Collective Bargaining Agreement:</i></td></tr><tr><td>Julie Cenci</td><td>Alexander Orr</td></tr><tr><td>Bronwyn Cseh</td><td>Jennifer Ramaly</td></tr><tr><td>Alexandra Madison</td><td>Sara Samok</td></tr></table>	<i>Teachers at the Professional Services rate per the PAEA Collective Bargaining Agreement:</i>		Julie Cenci	Alexander Orr	Bronwyn Cseh	Jennifer Ramaly	Alexandra Madison	Sara Samok
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Julie Cenci	Alexander Orr								
Bronwyn Cseh	Jennifer Ramaly								
Alexandra Madison	Sara Samok								

Kristina Manning	Lynn Sutton
Kimberly Nenscel	
<i>Instructional Assistants at contractual hourly rate per the PAESPA Agreement:</i>	
Jennifer Anthony	Valerie VanWhy
Victoria Smith	

**COACH** Approved the following Coach for the 2023-2024 school year effective November 9, 2023:

Grant Schneebeli	Boys' Basketball Volunteer Assistant Coach	--
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**WINTER EVENT WORKER** Approved the following additional Winter Event Worker at a rate of \$23.00 per event effective November 9, 2023:

Christine Owens
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**SUBS** Approved the following Substitutes at a rate of \$10.00 per hour effective November 9, 2023:

AnneMarie Cronk	Substitute Secretary
MaryEllen Rhoads	Substitute Instructional Assistant

**RESIGNATION** Accepted the following resignation:

Elizabeth Manginelli	Food Service Worker	Effective October 26, 2023
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**END OF CONSENT AGENDA**

**WEIGHT ROOM FEE SCHEDULE** Director Snyder, seconded by Director Danielle Paules, to approve the revised fee schedule from ALLOY5, Bethlehem, PA, for the weight room renovation dated October 19, 2023.

Aye Votes: Directors Earl Paules.  
 Nay Votes: Directors Connell, Haas, King, Larvey, Mazepa, Danielle Paules, and Snyder.  
 Motion Failed.

**WEIGHT ROOM DRAWING** Director King moved, seconded by Director Connell, to approve the revised drawing from ALLOY5, Bethlehem, PA, dated October 17, 2023 for the weight room renovation and rebidding of the project.

Aye Votes: Directors Earl Paules.  
 Nay Votes: Directors Connell, Haas, King, Larvey, Mazepa, Danielle Paules, and Snyder.  
 Motion Failed.

**PUBLIC PARTICIPATION:**

- None

**FOR THE GOOD OF THE ORDER:**

- Director Danielle Paules stated that CCTI is holding a designer bag bingo on February 9<sup>th</sup>; cosmetology hours are 9 am -1 pm; restaurant open by reservation only
- Director Haas said that the CLIU baskets for their raffle are now on display; can see pictures of them online
- Director Earl Paules stated an executive session will be held tonight after this meeting for legal and personnel matters

**ADJOURNMENT** Director Larvey moved, seconded by Director Connell, to adjourn the meeting at 8:47 p.m.

Aye Votes: All Directors Present.  
 Nay Votes: None. Motion Carried.

Respectfully submitted,

Jacqueline McCandless  
Board Secretary