

PALMERTON AREA SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF SCHOOL DIRECTORS
 Tuesday, November 21, 2023
 Parkside Boardroom, 680 Fourth Street, Palmerton, PA

1. CALL TO ORDER 5:30 P.M.: PLEDGE OF ALLEGIANCE

2. ROLL CALL:

Ms. Connell	Ms. Haas	Ms. King	Ms. Larvey	Mr. Mazepa	Mrs. Paules
Mr. Paules	Ms. Recker	Ms. Snyder	Dr. Frankelli	Mr. Kish	Atty. Lochinger

3. STUDENT REPORT:

4. SUPERINTENDENT’S REPORT:

5. BUSINESS MANAGER’S REPORT:

6. BOARD MEMBER REPORTS:

7. OLD BUSINESS:

- A. Towamensing roof
- B. S. S. Palmer elevator
- C. Parkside windows
- D. Weight room renovation
- E. Feasibility study/S. S. Palmer renovation

8. PUBLIC PARTICIPATION (POLICY #903):

There shall be time available for public participation at the beginning and end of each board meeting. The beginning session is open for agenda items only and the ending session is open for any agenda times or issues relating to school district policies and operations. Informal requests shall be afforded five (5) minutes for presentation. Should the speaker find the five (5) minute time allotment to be insufficient for his/her presentation, a more detailed written presentation shall be an option. Please note that public interruption of the meeting will detract from the meeting.

9. MEETING MINUTES:

- A. Motion for the Board of School Directors to approve the board meeting minutes from October 17, 2023 and November 8, 2023.

Motion by: _____ Seconded by: _____
 Vote: Yes _____ No _____ Absent _____ Abstentions _____

10. CONSENT AGENDA:

- A. Motion for the Board of School Directors to approve the attached consent agenda.

Motion by: _____ Seconded by: _____
 Vote: Yes _____ No _____ Absent _____ Abstentions _____

11. FISCAL:

- A. Motion for Board of School Directors to adopt the 2024-2025 Act 1 Resolution stating that the Palmerton Area School District will not increase taxes by more than its 2024-2025 adjusted index of 7.2%, as determined by the Pennsylvania Department of Education (enclosure).

Motion by: _____ Seconded by: _____
 Vote: Yes _____ No _____ Absent _____ Abstentions _____

B. Motion for Board of School Directors to authorize the Request for Proposal to be advertised for the completion of a districtwide feasibility study.

Motion by: _____ Seconded by: _____
Vote: Yes _____ No _____ Absent _____ Abstentions _____

C. Motion for Board of School Directors to approve the ALLOY5, Bethlehem, PA, architectural services billing rates for the weight room renovation dated November 10, 2023 (enclosure).

Motion by: _____ Seconded by: _____
Vote: Yes _____ No _____ Absent _____ Abstentions _____

D. Motion for Board of School Directors to approve the ALLOY5, Bethlehem, PA, mechanical, electrical, and plumbing services billing rates for the weight room renovation dated November 10, 2023 (enclosure).

Motion by: _____ Seconded by: _____
Vote: Yes _____ No _____ Absent _____ Abstentions _____

12. PUBLIC PARTICIPATION:

13. FOR THE GOOD OF THE ORDER:

14. ADJOURNMENT:

Motion by: _____ Seconded by: _____
Vote: Yes _____ No _____ Absent _____ Abstentions _____

PALMERTON AREA SCHOOL DISTRICT
CONSENT AGENDA
Tuesday, November 21, 2023

1. FISCAL:

- A. Approve Accounts Payable Reports (enclosures)
- B. Approve Treasurer’s Reports (enclosures)
- C. Approve Budget Transfers (enclosures)
- D. Accept the following donations:

\$250.00 to the FBLA Activity Club	From Robert & Kerry Palumbo
\$100.00 for woodshop materials	From Carbon County Chapter of Pennsylvania Association School Retirees
Upright piano for the Junior High School music room	From Joseph & Jane Farkas

2. PERSONNEL:

- A. Approve Stephanie Blee as Building-Based Substitute Teacher at the Junior High School at Bachelor’s, Step 1, at a salary of \$47,743 prorated effective November 28, 2023 through the end of the 2023-2024 school year
- B. Approve Michele Altemose as Food Service Worker at a rate of \$15.75 per hour effective November 22, 2023
- C. Approve the following staff to work in the Towamensing Elementary After-School Program from January 4, 2024 through March 14, 2024:

<i>Teachers at the Professional Services rate per the PAEA Collective Bargaining Agreement:</i>	
Stacey Behler	Kathryn Malay
Felicia Fischer	Joey Roetz

- D. Acknowledge the following horizontal movement effective the second semester of the 2023-2024 school year:

Laura Reichard	From Bachelor’s to Bachelor’s +24
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- E. Approve retroactively the \$1,500.00 horizontal salary adjustment for the 2022-2023 school year for Kimberly Carlson
- F. Approve the following uncompensated leave requests:

Employee #129	April 26, 2024; May 1, 2024
Employee #594	Retroactively November 21, 2023

G. Approve the following for Family & Medical Leave:

Employee #207	Effective from approximately February 1, 2024 through February 29, 2024
Employee #4679	Effective from approximately December 8, 2023 through December 15, 2023
Employee #6552	Effective from January 2, 2024 through January 23, 2024

H. Approve the following Advisor for the remainder of the 2023-2024 school year effective November 22, 2023:

Katherine Baumgardt	Book Club	--
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I. Approve the following Substitute Teacher at a daily rate of \$110.00 effective November 22, 2023:

Kendra Smiley

J. Accept the following resignation:

Stephanie Blees	Instructional Assistant	Effective November 27, 2023
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K. Approve tuition reimbursements (enclosure)

3. OTHER:

A. Approve the contract with Around the Clock Nursing, Inc., for nursing services from January 1, 2024 through December 31, 2024 (enclosure)

B. Approve the following conferences (enclosures):

Ryan Kish	Pennsylvania Association of School Business Officials (PASBO) Annual Conference in Hershey, PA	March 5, 2024 through March 8, 2024	Estimated cost of \$1,099.00
Demi Rohlfing; David Sodl	Safety Care Certification Training, CLIU #21, Lehigh, PA	January 29, 2024 through January 31, 2024	Estimated cost of \$503.89

C. Approve the following field trip requests (enclosures):

High school wrestling team	Competition at Carlisle HS, Carlisle, PA	December 15, 2023 through December 16, 2023
High school wrestling team	PIAA state wrestling individual tournament, Hershey, PA	March 6, 2024 through March 9, 2024

D. Approve the second reading and adoption of the following policies (enclosures):

- 1) Policy #101 Mission Statement/Vision Statement
- 2) Policy #107 Adoption of Planned Instruction
- 3) Policy #108 Adoption of Textbooks
- 4) Policy #110 Instructional Supplies
- 5) Policy #111 Lesson Plans
- 6) Policy #126 Class Size
- 7) Policy #127 Assessment System

- 8) Policy #130 Homework
- 9) Policy #226 Searches
- 10) Policy #702 Gifts, Grants & Donations
- 11) Policy #830 Security of Computerized Personal Information/Breach Notification
- 12) Policy #830.1 Data Governance-Storage/Security

E. Approve the second reading to repeal the following policies (enclosures):

- 1) Policy #109.2 Library Collections
- 2) Policy #120 Human Development Program