

PALMERTON AREA SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF SCHOOL DIRECTORS
Tuesday, September 19, 2023
Parkside Boardroom, 680 Fourth Street, Palmerton, PA

1. CALL TO ORDER 5:30 P.M.: PLEDGE OF ALLEGIANCE

2. ROLL CALL:

Ms. Connell	Ms. Haas	Ms. King	Ms. Larvey	Mr. Mazepa	Mrs. Paules
Mr. Paules	Ms. Recker	Ms. Snyder	Dr. Frankelli	Mr. Kish	Atty. Lochinger

3. STUDENT REPORT:

4. SUPERINTENDENT’S REPORT:

5. BUSINESS MANAGER’S REPORT:

6. BOARD MEMBER REPORTS:

7. OLD BUSINESS:

8. PUBLIC PARTICIPATION (POLICY #903):

There shall be time available for public participation at the beginning and end of each board meeting. The beginning session is open for agenda items only and the ending session is open for any agenda times or issues relating to school district policies and operations. Informal requests shall be afforded five (5) minutes for presentation. Should the speaker find the five (5) minute time allotment to be insufficient for his/her presentation, a more detailed written presentation shall be an option. Please note that public interruption of the meeting will detract from the meeting.

9. MEETING MINUTES:

A. Motion for the Board of School Directors to approve the board meeting minutes from August 15, 2023 and September 5, 2023.

Motion by: _____ Seconded by: _____
 Vote: Yes _____ No _____ Absent _____ Abstentions _____

10. CONSENT AGENDA:

A. Motion for the Board of School Directors to approve the attached consent agenda.

Motion by: _____ Seconded by: _____
 Vote: Yes _____ No _____ Absent _____ Abstentions _____

11. FISCAL:

A. Motion for Board of School Directors to approve/deny tax appeals for real estate discount for properties 29-33-39, 29B-33-15, and 39B-33-16 (enclosures).

Motion by: _____ Seconded by: _____
 Vote: Yes _____ No _____ Absent _____ Abstentions _____

B. Motion for Board of School Directors to accept Change Order #1 from TK Elevator Corporation for additional labor for reinspection and changing of hydraulic oil that was compromised from water intrusion at S.S. Palmer Elementary in the amount of \$7,800.00 (enclosure).

Motion by: _____ Seconded by: _____
 Vote: Yes _____ No _____ Absent _____ Abstentions _____

C. Motion for Board of School Directors to approve the proposal from NT Associates, Inc., for partial roof repairs at S.S. Palmer Elementary in the amount of \$11,800.00 (enclosure).

Motion by: _____ Seconded by: _____
Vote: Yes _____ No _____ Absent _____ Abstentions _____

12. PUBLIC PARTICIPATION:

13. FOR THE GOOD OF THE ORDER:

14. ADJOURNMENT:

Motion by: _____ Seconded by: _____
Vote: Yes _____ No _____ Absent _____ Abstentions _____

PALMERTON AREA SCHOOL DISTRICT

CONSENT AGENDA

Tuesday, September 19, 2023

1. FISCAL:

- A. Approve Accounts Payable Reports (enclosures)
- B. Approve Treasurer's Reports (enclosures)
- C. Authorize the Business Manager to retroactively sign the Sponsor-to-Sponsor Agreement with Lehigh Carbon Community College SHINE After School Program for purchasing of meals from the district for the 2023-2024 school year (enclosure)
- D. Approve the contract with Nick Romano DJ Service for DJ services for the high school dance on September 30, 2023 in the amount of \$350.00 (enclosure)
- E. Approve the agreement with B-Flat Entertainment, LLC, for DJ services for the junior high school dance on October 27, 2023 in the amount of \$375.00 (enclosure)
- F. Accept the anonymous donation of \$3,000.00 to the High School Video Club

2. PERSONNEL:

- A. Approve retroactively Alyssa Miller as Mathematics Teacher at the High School at Bachelor's, Step 2, at an annual salary of \$48,000 prorated effective September 18, 2023
- B. Approve the following Mentors for the 2023-2024 school year:

Kristina Manning	<i>for</i> Julie Cenci	\$ 745.00 for 1 st semester only
Tammy Muniz	<i>for</i> Alyssa Miller	\$1,490.00 prorated, retroactive effective September 18, 2023

- C. Approve the following staff to work in the Junior High School After-School Program from September 25, 2023 through the end of the 2023-2024 school year at \$36.00 per hour per the PAEA Collective Bargaining Agreement:

Melissa Hoffman
Kimberly Seiler

- D. Acknowledge the following horizontal movements effective the first semester of the 2023-2024 school year:

Karoline Anthony	From Master's +30 to Master's +45
Felicia Fischer	From Master's +45 to Master's +60
Monique Hofford	From Master's +15 to Master's +30
Alexandra Madison	From Bachelor's +24 to Master's
Justin Petersen	From Bachelor's +24 to Master's
Sarah Sullivan	From Bachelor's to Bachelor's +24

E. Approve the following uncompensated leave requests:

Employee #609	October 2, 2023; October 20, 2023
Employee #631	From October 31, 2023 through November 2, 2023
Employee #6498	January 18, 2024; January 19, 2024; January 22, 2024

F. Approve the following for Family & Medical Leave:

Employee #181	From October 10, 2023 through January 1, 2024
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G. Approve Cassandra Fenkner as Substitute Secretary and Substitute Instructional Assistant at a rate of \$10.00 per hour effective September 20, 2023

H. Accept the following resignations:

Alyssa Miller	Building-Based Substitute-HS	Effective September 15, 2023
Heather Reabold	Instructional Assistant	Effective September 29, 2023

I. Remove Jane Maurer from the current Substitute Teacher list effective September 20, 2023

J. Approve tuition reimbursements (enclosure)

3. OTHER:

A. Authorize the Board Secretary to cast votes in the election for the following 2023 PSBA officer candidates (enclosures):

Allison Mathis	President-Elect
Sabrina Backer	Vice President
Karen Beck Pooley	Treasurer
Marianne Neel	Trustee
Michael Faccinetto	Trustee
Marsha Pleta	Western Zone Representative
Erik Meredith	Section W3 Advisor

B. Approve Jodi Frankelli and Joseph Faenza to attend the 2023 PASBO Facilities, Transportation, & Safety Conference in State College, PA, on October 9, 2023 and October 10, 2023 at an estimated cost of \$1,326.38 (enclosure)

C. Approve the second reading and adoption of the following policies (enclosures):

- 1) Policy #114 Gifted Education
- 2) Policy #115 Career & Technical Education
- 3) Policy #116 Tutoring
- 4) Policy #117 Homebound Instruction
- 5) Policy #118 Independent Study
- 6) Policy #119 Current Events