

**PALMERTON AREA SCHOOL DISTRICT**  
**REGULAR MEETING OF THE BOARD OF SCHOOL DIRECTORS**  
**Tuesday, June 20, 2023**  
**Parkside Boardroom, 680 Fourth Street, Palmerton, PA**

**1. CALL TO ORDER 5:30 P.M.: PLEDGE OF ALLEGIANCE**

**2. ROLL CALL:**

Ms. Connell	Ms. Haas	Ms. King	Ms. Larvey	Mr. Mazepa	Mrs. Paules
Mr. Paules	Ms. Recker	Ms. Snyder	Dr. Frankelli	Mr. Kish	Atty. Lochinger

**3. STUDENT REPORT:**

**4. SUPERINTENDENT’S REPORT:**

**5. BUSINESS MANAGER’S REPORT:**

**6. BOARD MEMBER REPORTS:**

**7. OLD BUSINESS:**

- A. Tennis courts
- B. High school library renovation
- C. Turf field

**8. PUBLIC PARTICIPATION (POLICY #903):**

There shall be time available for public participation at the beginning and end of each board meeting. The beginning session is open for agenda items only and the ending session is open for any agenda times or issues relating to school district policies and operations. Informal requests shall be afforded five (5) minutes for presentation. Should the speaker find the five (5) minute time allotment to be insufficient for his/her presentation, a more detailed written presentation shall be an option. Please note that public interruption of the meeting will detract from the meeting.

**9. MEETING MINUTES:**

- A. Motion for the Board of School Directors to approve the board meeting minutes from May 17, 2023 and June 6, 2023.

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Vote: Yes \_\_\_\_\_ No \_\_\_\_\_ Absent \_\_\_\_\_ Abstentions \_\_\_\_\_

**10. CONSENT AGENDA:**

- A. Motion for the Board of School Directors to approve the attached consent agenda.

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Vote: Yes \_\_\_\_\_ No \_\_\_\_\_ Absent \_\_\_\_\_ Abstentions \_\_\_\_\_

**11. FISCAL:**

- A. Motion for the Board of School Directors to approve the Palmerton Area School District General Operating Budget for the 2023-2024 fiscal year with a real estate tax levy of 64.9150 mills (a 2.0 mill increase over 2022-2023) with budgetary expenditures of \$38,963,218.00. The Board also authorizes, as a part of the General Operating Budget adoption, the Section 679 Per Capita Tax of \$5.00: Act 511 Earned Income Tax of 1.00%; Act 511 Per Capita Tax of \$10.00: Act 511 Realty Transfer Tax of 1.00%; Local Services Tax of \$5.00. The Board reaffirms and reenacts all collection procedures that are applicable to the local service tax, Section 679 and 511 Per Capita tax and Act 511 Earned Income Tax, and Act 511 Realty transfer tax (enclosure).

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Vote: Yes \_\_\_\_\_ No \_\_\_\_\_ Absent \_\_\_\_\_ Abstentions \_\_\_\_\_

- B. Motion for the Board of School Directors to approve a General Fund transfer in the amount of \$500,000.00 to the Capital Reserve fund.

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Vote: Yes \_\_\_\_\_ No \_\_\_\_\_ Absent \_\_\_\_\_ Abstentions \_\_\_\_\_

- C. Motion for the Board of School Directors to approve the Performance Based Energy Savings Agreement with McClure Company for the weight room HVAC project (enclosure).

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Vote: Yes \_\_\_\_\_ No \_\_\_\_\_ Absent \_\_\_\_\_ Abstentions \_\_\_\_\_

## 12. PERSONNEL:

- A. Motion for the Board of School Directors to approve Matthew Blanchard as High School Music Teacher at Bachelor's, Step 1, at an annual salary of \$47,000 effective August 15, 2023 conditioned upon the inclusion of this position in the approved 2023-2024 district budget and subject to increase pursuant to any final, ratified collective bargaining agreement for the 2023-2024 school year.

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Vote: Yes \_\_\_\_\_ No \_\_\_\_\_ Absent \_\_\_\_\_ Abstentions \_\_\_\_\_

- B. Motion for the Board of School Directors to approve Audrey Hoffman as Elementary Instrumental Music Teacher at Bachelor's, Step 1, at an annual salary of \$47,000 effective August 15, 2023 conditioned upon the approval of the 2023-2024 district budget and subject to increase pursuant to any final, ratified collective bargaining agreement for the 2023-2024 school year.

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Vote: Yes \_\_\_\_\_ No \_\_\_\_\_ Absent \_\_\_\_\_ Abstentions \_\_\_\_\_

- C. Motion for the Board of School Directors to approve Christina Bravo as Social Worker, as a Group Three employee per the Act 93 Memorandum of Understanding, at an annual salary of \$60,000 effective July 1, 2023.

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Vote: Yes \_\_\_\_\_ No \_\_\_\_\_ Absent \_\_\_\_\_ Abstentions \_\_\_\_\_

## 13. OTHER:

- A. Motion for the Board of School Directors to approve the creation of a girls' wrestling team beginning with the winter 2023-2024 season which will include one (1) assistant coach under the supervision of the wrestling head coach with a yearly stipend of \$4,200.00.

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Vote: Yes \_\_\_\_\_ No \_\_\_\_\_ Absent \_\_\_\_\_ Abstentions \_\_\_\_\_

## 13. PUBLIC PARTICIPATION:

**14. FOR THE GOOD OF THE ORDER:**

**15. ADJOURNMENT:**

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Vote: Yes \_\_\_\_\_ No \_\_\_\_\_ Absent \_\_\_\_\_ Abstentions \_\_\_\_\_

**PALMERTON AREA SCHOOL DISTRICT**  
**CONSENT AGENDA**  
**Tuesday, June 20, 2023**

**1. FISCAL:**

- A. Approve Accounts Payable Reports (enclosures)
- B. Approve Treasurer's Reports (enclosures)
- C. Approve Budget Transfers (enclosures)
- D. Approve the 2023-2024 Homestead and Farmstead Exclusion Resolution (enclosure)
- E. Appoint First Northern Bank and Trust, Pennsylvania Local Government Investment Trust (PLGIT), PA School District Liquid Asset Fund (PASDLAF) as district depositories for 2023-2024 school year
- F. Grant permission to release the 2023 Tax Duplicates to the respective tax collectors for the fiscal year beginning July 1, 2023
- G. Approve Resolution #6.20.23 per the Real Estate Tax Universal Installment Payment Plan Resolution, to use the following installment dates for the collection of the 2023 Real Estate Taxes (enclosure)
- H. Approve the breakfast and lunch prices for the 2023-2024 school year as mandated by Section 205 of the Healthy, Hunger-Free Kids Act of 2010: Elementary Breakfast \$1.30, Secondary Breakfast \$1.40, Adult Breakfast \$2.25, Elementary Lunch \$2.85, Secondary Lunch \$2.95, Adult Lunch \$4.25, Milk \$ .55, with the rates remaining the same as the 2022-2023 school year for students, and adult lunch increasing .25 cents per USDA requirements
- I. Approve the 2023-2024 workers compensation coverage through CM Regent Insurance Company at a cost of \$64,161.00 compared to an expiring premium of \$70,477.00 (enclosure)
- J. Approve the 2023-2024 student accident coverage through Axis Insurance Company at a cost of \$38,541.00. There is no change from the expiring premium. (enclosure)
- K. Approve the 2023-2024 voluntary student accident coverage through Axis Insurance Company for the period of August 1, 2023 to July 31, 2024
- L. Approve the following bonding amounts for the 2023-2024 fiscal year: Board President \$100,000, Board Vice President \$100,000, Board Secretary \$100,000, Board Treasurer \$100,000, Superintendent \$100,000, Business Manager \$100,000, Employee Theft \$5,000, Forgery or Alteration \$100,000
- M. Approve the Superintendent and Business Manager to make and release payments for the remaining June accounts payable
- N. Approve all budget transfers for the fiscal year ending June 30, 2023 in order to comply with audit requirements. The Board will be provided with an itemized listing of all required budget transfers upon completion of the 2022-2023 audit.

## 2. PERSONNEL:

- A. Approve Lindsay Fronheiser as Secondary Special Education Teacher at Bachelor's, Step 1, at an annual salary of \$47,000 effective August 15, 2023 subject to increase pursuant to any final, ratified collective bargaining agreement for the 2023-2024 school year
- B. Approve tenure status for the following teacher who has attained three (3) years of satisfactory performance ratings in the district:

Brandyn Miller
----------------

- C. Approve Kristen Perdew as Geometry Tutor for 15 hours from June 21, 2023 through August 27, 2023 at the Professional Services rate per the PAEA Collective Bargaining Agreement
- D. Approve retroactively the following uncompensated leave request:

Employee #253	May 16, 2023
---------------	--------------

- E. Approve the following Food Service Workers for the summer feeding program at the contractual hourly rate per the PAESPA agreement effective July 5, 2023 through July 27, 2023:

Linda Duyka
Diane Gebhard
Wendy Magner
Teresa Reed

- F. Approve Dalton Hoffman as Substitute Teacher at a daily rate of \$110.00 effective June 21, 2023
- G. Approve the following club advisors at S.S. Palmer/Parkside Elementary for the 2023-2024 school year subject to increase pursuant to any final, ratified collective bargaining agreement:

Kimberly Nenscel	Computer Co-Advisor	\$ 397.50
Alexander Orr	Computer Co-Advisor	\$ 397.50
Ryan Heller	Student Council	\$ 795.00
Tanya Hess	Safety Patrol	\$ 795.00
Bronwyn Cseh	Safety Patrol	\$ 795.00
Monique Hofford	Sixth Sense Co-Advisor	\$ 405.00
Deanna Iles	Sixth Sense Co-Advisor	\$ 405.00
Pamela Andrews	Yearbook	\$ 795.00

- H. Approve the following club advisors at Towamensing Elementary for the 2023-2024 school year subject to increase pursuant to any final, ratified collective bargaining agreement:

Natalie Madeira	Chorus	\$1,569.00
William Zeky	Computer	\$ 795.00
Kathryn Malay	Environmental	\$1,209.00
Kelly Beblavy	Safety Patrol	\$ 795.00
Lisa Ward	Safety Patrol	\$ 795.00
Jodi Kocher	Student Council	\$ 795.00
Trisha Green	Yearbook Co-Advisor	\$ 397.50

Krystle Meglio	Yearbook Co-Advisor	\$ 397.50
----------------	---------------------	-----------

- I. Approve the following club advisors at the Junior High School for the 2023-2024 school year subject to increase pursuant to any final, ratified collective bargaining agreement:

Melissa Hoffman	ACE Co-Advisor	\$ 405.00
Sarah Sullivan	ACE Co-Advisor	\$ 405.00
Laura Reichard	Band	\$1,569.00
Laura Reichard	Chorus	\$1,569.00
Melissa Hoffman	National Honor Society-JH	\$1,010.00
Brian Stevko	Newspaper Co-Advisor	\$ 992.00
Kathryn Zurn	Newspaper Co-Advisor	\$ 992.00
Christopher Kery	Student Council Co-Advisor	\$ 503.50
Kevin Young	Student Council Co-Advisor	\$ 503.50
Brad Landis	Yearbook Co-Advisor	\$ 992.00
Amy Morgan	Yearbook Co-Advisor	\$ 992.00

- J. Approve the following club advisors at the High School for the 2023-2024 school year subject to increase pursuant to any final, ratified collective bargaining agreement:

Vicki McHugh	Aevidum	\$1,209.00
Miranda Allen	Art Co-Advisor	\$ 971.00
Brianna Keiser	Art Co-Advisor	\$ 971.00
Katherine Baumgardt	Avenger (newspaper) Advisor	\$3,969.00
Amanda Cappella	Buddies	--
Theresa Hall	Chorus	\$2,170.00
Brent Harris	Drama – Fall	\$1,764.00
Brent Harris	Drama – Spring	\$1,764.00
Michael Gombert	Environmental Co-Advisor	\$ 604.50
Paul McArdle	Environmental Co-Advisor	\$ 604.50
Jennifer Danzeisen	FBLA Co-Advisor	\$ 604.50
Kerry Palumbo	FBLA Co-Advisor	\$ 604.50
Brent Harris	Film	--
Miranda Allen	Freshman Class Advisor, Class of 2027	\$1,410.00
Julia Dougherty	Games	--
Christopher Walkowiak	Gridiron	--
Craig Borland	International Travelers	--
Travis Fink	Leo Co-Advisor	\$ 604.50
Tammy Muniz	Leo Co-Advisor	\$ 604.50
Jennifer Danzeisen	Mock Trial	\$1,209.00
Jeana Baumgardt	National Honor Society	\$2,018.00
Miranda Allen	PAAC	\$ 810.00
Julia Dougherty	PLURAL	--
Alexander Knoll	PYEA	\$1,209.00
Jeremy Coleman	SADD	\$ 810.00
Alexander Knoll	Scholastic Scrimmage	\$1,010.00
Craig Borland	Senior Class Advisor, Class of 2024	\$2,011.00
Brandyn Miller	Social Media Co-Advisor	--
Joshua Nenscel	Social Media Co-Advisor	--
Travis Fink	Sophomore Class Co-Advisor, Class of 2026	\$ 705.00

Tammy Muniz	Sophomore Class Co-Advisor, Class of 2026	\$ 705.00
Susan Dellicker	Souled Out	--
Brandyn Miller	Stage Crew	\$2,081.00
Brent Harris	Stage Crew Assistant	\$1,643.00
Brandyn Miller	Video	--
Brianna Keiser	Yearbook Co-Advisor	\$1,984.50
Brandyn Miller	Yearbook Co-Advisor	\$1,984.50

- K. Approve the following curriculum advisory council (CAC) representatives at S.S. Palmer/Parkside Elementary Schools for the 2023-2024 school year subject to increase pursuant to any final, ratified collective bargaining agreement:

Katherine Gilmartin Palazzo	Grades K and 1	\$1,773.00
Valerie Hunsicker	Grades 2 and 3	\$1,773.00
Meghan Barclay	Grade 4	\$1,773.00
Deanna Iles	Grade 5	\$1,773.00
Monique Hofford	Grade 6	\$1,773.00

- L. Approve the following curriculum advisory council (CAC) representatives at Towamensing Elementary School for the 2023-2024 school year subject to increase pursuant to any final, ratified collective bargaining agreement:

Brittany Zeky	Grades K and 1	\$1,773.00
Kathryn Malay	Grades 2 and 3	\$1,773.00
Susan Deem	Grade 4	\$1,773.00
Lisa Ward	Grade 5	\$1,773.00
Jaclyn Ivancich	Grade 6	\$1,773.00

- M. Approve the following curriculum advisory council (CAC) representatives at the Junior High School for the 2023-2024 school year subject to increase pursuant to any final, ratified collective bargaining agreement:

Brad Landis	Math/Science Co-Advisor	\$ 886.50
Amy Morgan	Math/Science Co-Advisor	\$ 886.50
Kimberly Seiler	Social Studies	\$1,773.00
Kathryn Zurn	English/LA	\$1,773.00

- N. Approve the following curriculum advisory council (CAC) representatives at the High School for the 2023-2024 school year subject to increase pursuant to any final, ratified collective bargaining agreement:

Miranda Allen	Dept. Chair, Secondary Specialist	\$1,773.00
Jennifer Danzeisen	Dept. Chair, Business Education	\$1,773.00
Dawn Burke	Dept. Co-Chair, English	\$ 886.50
Kerry Palumbo	Dept. Co-Chair, English	\$ 886.50
Susan Dellicker	Dept. Chair, World Language	\$1,773.00
Jeremy Coleman	Dept. Chair, Health/PE	\$1,773.00
Tammy Muniz	Dept. Chair, Mathematics	\$1,773.00
Jeanne Knepper	Dept. Chair, Science	\$1,773.00
Michael Gombert	Dept. Co-Chair, Social Studies	\$ 886.50

Paul McArdle	Dept. Co-Chair, Social Studies	\$ 886.50
--------------	--------------------------------	-----------

O. Approve the following computer coaches for the 2023-2024 school year subject to increase pursuant to any final, ratified collective bargaining agreement:

Holly Sell	Parkside	\$1,845.00
William Acierno	S.S. Palmer	\$1,845.00
Tyler Svetik	S.S. Palmer	\$1,845.00
Kelly Beblavy	Towamensing	\$1,845.00
Krystle Meglio	Towamensing	\$1,845.00
Brianna Carroll	Junior High	\$1,845.00
Amy Morgan	Junior High	\$1,845.00
Tammy Muniz	High School	\$1,845.00
Justin Petersen	High School	\$1,845.00
Andrew Remsing	High School	\$1,845.00

P. Approve the following Winter Coaches for the 2023-2024 school year:

<b>BASKETBALL-BOYS:</b>		
Kenneth Termini	Head Coach	\$6,415.00
Brian Stevko	Volunteer Assistant Coach	--
Michael J. Horvath	Volunteer Assistant Coach	--
Joseph Egan	Volunteer Assistant Coach	--
Dylan Knouse	Volunteer Assistant Coach	--
Arthur George III	Volunteer Assistant Coach	--
Austin Luers	Volunteer Assistant Coach	--
<b>BASKETBALL-GIRLS:</b>		
Jeremy Coleman	Head Coach	\$6,415.00
James Hay	Assistant Coach	\$4,200.00
Travis Fink	Assistant Coach	\$4,200.00
Jason DeWalt	Co-Assistant Coach (1/2)	\$2,100.00
Jarrad Hedes	Co-Assistant Coach (1/2)	\$2,100.00
Erika Coleman	Volunteer Assistant Coach	--
<b>WRESTLING:</b>		
Justin Petersen	Head Coach	\$6,415.00
Zachary Christman	Assistant Coach	\$4,200.00
Joshua Rake	Assistant Coach	\$4,200.00
Alfredo Ortiz, Jr.	Assistant Coach	\$4,200.00
Jacob Christman	Volunteer Assistant Coach	--
Shawn Gardner	Volunteer Assistant Coach	--
Matthew Lalik	Volunteer Assistant Coach	--
Thomas Pasquariello	Volunteer Assistant Coach	--

Q. Approve the following Coaches for the 2023-2024 school year effective June 21, 2023:

Ethan Recker	Football Volunteer Assistant Coach	--
Shawn Leadbetter	Football Volunteer Assistant Coach	--



R. Approve the following effective for the 2023-2024 school year:

Joseph Plechavy	Accompanist	Towamensing Chorus
Frank Hall	Accompanist	High School Chorus

S. Approve tuition reimbursements (enclosure)

**3. OTHER:**

A. Approve the following facilities contracts for the 2023-2024 school year (enclosures):

1.	ABE Laboratories	Domestic well water testing – Towamensing
2.	George’s Sewer & Drain	Pump out septic system – Towamensing
3.	Johnson Controls	Fire alarm testing, fire & security alarm monitoring- district wide
4.	Kistler O’Brien	Fire extinguishers & Ansul system testing – HS/JHS/Towamensing
5.	Kleen Air Systems	Kitchen grease exhaust systems – HS/JHS/Towamensing
6.	NRG Controls North	Building automation control maintenance – district wide
7.	Proasys	Heating/cooling water treatment – district wide
8.	Brightly Software	Facility requests for use program – district wide
9.	Security Service Co.	Security & fire alarm monitoring – S.S. Palmer/Towamensing
10.	Seitz	Exterminator service – district wide
11.	SSM Group	Asbestos inspection; asbestos awareness training – Facility staff
12.	Waste Management	Trash & recycling removal – district wide

B. Accept the status that the designated members of the Senior Class of 2023 have completed the graduation requirements set forth by the Pennsylvania Department of Education and the Board of School Directors of the Palmerton Area School District (enclosure)

C. Approve the Letter of Agreement with the Carbon-Monroe-Pike Drug & Alcohol Commission, Inc., for the 2023-2024 school year in the amount of \$22,200.00 (enclosure)

D. Approve the agreement with James R. Schwab, psychologist, for behavioral intervention, counseling, and risk/threat assessments at the rate of \$110.00 per hour as needed for the 2023-2024 school year (enclosure)

E. Approve the Therapy Services Agreement with Pediatric Therapeutic Services, Inc., from July 1, 2023 through June 30, 2024 (enclosure)

F. Approve the contract for services with Behavioral Health Associates for the 2023-2024 school year (enclosure)

G. Approve the Cost-Savings Program with Behavioral Health Associates for the 2023-2024 school year (enclosure)

H. Accept the following donations:

Earl & Danielle Paules	\$1,000.00	For student lunch debt
A&A Towing & Recovery	\$1,000.00	For student lunch debt

Bradco Systems, Inc.	\$2,000.00	For student lunch debt
Class of 2014 Parents' Club	\$1,000.00	To the Environmental Activity Club

- I. Approve the second reading and adoption of the following policy (enclosure):
- 1) Policy #251 Students Experiencing Homelessness, Foster Care & Other Educational Instability