

PALMERTON AREA SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF SCHOOL DIRECTORS
Wednesday, May 17, 2023
Parkside Boardroom, 680 Fourth Street, Palmerton, PA

1. CALL TO ORDER 5:30 P.M.: PLEDGE OF ALLEGIANCE

2. ROLL CALL:

Ms. Connell	Ms. Haas	Ms. Larvey	Mr. Mazepa	Mrs. Paules	Mr. Paules
Ms. Recker	Ms. Snyder	Ms. Zellers	Dr. Frankelli	Mr. Kish	Atty. Montanye

3. STUDENT REPORT:

4. SUPERINTENDENT’S REPORT:

- A. Greece field trip update
- B. Girls’ wrestling update

5. BUSINESS MANAGER’S REPORT:

6. BOARD MEMBER REPORTS:

7. OLD BUSINESS:

8. PUBLIC PARTICIPATION (POLICY #903):

There shall be time available for public participation at the beginning and end of each board meeting. The beginning session is open for agenda items only and the ending session is open for any agenda times or issues relating to school district policies and operations. Informal requests shall be afforded five (5) minutes for presentation. Should the speaker find the five (5) minute time allotment to be insufficient for his/her presentation, a more detailed written presentation shall be an option. Please note that public interruption of the meeting will detract from the meeting.

9. MEETING MINUTES:

- A. Motion for the Board of School Directors to approve the board meeting minutes from April 18, 2023.

Motion by: _____ Seconded by: _____
 Vote: Yes _____ No _____ Absent _____ Abstentions _____

10. CONSENT AGENDA:

- A. Motion for the Board of School Directors to approve the attached consent agenda.

Motion by: _____ Seconded by: _____
 Vote: Yes _____ No _____ Absent _____ Abstentions _____

11. FISCAL:

- A. Motion for the Board of School Directors to approve the proposed final budget for 2023-2024 with a 2.0 mill index increase and expenditure totals of \$39,063,218. The 2023-2024 Real Estate Tax mills will be set at 64.9150. The final budget is set to be approved at the June 20, 2023 board meeting (enclosure).

Motion by: _____ Seconded by: _____
 Vote: Yes _____ No _____ Absent _____ Abstentions _____

- B. Motion for the Board of School Directors to approve the agreement with Metz Culinary Management to provide food service management services from July 1, 2023 through June 30, 2024 (enclosure).

Motion by: _____ Seconded by: _____
Vote: Yes _____ No _____ Absent _____ Abstentions _____

- C. Motion for the Board of School Directors to accept and approve the proposal from McClure Company for the high school weight room HVAC system project in the amount of \$214,299. (enclosure).

Motion by: _____ Seconded by: _____
Vote: Yes _____ No _____ Absent _____ Abstentions _____

12. OTHER:

- A. Motion for the Board of School Directors to approve Sherry Haas as Treasurer of the Palmerton Area School Board effective July 1, 2023 through June 30, 2024 at the rate of \$400.00/year.

Motion by: _____ Seconded by: _____
Vote: Yes _____ No _____ Absent _____ Abstentions _____

13. PUBLIC PARTICIPATION:

14. FOR THE GOOD OF THE ORDER:

14. ADJOURNMENT:

Motion by: _____ Seconded by: _____
Vote: Yes _____ No _____ Absent _____ Abstentions _____

PALMERTON AREA SCHOOL DISTRICT
CONSENT AGENDA
Wednesday, May 17, 2023

1. FISCAL:

- A. Approve Accounts Payable Reports (enclosures)
- B. Approve Treasurer’s Reports (enclosures)
- C. Approve Budget Transfers (enclosures)
- D. Approve Kenneth Austin as Deputy Tax Collector for Towamensing Township as indicated on the “Act 48-2015 Appointment of a Deputy Tax Collector Form” presented by Susan Marques, Towamensing Township Tax Collector (enclosure)

2. PERSONNEL:

- A. Approve the following Substitutes at a rate of \$10.00 per hour:

Tonia McCole	Substitute Instructional Assistant	Effective May 18, 2023
Jenna McHugh	Substitute Instructional Assistant & Substitute Secretary	Effective June 6, 2023

- B. Approve retroactively Brian Stevko to teach five (5) hours a week of homebound instruction at the Professional Services rate per the PAEA Collective Bargaining Agreement through June 30, 2023
- C. Approve Andrew Remsing as summer program facilitator of the eBridges Course/Credit Recovery Program for students in grades 7-12 from June 12, 2023 through June 29, 2023 (Monday-Thursday) at the Professional Services rate per the PAEA Collective Bargaining Agreement
- D. Approve the following advisor for the 2023-2024 school year effective June 6, 2023:

Chrissy Rehatchek	Marching Band Assistant	\$2,630.00
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- E. Approve retroactively the following uncompensated leave request:

Employee #622	March 15, 2023
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- F. Approve the following for Family & Medical Leave:

Employee #347	Extension from May 22, 2023 through June 5, 2023
Employee #529	Intermittently from May 18, 2023 through November 7, 2023
Employee # 8077	Retroactively from April 27, 2023 through June 5, 2023

- G. Approve the following staff to work in the Extended School Year (ESY) program from July 5, 2023 through July 27, 2023:

<i>Instructional Assistant at contractual hourly rate per the PAESPA Agreement:</i>	
Eileen Long	

H. Approve retroactively the following as Spring Event Workers at a rate of \$23.00 per event:

Dawn Burke
Robert Falkenstein
Holly Sell

I. Approve the following horizontal movements effective the first semester of the 2023-2024 school year:

Brian Stevko	From Master's +30 to Master's +45
Kimberly Seiler	From Master's +30 to Master's +45

J. Accept the following resignations:

Suzanne Rentschler	Director of Special Education	Effective May 3, 2023
Angela Heiland	Central Office Secretary-Facilities, Technology & Curriculum	Effective May 19, 2023
Jenna McHugh	Instructional Assistant	Effective at conclusion of 2022-2023 school year

K. Approve tuition reimbursements (enclosure)

3. OTHER:

- A. Approve retroactively the agreements with CMG of Easton, Inc. and ALLOY5 Architecture for the high school library renovation project (enclosures)
- B. Approve the Sponsor-to-Sponsor Agreement with Lehigh Carbon Community College SHINE Program for purchasing meals from the district (enclosure)
- C. Approve retroactively the field trip request for the FBLA National Leadership Conference in Atlanta, GA, from June 26, 2023 through July 1, 2023 which will be paid for with fundraising with the acknowledgement that parent chaperones will reimburse the district for any expenses incurred on their behalf such as airfare, lodging, registration, etc. (enclosure)
- D. Approve the field trip request for the PIAA state track and field championships in Shippensburg, PA from May 25, 2023 through May 27, 2023 to be paid through the athletic budget (enclosure)
- E. Approve retroactively the Memorandum of Understanding with Air & Space Forces Association (AFA) and the CyberCamp Nondisclosure Agreement for June 12, 2023 through June 16, 2023 in the amount of \$1,150.00 (enclosure)
- F. Approve the agreement for CLIU#21 OverDrive Consortium for the high school library for the 2023-2024 school year in the amount of \$2,200.00 (enclosure)
- G. Approve retroactively the agreement with Hobbie Professional Staff Management, Inc. for nursing staff services beginning May 3, 2023 and automatically renews annually (enclosure)
- H. Approve the contract with Bayada Home Health Care, Inc. for nursing staff services beginning July 1, 2023 through June 30, 2024 (enclosure)

- I. Accept the Memorandum of Understanding between the Pennsylvania State Police and the Palmerton Area School District (enclosure)
- J. Accept the Memorandum of Understanding between the Palmerton Borough Police and the Palmerton Area School District (enclosure)
- K. Approve the first reading of the following policies (enclosures):
 - 1) Policy #100 Comprehensive Planning
 - 2) Policy #102 Academic Standards
 - 3) Policy #105 Curriculum
 - 4) Policy #105.1 Review of Instructional Materials by Parents/Guardians & Students
 - 5) Policy #105.2 Exemption From Instruction
 - 6) Policy #124 Alternative Instruction