

PALMERTON AREA SCHOOL DISTRICT

Palmerton, PA

Tuesday, April 18, 2023

BOARD MEETING MINUTES

	<p>An executive session was held Tuesday, April 4, 2023 after the workshop meeting and today concerning legal and personnel matters.</p> <p>The regular board meeting of the Palmerton Area School District Board of School Directors was held in the Boardroom of the Administration Building, 680 Fourth Street, Palmerton, PA, on Tuesday, April 18, 2023, at 5:32 p.m. President Tammy Recker presided. A Zoom meeting was also made available.</p> <p>ROLL CALL Present: Directors Haas, Larvey, Mazepa (participated via Zoom), Danielle Paules, Earl Paules, Recker, Snyder (arrived late at 6:06 p.m.), and Zellers Absent: Director Connell</p> <p>OTHER ATTENDANCE Jodi Frankelli – Superintendent, Ryan Kish – Business Manager, Jacqueline McCandless – Board Secretary, and David Conn– Solicitor</p> <p>STUDENT REPORT: Hannah Serfass, 12th grade</p> <ul style="list-style-type: none">• Track & Field – Nataly Walters broke 3 school records in 100m, 200m, and long jump• CCTI – held National Technical Honor Society induction; new inductee is Zackary Anthony; returning members are Montanna Costenbader; Brooke Knauss, and Jeremy Salvaggio; thank you to Directors Earl and Danielle Paules for attending the event• Scholastic Scrimmage – competed in the CLIU #21 academic competition; finished 7th out of 13 schools; also playing in virtual matches• PYEA – members helping/observing/teaching in classrooms with their mentor teachers, gaining experience in lesson planning, classroom management, and giving actual lessons; staff and administrators have been a great support• PAAC – holding annual blanket, towel, and pet supply drive during April in which students are encouraged to donate items• Band – junior high and high school band concert in HS auditorium on May 11th; May 12th eight elementary students to participate in PMEA District 10 Elementary BandFest in Mahanoy City; junior high and high school chorus concert is May 18th in HS auditorium; May 20th secondary music ensembles will be adjudicated at Dorney Park; May 24th is elementary band concert in HS auditorium• Games Club – sponsoring their second chess tournament in April/May• Technology & Art – working on creating digital artwork for use as wallpapers on Chromebooks• Video Club – students Emma Martinez, Dalton Rumfield, and Megan Matsko represented the district at the PA Student Press Association State Conference; results are pending• Yearbooks – currently on sale, deadline to order is May 31st• Drama & Stage Crew – busy with sets and costumes for <i>Grease!</i>; ticket sales have been overwhelming; thank you to Dr. Frankelli for the rehearsal breakfast on April 1st• Athletics – spring sports at halfway point in season with many athletes obtaining personal bests and breaking school records• Boys’ Basketball – congratulations to Brayden Hosier who was named the 2022-2023 Times News Player of the Year• Honors Geometry – class went outside to measure angles of elevation and had an associated fun activity• Student Council – last weekend miniTHON held raised over \$14,000; Mr. Palmerton to be held May 3rd; Spring Day is May 12th
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SUPERINTENDENT'S REPORT:

- The most popular event seemed to be playing chess at recent miniTHON; event was well attended by students
- Attended the Sixth Sense team competition at Northwestern Lehigh where our team placed 6th; good feeder program for Scholastic Scrimmage team
- PA State Education Association (PSEA) is featuring a story on Mr. Brandyn Miller, high school teacher, about the work he is doing at the high school; last month they were filming him for an article and for their newsletter
- Went to Hershey to see SkillsUSA competition awards; one CCTI student from Palmerton placed first
- FBLA members are at the state competition in Hershey right now receiving their individual student awards

BUSINESS MANAGER'S REPORT:

- Will be presenting proposed preliminary budget at May workshop; were a few changes on the district's side; no state budget updates received yet
- Donation from Giant Food from their Round Up program is \$2,786.92; money will be used for outstanding lunch debt which is almost \$10k; donation will be used to address free and reduced lunch students first so we can help those most in need

BOARD MEMBER REPORTS:

- Director Danielle Paules – CCTI:
 - SkillsUSA competition finishers:
 - i. Jace Anthony, 1st place, Automated Manufacturing – the only 1st place for CCTI this year, qualifies for national competition
 - ii. Haley Kuehner, 2nd place, Chapter Display
 - iii. Eliana Brazil, Owen Rakos, and Joshua Reif, 2nd place, Opening & Closing Ceremonies
 - iv. Montanna Costenbader, 3rd place, Cooperative Education Logbook
 - v. Olivia Bellis, 3rd place, Promotional Bulletin Board
- Director Haas – Library/CLIU:
 - *Library*: Tote bag sale and bingo have sold out; Children's Book Week in May, see website for activities; National Creativity Day, May 30; publishing workshop, May 20; website link from Bureau of Labor Statistics projecting career outlooks with percentage of occupations in demand to year 2031; created periodic table of STEM occupations which provides information/requirements about each career field
 - *CLIU*: saw presentation on transportation department; every year 2.5 million miles covered by the department with 14 districts served; 35 new bus drivers trained this year; 11th grade hearing-impaired student spoke on impact of CLIU on his life
- Director Zellers – PSBA:
 - Charter school reform continues to be important topic; a large percentage of a district's budget is mandated to be paid to charter schools; 90% of districts have signed a resolution asking for reform; looking for speakers and engaging topics to share at school leadership conference in October; proposals sought from school boards for consideration for 2024 legislative platforms; Director Zellers chosen to be on the Legislative Advisory Committee again this year
- Director Larvey – LCCC:
 - Held press conference which was a cooperative example of how the community colleges and state schools can work together, agreement signed regarding this

OLD BUSINESS:

A. Weight room –

- Updated weight room renovation timeline presented, now will start in June instead of May

- Per ALLOY5 Architecture, McClure Company having difficulty meeting first proposed timeline; in order for McClure to have met the May out-to-bid date, it would have cost district an extra \$12k because McClure would need to subcontract out work; updated timeline of June out-to-bid date is good for all involved
- Daytime construction will occur so building can be used after-school hours
- May have to work out access to showers with field house when wrestling season starts
- Must be publicly bid for three weeks

B. *Tennis courts* – line painting expected first week of May

C. *Towamensing water testing* – resampled water, everything now within normal range

PUBLIC PARTICIPATION:

- Constance Banko – would like the S. S. Palmer building entrance renovation done now for safety and security of all; questioned how much the additional proposed projects will add to the district’s debt; separate the district’s wish list from the education and safety of students
- Richard Banko – asked about video surveillance on district buildings; security at S. S. Palmer is important to address

BOARD MEETING MINUTES

Director Zellers moved, seconded by Director Haas, to approve the board meeting minutes from March 21, 2023.

Aye Votes: All Directors Present.
Nay Votes: None. Motion Carried.

CONSENT AGENDA

Director Haas moved, seconded by Director Earl Paules, to approve the attached consent agenda.

Aye Votes: All Directors Present.
Nay Votes: None. Motion Carried.

CONSENT AGENDA:

FINANCIAL REPORTS

Approved the Accounts Payable Reports

Approved the Treasurer’s Reports

Approved Budget Transfers

SHOP MACHINERY MAINT. CONTRACT DONATIONS

Approved the 2023-2024 Shop Machinery Maintenance Contract with Shop Specialties, Inc. for the wood lab at the high school in the amount of \$1,450.00 plus any repair parts required

Accepted the following donations:

Frederick & Rosalie Reinhard	\$20,000.00	\$17,935 towards purchase and installation of high school basketball scoreboard; \$2,065 towards purchase and installation of football scoreboard
Donald Reinhard	\$20,000.00	\$17,935 towards purchase and installation of high school basketball scoreboard; \$2,065 towards purchase and installation of football scoreboard
Pencor Services, Inc.	\$22,064.50	Full amount towards purchase and installation of football scoreboard
The Giant Company	\$2,786.92	From the Feeding Our School Kids initiative to be used toward outstanding student lunch debt

SPANISH TEACHER	Approved Perla Javier Ortiz as High School Spanish Teacher, at Bachelor’s, Step 1, at an annual salary of \$47,000 effective August 16, 2023 pending receipt of emergency certification																												
FOOD SERVICE WORKER	Approved Kristie George as Food Service Worker at a rate of \$15.00 per hour effective April 19, 2023																												
SUBSTITUTE TEACHERS	<p>Approved the following Substitute Teachers at a daily rate of \$110.00 effective April 19, 2023:</p> <table border="1" data-bbox="451 367 799 472"> <tr><td>Joshua Long</td></tr> <tr><td>Renee Schuler</td></tr> <tr><td>Zachary Searfoss</td></tr> </table>	Joshua Long	Renee Schuler	Zachary Searfoss																									
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SUBSTITUTE IAs	<p>Approved the following Substitute Instructional Assistants at a rate of \$10.00 per hour effective April 19, 2023:</p> <table border="1" data-bbox="451 598 810 703"> <tr><td>Madison Kocher</td></tr> <tr><td>Joshua Long</td></tr> <tr><td>Renee Schuler</td></tr> </table>	Madison Kocher	Joshua Long	Renee Schuler																									
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SUBSTITUTE SECRETARY	<p>Approved the following Substitute Secretary at a rate of \$10.00 per hour effective April 19, 2023:</p> <table border="1" data-bbox="451 808 815 850"> <tr><td>Renee Schuler</td></tr> </table>	Renee Schuler																											
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UNCOMPENSATED LEAVE	<p>Approved the following uncompensated leave requests:</p> <table border="1" data-bbox="457 945 1537 1050"> <tr> <td>Employee #314</td> <td>March 13, 2023</td> </tr> <tr> <td>Employee #578</td> <td>April 28, 2023; May 1, 2023 through May 4, 2023; May 8, 2023 through May 10, 2023</td> </tr> </table>	Employee #314	March 13, 2023	Employee #578	April 28, 2023; May 1, 2023 through May 4, 2023; May 8, 2023 through May 10, 2023																								
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FMLA	<p>Approved the following for Family & Medical Leave:</p> <table border="1" data-bbox="457 1144 1537 1249"> <tr> <td>Employee #612</td> <td>April 13, 2023, April 14, 2023, April 17, 2023, and April 18, 2023 (retroactively); April 19, 2023 through April 21, 2023</td> </tr> <tr> <td>Employee #2038</td> <td>Intermittently between March 27, 2023 and June 5, 2023</td> </tr> </table>	Employee #612	April 13, 2023, April 14, 2023, April 17, 2023, and April 18, 2023 (retroactively); April 19, 2023 through April 21, 2023	Employee #2038	Intermittently between March 27, 2023 and June 5, 2023																								
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ELEMENTARY SUMMER SCHOOL	<p>Approved the following staff to work in the Elementary Summer School program from July 5, 2023 through July 27, 2023:</p> <table border="1" data-bbox="370 1396 1518 1900"> <tr> <td colspan="2"><i>Teachers at the Professional Services rate per the PAEA Collective Bargaining Agreement:</i></td> </tr> <tr><td>Jeremy Coleman</td><td></td></tr> <tr><td>Kristina Himmelwright</td><td></td></tr> <tr><td>Elizabeth Karb</td><td></td></tr> <tr><td>Jodi Kocher</td><td></td></tr> <tr><td>Shanna Koscinski</td><td></td></tr> <tr><td>Sage Nalesnik</td><td></td></tr> <tr><td>Amy Negley</td><td></td></tr> <tr><td>Karissa Nenscel</td><td></td></tr> <tr><td>Kimberly Nenscel</td><td></td></tr> <tr><td>Michelle O’Neill</td><td></td></tr> <tr><td>Sara Samok</td><td></td></tr> <tr><td>Sarah Sullivan</td><td></td></tr> <tr><td>Emily Turek</td><td></td></tr> </table>	<i>Teachers at the Professional Services rate per the PAEA Collective Bargaining Agreement:</i>		Jeremy Coleman		Kristina Himmelwright		Elizabeth Karb		Jodi Kocher		Shanna Koscinski		Sage Nalesnik		Amy Negley		Karissa Nenscel		Kimberly Nenscel		Michelle O’Neill		Sara Samok		Sarah Sullivan		Emily Turek	
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EXTENDED SCHOOL YEAR (ESY)

<i>Instructional Assistants at a contractual hourly rate per the PAESPA Agreement:</i>
Elizabeth Campbell
Darlene Smale
<i>Instructional Assistant at a rate of \$17.41 per hour:</i>
Joshua Long

Approved the following staff to work in the Extended School Year (ESY) program from July 5, 2023 through July 27, 2023:

<i>Teachers at the Professional Services rate per the PAEA Collective Bargaining Agreement:</i>
Christine McCarroll
Kristen Perdew
Chelsea Wyant
<i>Speech Therapist at the Professional Services rate per the PAEA Collective Bargaining Agreement:</i>
Tammy Hoffman
<i>Instructional Assistants at a contractual hourly rate per the PAESPA Agreement:</i>
Melissa Fronheiser
Mary Beth Zulic
<i>Instructional Assistants at a rate of \$17.41 per hour:</i>
Amber Cohen
Ryan King
<i>Health Room Technician at contractual hourly rate per the PAESPA Agreement:</i>
Michelle Bisbing

CHEER ADVISORS

Approved the following Cheerleading Advisors for the 2023-2024 school year:

Joy Devino	Advisor	\$2,557.00
Christine Ruzicka	Advisor	\$2,557.00
Magin Gursky	Advisor MS (1/2)	\$1,279.00

COACH HIRING

Approved the following Coach for the 2022-2023 school year effective April 19, 2023:

Craig Marlatt	Softball Co-Assistant Coach (1/2)	\$1,372.00 prorated
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RETIREMENT

Accepted the following retirement:

Brenda Roberts	Instructional Assistant	Effective at end of 2022-2023 school year
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RESIGNATIONS

Accepted the following resignations:

Craig Marlatt	Softball Volunteer Assistant Coach	Effective April 19, 2023
Nellianne Parr	Softball Co-Assistant Coach (1/2)	Effective March 1, 2023

REMOVAL FROM SUBSTITUTE LISTS

Removed the following from the current substitute lists effective April 19, 2023:

<i>Guest Teachers:</i>
Dianne Danner
Sara Hernandez
Sara Moore
Wendy Wright

	<table border="1"> <tr><td><i>Instructional Assistant:</i></td></tr> <tr><td>Chantel Emerus</td></tr> <tr><td> </td></tr> <tr><td><i>Food Service/Secretary:</i></td></tr> <tr><td>Charlotte Wagner</td></tr> </table>	<i>Instructional Assistant:</i>	Chantel Emerus		<i>Food Service/Secretary:</i>	Charlotte Wagner
<i>Instructional Assistant:</i>						
Chantel Emerus						
<i>Food Service/Secretary:</i>						
Charlotte Wagner						
TUITION REIMBURSEMENTS	Approved tuition reimbursements					
2023-2024 SCHOOL CALENDAR	Approve the 2023-2024 school district calendar including the following official local school district holidays pursuant to Section 1502:					
	<table border="1"> <tr><td>November 24, 2023</td></tr> <tr><td>December 22, 2023</td></tr> <tr><td>December 29, 2023</td></tr> <tr><td>March 29, 2024</td></tr> <tr><td>May 24, 2024</td></tr> </table>	November 24, 2023	December 22, 2023	December 29, 2023	March 29, 2024	May 24, 2024
November 24, 2023						
December 22, 2023						
December 29, 2023						
March 29, 2024						
May 24, 2024						
REVISED CALENDAR 2022-2023	Approved the revised 2022-2023 school district calendar					
IU20 EDUC. INST. SERVICES	Approved retroactively the Colonial Intermediate Unit 20 contract for service for educational instructional services not to exceed \$11,537.09 plus the total number of hours requested for each service from April 4, 2023 through the end of the 2022-2023 school year					
INDEP. EDUC. EVALUATION- Kachmar	Approved retroactively the agreement for independent educational evaluation with Steven P. Kachmar, M.A., Ph.D., NCSP, not to exceed \$4,000.00					
CLIU TECH POOL LEGAL SERVICES	Approved the CLIU #21 Technology Pool Legal Services Consultation Agreement beginning July 1, 2023 through June 30, 2024					
CLIU TRANSPERFECT INTERPRETERS	Approved the CLIU #21 Agreement for TransPerfect Remote Interpreters Products & Services beginning July 1, 2023 through June 30, 2024					
CLIU FACILITIES PLAN	Approved the 2023-2024 CLIU #21 Facilities Plan Recommendation					
MEADOWS PSYCH. CENTER	Approved the Letter of Agreement with The Meadows Psychiatric Center effective July 1, 2023 through June 30, 2025					
SHINE	Approved the Letter of Agreement with Lehigh Carbon Community College SHINE through the 2025-2026 school year					
SCHOOL PSYCHOLOGIST	Approved Arthur Feinberg, school psychologist, for an additional 25 days for the 2022-2023 school year at a rate of \$450.00 per day					
LVCC-MOU PRE-K COUNTS	Approved the Memorandum of Understanding with Lehigh Valley Children’s Centers, Inc., for the PreK Counts program					
DIPLOMA	Accepted the status that student #17021 has completed the graduation requirements for the Class of 2017 set forth by the PA Department of Education and the Palmerton Area Board of School Directors					
FOREIGN EXCHANGE STUDENT	Approved Agreement #3 with ASSE International Student Exchange Programs for the 2023-2024 school year					
SSKW RATES	Approved the fee agreement with Sweet, Stevens, Katz, and Williams for the 2023-2024 school year with the hourly rate for non-routine matters at \$200.00 per hour and the hourly rate for routine or general advice at \$170.00 per hour					

NAT. SUPERINT. CERTIFICATION	Approved Dr. Jodi Frankelli to participate in the AASA National Superintendent Certification Program at an estimated cost of \$6,000.00
2nd READINGS & ADOPTION POLICIES 137-137.1-137.2-828-830	<p>Approved the second reading and adoption of the following policies:</p> <ol style="list-style-type: none"> 1) Policy #137 Home Education Programs 2) Policy #137.1 Extracurricular Participation by Home Education Students 3) Policy #137.2 Participation in Cocurricular Activities & Academic Courses by Home Education Students 4) Policy #828 Fraud 5) Policy #830 Breach of Computerized Personal Information
BID AWARD-HS LIBRARY RENO	<p>END OF CONSENT AGENDA</p> <p>Director Earl Paules moved, seconded by Director Haas, to award the bid for the high school library renovation project to CMG of Easton, Inc., at a cost of \$237,898.00.</p> <p>Aye Votes: All Directors Present. Nay Votes: None. Motion Carried.</p>
RFP FOR HVAC-WEIGHT ROOM	<p>Director Earl Paules moved, seconded by Director Zellers, to advertise a Request For Proposals to complete an Act 163-2016 Guaranteed Energy Savings Project for the high school weight room HVAC system.</p> <p>Aye Votes: All Directors Present. Nay Votes: None. Motion Carried.</p>
DENY TAX APPEAL	<p>Director Earl Paules moved, seconded by Director Haas, to deny the real estate tax appeal for parcel number 16-56-A50.03.</p> <p>Aye Votes: All Directors Present. Nay Votes: None. Motion Carried.</p>
ADJOURNMENT	<p>PUBLIC PARTICIPATION:</p> <ul style="list-style-type: none"> • None <p>FOR THE GOOD OF THE ORDER:</p> <ul style="list-style-type: none"> • Director Earl Paules stated board members should visit S. S. Palmer to tour the building; need to move on the project so we can get it done in 2024; Dr. Frankelli stated a proposed timeline for the renovation will be presented at the next workshop • Director Mazepa reported from the FBLA state competition in Hershey that the students are doing very well representing our district • Director Recker stated an executive session will be held tonight after the meeting for legal and personnel matters <p>Director Earl Paules moved, seconded by Director Haas, to adjourn the meeting at 6:23 p.m.</p> <p>Aye Votes: All Directors Present. Nay Votes: None. Motion Carried.</p> <p>Respectfully submitted,</p> <p>Jacqueline McCandless Board Secretary</p>