

PALMERTON AREA SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF SCHOOL DIRECTORS
Tuesday, April 18, 2023
Parkside Boardroom, 680 Fourth Street, Palmerton, PA

1. CALL TO ORDER 5:30 P.M.: PLEDGE OF ALLEGIANCE

2. ROLL CALL:

Ms. Connell	Ms. Haas	Ms. Larvey	Mr. Mazepa	Mrs. Paules	Mr. Paules
Ms. Recker	Ms. Snyder	Ms. Zellers	Dr. Frankelli	Mr. Kish	Atty. Conn

3. STUDENT REPORT:

4. SUPERINTENDENT’S REPORT:

5. BUSINESS MANAGER’S REPORT:

6. BOARD MEMBER REPORTS:

7. OLD BUSINESS:

A. Weight room

8. PUBLIC PARTICIPATION (POLICY #903):

There shall be time available for public participation at the beginning and end of each board meeting. The beginning session is open for agenda items only and the ending session is open for any agenda times or issues relating to school district policies and operations. Informal requests shall be afforded five (5) minutes for presentation. Should the speaker find the five (5) minute time allotment to be insufficient for his/her presentation, a more detailed written presentation shall be an option. Please note that public interruption of the meeting will detract from the meeting.

9. MEETING MINUTES:

A. Motion for the Board of School Directors to approve the board meeting minutes from March 21, 2023.

Motion by: _____ Seconded by: _____
 Vote: Yes _____ No _____ Absent _____ Abstentions _____

10. CONSENT AGENDA:

A. Motion for the Board of School Directors to approve the attached consent agenda.

Motion by: _____ Seconded by: _____
 Vote: Yes _____ No _____ Absent _____ Abstentions _____

11. FISCAL:

A. Motion for the Board of School Directors to award the bid for the high school library renovation project to CMG of Easton, Inc., at a cost of \$237,898.00 (enclosure).

Motion by: _____ Seconded by: _____
 Vote: Yes _____ No _____ Absent _____ Abstentions _____

B. Motion for the Board of School Directors to advertise a Request For Proposals to complete an Act 163-2016 Guaranteed Energy Savings Project for the high school weight room HVAC system.

Motion by: _____ Seconded by: _____
 Vote: Yes _____ No _____ Absent _____ Abstentions _____

C. Motion for the Board of School Directors to approve/deny the real estate tax appeal for parcel number 16-56-A50.03 (enclosure).

Motion by: _____ Seconded by: _____
Vote: Yes _____ No _____ Absent _____ Abstentions _____

12. PUBLIC PARTICIPATION:

13. FOR THE GOOD OF THE ORDER:

14. ADJOURNMENT:

Motion by: _____ Seconded by: _____
Vote: Yes _____ No _____ Absent _____ Abstentions _____

PALMERTON AREA SCHOOL DISTRICT

CONSENT AGENDA

Tuesday, April 18, 2023

1. FISCAL:

- A. Approve Accounts Payable Reports (enclosures)
- B. Approve Treasurer's Reports (enclosures)
- C. Approve Budget Transfers (enclosures)
- D. Approve the 2023-2024 Shop Machinery Maintenance Contract with Shop Specialties, Inc. for the wood lab at the high school in the amount of \$1,450.00 plus any repair parts required (enclosure)
- E. Accept the following donations:

Frederick & Rosalie Reinhard	\$20,000.00	\$17,935 towards purchase and installation of high school basketball scoreboard; \$2,065 towards purchase and installation of football scoreboard
Donald Reinhard	\$20,000.00	\$17,935 towards purchase and installation of high school basketball scoreboard; \$2,065 towards purchase and installation of football scoreboard
Pencor Services, Inc.	\$22,064.50	Full amount towards purchase and installation of football scoreboard
The Giant Company	\$2,786.92	From the Feeding Our School Kids initiative to be used toward outstanding student lunch debt

2. PERSONNEL:

- A. Approve Perla Javier Ortiz as High School Spanish Teacher, at Bachelor's, Step 1, at an annual salary of \$47,000 effective August 16, 2023 pending receipt of emergency certification
- B. Approve Kristie George as Food Service Worker at a rate of \$15.00 per hour effective April 19, 2023
- C. Approve the following Substitute Teachers at a daily rate of \$110.00 effective April 19, 2023:

Joshua Long
Renee Schuler
Zachary Searfoss

- D. Approve the following Substitute Instructional Assistants at a rate of \$10.00 per hour effective April 19, 2023:

Madison Kocher
Joshua Long
Renee Schuler

E. Approve the following Substitute Secretary at a rate of \$10.00 per hour effective April 19, 2023:

Renee Schuler

F. Approve the following uncompensated leave requests:

Employee #314	March 13, 2023
Employee #578	April 28, 2023; May 1, 2023 through May 4, 2023; May 8, 2023 through May 10, 2023

G. Approve the following for Family & Medical Leave:

Employee #612	April 13, 2023, April 14, 2023, April 17, 2023, and April 18, 2023 (retroactively); April 19, 2023 through April 21, 2023
Employee #2038	Intermittently between March 27, 2023 and June 5, 2023

H. Approve the following staff to work in the Elementary Summer School program from July 5, 2023 through July 27, 2023:

<i>Teachers at the Professional Services rate per the PAEA Collective Bargaining Agreement:</i>	
Jeremy Coleman	
Kristina Himmelwright	
Elizabeth Karb	
Jodi Kocher	
Shanna Koscinski	
Sage Nalesnik	
Amy Negley	
Karissa Nenscel	
Kimberly Nenscel	
Michelle O'Neill	
Sara Samok	
Sarah Sullivan	
Emily Turek	
<i>Instructional Assistants at contractual hourly rate per the PAESPA Agreement:</i>	
Elizabeth Campbell	
Darlene Smale	
<i>Instructional Assistant at a rate of \$17.41 per hour:</i>	
Joshua Long	

I. Approve the following staff to work in the Extended School Year (ESY) program from July 5, 2023 through July 27, 2023:

<i>Teachers at the Professional Services rate per the PAEA Collective Bargaining Agreement:</i>	
Christine McCarroll	
Kristen Perdew	
Chelsea Wyant	

<i>Speech Therapist at the Professional Services rate per the PAEA Collective Bargaining Agreement:</i>
Tammy Hoffman
<i>Instructional Assistants at contractual hourly rate per the PAESPA Agreement:</i>
Melissa Fronheiser
Mary Beth Zulic
<i>Instructional Assistants at a rate of \$17.41 per hour:</i>
Amber Cohen
Ryan King
<i>Health Room Technician at contractual hourly rate per the PAESPA Agreement:</i>
Michelle Bisbing

J. Approve the following Cheerleading Advisors for the 2023-2024 school year:

Joy Devino	Advisor	\$2,557
Christine Ruzicka	Advisor	\$2,557
Magin Gursky	Advisor MS (1/2)	\$1,279

K. Approve the following Coach for the 2022-2023 school year effective April 19, 2023:

Craig Marlatt	Softball Co-Assistant Coach (1/2)	\$1,372.00 prorated
---------------	-----------------------------------	---------------------

L. Accept the following retirement:

Brenda Roberts	Instructional Assistant	Effective at end of 2022-2023 school year
----------------	-------------------------	---

M. Accept the following resignations:

Craig Marlatt	Softball Volunteer Assistant Coach	Effective April 19, 2023
Nellianne Parr	Softball Co-Assistant Coach (1/2)	Effective March 1, 2023

N. Remove the following from the current substitute lists effective April 19, 2023:

<i>Guest Teachers:</i>
Dianne Danner
Sara Hernandez
Sara Moore
Wendy Wright
<i>Instructional Assistant:</i>
Chantel Emerus
<i>Food Service/Secretary:</i>
Charlotte Wagner

O. Approve tuition reimbursements (enclosure)

3. OTHER:

- A. Approve the 2023-2024 school district calendar including the following official local school district holidays pursuant to Section 1502 (enclosure):

November 24, 2023
December 22, 2023
December 29, 2023
March 29, 2024
May 24, 2024

- B. Approve the revised 2022-2023 school district calendar (enclosure)
- C. Approve retroactively the Colonial Intermediate Unit 20 contract for service for educational instructional services not to exceed \$11,537.09 plus the total number of hours requested for each service from April 4, 2023 through the end of the 2022-2023 school year (enclosure)
- D. Approve retroactively the agreement for independent educational evaluation with Steven P. Kachmar, M.A., Ph.D., NCSP, not to exceed \$4,000.00 (enclosure)
- E. Approve the CLIU #21 Technology Pool Legal Services Consultation Agreement beginning July 1, 2023 through June 30, 2024 (enclosure)
- F. Approve the CLIU #21 Agreement for TransPerfect Remote Interpreters Products & Services beginning July 1, 2023 through June 30, 2024 (enclosure)
- G. Approve the 2023-2024 CLIU #21 Facilities Plan Recommendation (enclosure)
- H. Approve the Letter of Agreement with The Meadows Psychiatric Center effective July 1, 2023 through June 30, 2025 (enclosure)
- I. Approve the Letter of Agreement with Lehigh Carbon Community College SHINE through the 2025-2026 school year (enclosure)
- J. Approve Arthur Feinberg, school psychologist, for an additional 25 days for the 2022-2023 school year at a rate of \$450.00 per day
- K. Approve the Memorandum of Understanding with Lehigh Valley Children's Centers, Inc., for the PreK Counts program (enclosure)
- L. Accept the status that student #17021 has completed the graduation requirements for the Class of 2017 set forth by the PA Department of Education and the Palmerton Area Board of School Directors
- M. Approve Agreement #3 with ASSE International Student Exchange Programs for the 2023-2024 school year (enclosure)
- N. Approve the fee agreement with Sweet, Stevens, Katz, and Williams for the 2023-2024 school year with the hourly rate for non-routine matters at \$200.00 per hour and the hourly rate for routine or general advice at \$170.00 per hour (enclosure)

- O. Approve Dr. Jodi Frankelli to participate in the AASA National Superintendent Certification Program at an estimated cost of \$6,000.00 (enclosure)

- P. Approve the second reading and adoption of the following policies (enclosures):
 - 1) Policy #137 Home Education Programs
 - 2) Policy #137.1 Extracurricular Participation by Home Education Students
 - 3) Policy #137.2 Participation in Cocurricular Activities & Academic Courses by Home Education Students
 - 4) Policy #828 Fraud
 - 5) Policy #830 Breach of Computerized Personal Information