

PALMERTON AREA SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF SCHOOL DIRECTORS
Tuesday, March 21, 2023
Parkside Boardroom, 680 Fourth Street, Palmerton, PA

1. CALL TO ORDER 5:30 P.M.: PLEDGE OF ALLEGIANCE

2. ROLL CALL:

Ms. Connell	Ms. Haas	Ms. Larvey	Mr. Mazepa	Mrs. Paules	Mr. Paules
Ms. Recker	Ms. Snyder	Ms. Zellers	Dr. Frankelli	Mr. Kish	Atty. Montayne

3. STUDENT REPORT: *What's So Cool About Manufacturing?* presentation

4. SUPERINTENDENT'S REPORT:

5. BUSINESS MANAGER'S REPORT:

6. BOARD MEMBER REPORTS:

7. OLD BUSINESS:

A. S. S. Palmer Elementary library project

8. PUBLIC PARTICIPATION (POLICY #903):

There shall be time available for public participation at the beginning and end of each board meeting. The beginning session is open for agenda items only and the ending session is open for any agenda times or issues relating to school district policies and operations. Informal requests shall be afforded five (5) minutes for presentation. Should the speaker find the five (5) minute time allotment to be insufficient for his/her presentation, a more detailed written presentation shall be an option. Please note that public interruption of the meeting will detract from the meeting.

9. MEETING MINUTES:

A. Motion for the Board of School Directors to approve the board meeting minutes from February 21, 2023.

Motion by: _____ Seconded by: _____

Vote: Yes _____ No _____ Absent _____ Abstentions _____

10. CONSENT AGENDA:

A. Motion for the Board of School Directors to approve the attached consent agenda.

Motion by: _____ Seconded by: _____

Vote: Yes _____ No _____ Absent _____ Abstentions _____

11. FISCAL:

A. Motion for the Board of School Directors to remove from the table the 2023-2024 Proposed Secondary Budget for Carbon Career & Technical Institute.

Motion by: _____ Seconded by: _____

Vote: Yes _____ No _____ Absent _____ Abstentions _____

B. Motion for the Board of School Directors to approve the 2023-2024 Proposed Secondary Budget for Carbon Career & Technical Institute, calling for Receipts and Expenditures in the amount of \$9,096,315 to be forwarded as presented to the Boards of School Directors in each of the participating school districts for final adoption by Resolution (enclosure).

Motion by: _____ Seconded by: _____
Vote: Yes _____ No _____ Absent _____ Abstentions _____

- C. Motion for the Board of School Directors to approve the drawing of the weight room renovation project dated March 9, 2023 from ALLOY5 Architecture of Bethlehem, PA (enclosure).

Motion by: _____ Seconded by: _____
Vote: Yes _____ No _____ Absent _____ Abstentions _____

- D. Motion for the Board of School Directors to accept the architectural services and structural engineering proposal from ALLOY5 Architecture of Bethlehem, PA, at a cost of approximately \$26,000.00 to design specifications and bid the weight room renovation project (enclosure).

Motion by: _____ Seconded by: _____
Vote: Yes _____ No _____ Absent _____ Abstentions _____

- E. Motion for the Board of School Directors to approve the scope of work for the S. S. Palmer Elementary library renovation project from Crabtree, Rohrbaugh & Associates of Mechanicsburg, PA (enclosure).

Motion by: _____ Seconded by: _____
Vote: Yes _____ No _____ Absent _____ Abstentions _____

12. PERSONNEL:

- A. Motion for the Board of School Directors to reappoint Dr. Jodi Frankelli as Superintendent effective July 1, 2023 for a maximum of five (5) years pursuant to the terms and conditions set forth in a contract negotiated between Dr. Frankelli and the Palmerton Area School Board (enclosure).

Motion by: _____ Seconded by: _____
Vote: Yes _____ No _____ Absent _____ Abstentions _____

13. PUBLIC PARTICIPATION:

15. FOR THE GOOD OF THE ORDER:

16. ADJOURNMENT:

Motion by: _____ Seconded by: _____
Vote: Yes _____ No _____ Absent _____ Abstentions _____

PALMERTON AREA SCHOOL DISTRICT
CONSENT AGENDA
Tuesday, March 21, 2023

1. FISCAL:

- A. Approve the Accounts Payable Reports (enclosures)
- B. Approve the Treasurer’s Reports (enclosures)
- C. Approve the 2023-2024 Central Susquehanna Intermediate Unit (CSIU) Computer Service eService Rates Agreement, based on student enrollment, at an estimated cost of \$21,000.00. This provides for the district’s accounting, payroll, personnel, and inventory software (enclosure)
- D. Approve retroactively the agreement with WGL Energy Services/Provident Energy for a 24-month term from July 2023 through June 2025 for electricity at \$0.05179/kWh. The district is part of a cooperative purchasing group, and this price results in a \$0.01987/kWh increase from the current pricing. (enclosures)
- E. Approve the DJ service contract agreement with Lehigh Valley Events & Productions, LLC, for the Class of 2023 Senior Prom on May 5, 2023, in the amount of \$1,100.00 (enclosure)
- F. Approve the DJ service contract agreement with Nick Romano, for the Junior High National Honor Society dance on April 21, 2023, in the amount of \$250.00 (enclosure)
- G. Approve retroactively an additional one-half (1/2) hour of training and transition services for contracted employee #1-2023 at a rate of \$21.42 per hour
- H. Accept the following donations from:

Raising the House	to Video Club Activity Fund	\$160.00
Patrick Roche of Soccer Education with Patrick	to general fund	\$300.00

2. PERSONNEL:

- A. Approve the following horizontal movement effective the second semester of the 2022-2023 school year:

Katie Miller	Bachelor’s to Bachelor’s +24
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- B. Approve the following uncompensated leave requests:

Employee #599	May 11, 2023 and May 12, 2023
Employee #635	April 26, 2023, April 27, 2023, April 28, 2023, May 1, 2023, and May 2, 2023

- C. Approve the following for Family & Medical Leave:

Employee #347	Effective from approximately March 27, 2023 through May 19, 2023
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- D. Approve the 40-day sick leave extension for employee #553 as per the terms of the PAESPA collective bargaining agreement
- E. Approve Lonnie Lee George as George’s Transportation bus driver for the remainder of the 2022-2023 school year effective March 22, 2023
- F. Approve the following Coach for the 2022-2023 school year effective March 22, 2023:

Alex Matika	Baseball Volunteer Assistant Coach	--
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- G. Approve the following Fall Coaches for the 2023-2024 school year:

<i>FOOTBALL:</i>		
Christopher Walkowiak	Head Coach	\$6,415
Mark Versuk	Assistant Coach	\$4,200
Michael Falcone	Assistant Coach	\$4,200
Freddie Leshar	Assistant Coach	\$4,200
Logan Leshar	Assistant Coach	\$4,200
Christopher Frace	Assistant Coach (MS)	\$4,200
William Cameron	Assistant Coach (1/2)	\$2,100
James Hunsicker	Assistant Coach (1/2)	\$2,100
<i>CROSS COUNTRY:</i>		
Michael J. Horvath	Head Coach	\$4,219
Michael Noyola	Assistant Coach	\$2,771
Sarah Wieder	Assistant Coach (MS) (1/2)	\$1,386
<i>FIELD HOCKEY:</i>		
Megan Leadbetter	Head Coach	\$4,219
Tara Frantz	Assistant Coach	\$2,771
Jillian Frank	Assistant Coach (MS)	\$2,771
Abigail Everett	Volunteer Assistant Coach	--
Amy Negley	Volunteer Assistant Coach	--
Lauren Salerno	Volunteer Assistant Coach	--
<i>SOCCER-BOYS:</i>		
Antonio Orlando	Head Coach	\$4,219
William Hansen	Assistant Coach	\$2,771
Michael Hansen	Volunteer Assistant Coach	--
<i>SOCCER-GIRLS:</i>		
David O’Brien	Head Coach	\$4,219
Jonathan Perloni	Assistant Coach	\$2,771
<i>GOLF:</i>		
Alexander Knoll	Co-Head Coach	\$1,269
Joseph Trimmel	Co-Head Coach	\$1,269

<i>VOLLEYBALL:</i>		
Savannah Mickel	Head Coach	\$4,219
Brooke Hillegass	Assistant Coach	\$2,771

H. Accept the following retirement:

Carole Burkhardt	Music Teacher	Effective at end of 2022-2023 school year
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I. Accept the following resignations:

Malia Mueller	Music Teacher	Effective at end of 2022-2023 school year
Amanda Mayer	Special Education Teacher	Effective April 18, 2023
Nicole Capuano	Food Service Worker	Effective March 9, 2023
Matthew Ernst	PT Custodian	Effective March 15, 2023

J. Approve tuition reimbursements (enclosure)

3. OTHER:

- A. Approve the Legal Services Consultation Agreement for special education services with Sweet, Stevens, Katz & Williams, LLP, for the 2023-2024 school year in the amount of \$7,500.00 (enclosure)
- B. Approve the Notice of Adoption of Approved LEA Policies, Procedures, and Use of Funds by School District from Carbon Lehigh Intermediate Unit #21 (enclosure)
- C. Approve Jamie Schuler to attend the PA Association of Federal Program Coordinators Conference in Pocono Manor, PA, on April 17, 2023 at an estimated cost of \$240.00 (enclosure)
- D. Approve the first reading of the following policies (enclosures):
 - 1) Policy #137 Home Education Programs
 - 2) Policy #137.1 Extracurricular Participation by Home Education Students
 - 3) Policy #137.2 Participation in Cocurricular Activities & Academic Courses by Home Education Students
 - 4) Policy #828 Fraud
 - 5) Policy #830 Breach of Computerized Personal Information
- E. Approve the second reading and adoption of the following policies (enclosures):
 - 1) Policy #200 Enrollment of Students
 - 2) Policy #204 Attendance
 - 3) Policy #217 Graduation
 - 4) Policy #233 Suspension & Expulsion
 - 5) Policy #251 Students Experiencing Homelessness, Foster Care & Other Educational Instability