

PALMERTON AREA SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF SCHOOL DIRECTORS
Tuesday, February 21, 2023
Parkside Boardroom, 680 Fourth Street, Palmerton, PA

1. CALL TO ORDER 5:30 P.M.: PLEDGE OF ALLEGIANCE

2. ROLL CALL:

Ms. Connell	Ms. Haas	Ms. Larvey	Mr. Mazepa	Mrs. Paules	Mr. Paules
Ms. Recker	Ms. Snyder	Ms. Zellers	Dr. Frankelli	Mr. Kish	Atty. Lochinger

3. STUDENT REPORT:

4. SUPERINTENDENT’S REPORT:

5. BUSINESS MANAGER’S REPORT:

6. BOARD MEMBER REPORTS:

7. OLD BUSINESS:

A. Weight room renovation

8. PUBLIC PARTICIPATION (POLICY #903):

There shall be time available for public participation at the beginning and end of each board meeting. The beginning session is open for agenda items only and the ending session is open for any agenda times or issues relating to school district policies and operations. Informal requests shall be afforded five (5) minutes for presentation. Should the speaker find the five (5) minute time allotment to be insufficient for his/her presentation, a more detailed written presentation shall be an option. Please note that public interruption of the meeting will detract from the meeting.

9. MEETING MINUTES:

A. Motion for the Board of School Directors to approve the board meeting minutes from January 17, 2023 and February 7, 2023.

Motion by: _____ Seconded by: _____

Vote: Yes _____ No _____ Absent _____ Abstentions _____

10. CONSENT AGENDA:

A. Motion for the Board of School Directors to approve the attached consent agenda.

Motion by: _____ Seconded by: _____

Vote: Yes _____ No _____ Absent _____ Abstentions _____

11. FISCAL:

A. Motion for the Board of School Directors to approve the 2023-2024 Proposed Secondary Budget for Carbon Career & Technical Institute, calling for Receipts and Expenditures in the amount of \$9,096,315 to be forwarded as presented to the Boards of School Directors in each of the participating school districts for final adoption by Resolution (enclosure).

Motion by: _____ Seconded by: _____

Vote: Yes _____ No _____ Absent _____ Abstentions _____

B. Motion for the Board of School Directors to approve the 2023-2024 General Operating Budget of the Carbon Lehigh Intermediate Unit #21 for the fiscal year July 1, 2023 to June 30, 2024 (enclosure).

Motion by: _____ Seconded by: _____
Vote: Yes _____ No _____ Absent _____ Abstentions _____

C. Motion for the Board of School Directors to approve the Lehigh Carbon Community College Operating Budget, Debt Service/Leases, and Capital Budget for the fiscal year 2023-2024 (enclosure).

Motion by: _____ Seconded by: _____
Vote: Yes _____ No _____ Absent _____ Abstentions _____

13. PUBLIC PARTICIPATION:

14. FOR THE GOOD OF THE ORDER:

15. ADJOURNMENT:

Motion by: _____ Seconded by: _____
Vote: Yes _____ No _____ Absent _____ Abstentions _____

PALMERTON AREA SCHOOL DISTRICT
CONSENT AGENDA
Tuesday, February 21, 2023

1. FISCAL:

- A. Approve the Accounts Payable Reports (enclosures)
- B. Approve the Treasurer’s Reports (enclosures)
- C. Approve Budget Transfers (enclosures)
- D. Accept the Single Audit Report dated fiscal year ended June 30, 2022 as presented by Gorman & Associates, P.C. (enclosure)
- E. Approve to exonerate the following current tax collectors from the collection of the 2022-2023 school year delinquent per capita taxes effective January 1, 2023 (enclosure):

Bowmanstown Borough	Maria Smith	\$ 1,770.00
Lower Towamensing Township	Maxine Scherer	\$ 6,190.00
Palmerton Borough	Lisa Nemeth	\$13,560.00
Towamensing Township	Nicole Strausberger	\$ 7,180.00

- F. Approve the per capita tax exoneration list (enclosure)
- G. Approve Nicole Jahelka as Deputy Tax Collector for Palmerton Borough as indicated on the “Act 48-2015 Appointment of a Deputy Tax Collector Form” presented by Raquel Lutton, Palmerton Borough Tax Collector (enclosure)
- H. Accept the following donations:

<i>From Bowmanstown Area Residents Connected</i>	<i>to FBLA Activity Club</i>	\$50.00
<i>From Jean R. Keck</i>	<i>to Carron K. Cseh Memorial Award Fund</i>	\$50.00

2. PERSONNEL:

- A. Approve Rachel DeMicco as Title I Instructional Assistant at a rate of \$16.50 per hour effective February 22, 2023
- B. Approve Katherine Cressman as Instructional Assistant at a rate of \$16.50 per hour effective February 22, 2023
- C. Approve Miriam Kryzton as Guest Teacher at a daily rate of \$110.00 effective February 22, 2023
- D. Approve Amber Reese as Substitute Teacher at a daily rate of \$110.00 effective February 22, 2023

- E. Approve the following Co-Mentors for the remainder of the 2022-2023 school year effective February 22, 2023:

Brad Landis & Sarah Sullivan, Co-Mentors	for Alyssa Miller	Full year at \$737.50 each prorated
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- F. Approve the following horizontal movements effective the second semester of the 2022-2023 school year:

Karoline Anthony	Master's +15 to Master's +30
Adrian Bumbulsky	Bachelor's to Bachelor's +24
Kristina Himmelwright	Bachelor's to Bachelor's +24
Laura Thomas	Bachelor's to Bachelor's +24

- G. Approve the following uncompensated leave requests:

Employee #10	April 28, 2023; May 1, 2023 through May 5, 2023; May 8, 2023
Employee #611	Retroactively-December 19, 2022; January 4, 2023 through January 6, 2023; January 26, 2023

- H. Approve the following for Family & Medical Leave:

Employee #390	Effective from March 7, 2023 through approximately March 17, 2023- Intermittent from March 20, 2023 through April 4, 2023
Employee #403	Retroactively effective from January 23, 2023 through approximately April 21, 2023
Employee #553	Effective from March 8, 2023 through approximately April 18, 2023

- I. Accept the following Coach resignation:

Craig Marlatt	Softball Co-Assistant Coach (1/2)	Effective January 28, 2023
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- J. Approve the following Coaches for the 2022-2023 school year effective February 22, 2023:

Nellianne Parr	Softball Co-Assistant Coach (1/2)	\$1,372.00
Craig Marlatt	Softball Volunteer Assistant Coach	--

- K. Approve the following as Spring Event Workers at a rate of \$23.00 per event effective February 22, 2023:

Pamela Andrews	Michael J. Horvath	Andrew Remsing
Kelly Beblavy	John Hrebik	Lauren Salerno
Craig Borland	Alexander Knoll	Kimberly Seiler
Amanda Cappella	Matthew Kosciolek	Thomas Smelas
Amber Cohen	Vicki McHugh	David Smith
Jessica Cohen	Michael Noyola	Brian Stevko
Travis Fink	Christine Owens	Denise Strohl
Randi-Jo Freed	Jonathan Perloni	
Kelly Heinrich	Joshua Rake	
<i>Pending receipt of clearances:</i>		

Edward Hedes	Christine Rodrigues
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L. Accept the following retirement:

Diane Hudock	Instructional Assistant	Effective end of 2022-2023 school year
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M. Approve the following retirement:

Judy Moyer	Instructional Assistant	Effective end of 2022-2023 school year
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N. Approve tuition reimbursements (enclosure)

3. OTHER:

- A. Approve the 2023-2024 Program of Studies for the Palmerton Area Senior High School (enclosure)
- B. Approve the field trip request to attend the FBLA State Leadership Conference in Hershey, PA, on April 16, 2023 through April 19, 2023 funded through student fundraising and the club's budget (enclosure)
- C. Approve the field trip request to attend the Pennsylvania State Press Association Journalism State Conference in State College, PA, on March 29, 2023 through March 31, 2023 (enclosure)
- D. Approve the two agreements with ASSE International Student Exchange Programs for the 2023-2024 school year (enclosures)
- E. Approve the Pennsylvania School Boards Association contract for professional services in the amount of \$1,500.00 (enclosure)
- F. Approve the contract with Nick Romano for DJ services for the St. Patrick's Day Dance at the High School on March 16, 2023 (enclosure)
- G. Approve the Measurement and Verification Report from McClure Company for the Guaranteed Energy Services Agreement for the High School window replacement project (enclosure)
- H. Approve the completion of the Performance Based Energy Savings Agreement with McClure Company (enclosure)
- I. Approve the CLIU #21 Intergovernmental Agreement for Special Education Services for the 2023-2024 school year (enclosure)
- J. Approve the first reading of the following policies (enclosures):
 - 1) Policy #200 Enrollment of Students
 - 2) Policy #204 Attendance
 - 3) Policy #217 Graduation
 - 4) Policy #233 Suspension & Expulsion
 - 5) Policy #251 Students Experiencing Homelessness, Foster Care & Other Educational Instability