

**PALMERTON AREA SCHOOL DISTRICT**

Palmerton, PA

Tuesday, December 6, 2022

**REORGANIZATION MEETING MINUTES**

	<p>The annual reorganization meeting of the Palmerton Area School District Board of School Directors was held in the Boardroom of the Administration Building, 680 Fourth Street, Palmerton, PA on Tuesday, December 6, 2022 at 5:45 p.m. President Recker presided. A Zoom meeting was also made available.</p>
	<p>Pledge of Allegiance</p>
<b>ROLL CALL</b>	<p>Present: Directors Connell, Haas, Larvey, Mazepa, Danielle Paules, Earl Paules, Recker, Snyder, and Zellers</p>
<b>OTHER ATTENDANCE</b>	<p>Jodi Frankelli – Superintendent, Ryan Kish – Business Manager, Jacqueline McCandless – Board Secretary, and Shawn Lochinger – Solicitor</p>
	<p><b>PUBLIC PARTICIPATION:</b></p> <ul style="list-style-type: none"><li>• None</li></ul>
<b>TEMPORARY PRESIDENT</b>	<p>Director Connell moved, seconded by Director Mazepa, to nominate Director Recker as Temporary President.</p> <p>Hearing no other motions, nominations were closed.</p> <p>Aye Votes: All Directors Present. Nay Votes: None. Motion Carried.</p>
<b>BOARD MEMBERSHIP</b>	<p>A Board of School Directors Membership List was distributed.</p>
<b>PRESIDENT</b>	<p>Director Connell moved, seconded by Director Earl Paules, to nominate Director Recker as President for a one-year term.</p> <p>Hearing no other motions, nominations were closed.</p> <p>Aye Votes: All Directors Present. Nay Votes: None. Motion Carried.</p> <p>Director Recker was elected as President for a one-year term.</p> <p>Director Recker took charge of the meeting.</p>
<b>VICE PRESIDENT</b>	<p>Director Mazepa moved, seconded by Director Larvey, to nominate Director Snyder as Vice President for a one-year term. Director Snyder declined the nomination as Vice President.</p> <p>Director Danielle Paules moved, seconded by Director Connell, to nominate Director Earl Paules as Vice President for a one-year term.</p> <p>Hearing no other motions, nominations were closed.</p>

<p><b>COMMITTEE APPOINTMENTS</b></p>	<p>Aye Votes: All Directors Present. Nay Votes: None. Motion Carried.</p> <p>Director Earl Paules was elected as Vice President for a one-year term.</p> <p>Directors Zellers and Snyder were appointed as PSBA Co-Liaisons for a one-year term.</p> <p>Director Connell was appointed as CCTI Alternate Representative to the Joint Operating Committee for a one-year term.</p>
<p><b>2023 MEETING CALENDAR</b></p>	<p>Director Connell moved, seconded by Director Larvey, to approve the 2023 meeting calendar as presented. The start time of all meetings and workshops will be 5:30 p.m.</p> <p>Aye Votes: All Directors Present. Nay Votes: None. Motion Carried.</p>
<p><b>ADJOURNMENT</b></p>	<p><b>PUBLIC PARTICIPATION:</b></p> <ul style="list-style-type: none"> <li>• None</li> </ul> <p><b>FOR THE GOOD OF THE ORDER:</b></p> <ul style="list-style-type: none"> <li>• Director Recker thanked the Board for putting their differences aside this past year and working as a team; also stated this is her last year on the Board and it will be a year of transition and she is happy to help anyone thinking about running for a position; and thank you to the negotiations team for their efforts</li> </ul> <p>Director Connell moved, seconded by Director Mazepa, to adjourn the meeting at 6:02 p.m.</p> <p>Aye Votes: All Directors Present. Nay Votes: None. Motion Carried.</p> <p>Respectfully submitted,</p> <p>Jacqueline McCandless Board Secretary</p>

# PALMERTON AREA SCHOOL DISTRICT

Palmerton, PA

Tuesday, December 6, 2022

## BOARD MEETING MINUTES

An executive session was held November 15, 2022 and today after the regular board meeting concerning legal and personnel matters.

The regular board meeting of the Palmerton Area School District Board of School Directors was held in the Boardroom of the Administration Building, 680 Fourth Street, Palmerton, PA, on Tuesday, December 6, 2022, at 6:03 p.m. immediately following the annual board reorganization meeting. President Tammy Recker presided. A Zoom meeting was also made available.

### ROLL CALL

Present: Directors Connell, Haas, Larvey, Mazepa, Danielle Paules, Earl Paules, Recker, Snyder, and Zellers

### OTHER ATTENDANCE

Jodi Frankelli – Superintendent, Ryan Kish – Business Manager, Jacqueline McCandless – Board Secretary, and Shawn Lochinger – Solicitor

### **SUPERINTENDENT’S REPORT:**

- PSBA is now holding sessions, which Dr. Frankelli is a speaker at, for people interested in becoming a school director, information available on PSBA website
- Drama Club did a wonderful job in *White Christmas*; students being able to learn to tap dance in addition to recite their lines was amazing to watch; thank you to Mr. Harris and Mr. Miller and all the students involved; also thank you to the community and Mrs. Husar who managed a basketball game and a play scheduled on the same night without any hitch
- Congratulations to the Scholastic Scrimmage team who won their opening competition
- Towamensing Elementary Chorus performed wonderfully during the weekend opening of Christmas in the Park under the direction of Mrs. Madeira
- Mock Trial team won the Monroe County Invitational; team is off to a great start
- Four *Success Starts Here* stories recently published on: Fire Prevention Week, Veterans Day assembly, Shrededucation, and STEM work occurring in the JHS
- Rep. Doyle Heffley will visit our schools on January 5, 2023

### **BUSINESS MANAGER’S REPORT:**

- Everything went well with local auditors last week in completing our annual audit; thank you to the Business Office staff for their hard work
- Many end-of-year deadlines happening in December; one that happens every five years is the required food service request for proposals from outside vendors this year; the Board will likely see the results of these proposals this May
- Merry Christmas and Happy Holidays to the Board, staff, and students

### **BOARD MEMBER REPORTS:**

- Director Haas – Library:
  - \$5 tote bag sale - in memory of Carron Cseh for her love of the library and for students who received their love of reading from her
- Director Larvey – LCCC:

- First-Year Experience presentation viewed which will help students become acclimated more easily by receiving advice and information they need

**PUBLIC PARTICIPATION:**

- None

**BOARD MEETING MINUTES**

Director Haas moved, seconded by Director Earl Paules, to approve the board meeting minutes from November 15, 2022.

Aye Votes: All Directors Present.  
Nay Votes: None. Motion Carried.

**CONSENT AGENDA**

Director Connell moved, seconded by Director Earl Paules, to approve the attached consent agenda.

Aye Votes: All Directors Present.  
Nay Votes: None. Motion Carried.

**CONSENT AGENDA:**

**ACCOUNTS PAYABLE**

Authorized the Superintendent and Business Manager to make and release payments for the remaining December Accounts Payable

**IA**

Approved Jennifer Figueroa as Instructional Assistant at a rate of \$16.50 per hour effective December 7, 2022

**PT CUSTODIAN**

Approved Matthew Ernst as Part-Time Custodian at Towamensing Elementary at a rate of \$12.74 per hour effective December 7, 2022

**SUB TEACHERS**

Approved the following as Substitute Teachers at a daily rate of \$110.00 effective December 7, 2022:

Amber Cohen
Lindsay Fronheiser
Mason George
Katelyn Rehatchek
Benjamin Wysocki

**SUB IAs**

Approved the following as Substitute Instructional Assistants at a rate of \$10.00 per hour effective December 7, 2022:

Lindsay Fronheiser
Margaret Morgan
Katelyn Rehatchek

**HORIZONTAL MOVEMENT**

Approved the following horizontal movement effective the second semester of the 2022-2023 school year:

Amanda Cappella	From Master's +15 to Master's +30
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**UNCOMPENSATED LEAVES**

Approved the following uncompensated leave requests:

Employee # 611	Retroactively to November 16, 2022
Employee # 622	February 1, 2023 through February 7, 2023
Employee # 620	March 16, 2023 and March 17, 2023

**COACHES**

Approved the following Coaches for the 2022-2023 school year effective December 7, 2022:

Matthew Lalik	Wrestling Volunteer Assistant Coach	--
Thomas Pasquariello	Wrestling Volunteer Assistant Coach	--

Accepted the resignation of Dylan Knouse as Boys' Basketball Volunteer Assistant Coach effective December 7, 2022

Approved Dylan Knouse as Boys' Basketball Co-Assistant Coach (1/4) for the 2022-2023 school year with a stipend of \$1,040.00 effective December 7, 2022

**TUITION REIMBURSEMENT**

Approved tuition reimbursements

**2<sup>ND</sup> READING & ADOPTION POLICY 227**

Approved the second reading and adoption of the following policy to replace and repeal current policies 227.1 Drug Abuse and 227.2 Drugs & Alcohol Use by Students Involved in Extracurricular Activities:

- 1) Policy #227 Controlled Substances/Paraphernalia

**END OF CONSENT AGENDA**

**PUBLIC PARTICIPATION:**

- None

**FOR THE GOOD OF THE ORDER:**

- Director Recker wished everyone Happy Holidays and is looking forward to 2023 being a happy, healthy new year
- An executive session will be held immediately after the meeting tonight for legal and personnel matters

**ADJOURNMENT**

Director Haas moved, seconded by Director Earl Paules, to adjourn the meeting at 6:11 p.m.

Aye Votes: All Directors Present.

Nay Votes: None. Motion Carried.

Respectfully submitted,

Jacqueline McCandless  
Board Secretary