

PALMERTON AREA SCHOOL DISTRICT

Palmerton, PA

Tuesday, November 15, 2022

BOARD MEETING MINUTES

An executive session was held on October 18, 2022 and today after the regular board meeting concerning legal and personnel matters. A workshop meeting was held today at 6:01 p.m. prior to the regular board meeting.

The regular board meeting of the Palmerton Area School District Board of School Directors was held in the Boardroom of the Administration Building, 680 Fourth Street, Palmerton, PA, on Tuesday, November 15, 2022, at 6:39 p.m. President Tammy Recker presided. A Zoom meeting was also made available.

ROLL CALL

Present: Directors Connell, Haas, Larvey, Mazepa, Danielle Paules, Earl Paules, Recker, Snyder, and Zellers

OTHER ATTENDANCE

Jodi Frankelli – Superintendent, Ryan Kish – Business Manager, Jacqueline McCandless – Board Secretary, and Shawn Lochinger – Solicitor

STUDENT REPORT – Karsten Rolappe, 11th grade

- Leo Club – various volunteer efforts underway including a coat and canned food drive
- Fall sports – football, girls’ soccer, and field hockey teams concluded their seasons after losses at their District 11 semi-final games. Boys’ Cross Country team won Districts; all 8 runners went to state meet in Hershey where the team finished 16th out of 21 teams; Owen Hibell placed 44th; three female runners also qualified for states with Emma Rex crossing the first to cross finish line in 175th position
- Winter sports – start on Friday, games begin December 2nd
- International Education Week – tomorrow, our German exchange student, Joel Vieten, will give a presentation on life in Germany to both German I classes
- Mock Trial – this week the team will participate in the Monroe County Invitational
- FBLA – preparing for events and will begin testing at end of the month
- Scholastic Scrimmage – getting ready for second match; will air on TV later this fall
- PYEA – mock lessons presented for last two months; Dr. Frankelli observed a lesson and discussed what a district looks for in hiring a teacher along with helpful tips
- Blood Drive – ran blood drive today in which 43 students and staff donated blood; NHS oversaw the scheduling process and promotion of the drive
- Music – completed their marching band season; participated in Veterans Day parade
- Environmental Club – pumpkin decorating contest held; top prize won gift card; several members volunteered at 2nd Annual Fall Fest at Beltzville Lake
- Social Studies – facilitated eligible seniors in registering to vote
- Drama Club – putting the finishing touches on *White Christmas*; tickets on sale now
- Yearbook/Newspaper/Video Club – headed to Journalism Day at Penn State Berks tomorrow to compete and network with other student journalists
- Video Club – using the MakerSpace room at the JHS to create sports features, interviews, and video contests. For the HorrorFest contest, each group created a micro-horror film lasting no more than 60 seconds and had to include the phrase, “Don’t be scared. Come with me” as well as some type of box as a prop. The Club virtually met

with a film writer/director and a producer; had three weeks to produce their creations; three films were shown at the board meeting

SUPERINTENDENT’S REPORT:

- Great job done by Video Club; thank you to Mr. Brandyn Miller, advisor
- Had opportunity to observe a class lesson by PYEA Club
- Purchase your tickets for the Drama Club’s *White Christmas*
- Two *Success Starts Here* stories recently published: one on the Leader in Me paintings at Parkside; the other on the Digital Media Productions class

BUSINESS MANAGER’S REPORT:

- Worked with Donald Katz, a New Jersey lawyer, who wished to set up a scholarship fund in memory of his late wife, Susan Tisiker, which would include a large initial investment, and when invested properly, could generate sufficient funds for the scholarship to carry on forever. The district has our hands tied with certain investments per school code, so the Carbon County Community Foundation assisted us. As a result of this partnership, the Susan J. Tisiker Memorial Scholarship has been formally established to benefit students graduating from Palmerton. The scholarship amount will be \$4,000 per student to start out, and as the fund grows, the amount will max out at \$8,000 per student. The money is payable over all four years a student is enrolled in a college or university. This is an exciting opportunity for our seniors to earn money to help them succeed at the next level.
- CSIU will no longer process the Form 1095s like it does yearly for our W2s. NavigateHCR was recommended by CSIU as a replacement and will integrate with the software making an easy transition and is a lower cost option. Employees will notice no difference, but it is an unanticipated additional cost of \$2,000.
- Approving tonight two PPL Empowering Educators grants in the amount of \$1,000 each for a STEM project at Parkside and the Junior High School. Mrs. Kim Nenscel was the applicant for the Parkside grant and Mr. Rich DeSocio at the Junior High is responsible for that grant. Congratulations to both of them.

PUBLIC PARTICIPATION:

- None

BOARD MEETING MINUTES

Director Haas moved, seconded by Director Connell, to approve the board meeting minutes from October 18, 2022.

Aye Votes: All Directors Present.
Nay Votes: None. Motion Carried.

CONSENT AGENDA

Director Mazepa moved, seconded by Director Earl Paules, to approve the attached consent agenda.

Aye Votes: All Directors Present.
Nay Votes: None. Motion Carried.

CONSENT AGENDA:

FINANCIAL REPORTS

Approved the Accounts Payable Reports

	Approved the Treasurer's Reports						
	Approved the Budget Transfers						
PPL FOUNDATION GRANTS	Approved the PPL Foundation Empowering Educators grant in the amount of \$1,000.00 for the STEM project at Parkside Elementary						
	Approved the PPL Foundation Empowering Educators grant in the amount of \$1,000.00 for the STEM project at the Junior High School						
ACA REPORTING/ FORM 1095s	Approved the agreement with NavigateHCR/Hillendale Associates to provide ACA Reporting and Form 1095's at a cost of \$2,000.00 annually. The ACA Reporting and Form 1095's were originally processed through CSIU but they have discontinued this service.						
DONATION	Accepted a donation from Class of 2001 alumnus, Joshua S. Schwartz, Ed.D., in the amount of \$1,000.00 to the FBLA Activity Club						
FSW	Approved Nicole Capuano as Food Service Worker at the rate of \$15.00 per hour effective November 16, 2022						
CROSSING GUARD	Approved the Contracted Crossing Guard Employment Agreement with Mary Bowman effective November 16, 2022 through the end of the 2022-2023 school year upon receipt of clearances						
UNCOMPENSATED LEAVE	Approved retroactively the uncompensated leave request for employee #73 for November 3, 2022, November 4, 2022, November 7, 2022, and November 8, 2022						
JHS NEWSPAPER ADVISORS	Approved the following Club Advisors at the Junior High School for the remainder of the 2022-2023 school year effective November 16, 2022: <table border="1" data-bbox="428 1209 1456 1289"> <tr> <td>Brian Stevko</td> <td>Newspaper-JHS Co-Advisor</td> <td>\$992.00 prorated</td> </tr> <tr> <td>Kathryn Zurn</td> <td>Newspaper-JHS Co-Advisor</td> <td>\$992.00 prorated</td> </tr> </table>	Brian Stevko	Newspaper-JHS Co-Advisor	\$992.00 prorated	Kathryn Zurn	Newspaper-JHS Co-Advisor	\$992.00 prorated
Brian Stevko	Newspaper-JHS Co-Advisor	\$992.00 prorated					
Kathryn Zurn	Newspaper-JHS Co-Advisor	\$992.00 prorated					
BASKETBALL COACH	Approved Nellianne Parr as Girls Basketball Co-Assistant Coach (1/2) for the 2022-2023 school year with a stipend of \$2,079.00 effective November 16, 2022						
BUS DRIVER	Approved retroactively Cynthia Vivona as George's Transportation bus driver for the remainder of the 2022-2023 school year effective November 7, 2022						
RESIGNATIONS	Accepted the following resignations: <table border="1" data-bbox="334 1623 1541 1738"> <tr> <td>Maria Schaffer</td> <td>Elementary Guidance Counselor</td> <td>Resignation received November 10, 2022; effective January 13, 2023</td> </tr> <tr> <td>Devin Steigerwalt</td> <td>Track Assistant Coach</td> <td>Effective October 17, 2022</td> </tr> </table>	Maria Schaffer	Elementary Guidance Counselor	Resignation received November 10, 2022; effective January 13, 2023	Devin Steigerwalt	Track Assistant Coach	Effective October 17, 2022
Maria Schaffer	Elementary Guidance Counselor	Resignation received November 10, 2022; effective January 13, 2023					
Devin Steigerwalt	Track Assistant Coach	Effective October 17, 2022					
FOX ROTHSCHILD	Approved retroactively the Contract Negotiation Services Agreement and Engagement Letter with Fox Rothschild LLP effective November 4, 2022						
STUDENT SERVICES PLAN	Approved the district's Student Services Plan						

AROUND THE CLOCK NURSING	Approved the contract with Around the Clock Nursing, Inc., for nursing services from January 1, 2023 through December 31, 2023
CONFERENCES	Approved Daniel Heaney to attend the Pennsylvania Educational Technology Expo & Conference at Kalahari Resorts, Pocono Manor, PA, from February 12, 2023 through February 15, 2023 at an estimated cost of \$465.25
	Approved Jamie Schuler to attend the PDE SAS Institute in Hershey, PA, on December 5-6, 2022 at an estimated cost of \$800.00
1ST READING POLICY 227	Approved the first reading of the following policy to replace and repeal current policies 227.1 Drug Abuse and 227.2 Drugs & Alcohol Use by Students Involved in Extracurricular Activities: 1) Policy #227 Controlled Substances/Paraphernalia
2ND READING & ADOPTION POLICY 146	Approved the second reading and adoption of the following policy: 1) Policy #146 Student Services
	END OF CONSENT AGENDA
TENNIS COURT WARRANTY	Director Haas moved, seconded by Director Earl Paules, to accept the 5 Year Limited Repair and Replacement Material Warranty Agreement with New Enterprise Stone & Lime Company, Inc., for the tennis court renovation project. Aye Votes: All Directors Present. Nay Votes: None. Motion Carried.
DENY TAX APPEAL	Director Earl Paules moved, seconded by Director Haas, to deny the real estate tax appeal for property 42C-33-A5. Aye Votes: Directors Connell, Haas, Larvey, Danielle Paules, Earl Paules, Recker, and Snyder. Nay Votes: Directors Mazepa and Zellers. Motion Carried.
	PUBLIC PARTICIPATION: <ul style="list-style-type: none"> • Anna Leigh Conway – questioned the number of students who participated in the recent CCTI tour; district should speak with coaches on use of weight room/locker room renovation FOR THE GOOD OF THE ORDER: <ul style="list-style-type: none"> • Executive session immediately after the meeting tonight for legal and personnel matters
ADJOURNMENT	Director Haas moved, seconded by Director Earl Paules, to adjourn the meeting at 7:37 p.m. Aye Votes: All Directors Present. Nay Votes: None. Motion Carried.
	Respectfully submitted, Jacqueline McCandless, Board Secretary