

# **PALMERTON AREA SCHOOL DISTRICT**

## **BOARD OF SCHOOL DIRECTORS WORKSHOP**

**Tuesday, November 15, 2022 – 6:00 pm**

**Parkside Boardroom, 680 Fourth Street, Palmerton, PA**

### **1. Facilities/Buildings and Grounds**

- a. High School weight room – Randy Galiotto, ALLOY5 Architecture presentation
- b. Tennis courts update
- c. Cell tower

### **2. Policies**

- a. Review of draft policies

**PALMERTON AREA SCHOOL DISTRICT**  
**MEETING OF THE BOARD OF SCHOOL DIRECTORS**  
**Tuesday, November 15, 2022**  
**Parkside Boardroom, 680 Fourth Street, Palmerton, PA**

**1. CALL TO ORDER immediately following Workshop: PLEDGE OF ALLEGIANCE**

**2. ROLL CALL:**

	Ms. Connell	Ms. Haas	Ms. Larvey	Mr. Mazepa	Mrs. Paules	Mr. Paules
	Ms. Recker	Ms. Snyder	Ms. Zellers	Dr. Frankelli	Mr. Kish	Atty. Lochinger

**3. SUPERINTENDENT’S REPORT:**

**4. BUSINESS MANAGER’S REPORT:**

**5. BOARD MEMBER REPORTS:**

**6. STUDENT REPORT: Karsten Rolappe, Grade 11**

**7. OLD BUSINESS:**

**8. PUBLIC PARTICIPATION (POLICY #903):**

There shall be time available for public participation at the beginning and end of each board meeting. The beginning session is open for agenda items only and the ending session is open for any agenda times or issues relating to school district policies and operations. Informal requests shall be afforded five (5) minutes for presentation. Should the speaker find the five (5) minute time allotment to be insufficient for his/her presentation, a more detailed written presentation shall be an option. Please note that public interruption of the meeting will detract from the meeting.

**9. MEETING MINUTES:**

A. Motion for the Board of Directors to approve the board meeting minutes from October 18, 2022.

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
 Vote: Yes \_\_\_\_\_ No \_\_\_\_\_ Absent \_\_\_\_\_ Abstentions \_\_\_\_\_

**10. CONSENT AGENDA:**

A. Motion for the Board of Directors to approve the attached consent agenda.

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
 Vote: Yes \_\_\_\_\_ No \_\_\_\_\_ Absent \_\_\_\_\_ Abstentions \_\_\_\_\_

**11. FISCAL:**

A. Motion for the Board of Directors to accept 5 Year Limited Repair and Replacement Material Warranty Agreement with New Enterprise Stone & Lime Company, Inc., for the tennis court renovation project (enclosure).

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
 Vote: Yes \_\_\_\_\_ No \_\_\_\_\_ Absent \_\_\_\_\_ Abstentions \_\_\_\_\_

B. Motion for the Board of Directors to deny the real estate tax appeal for property 42C-33-A5 (enclosures).

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Vote: Yes \_\_\_\_\_ No \_\_\_\_\_ Absent \_\_\_\_\_ Abstentions \_\_\_\_\_

**12. PUBLIC PARTICIPATION:**

**13. FOR THE GOOD OF THE ORDER:**

**14. ADJOURNMENT:**

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Vote: Yes \_\_\_\_\_ No \_\_\_\_\_ Absent \_\_\_\_\_ Abstentions \_\_\_\_\_

# PALMERTON AREA SCHOOL DISTRICT

## CONSENT AGENDA

Tuesday, November 15, 2022

### 1. FISCAL:

- A. Approve the Accounts Payable Reports (enclosures)
- B. Approve the Treasurer's Reports (enclosures)
- C. Approve the Budget Transfers (enclosures)
- D. Approve the PPL Foundation Empowering Educators grant in the amount of \$1,000.00 for the STEM project at Parkside Elementary
- E. Approve the PPL Foundation Empowering Educators grant in the amount of \$1,000.00 for the STEM project at the Junior High School
- F. Approve the agreement with NavigateHCR/Hillendale Associates to provide ACA Reporting and Form 1095's at a cost of \$2,000.00 annually. The ACA Reporting and Form 1095's were originally processed through CSIU but they have discontinued this service (enclosures).
- G. Accept a donation from Class of 2001 alumnus, Joshua S. Schwartz, Ed.D., in the amount of \$1,000.00 to the FBLA Activity Club (enclosure)

### 2. PERSONNEL:

- A. Approve Nicole Capuano as Food Service Worker at the rate of \$15.00 per hour effective November 16, 2022
- B. Approve the Contracted Crossing Guard Employment Agreement with Mary Bowman effective November 16, 2022 through the end of the 2022-2023 school year upon receipt of clearances (enclosure)
- C. Approve retroactively the uncompensated leave request for employee #73 for November 3, 2022, November 4, 2022, November 7, 2022, and November 8, 2022
- D. Approve the following Club Advisors at the Junior High School for the remainder of the 2022-2023 school year effective November 16, 2022:

Brian Stevko	Newspaper-JHS Co-Advisor	\$992.00 prorated
Kathryn Zurn	Newspaper-JHS Co-Advisor	\$992.00 prorated

- E. Approve Nellianne Parr as Girls Basketball Co-Assistant Coach (1/2) for the 2022-2023 school year with a stipend of \$2,079.00 effective November 16, 2022
- F. Approve retroactively Cynthia Vivona as George's Transportation bus driver for the remainder of the 2022-2023 school year effective November 7, 2022

G. Accept the following resignations:

Maria Schaffer	Elementary Guidance Counselor	Resignation received November 10, 2022; effective January 13, 2023
Devin Steigerwalt	Track Assistant Coach	Effective October 17, 2022

### 3. OTHER:

- A. Approve retroactively the Contract Negotiation Services Agreement and Engagement Letter with Fox Rothschild LLP effective November 4, 2022 (enclosure)
- B. Approve the district's Student Services Plan (enclosure)
- C. Approve the contract with Around the Clock Nursing, Inc., for nursing services from January 1, 2023 through December 31, 2023 (enclosure)
- D. Approve Daniel Heaney to attend the Pennsylvania Educational Technology Expo & Conference at Kalahari Resorts, Pocono Manor, PA, from February 12, 2023 through February 15, 2023 at an estimated cost of \$465.25 (enclosure)
- E. Approve Jamie Schuler to attend the PDE SAS Institute in Hershey, PA, on December 5-6, 2022 at an estimated cost of \$800.00 (enclosure)
- F. Approve the first reading of the following policy to replace and repeal current policies 227.1 Drug Abuse and 227.2 Drugs & Alcohol Use by Students Involved in Extracurricular Activities (enclosure):
  - 1) Policy #227 Controlled Substances/Paraphernalia
- G. Approve the second reading and adoption of the following policy (enclosure):
  - 1) Policy #146 Student Services