

PALMERTON AREA SCHOOL DISTRICT

Palmerton, PA

Tuesday, August 16, 2022

BOARD MEETING MINUTES

An executive session was held after the special board meeting on August 2, 2022 and today concerning legal and personnel matters.

The regular board meeting of the Palmerton Area School District Board of Directors was held in the Boardroom of the Administration Building, 680 Fourth Street, Palmerton, PA, on Tuesday, August 16, 2022, at 6:00 p.m. President Tammy Recker presided. A Zoom meeting was also made available.

ROLL CALL

Present: Directors Connell, Haas, Larvey, Mazepa, Danielle Paules, Earl Paules, Recker, Snyder, and Zellers

OTHER ATTENDANCE

Jodi Frankelli – Superintendent, Jacqueline McCandless – Board Secretary, and Shawn Lochinger – Solicitor

SUPERINTENDENT’S REPORT:

- Dr. Frankelli stated two grants, one for school safety and security and one for mental health have opened and are due at the end of August. Each grant offers \$127k. These would fund a behavioral interventionist and allow additional security cameras in buildings and possible access points with swipe badges. Funds to be spent by end of July 2024.
- Ms. Jamie Schuler welcomed to the district our new Secondary Special Education Teacher, Ms. Jennelle Billingsby

BOARD MEMBER REPORTS:

- Director Haas – Library/IU:
 - o Library – thank you to Kim Nenscel for providing the Back-to-School math camp; basket raffle ongoing
 - o IU – presented videos and pictures of all students who graduated along with a video on the success of project outreach which helps students get jobs in the community
- Director Zellers – PSBA:
 - o Leadership Conference is Oct. 30-Nov. 1 at Kalahari Resort, looking for a second board member as a liaison to attend with her to be able to gather the most information possible from the conference
 - o Voting for PSBA officer candidates for leadership will be done at September’s meeting
 - o Shared handouts on PA school funding statistics pertaining to our district and disparities in funding in the state with all schools in Carbon County remaining underfunded
- Director Larvey – LCCC:
 - o Two new degrees offered: Court Reporting and Histotechnology

PUBLIC PARTICIPATION:

- None

BOARD MEETING MINUTES	<p>Director Zellers moved, seconded by Director Connell, to approve the board meeting minutes from July 19, 2022 and August 2, 2022.</p> <p>Aye Votes: All Directors Present. Nay Votes: None. Motion Carried.</p>					
CONSENT AGENDA	<p>Director Earl Paules moved, seconded by Director Snyder, to approve the attached consent agenda.</p> <p>Aye Votes: All Directors Present with the exception of an abstention from Director Recker for consent agenda Item # 3 Other, Letter G, due to a conflict of interest. Nay Votes: None. Motion Carried.</p>					
FINANCIAL REPORTS	<p>CONSENT AGENDA:</p> <p>Approved the Accounts Payable Reports</p> <p>Approved the Treasurer’s Reports</p>					
CYBERSECURITY GRANT	<p>Approved the Hayward Computer Career Accelerator Fund Cybersecurity Course Grant from Carbon County Community Foundation in the amount of \$7,760.00 to support the Cybersecurity Course starting in January 2023</p>					
TEACHERS	<p>Approved Jennelle Billingsby as Secondary Special Education Teacher at Master’s +15, Step 1, at an annual salary of \$49,500 effective August 17, 2022</p> <p>Approved Nellianne Parr as Secondary Librarian/STEM Teacher at Master’s +60, Step 9, at an annual salary of \$60,500 effective August 17, 2022</p> <p>Approved Evelyn Hydock as Long-Term Substitute Spanish Teacher at Bachelor’s, Step 1, at an annual salary of \$47,000 effective August 17, 2022 pending receipt of emergency certification</p> <p>Approved Alyssa Miller as Building-Based Substitute Teacher at Bachelor’s, Step 1, at an annual salary of \$47,000 effective August 17, 2022</p>					
SPECIAL EDUCATION SECRETARY	<p>Approved Dawn Borger as Central Office Secretary (Special Education Department) at an annual salary of \$36,550 prorated effective August 29, 2022</p>					
FSW	<p>Approved the following Food Service Workers at the rate of \$13.85 per hour effective August 23, 2022:</p> <table border="1" data-bbox="435 1654 711 1843"> <tr><td>Shelly Frantz</td></tr> <tr><td>Penny Keen</td></tr> <tr><td>Melissa Snyder</td></tr> <tr><td>Shirley Suarez</td></tr> <tr><td>Jamie Summers</td></tr> </table>	Shelly Frantz	Penny Keen	Melissa Snyder	Shirley Suarez	Jamie Summers
Shelly Frantz						
Penny Keen						
Melissa Snyder						
Shirley Suarez						
Jamie Summers						
SUB TEACHER	<p>Approved Karissa Nenscel as Substitute Teacher at a daily rate of \$110.00 effective August 17, 2022</p>					

HOMEBOUND TEACHER

Approved Amanda Cappella to teach five (5) hours a week of homebound instruction at the rate of \$33.00 per hour through the end of the first semester of the 2022-2023 school year

HORIZONTAL MOVEMENT

Approved the following horizontal movement effective the first semester of the 2022-2023 school year:

Felicia Fischer	From Master's +30 to Master's +45
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MENTORS

Approved the following Mentors for the 2022-2023 school year:

Jennifer Danzeisen & Joshua Nenscel, Co-Mentors	for Kayla Field	\$737.50 each
Kevin Young & Miranda Allen, Co-Mentors	for Brianna Keiser	\$737.50 each
Vicki McHugh	for Anne Bleiler	\$1,475.00

RESIGNATIONS

Accepted the following resignations:

Adrienne Pelo	Elementary Teacher	Effective August 10, 2022
Adrienne Pelo	Computer Coach-Elementary	Effective August 10, 2022
Rachel Harry	Elementary Teacher	Effective August 14, 2022
Michael J. Horvath	Girls Basketball Co-Assistant Coach (1/2)	Effective August 2, 2022
Joshua Nenscel	Co-Advisor, High School Yearbook	Effective August 10, 2022
Joshua Nenscel	Computer Coach-High School	Effective August 10, 2022

COACHES

Approved the following Coaches for the 2022-2023 school year effective August 17, 2022:

Michael J. Horvath	Boys Basketball Assistant Coach	\$4,158.00
Joseph Egan	Boys Basketball Co-Assistant Coach (3/4)	\$3,119.00
Austin Luers	Boys Basketball Volunteer Assistant Coach	--
Jillian Frank	Field Hockey MS Coach	\$2,743.00
Amy Negley	Field Hockey Volunteer Assistant Coach	--

PAMPA CHAPERONES

Approved the following PAMPA Volunteer Chaperones for the 2022-2023 school year effective August 17, 2022:

Kelly Beblavy	Troy Heist	Nathan Ripka
Peter Beblavy	Susan Jimenez	Beth Ritter-Guth
Jennika Borger	Julie Kornafel	Helen Seidel
Carly Heist	April Lyon Whitaker	

UNCOMPENSATED LEAVE

Approved the uncompensated leave request for employee #260 from September 16, 2022 through September 30, 2022

FMLA

Approved Family & Medical Leave for employee #128 from August 23, 2022 through November 11, 2022

SAFETY/ SECURITY COORDINATOR

Appointed Daniel Heaney as School Safety and Security Coordinator effective August 17, 2022

TUITION REIMBURSEMENTS

Approved tuition reimbursements

KRE SECURITY CONTRACT

Approved the KRE Security, LLC, Athletic Security Services Agreement for the 2022-2023 school year

Approved the KRE Security, LLC, District Security Services Agreement for the 2022-2023 school year

SECURITY GUARDS

Approved the following KRE Security Guards for the 2022-2023 school year:

Sabu Richards	Towamensing Elementary
Sean Smith	Junior High/High School
Mark Thomas	S.S. Palmer and Parkside Elementary
Brian Conti	Mentor

ATHLETIC PASSES & TICKETS

Approved the athletic season passes and ticket prices for the 2022-2023 school year

BUS DRIVERS

Approved the following George’s Transportation bus drivers for the 2022-2023 school year:

Lori Ahner	Amber Getz	Edward Moyer
Emma Beal	Francis Goss	Colleen Rubin
Virgie Behler	Donna Hahn	Sarah Salter
Rodney Cameron	Barry Hoffman	Cara Serfass
Nicole Capuano	Pamela Imler	Paul Shinsec
Lyle Cetnar	Robert Jennings	Amanda Spitzer
Henry Dorward	Kelli Keys	Gary Stahler
Susan Dorward	Tracey Kline-Carey	Diane Strohl
Dennis Erkinger	LeRoy Kemmerer	Roxanne Stroup
Donna Fischer	Walter Kroboth	Armitta Thomas
Kimberly Frable	Karen Laub	Steven Vlossak
Anthony Francomacaro	Rebekah Lorah	Thomas Williams
Barry George	Timothy Lorah	Michael Wright
Dean George, Jr.	Cynthia Marx	Trudy Ziegenfuss
Leon George	Rebecca McMullen	

BUS ROUTES

Approved the bus routes for the 2022-2023 school year

CMP D&A COMMISSION

Approved the Letter of Agreement with the Carbon-Monroe-Pike Drug & Alcohol Commission, Inc., for the 2022-2023 school year at a cost of \$14,000.00

LEHIGH LEARNING ACADEMY

Approved the Program Placement Agreement with Lehigh Learning Academy for the 2022-2023 school year

CLIU TITLE 1

Approved the Intergovernmental Agreement for Title I Equitable Services with the CLIU #21 for the 2022-2023 school year

PATHSTONE

Approved the Letter of Understanding with PathStone, Child & Family Development Services, beginning August 17, 2022 through August 17, 2023

Approved the Public Preschool Memorandum of Understanding and Protection of Personally, Identifiable Information with PathStone beginning August 17, 2022 through August 17, 2023

END OF CONSENT AGENDA

**SPECIAL
EDUCATION
PLAN**

Director Earl Paules moved, seconded by Director Zellers, to approve the Special Education Plan for the 2021-2024 school years.

Aye Votes: All Directors Present.
Nay Votes: None. Motion Carried.

**COMPREHENSIVE
PLAN**

Director Haas moved, seconded by Director Earl Paules, to approve the district's Comprehensive Plan for the 2022-2025 school years.

Aye Votes: All Directors Present.
Nay Votes: None. Motion Carried.

**STUDENT
ATHLETIC
HANDBOOK**

Director Connell moved, seconded by Director Haas, to approve the Student Athletic Handbook for the 2022-2023 school year.

Aye Votes: All Directors Present.
Nay Votes: None. Motion Carried.

**COACHES
HANDBOOK**

Director Haas moved, seconded by Director Connell, to approve the Coaches Handbook for the 2022-2023 school year.

Aye Votes: All Directors Present.
Nay Votes: None. Motion Carried.

PUBLIC PARTICIPATION:

- Mary Jo King – questioned who has input in creating the Coaches Handbook
- Kelly Warner – spoke about trying to obtain employment in the district

FOR THE GOOD OF THE ORDER:

- Director Recker announced there will be an executive session held immediately following the meeting for legal and personnel matters.

ADJOURNMENT

Director Earl Paules moved, seconded by Director Larvey, to adjourn the meeting at 6:52 p.m.

Aye Votes: All Directors Present.
Nay Votes: None. Motion Carried.

Respectfully submitted,

Jacqueline McCandless
Board Secretary