

**PALMERTON AREA SCHOOL DISTRICT**  
**MEETING OF THE BOARD OF SCHOOL DIRECTORS**  
**Tuesday, July 19, 2022**  
**Parkside Boardroom, 680 Fourth Street, Palmerton, PA**

**1. CALL TO ORDER 6:00 P.M.: PLEDGE OF ALLEGIANCE**

**2. ROLL CALL:**

Ms. Connell	Ms. Haas	Ms. Larvey	Mr. Mazepa	Mrs. Paules	Mr. Paules
Ms. Recker	Ms. Snyder	Ms. Zellers	Dr. Frankelli	Mr. Kish	Atty. Lochinger

**3. SUPERINTENDENT’S REPORT:**

- A. HS boiler presentation: Matt Blanski, 3B Services & Jonathan Keller, JFO Energy Solutions
- B. Health & Safety Plan
- C. Crossing guards

**4. BUSINESS MANAGER’S REPORT:**

**5. BOARD MEMBER REPORTS:**

**6. STUDENT REPORT:**

**7. OLD BUSINESS:**

- A. S.S. Palmer playground equipment
- B. Seventh Street fieldhouse demolition
- C. Tennis court project

**8. PUBLIC PARTICIPATION (POLICY #903):**

There shall be time available for public participation at the beginning and end of each board meeting. The beginning session is open for agenda items only and the ending session is open for any agenda times or issues relating to school district policies and operations. Informal requests shall be afforded five (5) minutes for presentation. Should the speaker find the five (5) minute time allotment to be insufficient for his/her presentation, a more detailed written presentation shall be an option. Please note that public interruption of the meeting will detract from the meeting.

**9. MEETING MINUTES:**

- A. Motion for the Board of Directors to approve the board meeting minutes from June 21, 2022.

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
 Vote: Yes \_\_\_\_\_ No \_\_\_\_\_ Absent \_\_\_\_\_ Abstentions \_\_\_\_\_

**10. CONSENT AGENDA:**

- A. Motion for the Board of Directors to approve the attached consent agenda.

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
 Vote: Yes \_\_\_\_\_ No \_\_\_\_\_ Absent \_\_\_\_\_ Abstentions \_\_\_\_\_

**11. FISCAL:**

- A. Motion for the Board of Directors to approve Change Order #001 from Bruce George Paving & Excavating, Inc., in the amount of \$25,100.00 for additional work to replace the existing fence materials with new metal, vinyl-coated fencing for the tennis court reconstruction project (enclosure).

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Vote: Yes \_\_\_\_\_ No \_\_\_\_\_ Absent \_\_\_\_\_ Abstentions \_\_\_\_\_

- B. Motion for the Board of Directors to approve Thyssen Krupp Elevator Corporation for the modernization of the Junior High School and S.S. Palmer Elementary elevators at a revised cost of \$157,115.56 as a result of replacing the power supply unit for S.S. Palmer Elementary (enclosure).

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Vote: Yes \_\_\_\_\_ No \_\_\_\_\_ Absent \_\_\_\_\_ Abstentions \_\_\_\_\_

**12. OTHER:**

- A. Motion for the Board of Directors to approve the district’s 2022-2023 Health and Safety Plan (enclosure).

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Vote: Yes \_\_\_\_\_ No \_\_\_\_\_ Absent \_\_\_\_\_ Abstentions \_\_\_\_\_

- B. Motion for the Board of Directors to approve the Resolution stating the following: That the Board of School Directors of Palmerton Area School District hereby request from Palmerton Borough the authority to assume the hiring and oversight of school crossing guards for the district.

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Vote: Yes \_\_\_\_\_ No \_\_\_\_\_ Absent \_\_\_\_\_ Abstentions \_\_\_\_\_

**13. PUBLIC PARTICIPATION:**

**14. FOR THE GOOD OF THE ORDER:**

**15. ADJOURNMENT:**

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Vote: Yes \_\_\_\_\_ No \_\_\_\_\_ Absent \_\_\_\_\_ Abstentions \_\_\_\_\_

**PALMERTON AREA SCHOOL DISTRICT**  
**CONSENT AGENDA**  
**Tuesday, July 19, 2022**

**1. FISCAL:**

- A. Approve the Accounts Payable Reports (enclosures)
- B. Approve the Treasurer’s Reports (enclosures)
- C. Appoint Ryan Kish as delegate to the Carbon County Tax Collection Committee
- D. Approve the breakfast and lunch prices for the 2022-2023 school year as mandated by Section 205 of the Healthy, Hunger-Free Kids Act of 2010: Elementary Breakfast \$1.30, Secondary Breakfast \$1.40, Adult Breakfast \$2.25, Elementary Lunch \$2.85, Secondary Lunch \$2.95, Adult Lunch \$4.00, Milk \$ .55

**2. PERSONNEL:**

- A. Approve Brianna Keiser as High School Art Teacher, at Bachelor’s, Step 1, at an annual salary of \$47,000 effective August 16, 2022
- B. Approve Kayla Field as High School Business Education Teacher, at Master’s, Step 9, at an annual salary of \$56,500 effective August 16, 2022
- C. Approve Family & Medical Leave for employee #279 from August 23, 2022 through September 30, 2022
- D. Approve the following coach positions effective July 20, 2022:

Megan Leadbetter	Field Hockey Head Coach	\$4,177.00
Michael Noyola	Cross Country Assistant Coach	\$2,743.00
Tory Sterling	Volleyball Assistant Coach	\$2,743.00

- E. Approve the following horizontal movements effective the first semester of the 2022-2023 school year:

Elizabeth Karb	From Bachelor’s +24 to Master’s
Joseph Trimmel	From Bachelor’s +24 to Master’s
Chelsea Wyant	From Bachelor’s +24 to Master’s
Kayla Sander	From Bachelor’s to Bachelor’+24

- F. Accept the resignation of Kristy Santee as Food Service Worker effective June 22, 2022
- G. Approve Kristy Santee as Substitute Food Service Worker at the rate of \$10.00 per hour effective July 20, 2022

H. Accept the following coach resignations:

Jonathan Rodriguez	Volleyball Volunteer Assistant Coach	Effective June 17, 2022
Michael Noyola	Cross Country Volunteer Assistant Coach	Effective June 22, 2022

I. Remove the following from the current substitution lists effective July 20, 2022:

Victoria Levan	Substitute Food Service Worker
Veronica Scarpati	Substitute Teacher

J. Remove Dr. Jodi Frankelli as the Open Records Officer effective July 20, 2022

K. Approve Ryan Kish as Open Records Officer effective July 20, 2022

L. Approve Ryan Kish as Assistant School Board Secretary from July 20, 2022 through June 30, 2025

M. Approve tuition reimbursements (enclosure)

### 3. OTHER:

A. Approve the 2022-2023 Emergency Instructional Time Template Section 520.1 (enclosure)

B. Approve Paula Husar and Richard DeSocio to attend the Guide to Supporting Teachers with Restorative Practices workshop in Cherry Hill, NJ, on August 4-5, 2022 at a cost not to exceed \$1,165.00 (enclosure)

C. Approve Dr. Jodi Frankelli to attend the PAFPC Annual Leadership Forum in Harrisburg, PA, on August 11-12, 2022 at a cost not to exceed \$632.00 (enclosure)

D. Approve retroactively the *Revised* Dual Enrollment Agreement with Lehigh Carbon Community College beginning July 1, 2022 through June 30, 2023 (enclosure)

E. Approve the replacement of software for the cafeteria Point Of Service system with Primero Edge in the amount of \$7,965.00 (enclosure)

F. Approve the Invoice/Musical Agreement with Concord Theatricals for the HS Drama Activity Club performance of *White Christmas* to be held in December 2022 at a cost not to exceed \$5,000.00 (enclosure)

G. Approve the Invoice/Musical Agreement with Concord Theatricals for the HS Drama Activity Club performance of *Grease* to be held in April 2023 at a cost not to exceed \$5,000.00 (enclosure)

H. Appoint Directors Doris Zellers and Tammy Recker as voting delegates to the PSBA Delegate Assembly on November 5, 2022 (enclosures)

I. Accept the donations from the following for the establishment of the Carron K. Cseh Memorial Award Fund:

Lorne & Debra Kresge	\$100.00
Ryan Kish	\$100.00
Alison Dettmer	\$ 75.00
Manuel & Gloria Guedes	\$ 50.00
Sherie Lee McCullough	\$ 50.00
Annette Fantasia	\$ 25.00
Joanne Harris	\$ 25.00
Lori & James Nemeth	\$ 25.00
Karen, Todd & Kenneth Schleicher	\$ 10.00