

PALMERTON AREA SCHOOL DISTRICT
MEETING OF THE BOARD OF SCHOOL DIRECTORS
 Tuesday, June 21, 2022
 Parkside Boardroom, 680 Fourth Street, Palmerton, PA

1. CALL TO ORDER 6:00 P.M.: PLEDGE OF ALLEGIANCE

2. ROLL CALL:

Ms. Connell	Ms. Haas	Ms. Larvey	Mr. Mazepa	Mrs. Paules	Mr. Paules
Ms. Recker	Ms. Snyder	Ms. Zellers	Dr. Frankelli	Dr. Lonoconus	Atty. Montayne

3. SUPERINTENDENT’S REPORT:

4. BUSINESS MANAGER’S REPORT:

5. BOARD MEMBER REPORTS:

6. STUDENT REPORT:

7. OLD BUSINESS:

A. Comprehensive Plan

8. PUBLIC PARTICIPATION (POLICY #903):

There shall be time available for public participation at the beginning and end of each board meeting. The beginning session is open for agenda items only and the ending session is open for any agenda times or issues relating to school district policies and operations. Informal requests shall be afforded five (5) minutes for presentation. Should the speaker find the five (5) minute time allotment to be insufficient for his/her presentation, a more detailed written presentation shall be an option. Please note that public interruption of the meeting will detract from the meeting.

9. MEETING MINUTES:

A. Motion for the Board of Directors to approve the board meeting minutes from May 18, 2022 and June 7, 2022.

Motion by: _____ Seconded by: _____

Vote: Yes _____ No _____ Absent _____ Abstentions _____

10. CONSENT AGENDA:

A. Motion for the Board of Directors to approve the attached consent agenda.

Motion by: _____ Seconded by: _____

Vote: Yes _____ No _____ Absent _____ Abstentions _____

11. FISCAL:

A. Motion for the Board of Directors to approve the Palmerton Area School District General Operating Budget for the 2022-2023 fiscal year with a real estate tax levy of 62.9150 mills (a 2.7668 mill increase over 2021-2022) with budgetary expenditures of \$38,310,010.00. The Board also authorizes, as a part of the General Operating Budget adoption, the Section 679 Per Capita Tax of \$5.00: Act 511 Earned Income Tax of 1.00%; Act 511 Per Capita Tax of \$10.00: Act 511 Realty Transfer Tax of 1.00%; Local Services Tax of \$5.00. The Board reaffirms and reenacts all collection procedures that are applicable to the local service tax, Section 679 and 511 Per Capita tax and Act 511 Earned Income Tax, and Act 511 Realty transfer tax. For informational purposes: Sharing of certain taxes occurs as permitted by law: Per Capita --\$10.00 school district, \$5.00

municipality; Earned Income Tax --.5% school district, .5% municipality; Realty Transfer Tax -- .5% school district, .5% municipality; Local Services Tax --\$5.00 school district, \$47.00 municipality (enclosure).

Motion by: _____ Seconded by: _____
Vote: Yes _____ No _____ Absent _____ Abstentions _____

12. PERSONNEL:

A. Motion for the Board of Directors to approve Ryan Kish as Business Manager at a salary of \$128,000.00 prorated effective on August 22, 2022 or sooner upon the release from his current employer for a maximum of five (5) years pursuant to the terms and conditions set forth in a contract negotiated between Mr. Kish and the Palmerton Area School Board.

Motion by: _____ Seconded by: _____
Vote: Yes _____ No _____ Absent _____ Abstentions _____

B. Motion for the Board of Directors to approve Kelli George as Principal of Towamensing Elementary at a salary of \$90,000.00 prorated effective upon release from her current employer.

Motion by: _____ Seconded by: _____
Vote: Yes _____ No _____ Absent _____ Abstentions _____

13. PUBLIC PARTICIPATION:

14. FOR THE GOOD OF THE ORDER:

15. ADJOURNMENT:

Motion by: _____ Seconded by: _____
Vote: Yes _____ No _____ Absent _____ Abstentions _____

PALMERTON AREA SCHOOL DISTRICT
CONSENT AGENDA
Tuesday, June 21, 2022

1. FISCAL:

- A. Approve the Accounts Payable Reports (enclosures)
- B. Approve the Treasurer's Reports (enclosures)
- C. Approve the Budget Transfers (enclosures)
- D. Approve the 2022-2023 Homestead and Farmstead Exclusion Resolution (enclosure)
- E. Approve Resolution #6.21.22 per the Real Estate Tax Universal Installment Payment Plan Resolution, to use the following installment dates for the collection of the 2022 Real Estate Taxes (enclosure)
- F. Grant permission to release the 2022 Tax Duplicates to the respective tax collectors for the fiscal year beginning July 1, 2022
- G. Approve Jason Costenbader, Sr. as Deputy Tax Collector for Lower Towamensing Township, as indicated on the "Act 48-2015 Appointment Deputy Tax Collector Form", presented by Maxine Scherer, Lower Towamensing Tax Collector (enclosure)
- H. Approve Joyce Borger as Deputy Tax Collector for Towamensing Township, as indicated on the "Act 48-2015 Appointment Deputy Tax Collector Form", presented by Nicole Strausberger, Towamensing Tax Collector (enclosure)
- I. Approve the Hayward Computer Career Accelerator Fund Cyber Security Course Grant from Carbon County Community Foundation in the amount of \$1,000.00. This money is to help provide administrative resources to complete phase 2 for a possible additional grant (enclosure)
- J. Approve the Superintendent and Interim Business Manager to make and release payments for the remaining June accounts payable
- K. Authorize the Interim Business Manager to sign the 2022-2023 Central Susquehanna Intermediate Unit (CSIU) Computer Service eService Rates Agreement, based on student enrollment, at an estimated cost of \$21,000.00. This provides for the district's accounting, payroll, personnel, and inventory software (enclosure)
- L. Approve the 2022-2023 workers compensation coverage through CM Regent Insurance Company at a cost of \$70,477.00 compared to an expiring premium of \$70,609.00 (enclosure)
- M. Approve the 2022-2023 student accident coverage through Axis Insurance Company at a cost of \$38,541.00. There is no change from the expiring premium. (enclosure)
- N. Approve the 2022-2023 voluntary student accident coverage through Axis Insurance Company for the period of August 1, 2022 to July 31, 2023

- O. Approve the following bonding amounts for the 2022-2023 fiscal year: Board President \$100,000, Board Vice President \$100,000, Board Secretary \$100,000, Board Treasurer \$100,000, Superintendent \$100,000, Business Manager \$100,000, Employee Theft \$5,000, Forgery or Alteration \$100,000
- P. Approve all budget transfers for the fiscal year ending June 30, 2022 in order to comply with audit requirements. The Board will be provided with an itemized listing of all required budget transfers upon completion of the 2021-2022 audit.

2. PERSONNEL:

- A. Approve tenure status for the following teachers who have attained three (3) years of satisfactory performance ratings with the Palmerton Area School District:
- Michael J. Horvath
 - Kelly Ord
 - Maria Schaffer
 - Sarah Sullivan
- B. Approve the following cafeteria workers for the summer feeding program effective July 5, 2022 through August 4, 2022:
- Linda Duyka
 - Diane Gebhard
 - Wendy Magner
- C. Approve the following staff to work in the Summer School program from July 12, 2022 through August 4, 2022:
- Teachers at \$33.00/hour per the PAEA Collective Bargaining Agreement: Morgan Hesse; Jodi Kocher; Vicki McHugh; Amy Negley; Kimberly Nenscel; Joshua Rake; Lori Smith; Morgan Kemmerer
 - Instructional Assistants at contractual hourly rate per the PAESPA Agreement: Elizabeth Campbell; Darlene Smale
 - Instructional Assistants at an hourly rate of \$16.28/hour: Karissa Nenscel; Kelly Warner
 - Health Room Technician at contractual hourly rate per the PAESPA Agreement effective August 2-4, 2022: Michelle Bisbing
- D. Approve Kristina Manning as staff member for the Extended School Year (ESY) program from July 5, 2022 through July 28, 2022 at a rate of \$33.00/hour per the PAEA Collective Bargaining Agreement
- E. Approve retroactively Andrew Remsing as summer program facilitator of the eBridges Course/Credit Recovery Program for students in grades 7-12 from June 13, 2022 through June 30, 2022 at the rate of \$33.00/hour per the PAEA Collective Bargaining Agreement
- F. Approve Kristen Perdew as Algebra Tutor for 30 hours at a rate of \$33.00/hour effective July 1, 2022 through August 29, 2022
- G. Approve Kimberly Carlson as Substitute Teacher at a daily rate of \$110.00 effective June 22, 2022

- H. Approve the following club advisors at S.S. Palmer/Parkside Elementary Schools for the 2022-2023 school year:

Kimberly Nenscel	Computer Co-Advisor	\$ 397.50
Alexander Orr	Computer Co-Advisor	\$ 397.50
Ryan Heller	Student Council	\$ 795.00
Tanya Hess	Safety Patrol	\$ 795.00
Bronwyn Cseh	Safety Patrol	\$ 795.00
Monique Hofford	Sixth Sense Co-Advisor	\$ 405.00
Deanna Iles	Sixth Sense Co-Advisor	\$ 405.00
Pamela Andrews	Yearbook	\$ 795.00

- I. Approve the following club advisors at Towamensing Elementary School for the 2022-2023 school year:

Natalie Madeira	Chorus	\$1,569.00
Kathryn Malay	Environmental	\$1,209.00
Kristin Heller	Student Council Co-Advisor	\$ 397.50
Jodi Kocher	Student Council Co-Advisor	\$ 397.50
Trisha Green	Yearbook Co-Advisor	\$ 397.50
Krystle Meglio	Yearbook Co-Advisor	\$ 397.50

- J. Approve the following club advisors at the Junior High School for the 2022-2023 school year:

Melissa Hoffman	ACE Co-Advisor	\$ 405.00
Sarah Sullivan	ACE Co-Advisor	\$ 405.00
Laura Reichard	Band	\$1,569.00
Laura Reichard	Chorus	\$1,569.00
Melissa Hoffman	National Honor Society-JH	\$1,010.00
Christopher Kery	Student Council Co-Advisor	\$ 503.50
Kevin Young	Student Council Co-Advisor	\$ 503.50
Brad Landis	Yearbook Co-Advisor	\$ 992.00
Amy Morgan	Yearbook Co-Advisor	\$ 992.00

- K. Approve the following club/class advisors at the High School for the 2022-2023 school year:

Vicki McHugh	Aevidum	\$1,209.00
Miranda Allen	Art Co-Advisor	\$ 971.00
Robert Falkenstein	Avenger (newspaper) Co-Advisor	\$1,984.50
Katherine Baumgardt	Avenger (newspaper) Co-Advisor	\$1,984.50
Amanda Cappella	Buddies	--
Theresa Hall	Chorus	\$2,170.00
Michele Heydt	Color Guard	\$1,410.00
Malia Mueller	Concert Band	\$2,170.00
Brent Harris	Drama – Fall	\$1,764.00
Brent Harris	Drama – Spring	\$1,764.00
Michael Gombert	Environmental Co-Advisor	\$ 604.50
Paul McArdle	Environmental Co-Advisor	\$ 604.50
Jennifer Danzeisen	FBLA Co-Advisor	\$ 604.50

Kerry Palumbo	FBLA Co-Advisor	\$ 604.50
Brent Harris	Film	--
Miranda Allen	Freshman Class Co-Advisor, Class of 2026	\$ 705.00
Dawn Burke	Freshman Class Co-Advisor, Class of 2026	\$ 705.00
Christopher Walkowiak	Gridiron	--
Craig Borland	International Travelers	--
Dawn Burke	Junior Class Co-Advisor, Class of 2024	\$ 705.00
Tammy Muniz	Junior Class Co-Advisor, Class of 2024	\$ 705.00
Travis Fink	Leo Co-Advisor	\$ 604.50
Tammy Muniz	Leo Co-Advisor	\$ 604.50
Malia Mueller	Marching Band	\$4,763.00
Chrissy Rehatchek	Marching Band Assistant	\$2,630.00
Jennifer Danzeisen	Mock Trial	\$1,209.00
Alexander Knoll	National Honor Society	\$2,018.00
Miranda Allen	PAAC	\$ 810.00
Alexander Knoll	PYEA	\$1,209.00
Vicki McHugh	SADD	\$ 810.00
Alexander Knoll	Scholastic Scrimmage	\$1,010.00
Craig Borland	Senior Class Advisor, Class of 2023	\$2,011.00
Justin Petersen	Social Media	--
Travis Fink	Sophomore Class Co-Advisor, Class of 2025	\$ 705.00
Tammy Muniz	Sophomore Class Co-Advisor, Class of 2025	\$ 705.00
Susan Dellicker	Souled Out	--
Brandyn Miller	Stage Crew	\$2,081.00
Brent Harris	Stage Crew Assistant	\$1,643.00
Jeana Baumgardt	Student Council Co-Advisor	\$1,005.50
Joshua Nenscel	Student Council Co-Advisor	\$1,005.50
Brandyn Miller	Video	--
Robert Falkenstein	Yearbook Co-Advisor	\$1,984.50
Joshua Nenscel	Yearbook Co-Advisor	\$1,984.50

- L. Approve the following curriculum advisory council (CAC) representatives at S.S. Palmer/ Parkside Elementary Schools for the 2022-2023 school year:

Katherine Gilmartin	Grades K and 1	\$1,773.00
Valerie Hunsicker	Grades 2 and 3	\$1,773.00
Meghan Barclay	Grade 4	\$1,773.00
Deanna Iles	Grade 5	\$1,773.00
Monique Hofford	Grade 6	\$1,773.00

- M. Approve the following curriculum advisory council (CAC) representatives at Towamensing Elementary School for the 2022-2023 school year:

Brittany Zeky	Grades K and 1	\$1,773.00
Lindsay Serfass	Grades 2 and 3 Co-Advisor	\$ 886.50
Alexandrea Spalding	Grades 2 and 3 Co-Advisor	\$ 886.50
Susan Deem	Grade 4	\$1,773.00
Lisa Ward	Grade 5	\$1,773.00
Jaclyn Ivancich	Grade 6	\$1,773.00

- N. Approve the following curriculum advisory council (CAC) representatives at the Junior High School for the 2022-2023 school year:

Brad Landis	Math/Science Co-Advisor	\$ 886.50
Amy Morgan	Math/Science Co-Advisor	\$ 886.50
Kimberly Seiler	Social Studies	\$1,773.00
Kathryn Zurn	English/LA	\$1,773.00

- O. Approve the following curriculum advisory council (CAC) representatives at the High School for the 2022-2023 school year:

Miranda Allen	Dept. Chair, Secondary Specialist	\$1,773.00
Jennifer Danzeisen	Dept. Chair, Business Education	\$1,773.00
Dawn Burke	Dept. Co-Chair, English	\$ 886.50
Kerry Palumbo	Dept. Co-Chair, English	\$ 886.50
Susan Dellicker	Dept. Chair, World Language	\$1,773.00
Jeremy Coleman	Dept. Chair, Health/PE	\$1,773.00
Tammy Muniz	Dept. Chair, Mathematics	\$1,773.00
Jeanne Knepper	Dept. Chair, Science	\$1,773.00
Michael Gombert	Dept. Co-Chair, Social Studies	\$ 886.50
Paul McArdle	Dept. Co-Chair, Social Studies	\$ 886.50

- P. Approve the following computer coaches for the 2022-2023 school year:

Michelle Davis	Parkside	\$1,845.00
William Acierno	S.S. Palmer	\$1,845.00
Tyler Svetik	S.S. Palmer	\$1,845.00
Adrienne Pelo	Towamensing	\$1,845.00
Krystle Meglio	Towamensing Co-Advisor	\$ 922.50
Kelly Beblavy	Towamensing Co-Advisor	\$ 922.50
Brianna Carroll	Junior High	\$1,845.00
Amy Morgan	Junior High	\$1,845.00
Joshua Nenscel	High School	\$1,845.00
Justin Petersen	High School	\$1,845.00
Andrew Remsing	High School	\$1,845.00

- Q. Approve the following coaches effective June 22, 2022:

Michael J. Horvath	Cross Country Head Coach	\$4,177.00
Ryan King	Baseball Volunteer Assistant Coach	--

- R. Accept the following resignations:

Diane Fronheiser	PT Custodian	Effective June 1, 2022
Brian Spadt	Field Hockey MS Coach	Effective June 13, 2022
Keri Repnyek	Lead Cook	Effective June 13, 2022

- S. Approve tuition reimbursements (enclosure)

3. OTHER:

- A. Approve the contract with Leon A. George II School Buses, Inc., for transportation of school students beginning July 1, 2022 through June 30, 2024 (enclosure)
- B. Approve the food service contract renewal with Metz Culinary for the 2022-2023 school year (enclosure)
- C. Approve the following facilities contracts for the 2022-2023 school year (enclosures):

1.	3B Services	Boiler maintenance – district wide
2.	ABE Laboratories	Domestic well water testing – Towamensing
3.	George’s Sewer & Drain	Pump out septic system – Towamensing
4.	Johnson Controls	Fire alarm testing, fire & security alarm monitoring- district wide
5.	Kistler O’Brien	Fire extinguishers & Ansul system testing – HS/JHS/ Towamensing
6.	Kleen Air Systems	Kitchen grease exhaust systems – HS/JHS/Towamensing
7.	NRG Controls North	Building automation control maintenance – district wide
8.	Otis Elevator	Elevator maintenance & inspection – Parkside
9.	Proasys	Heating/cooling water treatment – district wide
10.	Brightly Software	Facility request for use program – district wide
11.	Security Service Co.	Security & fire alarm monitoring – S.S. Palmer/ Towamensing
12.	Seitz	Exterminator service – district wide
13.	SSM Group	Asbestos inspection; asbestos awareness training – Facility staff
14.	ThyssenKrupp	Elevator maintenance & inspection – S.S. Palmer/JHS
15.	Waste Management	Trash & recycling removal – district wide

- D. Approve the agreement with James R. Schwab for behavioral intervention and counseling at the rate of \$105.00/hour as needed for the 2022-2023 school year (enclosure)
- E. Approve the CLIU #21 *Revised* Agreement for TransPerfect Remote Interpreters Products & Services beginning July 1, 2022 through June 30, 2023 (enclosure)
- F. Approve the Cost Savings Program election with Behavioral Health Associates for the 2022-2023 school year (enclosure)
- G. Approve the contract for services with Behavioral Health Associates for the 2022-2023 school year (enclosure)
- H. Approve Arthur Feinberg, School Psychologist, at a rate of \$450.00/day not to exceed 130 days effective for the 2022-23 school year
- I. Approve the settlement agreements for the following students:
 - #24013
 - #22223
- J. Approve the Dual Enrollment Agreement with Lehigh Carbon Community College beginning July 1, 2022 through June 30, 2023 (enclosure)

- K. Approve the General Agreement with PenTeleData for district telephone services (enclosures)
- L. Accept the status that the designated members of the Senior Class of 2022 have completed the graduation requirements set forth by the Pennsylvania Department of Education and the Board of Education of the Palmerton Area School District (enclosure)
- M. Approve the School Photo Agreement with Dan’s Camera City for the 2022-2023, 2023-2024, and 2024-2025 school years (enclosure)
- N. Approve Jamie Schuler to attend the PA Educational Leadership Summit in Lancaster, PA on August 8-9, 2022 at a cost not to exceed \$425.00 (enclosure)
- O. Approve the Carron K. Cseh Memorial Award Fund (enclosure)
- P. Accept the following donations for the establishment of the Carron K. Cseh Memorial Award Fund:

Paula, Ken & Kevin Husar	\$150.00
Audrey Larvey	\$100.00
Jean Keck	\$100.00
Dr. Jodi Frankelli	\$ 50.00

- Q. Accept the donation from Kona Ice of Allentown in the amount of \$175.00 to the High School Student Council Activity Account for a portion of sales made on Spring Day
- R. Accept the donation in the amount of \$3,128.06 from Giant Food Stores to be used toward student meal purchases with \$1,513.37 to cover uncollectable bad debt owed by inactive students
- S. Accept the donation of \$250.00 from Frank & Kathryn Hall to the Drama Club
- T. Accept the gift of a Critter Cart for use at Towamensing Elementary to promote reading in grades K-2 from Jackson Stein as his Eagle Scout project (enclosures)
- U. Approve the second reading and adoption of the following policy (enclosure):
 - 1) Policy #239 Foreign Exchange Students