

# PALMERTON AREA SCHOOL DISTRICT

Palmerton, PA

Tuesday, April 19, 2022

## BOARD MEETING MINUTES

An executive session was held April 5, 2022 and today after the regular board meeting concerning legal and personnel matters.

The regular board meeting of the Palmerton Area School District Board of Directors was held in the Boardroom of the Administration Building, 680 Fourth Street, Palmerton, PA, on Tuesday, April 19, 2022, at 6:00 p.m. Vice-President Earl Paules presided. A Zoom meeting was also made available. President Recker joined the meeting virtually via Zoom.

Present: Directors Connell, Haas, Larvey, Mazepa, Danielle Paules, Earl Paules, Recker, Snyder, and Zellers

### ROLL CALL

Jodi Frankelli – Superintendent, Alan Lonoconus – Interim Business Manager (arrived 6:05 p.m.), Jacqueline McCandless – Board Secretary, and Shawn Lochinger – Solicitor

### OTHER ATTENDANCE

#### **STUDENT REPORT: Christopher Walkowiak, Grade 12**

- Scholastic Scrimmage – qualified for semi-final round at CLIU on April 8<sup>th</sup> where they were 4<sup>th</sup> highest scoring team out of 12 teams making them the highest Carbon County finisher.
- NHS – senior members went to an aquarium in Camden, NJ; visited Charlie Brown Nursery School on April 14<sup>th</sup> where they set up an egg hunt, did arts/crafts, and read stories to students.
- PYEA – conducting second observations in the district with some members helping lead instruction in small groups.
- Buddies Club – board game day this month with goal of meeting new people; want to have outdoor activity next.
- PAAC – performed service work and chores at Carbon County Friends of Animals on April 8<sup>th</sup>; annual Blanket & Towel Drive was a success with loads of blankets, towels, and pet supplies donated to shelters in area. Thank you to Mr. Josh Rake and his JHS 3-on-3 tournament students and to Ms. Jessica Cohen for being huge contributors.
- School newspaper – published 4<sup>th</sup> issue of Avenger, also was Mr. Falkenstein’s 136<sup>th</sup> issue as advisor.
- Sports – spring sports are halfway through the season; poor weather has been a factor. Thank you to Mr. Joe Faenza and his crew for working hard to maintain our fields. Matt Machalik was named the 2022 Times News Player of the Year for boys’ basketball.
- Science Department – will welcome Mercy Melo and Tyra Wentz back to speak about scientific research fields during enrichment on April 22<sup>nd</sup>.
- FBLA – had 19 Top-10 qualifiers at state competition in Hershey and 10 qualifiers eligible for nationals on June 28 in Chicago. Director Mazepa stated he was in attendance in Hershey and was impressed by the students’ behavior who were great representatives for our district.

**SUPERINTENDENT’S REPORT:**

- Congratulations to the Scholastic Scrimmage team and advisor, Mr. Knoll and students Chris Walkowiak, Levi Strohl, Kyle Sebelin, Justin Sebelin, John Schaible, Tyler Hager, Taylor Pengelly, and Logan Connelly
- Congratulations to Grace Heist, senior, one of 25 students chosen across the state, who represented the district at the PA Music Educators Association symposium
- “Success Starts Here” stories continue to be published through PSBA with one on our JHS morning announcements program and the other featuring Isabella Mujevic participating in New York Fashion Week
- Great job to our FBLA students
- Introduced Mr. Kevin Carroll and Mrs. Brianna Carroll who talked about the “What’s So Cool About Manufacturing?” competition in which four 7<sup>th</sup> & 8<sup>th</sup> grade students, Jaelynn Bowlin, Sofia DeAngelis, Devlin Moyzan, and Hunter Sell participated in. The project/competition is about getting the students interested in manufacturing jobs by preparing outreach plans, writing scripts, marketing plans, and learning about video editing. The project’s video was shown.

**BUSINESS MANAGER’S REPORT:**

- Will have proposed final budget at May 3<sup>rd</sup> workshop with approval at May 18<sup>th</sup> meeting, then inspection period with final adoption on June 21<sup>st</sup>; have made some reductions since the February presentation and looking at some other ways to reduce numbers in budget

**BOARD MEMBER REPORTS:**

- Director Larvey – LCCC:
  - Fact Sheet sent out recently, contains enrollment and program data
- Director Zellers – PSBA:
  - 2022 State of Education report released, encouraged others to read it
  - Spring Advocacy Day on April 25<sup>th</sup> on Capitol Hill
  - Happy to see stories submitted to “Success Starts Here”
- Director Haas – Library:
  - Thanks to Mr. Andrews and Dr. Frankelli on celebrating National Library Week
  - Non-perishable food donation drive; black-out poetry night for teens; master gardeners hosting training/workshops; stories for infants/toddlers; STEAM Lab May 14<sup>th</sup>; Book Walk May 21<sup>st</sup>; summer reading theme is Oceans of Possibilities; see website for all details
- Director Connell – CCTI:
  - SkillsUSA 3<sup>rd</sup> Place winners: Colby Haydt, for Precision Machine Technology, Haley Kuehner, Marketing, Samantha Nenscel, Graphic Design, and 1<sup>st</sup> Place winner, Montanna Costenbader, for Marketing, who will move on to the national level of competition in Atlanta, GA, in June

**PUBLIC PARTICIPATION:**

- None

**BOARD MEETING MINUTES**

Director Larvey moved, seconded by Director Zellers, to approve the board meeting minutes from March 15, 2022.

**CONSENT AGENDA**

Aye Votes: All Directors Present.  
Nay Votes: None. Motion Carried.

Director Haas moved, seconded by Director Connell, to approve the attached consent agenda.

Aye Votes: All Directors Present.  
Nay Votes: None. Motion Carried.

**CONSENT AGENDA:**

**FINANCIAL REPORTS**

Approved the Accounts Payable Reports

Approved the Treasurer’s Reports

Approved the Budget Transfers

**RETIREMENT**

Accepted the retirement of Christine Steigerwalt, Towamensing Elementary Principal, effective June 30, 2022

**STUDENT COUNCIL ADVISORS**

Approved the following advisors at S.S. Palmer Elementary for the remainder of the 2021-2022 school year effective April 20, 2022:

Bronwyn Cseh	Elementary Student Council Co-Advisor	\$263.00 prorated
Ryan Heller	Elementary Student Council Co-Advisor	\$263.00 prorated
Tanya Hess	Elementary Student Council Co-Advisor	\$263.00 prorated

**EXTENDED SCHOOL YEAR (ESY)**

Approved the following staff to work in the Extended School Year (ESY) program from July 5, 2022 through July 28, 2022:

- Teachers at \$33.00/hour per the PAEA Collective Bargaining Agreement: Kristen Perdew; Amanda Cappella; Chelsea Wyant
- Speech Therapist at \$33.00/hour per the PAEA Collective Bargaining Agreement: Tammy Hoffman
- Instructional Assistants at contractual hourly rate per the PAESPA Agreement: Darlene Dugan; Eileen Long; Jenna McHugh; Christine King
- Nurse/Health Room Technician at contractual hourly rate per the PAESPA Agreement: Michelle Bisbing

**BUS DRIVER**

Approved Emma Beal as bus driver for the remainder of the 2021-2022 school year effective April 20, 2022

**UNCOMPENSATED LEAVES**

Approved the uncompensated leave requests for the following employees:

Employee # 452	March 23, 2022 and March 24, 2022
Employee # 536	March 3, 2022 and March 10, 2022
Employee #574	April 1, 2022 through April 22, 2022
Employee # 578	March 21, 2022 through March 25, 2022

<b>COACH RESIGNATION &amp; HIRE</b>	<p>Accepted the resignation of Jonathan Perloni as Boys' Soccer Volunteer Assistant Coach for the 2022-2023 school year effective March 21, 2022</p> <p>Approved Jonathan Perloni as Girls' Soccer Assistant Coach for the 2022-2023 school year with a stipend of \$2,743.00 effective April 20, 2022</p>					
<b>RESIGNATION</b>	<p>Accepted the resignation of Kathi Anderson as Instructional Assistant effective March 30, 2022</p>					
<b>TUITION REIMBURSEMENT</b>	<p>Approved tuition reimbursements</p>					
<b>2022-23 SCHOOL CALENDAR</b>	<p>Approved the 2022-2023 school district calendar</p>					
<b>NSA AGREEMENT</b>	<p>Approved the Education Partnership Agreement with National Security Agency/Central Security Service from March 1, 2022 through March 30, 2027 at no cost to the district</p>					
<b>CLIU FACILITIES PLAN</b>	<p>Approved the 2022-2023 CLIU #21 Facilities Plan Recommendation</p>					
<b>ST. LUKE'S BEHAVIORAL HEALTH AGREEMENT</b>	<p>Approved the Services Agreement with St. Luke's Physician Group, Inc., for behavioral health services beginning May 1, 2022 through April 20, 2023 with an automatic renewal for successive additional one (1) year terms</p>					
<b>PEDIATRIC THERAPEUTIC SERVICES</b>	<p>Approved the Therapy Services Agreement with Pediatric Therapeutic Services, Inc., from July 1, 2022 through June 30, 2025</p>					
<b>PATHSTONE MOU</b>	<p>Approved the Memorandum of Understanding with PathStone from April 20, 2022 through April 20, 2023</p>					
<b>BUS ROUTE UPDATE</b>	<p>Approved retroactively the updated bus route of #17 AM and #17 PM Elementary effective March 23, 2022</p>					
<b>ALICE RESPONSE TRAINING</b>	<p>Approved the ALICE Active Shooter Response Training on June 20, 2022 and June 21, 2022 at Berks County Intermediate Unit in Reading, PA at a cost not to exceed \$4,180.00 for the following participants:</p> <table border="1" data-bbox="418 1383 872 1577"> <tr> <td>David Sodl</td> </tr> <tr> <td>Joseph Faenza</td> </tr> <tr> <td>Brian Conte (KRE Security)</td> </tr> <tr> <td>Jamel Richards (KRE Security)</td> </tr> <tr> <td>Mark Thomas (KRE Security)</td> </tr> </table>	David Sodl	Joseph Faenza	Brian Conte (KRE Security)	Jamel Richards (KRE Security)	Mark Thomas (KRE Security)
David Sodl						
Joseph Faenza						
Brian Conte (KRE Security)						
Jamel Richards (KRE Security)						
Mark Thomas (KRE Security)						
<b>PASA CONFERENCE</b>	<p>Approved Jodi Frankelli to attend the PASA Women's Caucus Annual Spring Conference in Hershey, PA on May 23, 2022 and May 24, 2022 at a cost not to exceed \$611.00</p>					
<b>PA EDUC. LEADERSHIP SUMMIT</b>	<p>Approved Ralph Andrews to attend the PA Educational Leadership Summit in Lancaster, PA on August 8, 2022 and August 9, 2022 at a cost not to exceed \$671.00</p>					
<b>FIELD TRIP TO PMEA</b>	<p>Approved retroactively the field trip request to attend the Pennsylvania Music Educators Association All-State Festival &amp; Annual Conference at Kalahari Resort &amp; Convention Center, Pocono Manor, PA on April 7, 2022 through April 9, 2022 at a cost of \$803.68 with \$110.00 covered by the Palmerton Area Music Parents' Association</p>					

<p><b>METZ AMUSEMENTS RENTAL</b></p>	<p>Approved the rental agreement with Metz Amusements and Concessions, LLC, for Spring Day on May 25, 2022 at a cost of \$2,104.70 from the High School Student Council activity fund</p>
<p><b>DONATIONS</b></p>	<p>Accepted the donation from Bowmanstown Rod &amp; Gun Club in the amount of \$2,200.00 into the general fund</p> <p>Accepted the following donations to the athletics general fund in memory of Richard Radler:</p> <ul style="list-style-type: none"> <li>• Linda Shupp, Faye Nicholas, Judy Pudleiner, Gail Day, Michele Altemose, Kelli George, Diane Getz, and their families - \$100.00 total</li> <li>• Pencor Services - \$100.00</li> <li>• Edward T. Smith - \$50.00</li> <li>• Daniel Campbell, Jr. - \$50.00</li> <li>• Willard &amp; Anna Strohl - \$50.00</li> <li>• Sandra Edwish &amp; Lester Miller - \$25.00</li> <li>• Richard &amp; Darlene Nothstein - \$25.00</li> <li>• Shirley Radler - \$25.00</li> </ul>
<p><b>2<sup>nd</sup> READINGS &amp; ADOPTION POLICIES 340-824-907</b></p>	<p>Approved the second reading and adoption of the following policies:</p> <ol style="list-style-type: none"> <li>1) Policy #340 Responsibility for Student Welfare</li> <li>2) Policy #824 Maintaining Professional Adult/Student Boundaries</li> <li>3) Policy #907 School Visitors</li> </ol>
<p><b>SHEDS AT 7<sup>TH</sup> STREET FIELD</b></p>	<p><b>END OF CONSENT AGENDA</b></p> <p>Director Haas moved, seconded by Director Snyder, to approve the purchase of a 24' x 28' two-car garage and a 10' x 12' mini-barn from Kramer Sheds for placement at the Seventh Street field at a cost of \$20,303.00.</p> <p>Aye Votes: All Directors Present. Nay Votes: None. Motion Carried.</p>
<p><b>BID FOR DEMO OF FIELD HOUSE</b></p>	<p>Director Zellers moved, seconded by Director Connell, to award the bid for the demolition of the Seventh Street field house to Environmental Restoration, Inc. at a cost of \$21,190.00.</p> <p>Aye Votes: All Directors Present. Nay Votes: None. Motion Carried.</p>
<p><b>FBLA BUDGET INCREASE</b></p>	<p>Director Mazepa moved, seconded by Director Haas, to increase the annual budget for the Future Business Leaders of America Club from \$8,000.00 to \$11,000.00 per year beginning with the 2022-2023 school year.</p> <p>Aye Votes: All Directors Present. Nay Votes: None. Motion Carried.</p> <p><b>PUBLIC PARTICIPATION:</b></p> <ul style="list-style-type: none"> <li>• None</li> </ul>

**ADJOURNMENT**

**FOR THE GOOD OF THE ORDER:**

- Director Earl Paules stated their will be an executive session held immediately following this meeting for legal and personnel reasons.

Director Haas moved, seconded by Director Connell, to adjourn the meeting at 6:43 p.m.

Aye Votes: All Directors Present.

Nay Votes: None. Motion Carried.

Respectfully submitted,

Jacqueline McCandless  
Board Secretary