

PALMERTON AREA SCHOOL DISTRICT

Palmerton, PA

Tuesday, March 15, 2022

BOARD MEETING MINUTES

<p>ROLL CALL</p> <p>OTHER ATTENDANCE</p>	<p>An executive session was held March 1, 2022 and today after the regular board meeting concerning legal and personnel matters.</p> <p>The regular board meeting of the Palmerton Area School District Board of Directors was held in the Boardroom of the Administration Building, 680 Fourth Street, Palmerton, PA, on Tuesday, March 15, 2022, at 6:06 p.m. President Recker presided. A Zoom meeting was also made available.</p> <p>Present: Directors Connell, Haas (arrived 6:20 p.m.), Larvey, Mazepa, Danielle Paules, Earl Paules, Recker, Snyder, and Zellers</p> <p>Jodi Frankelli – Superintendent, Alan Lonoconus – Interim Business Manager, Jacqueline McCandless – Board Secretary, and Shawn Lochinger – Solicitor</p> <p>SUPERINTENDENT’S REPORT:</p> <ul style="list-style-type: none">• Our girls’ basketball team had their best season in 25 years making it to the second round in the State tournament before being eliminated last week. They had 24 wins and were District XI champions. Congratulations to all our girls, especially seniors Brianna Moore and Raegan Nemeth, and coaching staff led by Dan Beck.• Shared an excerpt from an email from Michael Hawkins, District XI PIAA chairperson, saying what an excellent job the staff and athletes did with respect to hospitality and sportsmanship• Our boys’ basketball team had a good season as well. They lost to Notre Dame Green Pond in the District XI third place game earlier this month; fourth straight season that they reached the semifinals; we are proud of their accomplishments.• Congratulations to Daniel Lucykanish, who was the wrestling District XI runner-up, to Dennis Lombardi who placed 6th, and to Justin Petersen, who led the coaching staff. Daniel Lucykanish was also the Times News Male Athlete of the Week earlier in March.• Carbon County Band, to be held at Pleasant Valley HS this March, will have nine student participants this year: Cheyenne Whitaker, Aidan Heist, Joshua Reif, Grace Heist, Nevaeh Keiper, Zane Himmelwright, Fiona Winger, Joshua Rehatchek, and Logan Connelly under the direction of Ms. Malia Mueller• <i>Fiddler on the Roof</i> will be performed by the Drama Club on April 28-30• Read Across America was a success with many parent volunteers, community leaders, and board members participating by reading to elementary students• Concourse Club of Palmerton presented annual Guiding Star Awards to five senior girls: Emma Christman, Hannah Citron, Grace Heist, Erin Kistler, and Isabella Mujevic• A “Success Starts Here” story was published about our districtwide food drive; another story to come on our new morning announcements show at S.S. Palmer and Parkside Elementary
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STUDENT REPORT: Riley Fallon, Grade 11

- Five senior girls selected for the Guiding Star Award for their outstanding academics, extracurricular activities, and community involvement
- Drama Club continues to prepare for *Fiddler on the Roof*; students working very hard; tickets on sale now; looking for local business sponsors
- Introduction to Computer Science/Coding students learning about user interfaces and creating their own applications of their choice
- Gifted students working on their spring projects; will present April 11th
- Pi Day, March 14th, celebrated in Mrs. Baumgardt's classes by finding circles to measure to confirm the value of pi
- Class of 2022 officers making decisions for prom
- International Travelers Club finished first fundraiser; 16 students going to Greece
- Select students to participate in Carbon County Band
- Cora Wentz and Caitlin Wallace representing the high school at the Hugh O'Brien Youth Leadership program at the regional event at Albright College in June; program promotes lifelong leadership development opportunities
- Freshman class selling Mother's Day flowers; info on the website
- Mock Trial did not advance to the finals in district competition, but did receive very good scores and comments
- FBLA students begin taking their tests for the state competition in Hershey in April
- PA Youth Education Association students completed their mock lessons; will observe teachers and report back for further studies on effective teaching skills
- NHS students finishing their tutoring efforts at S.S. Palmer; will run a blood drive this spring and help with community Easter programs
- Scholastic Scrimmage students preparing for events in March/April

BUSINESS MANAGER'S REPORT:

- District will purchase a 24' x 28' two-car garage and possible additional smaller structure for placement after demolition of the Seventh Street fieldhouse
- Presented draft of preliminary 2022-2023 budget. Salaries, PSERS, tuition and private schools, and charter schools will have major increases. Need to look at strategies to lower costs of charter schools. Total annual budget projecting around \$37m with a budget gap after proposed use of reserves of \$826k. Preliminary budget gap will produce a \$2.9m deficit before any tax increase. Taxpayer impacts with several different mil increases, projected fund balances, PSERS rate and projections, and historical Act 1 index and historical millage were shown. Next steps are a May 3rd workshop on proposed budget and May 18th vote for approval of proposed budget. Final presentation at June 7th workshop and final vote on June 21st
- The work proposed at the March 1st workshop for fixing tennis courts is fair as far as repairs go, and not as bad as having to remove the entire surface. The value is there to repair it now instead of waiting a few more years, however, it is a current hazard and liability, so recommends getting it taken care of now to support tennis program. Capital funds are there to take care of the project.

BOARD MEMBER REPORTS:

- Director Larvey – LCCC:
 - Looking forward to the President speaking at our April 5th workshop
 - College newsletter this week featured Director Mazepa

- Director Zellers – PSBA:
 - Spring Advocacy Day is April 25 in Harrisburg to advocate for key education issues
 - PASA/PSBA School Leadership Conference in October looking to highlight outstanding acts/musicals in districts at the Annual Student Showcase by submitting application; each district chosen to perform will receive \$500 honorarium
- Director Connell – CCTI:
 - Free student mini camp for grades 5-8 to preview all the specialties offered, two sessions are June 20-23 and June 27-30
- Director Haas – Library:
 - Basket Social going on with minimum \$25 value of each, drawing April 11

PUBLIC PARTICIPATION:

- None

BOARD MEETING MINUTES

Director Connell moved, seconded by Director Mazepa, to approve the board meeting minutes from February 15, 2022 and March 1, 2022.

Aye Votes: All Directors Present.
Nay Votes: None. Motion Carried.

CONSENT AGENDA

Director Zellers moved, seconded by Director Haas, to approve the attached consent agenda.

Aye Votes: All Directors Present.
Nay Votes: None. Motion Carried.

CONSENT AGENDA:

FINANCIAL REPORTS

Approved the Accounts Payable Reports

Approved the Treasurer’s Reports

Approved Budget Transfers

FOOD SERVICE HIRE

Approved Adrian Miller as Food Service Worker at a rate of \$13.85 per hour effective March 16, 2022

SUB TEACHER HIRE

Approved Brianna Keiser as Substitute Teacher at a daily rate of \$110.00 effective March 16, 2022

UNCOMPENSATED LEAVES

Approved the following uncompensated leave requests:

Employee #496	January 31, 2022 and February 14, 2022
Employee #579	March 7, 2022 through March 10, 2022

FMLA

Approved intermittent Family & Medical Leave through August 3, 2022 for employee #4679

HOMEBOUND INSTRUCTION

Approved Kimberly Nenscel to teach five (5) hours a week of homebound instruction at the rate of \$33.00 per hour through the end of the 2021-2022 school year

RETIREMENT

Accepted the retirement of Thomas Smelas as High School Business Education Teacher effective at the end of the 2021-2022 school year

RESIGNATIONS

Accepted the resignation of Cathy Laird as Food Service Worker effective February 28, 2022

Accepted the resignation of Kerry Palumbo as Mentor for JoLynn Gazo effective March 3, 2022

MENTORS

Approved the following Mentors for the remainder of the 2021-2022 school year:

Lisa Failla	for JoLynn Gazo	\$1,461.00 prorated effective March 16, 2022
Tanya Hess	for Lyndsey Armitage	\$1,461.00 prorated effective March 18, 2022

SPRING COACH RESIGNATION & HIRE

Accepted the following coach resignation for the remainder of the 2021-2022 school year effective March 16, 2022:

Craig Marlatt	Softball Volunteer Coach
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Approved the following coach for the remainder of the 2021-2022 school year effective March 16, 2022:

Craig Marlatt	Softball Co-Assistant Coach (1/2)	\$1,358
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FALL COACHES 2022-2023

Approved the following fall coaches for the 2022-2023 school year:

FOOTBALL:		
Christopher Walkowiak	Head Coach	\$6,352
Mark Versuk	Assistant Coach	\$4,158
Michael Falcone	Assistant Coach	\$4,158
Freddie Leshner	Assistant Coach	\$4,158
Logan Leshner	Assistant Coach	\$4,158
Alfredo Ortiz, Jr.	Assistant Coach	\$4,158
Christopher Frace	Co-Assistant Coach (1/2)	\$2,079
William Cameron	Co-Assistant Coach (1/2)	\$2,079
James Hunsicker	Volunteer Assistant Coach	--
CROSS COUNTRY:		
Michael J. Horvath	Assistant Coach (MS) (1/2)	\$1,371
Michael Noyola	Volunteer Assistant Coach	--
FIELD HOCKEY:		
Lauren Salerno	Head Coach	\$4,177
Tara Frantz	Assistant Coach	\$2,743
Brian Spadt	Assistant Coach (MS)	\$2,743
Abigail Everett	Volunteer Assistant Coach	--

<i>SOCCKER-BOYS:</i>		
Antonio Orlando	Head Coach	\$4,177
William Hansen	Assistant Coach	\$2,743
Jonathan Perloni	Volunteer Assistant Coach	--
Michael Hansen	Volunteer Assistant Coach	--
<i>SOCCKER-GIRLS:</i>		
David O'Brien	Head Coach	\$4,177
<i>GOLF:</i>		
Alexander Knoll	Co-Head Coach	\$1,256
Joseph Trimmel	Co-Head Coach	\$1,256
<i>VOLLEYBALL:</i>		
Marsha Thomas	Head Coach	\$4,177
Jonathan Rodriguez	Volunteer Assistant Coach	--

**SAFEWAY
DRIVING
SCHOOL**

Approved the contract with The Safeway Driving School, Inc., for June 30, 2022 through June 30, 2025

**CLIU
AGREEMENT
FOR SPEC. ED.**

Approved the Carbon Lehigh Intermediate Unit #21 Intergovernmental Agreement for Special Education Services for the 2022-2023 school year

**SSKW-SPEC. ED.
SERVICES**

Approved the Legal Services Consultation Agreement for special education services with Sweet, Stevens, Katz & Williams, LLP, for the 2022-2023 school year in the amount of \$7,500.00

**BUS CONTRACT
TO HERSHEY
PARK-JNHS**

Approved the Trans-Bridge Lines, Inc., Acceptance Agreement and the Trans-Bridge Lines Coach/Bus Lease - COVID-19 Waiver for the Junior High School National Honor Society field trip to Hershey Park on May 13, 2022 in the amount of \$1,087.14. All costs paid through student fundraising.

**HERSHEY PARK
CATERING-
JNHS**

Approved the Catering Reservation Agreement with Hershey Park for the Junior High School National Honor Society reservation on May 13, 2022

DJ PROM

Approved the DJ event services contract agreement with Lehigh Valley Events & Productions, LLC, for the Class of 2022 Senior Prom on May 6, 2022 in the amount of \$1,000.00

**LaROSES'S JHS
SKATING
PARTY**

Approved the Lease Agreement with LaRose's Skating Rink for the Junior High School Student Council skating party on April 26, 2022

**1ST READINGS
POLICIES 340-
824-907**

Approved the first reading of the following policies:

- 1) Policy #340 Responsibility for Student Welfare
- 2) Policy #824 Maintaining Professional Adult/Student Boundaries
- 3) Policy #907 School Visitors

**2nd READINGS &
ADOPTION
POLICIES 312-
314-317-317.1-318-
326-332-334-337**

Approved the second reading and adoption of the following policies:

- 1) Policy #312 Performance Assessment of Superintendent
- 2) Policy #314 Physical Examination
- 3) Policy #317 Conduct/Disciplinary Procedures
- 4) Policy #317.1 Educator Misconduct
- 5) Policy #318 Attendance & Tardiness
- 6) Policy #326 Complaint Process
- 7) Policy #332 Working Periods
- 8) Policy #334 Sick Leave
- 9) Policy #337 Vacation

END OF CONSENT AGENDA

**TENNIS COURT
RENOVATION**

Director Haas moved, seconded by Director Connell, to authorize Keystone Consulting Engineers, Inc., to design specifications and bid the high school tennis court renovation project.

Aye Votes: All Directors Present.
Nay Votes: None. Motion Carried.

**ELEVATOR
CONTROLS
UPDATED**

Director Larvey moved, seconded by Director Haas, to approve Thyssen Krupp Elevator Corporation to update/replace the Junior High School and S.S. Palmer Elementary elevator controls at a cost of \$127,738.00.

Aye Votes: All Directors Present.
Nay Votes: None. Motion Carried.

**DEMOLITION
OF 7TH STREET
FIELDHOUSE**

Director Snyder moved, seconded by Director Zellers, to authorize the bidding for the demolition of the Seventh Street field house.

Aye Votes: All Directors Present.
Nay Votes: None. Motion Carried.

PUBLIC PARTICIPATION:

- None

FOR THE GOOD OF THE ORDER:

- Director Recker stated to purchase your Drama Club tickets and support Trivia Night for FBLA

ADJOURNMENT

Director Haas moved, seconded by Director Connell, to adjourn the meeting at 7:06 p.m.

Aye Votes: All Directors Present.
Nay Votes: None. Motion Carried.

Respectfully submitted,

Jacqueline McCandless
Board Secretary