

PALMERTON AREA SCHOOL DISTRICT

Palmerton, PA

Tuesday, February 15, 2022

BOARD MEETING MINUTES

An executive session was held today after the regular board meeting concerning legal and personnel matters.

The regular board meeting of the Palmerton Area School District Board of Directors was held in the Boardroom of the Administration Building, 680 Fourth Street, Palmerton, PA on Tuesday, February 15, 2022, at 6:00 p.m. President Recker presided. A Zoom meeting was also made available.

ROLL CALL

Present: Directors Connell, Haas, Larvey, Mazepa, Recker, Snyder, and Zellers
Absent: Directors Earl and Danielle Paules

OTHER ATTENDANCE

Jodi Frankelli – Superintendent, Alan Lonoconus – Interim Business Manager, Jacqueline McCandless – Board Secretary, and Shawn Lochinger – Solicitor

SUPERINTENDENT’S REPORT:

- Congratulations to the boys’ and girls’ basketball teams who are participating in the Colonial League semi-finals tonight and tomorrow
- High School Mock Trial event can be viewed online today and tomorrow
- Congratulations to the 66 FBLA students who have qualified for the state tournament to be held on April 10-13 in Hershey
- Accepting applications through the month for Pre-K Counts; information posted on website
- Last week was National School Counseling Week; our counselors do an amazing job in our schools and thank you to them for all their hard work

BUSINESS MANAGER’S REPORT:

- Continuing to work on next year’s budget; gathering information and/or estimates from our vendors as to increases in costs for next year on items such as transportation, fuel/heating, electricity, etc.

BOARD MEMBER REPORTS:

- Director Haas – Library/CLIU:
 - *IU*: Currently 101 students benefit from programs in classrooms and buildings in our area
 - *Library*: In-person Story Time; drop-in activities change each week; “Read Across America” activities available; adult classes/clubs available with a new yoga class and sound meditation class; check website for details and resources; consider gifting to Library via AmazonSmile and IGive
- Director Larvey – LCCC:
 - Urged people to view their website for the “Be Anyone. Start Here” video series for very rewarding life stories of students and role LCCC plays in their lives
- Director Zellers – PSBA
 - Governor presented state budget for next year with emphasis on education with a \$1.25b increase to benefit the neediest districts; also includes increase

of \$200m for special education; should be a savings to districts due to proposed charter school reform

- Grants available for advancements in science and technology
- Asked board members to fill out the PA School Director Profile Survey that was mailed to them
- PDE submitted its final charter school regulation reform for review
- Reminded the district to participate in the “Success Starts Here” campaign which highlights school happenings in PA districts; would like to see PASD listed more often
- Director Connell – CCTI:
 - Open House, February 23, 6-8 pm, showcasing cosmetology services, food items and merchandise for sale, art show

STUDENT REPORT:

Emma Martinez, Grade 11 (pre-recorded video)

- NHS helped parents at Meet the Teacher Night; junior members helping after school with grades 2 & 3 in a new initiative
- Scholastic Scrimmage preparing for two regional events in April
- PYEA members completed practice of teaching lessons and given constructive feedback
- Buddies Club played board games; made Valentine’s cards to local nursing homes
- Student Council planning semi-formal dance as well as a spring sports pep rally on March 18; held mini-THON fundraisers
- All winter sports teams qualified for post-season competition; spring sports season begins March 7

PUBLIC PARTICIPATION:

- Kaylee Schleicher – unhappy with her experience with cheerleading team; requests tryouts to be held and new coaching
- Marissa Crispo – requests different cheer coach; stated code of conduct not enforced
- Emma Kahler – stated unfair discipline by coaching staff; wants more practice hours and help for those who struggle in the sport

BOARD MEETING MINUTES

Director Zellers moved, seconded by Director Connell, to approve the board meeting minutes from January 18, 2022.

Aye Votes: All Directors Present.
Nay Votes: None. Motion Carried.

CONSENT AGENDA

Director Larvey moved, seconded by Director Mazepa, to approve the attached consent agenda.

Aye Votes: All Directors Present.
Nay Votes: None. Motion Carried.

CONSENT AGENDA:

FINANCIAL REPORTS

Approved the Accounts Payable Reports

SINGLE AUDIT REPORT	<p>Approved the Treasurer's Reports</p> <p>Approved budget transfers</p> <p>Accepted the Single Audit Report dated fiscal year ended June 30, 2021 as presented by Gorman & Associates, P.C.</p>										
HS OVENS PURCHASED	<p>Approved the purchase of two (2) electric convection ovens for the High School from Hubert Company, LLC, with the cost of both ovens at \$18,579.62 and installation at \$1,155.00 totaling \$19,734.62 paid from the capital reserve fund</p>										
HOMEBOUND INSTRUCTION	<p>Approved Amanda Cappella to teach five (5) hours a week of homebound instruction at the rate of \$33.00 per hour through the end of the 2021-2022 school year</p>										
CAFETERIA WORKER TEAM LEAD	<p>Approved Abby Bankos as Cafeteria Worker Team Lead at the Junior High School at a rate of \$15.10 per hour effective December 1, 2021</p>										
SUB TEACHER	<p>Approved Veronica Scarpati as substitute teacher at a rate of \$110.00/day effective February 16, 2022</p>										
RETIREMENTS	<p>Accepted the following retirements:</p>										
RESIGNATIONS	<table border="1"> <tr> <td data-bbox="365 934 592 997">Carol Andrews</td> <td data-bbox="600 934 1063 997">High School Health & Physical Education Teacher</td> <td data-bbox="1071 934 1526 997">Effective June 30, 2022</td> </tr> <tr> <td data-bbox="365 1008 592 1071">Debra Smith</td> <td data-bbox="600 1008 1063 1071">Food Service Worker</td> <td data-bbox="1071 1008 1526 1071">Effective end of 2021-2022 school year</td> </tr> </table>		Carol Andrews	High School Health & Physical Education Teacher	Effective June 30, 2022	Debra Smith	Food Service Worker	Effective end of 2021-2022 school year			
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Debra Smith	Food Service Worker	Effective end of 2021-2022 school year									
RESIGNATIONS	<p>Accepted the resignation of Lyndsey Heinrich, High School Art Teacher, effective at the end of the 2021-2022 school year</p>										
RESIGNATIONS	<p>Accepted the resignation of Carole Burkhardt as Chorus Advisor at S.S. Palmer Elementary effective January 18, 2022</p>										
RESIGNATIONS	<p>Accepted the following resignations of coaches for the 2021-2022 school year:</p>										
SPRING COACHES	<table border="1"> <tr> <td data-bbox="365 1417 641 1449">Lyndsey Heinrich</td> <td data-bbox="649 1417 1063 1449">Track MS Coach</td> <td data-bbox="1071 1417 1518 1449">Effective January 26, 2022</td> </tr> <tr> <td data-bbox="365 1459 641 1491">Michael J. Horvath</td> <td data-bbox="649 1459 1063 1491">Track Co-Assistant Coach</td> <td data-bbox="1071 1459 1518 1491">Effective February 16, 2022</td> </tr> <tr> <td data-bbox="365 1501 641 1533">Andrew Nosti</td> <td data-bbox="649 1501 1063 1533">Track Co-Assistant Coach</td> <td data-bbox="1071 1501 1518 1533">Effective February 16, 2022</td> </tr> </table>		Lyndsey Heinrich	Track MS Coach	Effective January 26, 2022	Michael J. Horvath	Track Co-Assistant Coach	Effective February 16, 2022	Andrew Nosti	Track Co-Assistant Coach	Effective February 16, 2022
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Michael J. Horvath	Track Co-Assistant Coach	Effective February 16, 2022									
Andrew Nosti	Track Co-Assistant Coach	Effective February 16, 2022									
SPRING COACHES	<p>Approved the following coaches for the remainder of the 2021-2022 school year effective February 16, 2022:</p>										
BUS DRIVER	<table border="1"> <tr> <td data-bbox="365 1669 641 1701">Michael J. Horvath</td> <td data-bbox="649 1669 1063 1701">Track MS Coach</td> <td data-bbox="1071 1669 1250 1701">\$2,716</td> </tr> <tr> <td data-bbox="365 1711 641 1743">Andrew Nosti</td> <td data-bbox="649 1711 1063 1743">Track Assistant Coach</td> <td data-bbox="1071 1711 1250 1743">\$2,716</td> </tr> <tr> <td data-bbox="365 1753 641 1785">Michael C. Horvath</td> <td data-bbox="649 1753 1063 1785">Softball MS Coach</td> <td data-bbox="1071 1753 1250 1785">\$2,716</td> </tr> </table>		Michael J. Horvath	Track MS Coach	\$2,716	Andrew Nosti	Track Assistant Coach	\$2,716	Michael C. Horvath	Softball MS Coach	\$2,716
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Michael C. Horvath	Softball MS Coach	\$2,716									
BUS DRIVER	<p>Approved retroactively Lyle Cetnar as bus driver for the remainder of the 2021-2022 school year effective February 7, 2022</p>										

FMLA	Approved Family & Medical Leave from February 14, 2022 through February 18, 2022 for employee #540			
HORIZONTAL MOVEMENT	Approved the horizontal movement of Rachel Harry from Bachelor's +24 to Master's effective the second semester of the 2021-2022 school year			
TUITION REIMBURSEMENT	Approved tuition reimbursements			
DEP-AIR QUALITY STATION	Approved the license agreement between the Department of Environmental Protection and Palmerton Area School District for the lease of the Air Quality Station from March 1, 2022 through February 28, 2027			
2023 PROM EVENT	Approved the contractual agreement with Blue Event Center, Bethlehem, PA for the Class of 2023 Senior Prom on May 5, 2023			
INTERNET AGREEMENT	Approved the agreement with PenTeleData for Dedicated Internet Access and Point to Point Transport for the period beginning July 1, 2022 through June 30, 2027			
COPIER LEASE/SERVICE	Approved the agreement with Edwards Business Systems for the lease, service, and maintenance of copiers for the period beginning July 1, 2022 through June 30, 2027			
COSTUME RENTALS	Approved the rental contract agreement with The Costumer for costume rentals for the High School Drama Club's performance of <i>Fiddler on the Roof</i> at a cost of \$2,440.05			
CLIU NOMINATION	Approved the nomination of Director Sherry Haas to the Carbon Lehigh Intermediate Unit #21 Board of Directors for a three-year term beginning July 1, 2022 through June 30, 2025			
PSBA LEADERSHIP WORKSHOP	Approved Dr. Jodi Frankelli and Director Tammy Recker to attend the PSBA Board Leadership Workshop Series virtually on January 26, 2022, February 23, 2022, and March 23, 2022 and in person on April 27, 2022 at Bethlehem Area Middle School-Nitschmann in Bethlehem, PA, at a cost not to exceed \$70.00			
PASBO CONFERENCE	Approved Dr. Alan Lonoconus to attend the PASBO Conference on March 8-11, 2022 in Hershey, PA, at a cost not to exceed \$610.10			
GRADUATION COMPLETED	Accepted the status that the following students have completed the graduation requirements for the Class of 2022 set forth by the PA Department of Education and the Board of Education of Palmerton Area School District: <table border="1" data-bbox="358 1541 630 1656"> <tr> <td>Student #21007</td> </tr> <tr> <td>Student #21213</td> </tr> <tr> <td>Student #20104</td> </tr> </table>	Student #21007	Student #21213	Student #20104
Student #21007				
Student #21213				
Student #20104				
FBLA FIELD TRIP	Approved the field trip request for the FBLA State Leadership Conference in Hershey, PA on April 10-13, 2022 with the agreement that the District will pay \$8,000.00 toward the cost and the remainder will be paid through student fundraising and parent/student reimbursement			

**1ST READINGS
POLICIES 312-
314-317-317.1-318-
326-332-334-337**

Approved the first reading of the following policies:

- 1) Policy #312 Performance Assessment of Superintendent
- 2) Policy #314 Physical Examination
- 3) Policy #317 Conduct/Disciplinary Procedures
- 4) Policy #317.1 Educator Misconduct
- 5) Policy #318 Attendance & Tardiness
- 6) Policy #326 Complaint Process
- 7) Policy #332 Working Periods
- 8) Policy #334 Sick Leave
- 9) Policy #337 Vacation

**2nd READINGS &
ADOPTION
POLICIES 209-
209.1-209.2-210-
210.1-822**

Approved the second reading and adoption of the following policies:

- 1) Policy #209 Health Examinations/Screenings
- 2) Policy #209.1 Food Allergy Management
- 3) Policy #209.2 Diabetes Management
- 4) Policy #210 Administration of Medications/Emergency Care
- 5) Policy #210.1 Possession/Use of Asthma Inhalers & Epinephrine Auto-Injectors
- 6) Policy #822 Automated External Defibrillator (AED)

END OF CONSENT AGENDA

LCCC TRUSTEE

Director Haas moved, seconded by Director Connell, to appoint Director Audrey Larvey to represent Palmerton Area School District as a Trustee at Lehigh Carbon Community College for a six-year term beginning July 1, 2022 through June 30, 2028.

Aye Votes: Directors Connell, Haas, Larvey, Recker, Snyder, and Zellers.

Nay Votes: None.

Abstentions: Director Mazepa. Motion Carried.

PUBLIC PARTICIPATION:

- None

FOR THE GOOD OF THE ORDER:

- Director Recker stated there will be an executive session immediately following adjournment today concerning legal and personnel matters.

ADJOURNMENT

Director Snyder moved, seconded by Director Haas, to adjourn the meeting at 6:37 p.m.

Aye Votes: All Directors Present.

Nay Votes: None. Motion Carried.

Respectfully submitted,

Jacqueline McCandless
Board Secretary