

**PALMERTON AREA SCHOOL DISTRICT
MEETING OF THE BOARD OF SCHOOL DIRECTORS
Tuesday, February 15, 2022
Parkside Boardroom, 680 Fourth Street, Palmerton, PA**

1. CALL TO ORDER 6:00 P.M.: PLEDGE OF ALLEGIANCE

2. ROLL CALL:

Ms. Connell	Ms. Haas	Ms. Larvey	Mr. Mazepa	Mrs. Paules	Mr. Paules
Ms. Recker	Ms. Snyder	Ms. Zellers	Dr. Frankelli	Dr. Lonoconus	Atty. Lochinger

3. SUPERINTENDENT’S REPORT:

4. BUSINESS MANAGER’S REPORT:

5. BOARD MEMBER REPORTS:

6. STUDENT REPORT:

7. OLD BUSINESS:

8. PUBLIC PARTICIPATION (POLICY #903):

There shall be time available for public participation at the beginning and end of each board meeting. The beginning session is open for agenda items only and the ending session is open for any agenda times or issues relating to school district policies and operations. Informal requests shall be afforded five (5) minutes for presentation. Should the speaker find the five (5) minute time allotment to be insufficient for his/her presentation, a more detailed written presentation shall be an option. Please note that public interruption of the meeting will detract from the meeting.

9. MEETING MINUTES:

A. Motion for the Board of Directors to approve the board meeting minutes from January 18, 2022.

Motion by: _____ Seconded by: _____
Vote: Yes _____ No _____ Absent _____ Abstentions _____

10. CONSENT AGENDA:

A. Motion for the Board of Directors to approve the attached consent agenda.

Motion by: _____ Seconded by: _____
Vote: Yes _____ No _____ Absent _____ Abstentions _____

11. OTHER:

A. Motion for the Board of Directors to appoint Director Audrey Larvey to represent Palmerton Area School District as a Trustee at Lehigh Carbon Community College for a six-year term beginning July 1, 2022 through June 30, 2028.

Motion by: _____ Seconded by: _____
Vote: Yes _____ No _____ Absent _____ Abstentions _____

12. PUBLIC PARTICIPATION:

13. FOR THE GOOD OF THE ORDER:

14. ADJOURNMENT:

Motion by: _____ Seconded by: _____

Vote: Yes _____ No _____ Absent _____ Abstentions _____

PALMERTON AREA SCHOOL DISTRICT
CONSENT AGENDA
Tuesday, February 15, 2022

1. FISCAL:

- A. Approve the Accounts Payable Reports (enclosures)
- B. Approve the Treasurer’s Reports (enclosures)
- C. Budget transfers (enclosure)
- D. Accept the Single Audit Report dated fiscal year ended June 30, 2021 as presented by Gorman & Associates, P.C. (enclosure)
- E. Approve the purchase of two (2) electric convection ovens for the High School from Hubert Company, LLC, with the cost of both ovens at \$18,579.62 and installation at \$1,155.00 totaling \$19,734.62 paid from the capital reserve fund (enclosure)

2. PERSONNEL:

- A. Approve Amanda Cappella to teach five (5) hours a week of homebound instruction at the rate of \$33.00 per hour through the end of the 2021-2022 school year
- B. Approve Abby Bankos as Cafeteria Worker Team Lead at the Junior High School at a rate of \$15.10 per hour effective December 1, 2021
- C. Approve Veronica Scarpati as substitute teacher at a rate of \$110.00/day effective February 16, 2022
- D. Accept the following retirements:

Carol Andrews	High School Health & Physical Education Teacher	Effective June 30, 2022
Debra Smith	Food Service Worker	Effective end of 2021-2022 school year

- E. Accept the resignation of Lyndsey Heinrich, High School Art Teacher, effective at the end of the 2021-2022 school year
- F. Accept the resignation of Carole Burkhardt as Chorus Advisor at S.S. Palmer Elementary effective January 18, 2022
- G. Accept the following resignations of coaches for the 2021-2022 school year:

Lyndsey Heinrich	Track MS Coach	Effective January 26, 2022
Michael J. Horvath	Track Co-Assistant Coach	Effective February 16, 2022
Andrew Nosti	Track Co-Assistant Coach	Effective February 16, 2022

- H. Approve the following coaches for the remainder of the 2021-2022 school year effective February 16, 2022:

Michael J. Horvath	Track MS Coach	\$2,716
Andrew Nosti	Track Assistant Coach	\$2,716
Michael C. Horvath	Softball MS Coach	\$2,716

- I. Approve retroactively Lyle Cetnar as bus driver for the remainder of the 2021-2022 school year effective February 7, 2022
- J. Approve Family & Medical Leave from February 14, 2022 through February 18, 2022 for employee #540
- K. Approve the horizontal movement of Rachel Harry from Bachelor's +24 to Master's effective the second semester of the 2021-2022 school year
- L. Approve tuition reimbursements (enclosure)

3. OTHER:

- A. Approve the license agreement between the Department of Environmental Protection and Palmerton Area School District for the lease of the Air Quality Station from March 1, 2022 through February 28, 2027 (enclosure)
- B. Approve the contractual agreement with Blue Event Center, Bethlehem, PA for the Class of 2023 Senior Prom on May 5, 2023 (enclosure)
- C. Approve the agreement with PenTeleData for Dedicated Internet Access and Point to Point Transport for the period beginning July 1, 2022 through June 30, 2027 (enclosure)
- D. Approve the agreement with Edwards Business Systems for the lease, service, and maintenance of copiers for the period beginning July 1, 2022 through June 30, 2027 (enclosure)
- E. Approve the rental contract agreement with The Costumer for costume rentals for the High School Drama Club's performance of *Fiddler on the Roof* at a cost of \$2,440.05 (enclosure)
- F. Approve the nomination of Director Sherry Haas to the Carbon Lehigh Intermediate Unit #21 Board of Directors for a three-year term beginning July 1, 2022 through June 30, 2025
- G. Approve Dr. Jodi Frankelli and Director Tammy Recker to attend the PSBA Board Leadership Workshop Series virtually on January 26, 2022, February 23, 2022, and March 23, 2022 and in person on April 27, 2022 at Bethlehem Area Middle School-Nitschmann in Bethlehem, PA, at a cost not to exceed \$70.00 (enclosure)
- H. Approve Dr. Alan Lonoconus to attend the PASBO Conference on March 8-11, 2022 in Hershey, PA, at a cost not to exceed \$610.10 (enclosure)
- I. Accept the status that the following students have completed the graduation requirements for the Class of 2022 set forth by the PA Department of Education and the Board of Education of

Palmerton Area School District:

Student #21007
Student #21213
Student #20104

- J. Approve the field trip request for the FBLA State Leadership Conference in Hershey, PA on April 10-13, 2022 with the agreement that the District will pay \$8,000.00 toward the cost and the remainder will be paid through student fundraising and parent/student reimbursement (enclosure)
- K. Approve the first reading of the following policies (enclosures):
- 1) Policy #312 Performance Assessment of Superintendent
 - 2) Policy #314 Physical Examination
 - 3) Policy #317 Conduct/Disciplinary Procedures
 - 4) Policy #317.1 Educator Misconduct
 - 5) Policy #318 Attendance & Tardiness
 - 6) Policy #326 Complaint Process
 - 7) Policy #332 Working Periods
 - 8) Policy #334 Sick Leave
 - 9) Policy #337 Vacation
- L. Approve the second reading and adoption of the following policies (enclosures):
- 1) Policy #209 Health Examinations/Screenings
 - 2) Policy #209.1 Food Allergy Management
 - 3) Policy #209.2 Diabetes Management
 - 4) Policy #210 Administration of Medications/Emergency Care
 - 5) Policy #210.1 Possession/Use of Asthma Inhalers & Epinephrine Auto-Injectors
 - 6) Policy #822 Automated External Defibrillator (AED)