

PALMERTON AREA SCHOOL DISTRICT

Palmerton, PA

Tuesday, December 7, 2021

REORGANIZATION MEETING MINUTES

	<p>The annual reorganization meeting of the Palmerton Area School District Board of Directors was held in the Boardroom of the Administration Building, 680 Fourth Street, Palmerton, PA on Tuesday, December 7, 2021, at 5:45 p.m. Temporary President Mazepa presided. A Zoom meeting was also made available.</p>
ROLL CALL	<p>Pledge of Allegiance</p> <p>Present: Directors Connell, Haas, Larvey, Mazepa, Danielle Paules, Earl Paules, Recker, Snyder, and Zellers</p>
OTHER ATTENDANCE	<p>Jodi Frankelli – Superintendent, Jacqueline McCandless – Board Secretary, and Shawn Lochinger – Solicitor</p>
	<p>PUBLIC PARTICIPATION:</p> <ul style="list-style-type: none">• None
TEMPORARY PRESIDENT ELECTED	<p>Director Zellers moved, seconded by Director Recker, to nominate Director Mazepa as Temporary President.</p> <p>Hearing no other motions, nominations were closed.</p>
CERTIFICATES OF ELECTION	<p>Aye Votes: All Directors Present. Nay Votes: None. Motion Carried.</p> <p>Director Mazepa read the Certificates of Election for Directors Connell, Danielle Paules, Earl Paules, and Snyder.</p>
OATH OF OFFICE	<p>Director Mazepa administered the Oath of Office to Directors Connell, Danielle Paules, Earl Paules, and Snyder.</p>
BOARD MEMBERSHIP	<p>A Board of Directors Membership List was distributed.</p>
PRESIDENT ELECTED	<p>Director Zellers made a motion, seconded by Director Mazepa, to nominate Director Haas as President for a one-year term.</p> <p>Director Earl Paules made a motion, seconded by Director Connell, to nominate Director Recker as President for a one-year term.</p> <p>Hearing no other motions, nominations were closed.</p> <p>The votes for Directors Haas and Recker were as follows:</p> <p>Haas Votes: Directors Haas, Larvey, Mazepa, and Zellers. Recker Votes: Directors Connell, Danielle Paules, Earl Paules, Recker, and Snyder.</p> <p>Director Recker won the election for President for a one-year term.</p>

<p>VICE PRESIDENT ELECTED</p>	<p>Director Recker took charge of the meeting.</p> <p>Director Mazepa made a motion, seconded by Director Larvey, to nominate Director Zellers as Vice President for a one-year term.</p> <p>Director Danielle Paules made a motion, seconded by Director Recker, to nominate Director Earl Paules as Vice President for a one-year term.</p> <p>Hearing no other motions, nominations were closed.</p> <p>The votes for Directors Zellers and Earl Paules were as follows:</p> <p>Zellers Votes: Directors Haas, Larvey, Mazepa, and Zellers. Earl Paules Votes: Directors Connell, Danielle Paules, Earl Paules, Recker, and Snyder.</p> <p>Director Earl Paules won the election for Vice President for a one-year term.</p>
<p>COMMITTEE APPOINTMENTS</p>	<p>Director Zellers was appointed as PSBA Liaison for a one-year term.</p> <p>Director Earl Paules was appointed as CCTI Representative to the Joint Operating Committee for a three-year term.</p> <p>Director Connell was appointed as CCTI Alternate Representative to the Joint Operating Committee for a one-year term.</p>
<p>2022 MEETING CALENDAR</p>	<p>Director Haas moved, seconded by Director Connell, to approve the 2022 meeting calendar as presented but amended the date of the October 4, 2022 workshop meeting to October 3, 2022, and the start time of all meetings and workshops will be changed to 6:00 p.m.</p> <p>PUBLIC PARTICIPATION:</p> <ul style="list-style-type: none"> • None
<p>ADJOURNMENT</p>	<p>Director Haas moved, seconded by Director Mazepa, to adjourn the meeting at 6:05 p.m.</p> <p>Aye Votes: All Directors Present. Nay Votes: None. Motion Carried.</p> <p>Respectfully submitted,</p> <p>Jacqueline McCandless Board Secretary</p>

PALMERTON AREA SCHOOL DISTRICT

Palmerton, PA

Tuesday, December 7, 2021

BOARD MEETING MINUTES

	<p>An executive session was held today before the regular meeting concerning legal and personnel matters.</p> <p>The regular board meeting of the Palmerton Area School District Board of Directors was held in the Boardroom of the Administration Building, 680 Fourth Street, Palmerton, PA on Tuesday, December 7, 2021, at 6:36 p.m. President Recker presided. A Zoom meeting was also made available.</p>
<p>ROLL CALL</p>	<p>Present: Directors Connell, Haas, Larvey, Mazepa, Danielle Paules, Earl Paules, Recker, Snyder, and Zellers</p>
<p>OTHER ATTENDANCE</p>	<p>Jodi Frankelli – Superintendent, Jacqueline McCandless – Board Secretary, and Shawn Lochinger – Solicitor</p>
	<p>SUPERINTENDENT’S REPORT:</p> <ul style="list-style-type: none">• Congratulated Michelle Davis, Parkside teacher, who received the PPL Empowering Educators grant of \$1,000 which will be used to support STEM lessons in the school• Also congratulated the HS Drama Club for producing a fabulous presentation of <i>Clue Fiddler on the Roof</i> will be presented in April. Thank you to the club advisors, Mr. Harris and Mr. Miller• Thank you for the donated items for our district-wide food drive; shopping carts are at each school and are being filled up• Created a new comprehensive planning website on the Superintendent’s page with all the information in one place <p>BOARD MEMBER REPORTS:</p> <ul style="list-style-type: none">• Director Haas – CLIU/Library:<ul style="list-style-type: none">○ Sign up on AmazonSmile.com to receive a portion from your Amazon purchases to go to the Library• Director Larvey – LCCC:<ul style="list-style-type: none">○ Budget presentations/books are being worked on• Director Mazepa – CCTI:<ul style="list-style-type: none">○ DECA districts will be held at LCCC next week and we wish all our students the best in this competition
	<p>PUBLIC PARTICIPATION:</p> <ul style="list-style-type: none">• Lisa Snell Kern – requested amending consent item #3-C-5, second reading of Policy 903
<p>BOARD MEETING MINUTES</p>	<p>Director Larvey moved, seconded by Director Zellers, to approve the board meeting minutes from November 16, 2021.</p> <p>Aye Votes: All Directors Present. Nay Votes: None. Motion Carried.</p>
<p>CONSENT AGENDA</p>	<p>Director Mazepa moved, seconded by Director Haas, to approve the attached consent</p>

agenda with the exception of Item #3-C-5.

Aye Votes: All Directors Present.
Nay Votes: None. Motion Carried.

CONSENT AGENDA:

FINANCIAL REPORT

Approved Treasurer's Report-Payroll Fund

Authorized the Superintendent and Interim Business Manager to make and release payments for the remaining December Accounts Payable

HORIZONTAL MOVEMENTS

Approved the following horizontal movements effective the second semester of the 2021-2022 school year:

Brian Stevko	From Master's +15 to Master's +30
Kimberly Seiler	From Master's +15 to Master's +30

COMPUTER CLUB ADVISORS

Approved the following club advisors at S.S. Palmer Elementary for the remainder of the 2021-2022 school year effective December 8, 2021:

Kimberly Nenscel	Computer Club Co-Advisor	Prorated at \$247.00
Alexander Orr	Computer Club Co-Advisor	Prorated at \$247.00

FAMILY LEAVE

Approved Family Medical Leave for employee #517 from approximately December 23, 2021 for twelve (12) weeks

UNCOMPENSATED LEAVE

Approved the uncompensated leave request for employee #536 from October 29, 2021 through November 8, 2021

FOOD SERVICE HIRE

Approved Kurtisha Berger as food service worker at the rate of \$13.85 per hour effective December 8, 2021

TERMINATION

Approved the termination of employee #571 effective December 8, 2021

IA RESIGNATION

Accepted the resignation of Gari Savage as Instructional Assistant effective January 2, 2022

ELEMENTARY SECRETARY HIRE

Approved Gari Savage as Secretary, Step 2.8, at S.S. Palmer Elementary, at a salary of \$39,566 prorated effective January 3, 2022

COACH RESIGNATIONS

Accepted the following resignations of coaches for the 2021-2022 school year:

Erick Kresge	Wrestling Assistant Coach	Effective August 18, 2021
Zachary Christman	Wrestling Volunteer Coach	Effective November 18, 2021
Leon Brong	Track Assistant Coach	Effective November 22, 2021

COACH HIRES

Approved the following coaches for the remainder of the 2021-2022 school year:

Zachary Christman	Wrestling Assistant Coach	Effective November 19, 2021	\$4,117.00
Devin Steigerwalt	Track Assistant Coach	Effective December 8, 2021	\$2,716.00
Joseph Trimmel	Baseball Volunteer Assistant Coach	Effective December 8, 2021	--

THREAT ASSESSMENT TRAINING

Approved the following employees to attend the Act 18 Threat Assessment training on January 24, 2022 at the Berks IU in Reading, PA not to exceed \$172.00:

- Kevin Carroll
- Jodi Kocher
- Kristina Manning
- Vicki McHugh

TUITION REIMBURSEMENT

Approved tuition reimbursements

2nd READINGS POLICIES 247-249-252-827

Approved the second readings of the following polices:

- 1) Policy #247 Hazing
- 2) Policy #249 Bullying/Cyberbullying
- 3) Policy #252 Dating Violence
- 4) Policy #827 Conflict of Interest

CLIU #21 USE OF FUNDS AGREEMENTS

Approved the CLIU#21 Use of Funds Agreement – IDEA Part B, Section 611 – ARP Supplemental for the period of July 1, 2021 through September 30, 2023

Approved the CLIU#21 Use of Funds Agreement – IDEA Part B, Section 619 – Preschool Grants for the period of July 1, 2021 through June 30, 2022

END OF CONSENT AGENDA

INTERNATIONAL TRAVELERS CLUB TRIP

Director Haas moved, seconded by Director Mazepa, to approve the field trip request for the High School International Travelers Club to visit Greece in June 2023 with all expenses being fully covered by student participants and their families.

Aye Votes: All Directors Present.
Nay Votes: None. Motion Carried.

PUBLIC PARTICIPATION:

- None

FOR THE GOOD OF THE ORDER:

- Director Earl Paules asked how our new secondary assistant principal, Mr. Sodl, is doing. Mrs. Husar stated things are working well and hopes to grow more responsibilities into the position
- Director Recker wished everyone Happy Holidays!

ADJOURNMENT

Director Haas moved, seconded by Director Paules, to adjourn the meeting at 6:56 p.m.

Aye Votes: All Directors Present.
Nay Votes: None. Motion Carried.

Respectfully submitted,

Jacqueline McCandless
Board Secretary