

PALMERTON AREA SCHOOL DISTRICT
MEETING OF THE BOARD OF SCHOOL DIRECTORS
Tuesday, January 18, 2022
Parkside Boardroom, 680 Fourth Street, Palmerton, PA

1. CALL TO ORDER 6:00 P.M.: PLEDGE OF ALLEGIANCE

2. ROLL CALL:

Ms. Connell	Ms. Haas	Ms. Larvey	Mr. Mazepa	Mrs. Paules	Mr. Paules
Ms. Recker	Ms. Snyder	Ms. Zellers	Dr. Frankelli	Dr. Lonoconus	Atty. Lochinger

3. SUPERINTENDENT’S REPORT: Health & Safety Plan mid-year update

4. BUSINESS MANAGER’S REPORT:

5. BOARD MEMBER REPORTS:

6. STUDENT REPORT:

7. OLD BUSINESS:

8. PUBLIC PARTICIPATION (POLICY #903):

There shall be time available for public participation at the beginning and end of each board meeting. The beginning session is open for agenda items only and the ending session is open for any agenda times or issues relating to school district policies and operations. Informal requests shall be afforded five (5) minutes for presentation. Should the speaker find the five (5) minute time allotment to be insufficient for his/her presentation, a more detailed written presentation shall be an option. Please note that public interruption of the meeting will detract from the meeting.

9. MEETING MINUTES:

- A. Motion for the Board of Directors to approve the reorganization meeting minutes and the regular board meeting minutes from December 7, 2021.

Motion by: _____ Seconded by: _____
 Vote: Yes _____ No _____ Absent _____ Abstentions _____

10. CONSENT AGENDA:

- A. Motion for the Board of Directors to approve the attached consent agenda.

Motion by: _____ Seconded by: _____
 Vote: Yes _____ No _____ Absent _____ Abstentions _____

11. FISCAL:

- A. Motion for the Board of Director to adopt the 2022-2023 Act 1 Resolution stating that the Palmerton Area School District will not increase taxes by more than its 2022-2023 adjusted index of 4.6%, as determined by the Pennsylvania Department of Education (enclosure).

Motion by: _____ Seconded by: _____
 Vote: Yes _____ No _____ Absent _____ Abstentions _____

- B. Motion for the Board of Directors to approve the 2022-2023 Proposed Secondary Budget for Carbon Career & Technical Institute, calling for Receipts and Expenditures in the amount of \$9,050,721 to be forwarded as presented to the Boards of School Directors in each of the participating school districts for final adoption by Resolution.

Motion by: _____ Seconded by: _____
Vote: Yes _____ No _____ Absent _____ Abstentions _____

- C. Motion for the Board of Directors to approve the 2022-2023 General Operating Budget of the Carbon Lehigh Intermediate Unit #21 for the fiscal year July 1, 2022 to June 30, 2023.

Motion by: _____ Seconded by: _____
Vote: Yes _____ No _____ Absent _____ Abstentions _____

- D. Motion for the Board of Directors to approve the Lehigh Carbon Community College Operating Budget and Debt Service/Leases and Capital Budget for the fiscal year 2022-2023.

Motion by: _____ Seconded by: _____
Vote: Yes _____ No _____ Absent _____ Abstentions _____

12. OTHER:

- A. Motion for the Board of Directors to reapprove the district's Health and Safety Plan.

Motion by: _____ Seconded by: _____
Vote: Yes _____ No _____ Absent _____ Abstentions _____

13. PUBLIC PARTICIPATION:

14. FOR THE GOOD OF THE ORDER:

15. ADJOURNMENT:

Motion by: _____ Seconded by: _____
Vote: Yes _____ No _____ Absent _____ Abstentions _____

PALMERTON AREA SCHOOL DISTRICT
CONSENT AGENDA
Tuesday, January 18, 2022

1. FISCAL:

- A. Approve the Accounts Payable Reports (enclosures)
- B. Approve the Treasurer’s Reports (enclosures)
- C. Approve budget transfers
- D. Appoint Alan Lonoconus as delegate to the Carbon County Tax Collection Committee
- E. Appoint Jodi Frankelli as alternate delegate to the Carbon County Tax Collection Committee
- F. Appoint Berkheimer Associates, Bangor, PA, as the delinquent tax collector of the 2021-2022 school year per capita taxes effective January 1, 2022. There is no fee assessed to the district for this service as the fees are assessed to the taxpayer.
- G. Approve the updated Confidential Resolution with Berkheimer Associates, Bangor, PA, to reflect the position and not a specific person as its authorized representative to make requests and provide/transmit tax information (enclosure)
- H. Approve to exonerate the following current tax collectors from the collection of the 2021-2022 school year delinquent per capita taxes effective January 1, 2022 (enclosure):

Bowmanstown Borough	Maria Smith	\$1,480.00
Lower Towamensing Township	Nicole Jahelka	\$6,180.00
Palmerton Borough	Lisa Nemeth	\$13,110.00
Towamensing Township	Brenda Drew	\$6,360.00

- I. Approve the per capita tax exoneration lists (enclosure)
- J. Approve the contract retroactively with Nick Romano for DJ services for the Junior High School Winter Dance on December 17, 2021 (enclosure)
- K. Approve the contract with Nick Romano for DJ services for the Junior High School Dance on February 11, 2022 (enclosure)

2. PERSONNEL:

- A. Approve Lindsey Armitage as Reading Specialist, at Master’s, Step 7, at S.S. Palmer Elementary, at a salary of \$53,250 prorated effective upon the release from her current employer
- B. Approve Ryan Kish as an independent contractor to provide business manager services for the Palmerton Area School District at the rate of \$60.00/hour, as needed, for the 2021-2022 school year effective December 27, 2021

- C. Approve retroactively Faro Hager as bus driver for the remainder of the 2021-2022 school year effective January 10, 2022
- D. Approve Carol Schnaiter in the following positions effective January 19, 2022:

Substitute Teacher	At the rate of \$110/day
Substitute Instructional Assistant	At the rate of \$10.00/hour
Substitute Secretary	At the rate of \$10.00/hour

- E. Accept the resignation of Amanda Kromer as food service worker effective January 28, 2022
- F. Approve Amanda Kromer as Instructional Assistant, S.S. Palmer Elementary, at the rate of \$16.28 per hour effective January 31, 2022
- G. Approve Family & Medical Leave from approximately January 24, 2022 for eight (8) weeks for employee #482
- H. Approve the uncompensated leave request from December 9, 2021 until released from physician for employee #520
- I. Approve the 40-day sick leave extension for employee #353 as per the terms of the PAESPA collective bargaining agreement
- J. Approve the following coaches for the remainder of the 2021-2022 school year effective January 19, 2022:

Michael Svetik	Baseball Volunteer Assistant Coach	--
Michael Noyola	Track Volunteer Assistant Coach	--
Jonathan Perloni	Track Volunteer Assistant Coach	--

- K. Accept the resignation of Sonya Porter as Instructional Assistant effective January 14, 2022
- L. Accept the following resignations of coaches for the 2021-2022 school year:

Samantha Curcio	Softball Assistant Coach	Effective December 12, 2021
Jennifer Harrison	Softball MS Coach	Effective January 10, 2022
Rachel Harry	Volleyball Assistant Coach	Effective January 4, 2022

- M. Approve the following fall coaches for the 2022-2023 school year:

FOOTBALL:		
Christopher Walkowiak	Head Coach	\$6,352
Mark Versuk	Assistant Coach	\$4,158
Michael Falcone	Assistant Coach	\$4,158
Fred Leshner	Assistant Coach	\$4,158
Logan Leshner	Assistant Coach	\$4,158
Alfredo Ortiz, Jr.	Assistant Coach	\$4,158
Christopher Frace	Co-Assistant Coach (1/2)	\$2,079
William Cameron	Co-Assistant Coach (1/2)	\$2,079

James Hunsicker	Volunteer Assistant Coach	--
Matthew Guedes	Volunteer Assistant Coach	--
CROSS COUNTRY:		
Michael J. Horvath	Assistant Coach (MS)	\$1,371
Michael Noyola	Volunteer Assistant Coach	--
FIELD HOCKEY:		
Lauren Salerno	Head Coach	\$4,177
Tara Frantz	Assistant Coach	\$2,743
Brian Spadt	Assistant Coach	\$2,743
Abigail Everett	Volunteer Assistant Coach	--
SOCCER-BOYS:		
Antonio Orlando	Head Coach	\$4,177
William Hansen	Assistant Coach	\$2,743
Jonathan Perloni	Volunteer Assistant Coach	--
SOCCER-GIRLS:		
David O'Brien	Head Coach	\$4,177
Lyndsey Heinrich	Assistant Coach	\$2,743
GOLF:		
Alexander Knoll	Co-Head Coach	\$1,256
Justin Petersen	Co-Head Coach	\$1,256
VOLLEYBALL:		
Marsha Thomas	Head Coach	\$4,177
Jonathan Rodriguez	Volunteer Assistant Coach	--

- N. Approve the removal of Nia Fratrick from the district's current substitute list
- O. Approve the horizontal movement of Felicia Fischer from Master's +15 to Master's +30 effective the second semester of the 2021-2022 school year
- P. Approve tuition reimbursements (enclosure)

3. OTHER:

- A. Approve the 2022-2023 Program of Studies for the Palmerton Area Senior High School (enclosure)
- B. Approve the CLIU#21 Use of Funds Agreement – IDEA Part B, Section 611, for the period of July 1, 2021 through June 30, 2022 (enclosure)
- C. Approve Jamie Schuler to attend the PA Department of Education Data Summit on March 20-23, 2022, in Hershey, PA, at a cost not to exceed \$1,100.00 (enclosure)

D. Approve the first reading of the following policies (enclosures):

- 1) Policy #209 Health Examinations/Screenings
- 2) Policy #209.1 Food Allergy Management
- 3) Policy #209.2 Diabetes Management
- 4) Policy #210 Administration of Medications/Emergency Care
- 5) Policy #210.1 Possession/Use of Asthma Inhalers & Epinephrine Auto-Injectors
- 6) Policy #822 Automated External Defibrillator (AED)

E. Approve the second reading and adoption of the following policy (enclosure):

- 1) Policy #903 Public Participation in Board Meetings

F. Approve the adoption of the following policies:

- 1) Policy #247 Hazing
- 2) Policy #249 Bullying/Cyberbullying
- 3) Policy #252 Dating Violence
- 4) Policy #827 Conflict of Interest