

PALMERTON AREA SCHOOL DISTRICT
MEETING OF THE BOARD OF SCHOOL DIRECTORS
 Tuesday, November 16, 2021
 Parkside Boardroom, 680 Fourth Street, Palmerton, PA

1. CALL TO ORDER 6:30 P.M.: PLEDGE OF ALLEGIANCE

2. ROLL CALL:

Ms. Connell	Ms. Fallow	Ms. Haas	Ms. Larvey	Mr. Mazepa	Mr. Paules
Ms. Recker	Mr. Scherer	Ms. Zellers	Dr. Frankelli	Atty. Lochinger	

3. SUPERINTENDENT’S REPORT:

4. BUSINESS MANAGER’S REPORT:

5. BOARD MEMBER REPORTS:

6. OLD BUSINESS:

7. PUBLIC PARTICIPATION (POLICY #903):

There shall be time available for public participation at the beginning and end of each board meeting. The beginning session is open for agenda items only and the ending session is open for any agenda times or issues relating to school district policies and operations. Informal requests shall be afforded five (5) minutes for presentation. Should the speaker find the five (5) minute time allotment to be insufficient for his/her presentation, a more detailed written presentation shall be an option. Please note that public interruption of the meeting will detract from the meeting.

8. MEETING MINUTES:

- A. Motion for the Board of Directors to approve the board meeting minutes from October 19, 2021.

Motion by: _____ Seconded by: _____
 Vote: Yes _____ No _____ Absent _____ Abstentions _____

9. CONSENT AGENDA:

- A. Motion for the Board of Directors to approve the attached consent agenda.

Motion by: _____ Seconded by: _____
 Vote: Yes _____ No _____ Absent _____ Abstentions _____

10. FISCAL:

- A. Motion for the Board of Directors to approve the Corrective Action Plan for the Palmerton Area School District in response to the Auditor General’s Performance Audit Report for the audit period of July 1, 2015 through June 30, 2019.

Motion by: _____ Seconded by: _____
 Vote: Yes _____ No _____ Absent _____ Abstentions _____

11. OTHER:

- A. Motion for the Board of Directors to approve the Palmerton Area School District’s K-12 Guidance Plan as required by the Chapter 339 Career and Technical Education Standards.

Motion by: _____ Seconded by: _____
 Vote: Yes _____ No _____ Absent _____ Abstentions _____

12. PUBLIC PARTICIPATION:

13. FOR THE GOOD OF THE ORDER:

14. ADJOURNMENT:

Motion by: _____ Seconded by: _____

Vote: Yes _____ No _____ Absent _____ Abstentions _____

PALMERTON AREA SCHOOL DISTRICT

CONSENT AGENDA

Tuesday, November 16, 2021

1. FISCAL:

- A. Approve the Accounts Payable Reports (enclosures)
- B. Approve the Treasurer's Reports (enclosures)
- C. Approve budget transfers (enclosures)
- D. Accept the following donations to the general fund in the amount of \$50.00 to benefit Towamensing Elementary in memory of Diane Morgan:
 - Marlon & Patrice Ann Kohan - \$25.00
 - Jack & Anna Corby - \$25.00

2. PERSONNEL:

- A. Approve Dr. Alan Lonoconus as Interim Business Manager at a per diem rate of \$500.00 per day effective November 17, 2021

- B. Approve the employment of the following effective November 17, 2021:

Donna Winter	Food service worker	\$13.85 per hour
Darlene Dugan	Instructional assistant	\$18.38 per hour
Heather Vogel	Substitute custodian	\$10.00 per hour

- C. Approve the updated Professional Development Leave return date of December 6, 2021 for employee #2038
- D. Approve the Memorandum of Understanding with PAEA regarding employee #2038 (enclosure)
- E. Approve the Memorandum of Understanding with PAESPA (enclosure)
- F. Accept the resignations of the following:

Crystal Stavitzski	Long-term substitute	Effective December 3, 2021
Anna Catania	Food service worker	Effective November 5, 2021
Tyler Svetik	Cross country assistant coach	Effective November 6, 2021

- G. Remove Ryan Kish as Assistant School Board Secretary and Open Records Officer effective November 17, 2021
- H. Approve Dr. Jodi Frankelli as the Open Records Officer effective November 18, 2021
- I. Approve tuition reimbursements (enclosure)

3. OTHER:

A. Approve the first reading of the following policies (enclosures):

- 1) Policy #247 Hazing
- 2) Policy #249 Bullying/Cyberbullying
- 3) Policy #252 Dating Violence
- 4) Policy #827 Conflict of Interest
- 5) Policy #903 Public Participation in Board Meetings

B. Approve the second readings and adoption of the following policies (enclosures):

- 1) Policy #006 Meetings
- 2) Policy #235 Student Rights & Responsibilities
- 3) Policy #606 Tax Collection
- 4) Policy #610 Purchases Subject to Bid
- 5) Policy #614 Payroll Authorization
- 6) Policy #615 Payroll Deductions
- 7) Policy #616 Payment of Bills
- 8) Policy # 616.1 Electronic Records/Signatures
- 9) Policy #617 Petty Cash
- 10) Policy #619 District Audit
- 11) Policy #620 Fund Balance
- 12) Policy #626 Federal Fiscal Compliance
- 13) Policy #626.1 Travel Reimbursement-Federal Programs

C. Approve the STEM Lending Library agreement with Carbon Lehigh Intermediate Unit #21 for the term from November 1, 2021 through June 30, 2025 (enclosure)

D. Approve the Around the Clock Nursing contract for the 2022 calendar year (enclosure)

E. Approve the following employees to attend Bethlehem Area School District *Leader in Me* Visitation Day on December 13, 2021 not to exceed \$400.00 (enclosure):

- Christine Steigerwalt
- Adrian Bumbulsky
- Kelly Beblavy
- Ralph Andrews
- Katherine Gilmartin
- Kimberly Nenscel
- Jamie Schuler