

**PALMERTON AREA SCHOOL DISTRICT
MEETING OF THE BOARD OF SCHOOL DIRECTORS
Tuesday, August 17, 2021
Parkside Boardroom, 680 Fourth Street, Palmerton, PA**

- 1. CALL TO ORDER 6:30 P.M.: PLEDGE OF ALLEGIANCE**
- 2. ROLL CALL:**

Ms. Fallow	Ms. Haas	Ms. Larvey	Mr. Mazepa	Mr. Paules	Ms. Recker
Mr. Scherer	Ms. Zellers	Dr. Frankelli	Mr. Kish	Atty. Lochinger	

3. MOTION:

- A. Motion for the Board of Directors to appoint Stacey Connell as a Palmerton Area School District Board Director to conclude the term left by Katherine Baumgardt’s resignation.

Motion by: _____ Seconded by: _____
 Vote: Yes _____ No _____ Absent _____ Abstentions _____

ADMINSTER OATH OF OFFICE

- 4. SUPERINTENDENT’S REPORT:**
- 5. BUSINESS MANAGER’S REPORT:**
- 6. BOARD MEMBER REPORTS:**
- 7. OLD BUSINESS:**
- 8. PUBLIC PARTICIPATION (POLICY #903):**

There shall be time available for public participation at the beginning and end of each board meeting. The beginning session is open for agenda items only and the ending session is open for any agenda times or issues relating to school district policies and operations. Informal requests shall be afforded five (5) minutes for presentation. Should the speaker find the five (5) minute time allotment to be insufficient for his/her presentation, a more detailed written presentation shall be an option. Please note that public interruption of the meeting will detract from the meeting.

9. CONSENT AGENDA:

- A. Motion for the Board of Directors to approve the attached consent agenda.

Motion by: _____ Seconded by: _____
 Vote: Yes _____ No _____ Absent _____ Abstentions _____

10. FISCAL:

- A. Motion for the Board of Directors to authorize the Administration to work with PFM Financial Advisors, LLC. as Independent Financial Advisor, Eckert Seamans Cherin & Mellott, LLC as Bond Counsel, Boenning & Scattergood as Underwriter, and its local Solicitor in conjunction with the potential refinancing of some or all of its Series of 2016 Bond.

Motion by: _____ Seconded by: _____
 Vote: Yes _____ No _____ Absent _____ Abstentions _____

11. OTHER:

A. Motion for the Board of Directors to approve an Act 91 Firefighters Tax Incentive for eligible active members of the Palmerton Fire Department which would include 20% off the real estate tax and \$150 off the earned income tax. The Department's Fire Chief will submit a notarized letter to the District verifying that eligible firefighters have met the Department's minimum requirements for active status as written in their standard operating guidelines.

Motion by: _____ Seconded by: _____

Vote: Yes _____ No _____ Absent _____ Abstentions _____

12. PUBLIC PARTICIPATION:

13. FOR THE GOOD OF THE ORDER:

14. ADJOURNMENT:

Motion by: _____ Seconded by: _____

Vote: Yes _____ No _____ Absent _____ Abstentions _____

PALMERTON AREA SCHOOL DISTRICT
CONSENT AGENDA
Tuesday, August 17, 2021

1. MEETING MINUTES:

- A. Approve the Board Meeting Minutes from July 20, 2021 (enclosure)
- B. Approve the Board Meeting Minutes from August 3, 2021 (enclosure)

2. FISCAL:

- A. Approve the Accounts Payable Reports (enclosures)
- B. Approve the Treasurer's Reports (enclosures)
- C. Approve the following lunch price for the 2021-2022 school year: Adult lunch - \$4.00
- D. Approve the Service Level Agreement Tax Services with Berks County Intermediate Unit for Real Estate and Per Capita Taxes (enclosure)
- E. Approve the purchase of replacement playground equipment for the S.S. Palmer playground from Recreation Resource USA at a price of \$26,072. Playground equipment is being funded through a donation of \$16,500 from the Palmer/Parkside PTO with the remaining funds coming from the S.S. Palmer activities account (enclosure)
- F. Accept the donation from the Palmer/Parkside PTO in the amount of \$16,500 to be used for the S.S. Palmer playground equipment
- G. Approve the annual renewal agreement with Heartland Payment Systems for cafeteria POS system license and support for the 2021-2022 school year in the amount of \$2,391.50 payable from the food service fund (enclosure)

3. PERSONNEL:

- A. Approve Brett Hoch as High School Math Teacher at Bachelor's, Step 1, at a salary of \$46,750 effective August 18, 2021
- B. Approve Morgan Hesse as Elementary Teacher, Grade 3, at S.S. Palmer Elementary at Bachelor's, Step 2, at a salary of \$47,750 effective August 18, 2021
- C. Approve Chelsea Wyant as Elementary Special Education Teacher at S.S. Palmer Elementary at Bachelor's +24, Step 1, at a salary of \$47,250 effective August 18, 2021
- D. Approve Christine McCarroll as High School Special Education Teacher at Bachelor's +24, Step 3, at a salary of \$48,750 effective August 18, 2021

- E. Approve the following instructional assistants at the rate of \$16.28 per hour effective August 24, 2021:
- Sonya Porter- S.S. Palmer
 - Brooke Magill- High School
 - Jenna McHugh – High School
- F. Accept the resignation of Eileen Heiney as cafeteria team leader at Parkside Elementary effective August 24, 2021 and remain as food service employee at the rate of \$15.00 per hour effective August 24, 2021
- G. Approve Keri Repnyck as team leader food service employee at the rate of \$15.10 per hour effective August 24, 2021
- H. Approve the following team leader food service employees at the rate of \$15.72 per hour effective August 24, 2021:
- Teresa Reed
 - Wendy Magner
- I. Approve the following food service employees at the rate of \$13.85 per hour effective August 24, 2021:
- Abby Bankos
 - Jennifer Hedmeck
 - Amanda Kromer
 - Kristy Santee
- J. Approve Diane Fronheiser as part-time custodian at Towamensing Elementary at the rate of \$14.67 per hour effective August 18, 2021
- K. Approve the following column movement effective first semester of 2021-2022 school year:
- Paula Frey from Master's +45 to Master's +60
 - Monique Hofford from Master's to Master's +15
 - Shanna Koscinski from Master's +15 to Master's +30
 - Susan Warakomski from Master's +45 to Master's +60
- L. Approve the correction of annual salary for Katherine Baumgardt, High School English Teacher, at Master's Equivalency, Step 8, from \$54,550 to \$54,500 effective upon release from her current employer
- M. Accept the resignation of Whitney Kern as Secondary Librarian/Gifted Teacher effective August 13, 2021
- N. Accept the resignation of Christopher Kimmel as curriculum advisory council (CAC) grade 2 & 3 representative at S.S. Palmer Elementary for the 2021-2022 school year
- O. Approve Valerie Hunsicker as curriculum advisory council (CAC) grade 2 & 3 representative at S.S. Palmer Elementary for the 2021-2022 school year with a stipend of \$1,756.00

P. Approve the following mentors for the 2021-2022 school year:

Robert Falkenstein	<i>for</i> Katherine Baumgardt	Half year at \$730.50
Lisa Ward	<i>for</i> Crystal Stavitzski (1 st semester)	Half year at \$730.50
Carol Andrews & Carole Burkhardt, Co-Mentors	<i>for</i> Malia Mueller	Full year at \$730.50 each
Michelle Muffley & Kristin Heller, Co-Mentors	<i>for</i> Alexander Orr	Full year at \$730.50 each
Kristen Perdeu	<i>for</i> Joseph Trimmel	Full year at \$1,461.00
Lynn Sutton	<i>for</i> Chelsea Wyant	Full year at \$1,461.00
Melisa Beahn	<i>for</i> Morgan Hesse	Full year at \$1,461.00
Travis Fink	<i>for</i> Brett Hoch	Full year at \$1,461.00
Joshua Nenscel	<i>for</i> Christine McCarroll	Full year at \$1,461.00

Q. Accept the following resignations for coaches for the 2021-2022 school year:

Jeffrey Bennett	Girls' Basketball Co-Assistant Coach
Lyndsey Heinrich	Girls' Basketball Co-Assistant Coach
Nikki Boccia	Softball Volunteer Assistant Coach

R. Approve the following coaches as for the 2021-2022 school year effective August 18, 2021:

Michael J. Horvath	Girls' Basketball Co-Assistant Coach	\$2,059.00
Michael C. Horvath	Girls' Basketball Co-Assistant Coach	\$2,059.00
Michael Noyola	Cross Country Volunteer Assistant Coach	--

S. Approve tuition reimbursements (enclosure)

4. OTHER:

A. Approve the second reading and adoption of the following polices (enclosures):

- 1) Policy #236 Student Assistance Program
- 2) Policy #236.1 Threat Assessment
- 3) Policy #601 Objectives
- 4) Policy #602 Budget Planning
- 5) Policy #603 Budget Preparation
- 6) Policy #604 Budget Hearing
- 7) Policy #605 Tax Levy
- 8) Policy #607 Tuition Income
- 9) Policy #608 Bank Accounts
- 10) Policy #609 Investment of District Funds
- 11) Policy #611 Purchases Budgeted
- 12) Policy #612 Purchases Not Budgeted
- 13) Policy #613 Cooperative Purchasing
- 14) Policy #810 Transportation
- 15) Policy #810.1 School Bus Drivers & School Commercial Motor Vehicle Drivers
- 16) Policy #810.2 Transportation-Video/Audio Recording
- 17) Policy #810.3 School Vehicle Drivers
- 18) Policy #810.4 Employee & Volunteer Driver History Records

19) Policy #818 Contracted Services Personnel

- B. Approve the *Leader in Me* agreement for the 2021-2022 school year in the amount of \$64,686.74 (enclosure)
- C. Approve the KRE Security, LLC, athletic agreement for the 2021-2022 school year in the estimated amount of \$15,000 (enclosure)
- D. Approve the KRE Security, LLC, district agreement for the 2021-2022 school year in the estimated amount of \$163,500 (enclosure)
- E. Approve the following KRE Security guards for the 2021-2022 school year:
 - Brian Conte- High School
 - Sabu Richards- Towamensing
 - Mark Thomas- S.S. Palmer and Parkside
- F. Approve the following George’s Transportation bus drivers for the 2021-2022 school year:

Lori Ahner	LeRoy Kemmerer
Keith Behler	Walter Kroboth
Rodney Cameron	Cynthia Marx
Henry Dorward	Rebecca McMullen
Susan Dorward	Edward Moyer
Dennis Erkinger	Sarah Salter
Donna Fischer	Paul Shinsec
Barry George	Renee Shupp
Benjamin George	Gary Stahler
Leon George	Diane Strohl
Francis Goss	Roxanne Stroup
Donna Hahn	Armitta Thomas
Barry Hoffman	Steven Vlossak
Kelli Keys	Michael Wright
Tracey Kline-Carey	Trudy Ziegenfuss

- G. Approve the bus routes for the 2021-2022 school year (enclosure)
- H. Approve the Student Athletic Handbook for the 2021-2022 school year (enclosure)
- I. Approve the Coaches Handbook for the 2021-2022 school year (enclosure)
- J. Approve the athletic season passes and ticket prices for the 2021-2022 school year (enclosure)