

PALMERTON AREA SCHOOL DISTRICT

Palmerton, PA

Tuesday, July 20, 2021

BOARD MINUTES

<p>ROLL CALL</p> <p>OTHER ATTENDANCE</p>	<p>An executive session was held on today, July 20, 2021, after the meeting concerning legal and personnel matters.</p> <p>The regular board meeting of the Palmerton Area School District Board of Directors was held in person on Tuesday, July 20, 2021, at 6:30 p.m. President Fallow presided. Zoom meeting was also available.</p> <p>Pledge of Allegiance</p> <p>Present: Directors Baumgardt, Fallow, Haas, Larvey, Paules, Recker, Scherer, and Zellers Absent: Director Mazepa</p> <p>Jodi Frankelli – Superintendent, Ryan Kish – Business Manager, Jacqueline McCandless – Board Secretary, and Shawn Lochinger – Solicitor</p> <p>SUPERINTENDENT’S REPORT:</p> <ul style="list-style-type: none">• Ms. Schuler introduced Ralph Andrews, as Principal at Palmer/Parkside; Joseph Trimmel, as High School Special Education Teacher, and Malia Mueller as Music Teacher, Marching Band and Concert Band Advisor.• Congratulated Chris Walkowiak who placed 9th at the National FBLA competition in Computer Problem Solving. First time in district history for student to place in the national competition.• Health & Safety Plan updated for 2021-2022 school year. PA state created a template which is a more consolidated version of the past HSP, once approved by the Board, then it is sent to PDE.<ul style="list-style-type: none">○ Showed COVID-19 transmission data for Carbon County from Nov 2020 to July 2021, currently in low level of spread. Since March 2020, COVID-19 has been the focus of the district, now education needs to be the emphasis.○ Masks will be optional in school except still required in the nurse’s office, health suite, and isolation room; masks required on buses per federal order.○ Social distancing will be to the greatest extent feasible and appropriate. No changes to hand sanitizing and washing, cleaning, contact tracing, and quarantining procedures.○ Details of vaccination clinic on 7/27/21 and 8/17/21 with St. Luke’s is on the website.○ Next steps are to continue follow-ups and meeting with local health officials. <p>BUSINESS MANAGER’S REPORT:</p> <ul style="list-style-type: none">• State has passed their budget which will affect our basic education and special education funding. We should receive an additional \$60,000 more than what we budgeted for.• At our next meeting, PFM will speak about refinancing our 2016 bond. To clarify regarding our recent refinancing, we are not adding years to our debt, our interest rates are simply reduced which provides a savings to us.
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BOARD MEMBER REPORTS:

- Director Haas – IU/Library:
 - IU golf tournament fundraiser raised \$14,000
 - No appointment needed at Library, masks optional, fine-free, in September will be back to regular schedule; “Tails to Tales” summer reading ongoing; \$5 tote bag sale to fill with items; basket raffle to be held August 2-11
- Director Zellers – PSBA:
 - States may now apply for funding for homeless students; districts have option to continue offering free student meals without income eligibility requirements for upcoming school year
 - Two webinars available to Board, one on planning use of ESSER money and the other on equity summit
- Director Larvey – LCCC:
 - Constantly reviewing curriculum for seamless transition for students
 - Since sports is back, the college is having a hard time attracting athletes; for now, an intramural program will be implemented
- Director Fallow – CCTI:
 - Graduation held June 18, 2021 for 95 students of which 50 will enter the workforce, 26 to higher education, 12 to trade schools, and 7 to the military.
 - August 23, 2021 is new student orientation; August 26, 2021 first day for students; over 400 students enrolled

PUBLIC PARTICIPATION:

- Laura Konze via Zoom – will parent clubs go back to normal activity? Dr. Frankelli confirmed any pre-COVID activities will resume
- Clare Papay via Zoom – thank you for offering meeting via Zoom; asked if there will be any parent involvement of building health and safety plans. Dr. Frankelli stated that would be at the discretion of the building principal
- Lisa Snell Kern – under the HSP is there a point where schools would go temporarily virtual if COVID-19 cases rise; pleased there is an assistant principal position added; wants policies viewable to public prior to meeting which Dr. Frankelli clarified the drafts are on the website; questioned if SHINE program includes the sports program in regard to meals provided
- Mary Jo King – if and when changes need to be made to HSP, will the Board give the Superintendent discretion to make those changes? Dr. Frankelli stated for day-to-day language she will have discretion, for larger issues she will confer with the Board.
- Jennifer Opdycke – is the vaccine mandatory for children? No, per Dr. Frankelli.

CONSENT AGENDA

Director Recker moved, seconded by Director Baumgardt, to approve the attached consent agenda.

Aye Votes: All Directors Present.
Nay Votes: None. Motion Carried.

CONSENT AGENDA:

BOARD MINUTES

Approved Board Meeting Minutes from June 15, 2021

FINANCIAL REPORTS

Approved Accounts Payable Reports

**MOU
SECONDARY
ASST. PRINCIPAL**

Approved Treasurer's Reports

Approved the Act 93 Memorandum of Understanding regarding the addition of a secondary assistant principal position

**TEACHERS
HIRED**

Approved Olivia Rider as High School Math Teacher at Master's, Step 1, at a salary of \$48,250 effective August 17, 2021

Approved Joseph Trimmel as High School Special Education Teacher at Bachelor's +24, Step 1, at a salary of \$47,250 effective August 17, 2021

Approved Malia Mueller as a Music Teacher at the High School, S. S. Palmer, and Towamensing at Bachelor's, Step 1, at a salary of \$46,750 effective August 17, 2021

**SUMMER
SCHOOL
TEACHERS**

Approved Angela Rivera to work in the summer school program as an elementary teacher from July 21, 2021 through August 5, 2021 at a rate of \$33.00 per hour

Approved Tara Marques to work in the summer school program as a substitute teacher (as needed) from July 21, 2021 through August 5, 2021 at the rate of \$33.00 per hour

**HORIZONTAL
MOVEMENTS**

Approved the following horizontal movements effective the first semester of the 2021-2022 school year:

- 1) Rachel Harry from Bachelor's to Bachelor's +24
- 2) Kelly Beblavy from Master's +15 to Master's +30

**CLUB ADVISORS
2021-2022**

Approved the following club advisors at S.S. Palmer/Parkside Elementary Schools for the 2021-2022 school year:

Carole Burkhardt	Chorus	\$1,554.00
Lynn Sutton	Environmental Club	\$1,197.00
Monique Hofford	Sixth Sense Co-Advisor	\$ 401.00
Deanna Iles	Sixth Sense Co-Advisor	\$ 401.00
Pamela Andrews	Yearbook	\$ 788.00

Approve the following club advisors at Towamensing Elementary School for the 2021-2022 school year:

Natalie Madeira	Chorus	\$1,554.00
Kathryn Malay	Environmental	\$1,197.00
Kristin Heller	Student Council Co-Advisor	\$ 394.00
Jodi Kocher	Student Council Co-Advisor	\$ 394.00
Trisha Green	Yearbook Co-Advisor	\$ 394.00
Krystle Meglio	Yearbook Co-Advisor	\$ 394.00

Approved the following club advisors at the Junior High School for the 2021-2022 school year:

Melissa Hoffman	ACE Co-Advisor	\$ 401.00
Sarah Sullivan	ACE Co-Advisor	\$ 401.00
Laura Reichard	Band	\$1,554.00
Laura Reichard	Chorus	\$1,554.00

Melissa Hoffman	National Honor Society-JH	\$1,000.00
Christopher Kery	Student Council Co-Advisor	\$ 498.50
Kevin Young	Student Council Co-Advisor	\$ 498.50
Brad Landis	Yearbook Co-Advisor	\$ 982.50
Amy Morgan	Yearbook Co-Advisor	\$ 982.50

Approved the following club/class advisors at the High School for the 2021-2022 school year:

Vicki McHugh	Aevidum	\$1,197.00
Lyndsey Heinrich	Art Co-Advisor	\$ 961.50
Miranda Allen	Art Co-Advisor	\$ 961.50
Robert Falkenstein	Avenger (newspaper)	\$3,929.00
Amanda Cappella	Buddies	--
Theresa Hall	Chorus	\$2,148.00
Michele Heydt	Color Guard	\$1,397.00
Malia Mueller	Concert Band	\$2,148.00
Brent Harris	Drama – Fall	\$1,746.00
Brent Harris	Drama – Spring	\$1,746.00
Michael Gombert	Environmental Co-Advisor	\$ 598.50
Paul McArdle	Environmental Co-Advisor	\$ 598.50
Jennifer Danzeisen	FBLA Co-Advisor	\$ 598.50
Kerry Palumbo	FBLA Co-Advisor	\$ 598.50
Brent Harris	Film	--
Miranda Allen	Freshman Class Co-Advisor, Class of 2025	\$ 698.50
Dawn Burke	Freshman Class Co-Advisor, Class of 2025	\$ 698.50
Chris Walkowiak	Gridiron	--
Craig Borland	International Travelers	--
Dawn Burke	Junior Class Co-Advisor, Class of 2023	\$ 698.50
Tammy Muniz	Junior Class Co-Advisor, Class of 2023	\$ 698.50
Travis Fink	Leo Co-Advisor	\$ 598.50
Tammy Muniz	Leo Co-Advisor	\$ 598.50
Whitney Kern	Library Book	--
Malia Mueller	Marching Band	\$4,716.00
Jennifer Danzeisen	Mock Trial	\$1,197.00
Alex Knoll	National Honor Society	\$1,998.00
Kerry Palumbo	Oratory	\$1,197.00
Miranda Allen	PAAC	\$ 802.00
Kerry Palumbo	PLURAL	--
Alex Knoll	PYEA	\$1,197.00
Vicki McHugh	SADD	\$ 802.00
Alex Knoll	Scholastic Scrimmage	\$1,000.00
Craig Borland	Senior Class Advisor, Class of 2022	\$1,991.00
Justin Petersen	Social Media	--
Travis Fink	Sophomore Class Co-Advisor, Class of 2024	\$ 698.50
Tammy Muniz	Sophomore Class Co-Advisor, Class of 2024	\$ 698.50
Brandyn Miller	Stage Crew	\$2,061.00
Brent Harris	Stage Crew Assistant	\$1,627.00
Jeana Baumgardt	Student Council Co-Advisor	\$ 995.50

**CLUB ADVISORS
2021-2022 (Cont.)**

Joshua Nenscel	Student Council Co-Advisor	\$ 995.50
Robert Falkenstein	Video	--
Robert Falkenstein	Yearbook Co-Advisor	\$1,964.50
Joshua Nenscel	Yearbook Co-Advisor	\$1,964.50

**CAC ADVISORS
2021-2022**

Approved the following curriculum advisory council (CAC) representatives at S.S. Palmer/ Parkside Elementary Schools for the 2021-2022 school year:

Katherine Gilmartin	Grades K and 1	\$1,756.00
Christopher Kimmel	Grades 2 and 3	\$1,756.00
Meghan Barclay	Grade 4	\$1,756.00
Deanna Iles	Grade 5	\$1,756.00
Monique Hofford	Grade 6	\$1,756.00

Approved the following curriculum advisory council (CAC) representatives at Towamensing Elementary School for the 2021-2022 school year:

Brittany Zeky	Grades K and 1	\$1,756.00
Lindsay Serfass	Grades 2 and 3 Co-Advisor	\$ 878.00
Alexandrea Spalding	Grades 2 and 3 Co-Advisor	\$ 878.00
Susan Deem	Grade 4	\$1,756.00
Lisa Ward	Grade 5 – 1 st semester only	\$ 878.00
Kelly Beblavy	Grade 5 – 2 nd semester only	\$ 878.00
Jaelyn Ivancich	Grade 6	\$1,756.00

Approved the following curriculum advisory council (CAC) representatives at the Junior High School for the 2021-2022 school year:

Brad Landis	Math/Science Co-Advisor	\$ 878.00
Amy Morgan	Math/Science Co-Advisor	\$ 878.00
Kimberly Seiler	Social Studies	\$1,756.00
Kathryn Zurn	English/LA	\$1,756.00

Approved the following curriculum advisory council (CAC) representatives at the High School for the 2021-2022 school year:

Miranda Allen	Dept. Co-Chair, Art/Music/Tech. Ed.	\$ 878.00
Whitney Kern	Dept. Co-Chair, Art/Music/Tech. Ed.	\$ 878.00
Thomas Smelas	Dept. Chair, Business	\$1,756.00
Dawn Burke	Dept. Co-Chair, English	\$ 878.00
Kerry Palumbo	Dept. Co-Chair, English	\$ 878.00
Susan Dellicker	Dept. Chair, Foreign Language	\$1,756.00
Carol Andrews	Dept. Chair, Health/PE	\$1,756.00
Tammy Muniz	Dept. Chair, Mathematics	\$1,756.00
Jeanne Knepper	Dept. Chair, Science	\$1,756.00
Michael Gombert	Dept. Co-Chair, Social Studies	\$ 878.00
Paul McArdle	Dept. Co-Chair, Social Studies	\$ 878.00

**COMPUTER
COACHES 2021-
2022**

Approved the following computer coaches for the 2021-2022 school year:

Michelle Davis	Parkside	\$1,827.00
William Acierno	S.S. Palmer	\$1,827.00
Tyler Svetik	S.S. Palmer	\$1,827.00
Adrienne Pelo	Towamensing	\$1,827.00
Krystle Meglio	Towamensing - 1st Semester only	\$ 913.50
Kelly Beblavy	Towamensing - 2nd Semester only	\$ 913.50
Brianna Carroll	Junior High	\$1,827.00
Amy Morgan	Junior High	\$1,827.00
Joshua Nenscel	High School	\$1,827.00
Justin Petersen	High School	\$1,827.00
Andrew Remsing	High School	\$1,827.00

**SPRING
COACHES 2021-
2022**

Approved the following spring coaches for the 2021-2022 school year:

<i>Baseball:</i>		
Erick Kresge	Head Coach	\$4,136.00
Justin Petersen	Assistant Coach	\$2,716.00
Matthew Solt	Assistant Coach	\$2,716.00
Tyler Svetik	Volunteer Coach	--
<i>Softball:</i>		
Robert Hock	Head Coach	\$4,136.00
Samantha Curcio	Co-Assistant Coach	\$1,358.00
Tori Gollie	Co-Assistant Coach	\$1,358.00
Rodney Strohl	Co-Assistant Coach	\$1,358.00
Jennifer Denaro	MS Coach	\$2,716.00
Nikki Boccia	Volunteer Coach	--
Craig Marlatt	Volunteer Coach	--
<i>Tennis:</i>		
Jennifer Danzeisen	Head Coach	\$2,462.00
<i>Track:</i>		
Michael Gombert	Head Coach	\$4,136.00
Leon Brong	Assistant Coach	\$2,716.00
Francis Gough	Assistant Coach	\$2,716.00
James Hay	Assistant Coach	\$2,716.00
Darris Rodrigues	Assistant Coach	\$2,716.00
Michael Horvath	Co-Assistant Coach	\$1,358.00
Andrew Nosti	Co-Assistant Coach	\$1,358.00
Randi-Jo Freed	MS Coach	\$2,716.00
Lyndsey Heinrich	MS Coach	\$2,716.00
Kris Hoffner	Volunteer Coach	--
Michael Martinez	Volunteer Coach	--

**ASST SOCCER
COACH
RESIGNATION**

Accepted the resignation of Joseph Pino as assistant boys' soccer coach effective July 21, 2021

ADDITIONAL COACHES

Approved the following coaches for the 2021-2022 school year effective July 21, 2021

William Hansen	Boys' Soccer Assistant Coach	\$2,716.00
Jonathan Rodriguez	Volleyball Volunteer Coach	--

IA RESIGNATION

Approved the resignation of Erika Katona as high school learning support instructional assistant effective July 14, 2021

SUBSTITUTE IA

Approved Erika Katona as a substitute instructional assistant at rate of \$10.00 per hour effective July 21, 2021

FAMILY MEDICAL LEAVE

Approved Family Medical Leave from May 17, 2021 through June 10, 2021 for employee #9389

PROFESSIONAL DEVELOPMENT LEAVE

Approved a Professional Development Leave for the first semester of the 2021-2022 school year for employee #2038

TUITION REIMBURSEMENTS

Approved tuition reimbursements

1st READINGS POLICIES 122-123-218

Approved the first reading of the following policies:

- 1) Policy #122 Extracurricular Activities
- 2) Policy #123 Interscholastic Activities
- 3) Policy #218 Student Discipline

2nd READING POLICIES & ADOPTION 113-113.1-113.2-113.3-113.4-123.1-123.2-246

Approved the second reading and adoption of the following polices:

- 1) Policy # 113 Special Education
- 2) Policy # 113.1 Discipline of Students with Disabilities
- 3) Policy # 113.2 Behavior Support
- 4) Policy # 113.3 Screening and Evaluations for Students with Disabilities
- 5) Policy # 113.4 Confidentiality of Special Education Student Information
- 6) Policy # 123.1 Concussion Management
- 7) Policy # 123.2 Sudden Cardiac Arrest
- 8) Policy # 246 School Wellness

SHINE AGREEMENT FOR MEALS

Authorized the Business Manager to sign the Sponsor-to-Sponsor Agreement between the Palmerton Area School District and the Lehigh Carbon Community College SHINE afterschool program for purchasing of meals from the district

EMERGENCY INSTRUCTION TIME

Approved the 2021-2022 Emergency Instructional Time Template Section 520.1

DONATION

Accepted the \$75.00 donation from the Palmerton Concourse Club to the High School FBLA Activity Club

RENTAL AGREEMENTS- DRAMA

Approved the Lease/Rental Agreement with Theatre World Backdrops for the Backdrop Rental Package for the HS Drama Activity Club

Approved the Contract Licensing Agreement with Music Theatre International for the production of Disney's Aladdin Jr. by the HS Drama Activity Club to be held in September 2021

Approved the Amateur License Agreement with Broadway Licensing for the production of Clue: On Stage by the HS Drama Activity Club to be held in December 2021

Approved the Contract Licensing Agreement with Music Theatre International for the production of Fiddler on the Roof by the HS Drama Activity Club to be held in April 2022

END OF CONSENT AGENDA

**PRINCIPAL
PARKSIDE/SS
PALMER HIRED**

Director Scherer moved, seconded by Director Larvey, to approve Ralph Andrews as Principal of Parkside and S. S. Palmer Elementary at a salary of \$90,000 prorated effective August 1, 2021.

Aye Votes: All Directors Present.
Nay Votes: None. Motion Carried.

**UPDATED HSP
APPROVED**

Director Haas moved, seconded by Director Larvey, to approve the 2021-2022 Palmerton Area School District Health and Safety Plan.

Aye Votes: All Directors Present.
Nay Votes: None. Motion Carried.

PUBLIC PARTICIPATION:

- None

ADJOURNMENT

Director Haas moved, seconded by Director Scherer, to adjourn the meeting at 7:18 p.m.

Aye Votes: All Directors Present.
Nay Votes: None. Motion Carried.

Respectfully submitted,

Jacqueline McCandless
Board Secretary