

PALMERTON AREA SCHOOL DISTRICT
MEETING OF THE BOARD OF SCHOOL DIRECTORS
Tuesday, June 15, 2021
Via Zoom

- 1. CALL TO ORDER 6:30 P.M.: PLEDGE OF ALLEGIANCE**
- 2. ROLL CALL:**

Ms. Baumgardt	Ms. Fallow	Ms. Haas	Ms. Larvey	Mr. Mazepa	Mr. Paules
Ms. Recker	Mr. Scherer	Ms. Zellers	Mr. Kish	Atty. Lochinger	Dr. Frankelli

- 3. SUPERINTENDENT’S REPORT:**
- 4. BUSINESS MANAGER’S REPORT:**
- 5. BOARD MEMBER REPORTS:**
- 6. OLD BUSINESS:**
- 7. PUBLIC PARTICIPATION (POLICY #903):**

There shall be time available for public participation at the beginning and end of each board meeting. The beginning session is open for agenda items only and the ending session is open for any agenda times or issues relating to school district policies and operations. Informal requests shall be afforded five (5) minutes for presentation. Should the speaker find the five (5) minute time allotment to be insufficient for his/her presentation, a more detailed written presentation shall be an option. Please note that public interruption of the meeting will detract from the meeting.

8. CONSENT AGENDA:

- A. Motion for the Board of Directors to approve the attached consent agenda.

Motion by: _____ Seconded by: _____
 Vote: Yes _____ No _____ Absent _____ Abstentions _____

9. FISCAL:

- A. Motion for the Board of Directors to approve the Palmerton Area School District General Operating Budget for the 2021-2022 fiscal year with a real estate tax levy of 60.1482 mills (a 2.3689 mill increase over 2020-2021) with budgetary expenditures of \$35,262,562. The Board also authorizes, as a part of the General Operating Budget adoption, the Section 679 Per Capita Tax of \$5.00: Act 511 Earned Income Tax of 1.00%; Act 511 Per Capita Tax of \$10.00: Act 511 Realty Transfer Tax of 1.00%; Local Services Tax of \$5.00. The Board reaffirms and reenacts all collection procedures that are applicable to the local service tax, Section 679 and 511 Per Capita tax and Act 511 Earned Income Tax, and Act 511 Realty transfer tax. For informational purposes: Sharing of certain taxes occurs as permitted by law: Per Capita -- \$10.00 school district, \$5.00 municipality; Earned Income Tax --.5% school district, .5% municipality; Realty Transfer Tax --.5% school district, .5% municipality; Local Services Tax --\$5.00 school district, \$47.00 municipality (enclosure).

Motion by: _____ Seconded by: _____
 Vote: Yes _____ No _____ Absent _____ Abstentions _____

10. PUBLIC PARTICIPATION:

11. FOR THE GOOD OF THE ORDER:

12. ADJOURNMENT:

Motion by: _____ Seconded by: _____
Vote: Yes _____ No _____ Absent _____ Abstentions _____

PALMERTON AREA SCHOOL DISTRICT
CONSENT AGENDA
Tuesday, June 15, 2021

1. MEETING MINUTES:

- A. Approve the Board Meeting Minutes from May 19, 2021 (enclosure)

2. FISCAL:

- A. Approve the Accounts Payable Reports (enclosures)
- B. Approve the Treasurer's Reports (enclosures)
- C. Approve budget transfers (enclosures)
- D. Approve, in accordance with Section 621, PA Public School Code of 1949, the following depositories for the funds of the Palmerton Area School District in the 2021-2022 fiscal year: First Northern Bank & Trust, Pennsylvania Local Government Investment Trust (PLGIT), and the Pennsylvania School District Liquid Asset Fund (PSDLAF)
- E. Approve the 2021-2022 workers compensation coverage through CM Regent Insurance Company at a cost of \$70,609 compared to an expiring premium of \$119,634 (enclosure)
- F. Approve the 2021-2022 student accident coverage through Axis Insurance Company at a cost of \$38,541. There is no change from the expiring premium. (enclosure)
- G. Approve the 2021-2022 voluntary student accident coverage through Axis Insurance Company for the period of August 7, 2021 to August 7, 2022
- H. Approve the 2021-2022 Homestead and Farmstead Exclusion Resolution (enclosure)
- I. Grant permission to release the 2021 Tax Duplicates to the respective tax collectors for the fiscal year beginning July 1, 2021
- J. Approve the Superintendent and Business Manager to make and release payments for the remaining June accounts payable
- K. Approve resolution #6.15.21 per the Real Estate Tax Universal Installment Payment Plan Resolution to use the following installment dates for the collection of the 2021 Real Estate Taxes (enclosure)
- L. Approve the machinery maintenance contract with Shop Specialties, Inc. for the 2021-2022 school year in the amount of \$1,450 (enclosure)
- M. Approve the following bonding amounts for the 2021-2022 fiscal year: Board President \$100,000, Board Vice President \$100,000, Board Secretary \$100,000, Board Treasurer \$100,000, Superintendent \$100,000, Business Manager \$100,000, Employee Theft \$5,000,

Forgery or Alteration \$100,000

- N. Approve all budget transfers for the fiscal year ending June 30, 2021 in order to comply with audit requirements. The Board will be provided with an itemized listing of all required budget transfers upon completion of the 2020-2021 audit.
- O. Accept the donation from The Giant Company in the amount of \$5,810.81 as part of their “Feeding School Kids Initiative” to be used for outstanding student lunch debt
- P. Approve the estimated transfer of \$485.00 from the General Fund to the Fund Service Fund to pay the additional outstanding student lunch balances not covered by the donation. Exact amount to be determined at the conclusion of the current fiscal year.
- Q. Approve the transfer of \$3,270.47 from the General Fund to the Fund Service Fund for uncollectable bad debt owed by inactive students. Exact amount to be determined at the conclusion of the current fiscal year.

3. PERSONNEL:

- A. Accept the retirement of Mary Brumbach, S.S. Palmer/Parkside Principal, effective July 1, 2021
- B. Approve tenure status for the following teachers who have attained 3 years of satisfactory performance ratings with the Palmerton Area School District:
 - Brianna Bush
 - Amanda Cappella
 - Susan Dellicker
 - Rachel Harry
 - Kristina Himmelwright
 - Joshua Rake
 - Tyler Svetik
- C. Approve the following column movement effective first semester of 2021-2022 school year:
 - Matthew Kosciolk from Master’s to Master’s +15
 - Karoline Anthony from Master’s to Master’s +15
 - Lauren Michalik from Bachelor’s +24 to Master’s
- D. Approve Robin Klock as full-time custodian at Towamensing Elementary at a rate of \$45,180 per year prorated effective July 12, 2021
- E. Approve Scott Bierman as part-time flex-time custodian at a rate of \$14.67 per hour effective June 28, 2021
- F. Approve the following staff to work in the summer school program from July 13, 2021 through August 5, 2021:
 - Elementary Teachers at \$33.00/hour: Felicia Fischer; Jessica Hansen; Jodi Kocher; Kimberly Nenscel; Morgan Hesse; Lori Smith
 - Secondary Teachers at \$33.00/hour: Jeana Baumgardt; Lisa Failla; Tammy Muniz

- Instructional Assistants at current rate of pay: Elizabeth Campbell; Eileen Long; Mary Stahler
 - Health Room Technician at current rate of pay: Michelle Bisbing effective for August 3-5, 2021
- G. Approve Jacob Green as summer employee at the rate of \$7.25/hour, not to exceed 28 hours a week, effective June 16, 2021 through August 19, 2021
- H. Approve Abigail Everett as volunteer assistant field hockey coach for the 2021-2022 season effective June 16, 2021
- I. Approve one day of uncompensated leave on May 21, 2021 for employee #521
- J. Approve Chrissy Rehatchek as HS marching band assistant for the 2021-2022 school year with a stipend of \$2,604 effective June 16, 2021
- K. Accept the following resignations:
- Timothy Lynch as Interim Principal at S.S. Palmer/Parkside effective at the end of the 2020-2021 school year
 - Kendra Smiley as instructional assistant effective at the end of the 2020-2021 school year
 - Shannon Ledo as cafeteria worker effective June 9, 2021
 - Samantha Stevens as part-time custodian effective May 28, 2021
- L. Approve Kendra Smiley as substitute instructional assistant at \$10.00 per hour effective June 16, 2021
- M. Remove from the current substitute list:
- Vanessa Calabro, teacher
 - Janet Sager, instructional assistant
- N. Approve tuition reimbursements (enclosure)

4. OTHER:

- A. Approve the first reading of the following policies (enclosures):
- 1) Policy # 113 Special Education
 - 2) Policy # 113.1 Discipline of Students with Disabilities
 - 3) Policy # 113.2 Behavior Support
 - 4) Policy # 113.3 Screening and Evaluations for Students with Disabilities
 - 5) Policy # 113.4 Confidentiality of Special Education Student Information
 - 6) Policy # 123.1 Concussion Management
 - 7) Policy # 123.2 Sudden Cardiac Arrest
 - 8) Policy # 246 Student Wellness
- B. Approve the second reading and adoption of the following policies (enclosures):
- 1) Policy #218.1 Weapons
 - 2) Policy #218.3 Discipline of Student Convicted/Adjudicated of Sexual Assault
 - 3) Policy #338 Sabbatical Leave

- C. Approve the retirement of the Policy #248 Sexual Harassment as this policy is now covered under another existing and active district policy
- D. Appoint Directors Doris Zellers and Audrey Larvey as voting delegates to the PSBA Delegate Assembly on October 23, 2021
- E. Accept the status that the designated members of the Senior Class of 2021 have completed the graduation requirements set forth by the Pennsylvania Department of Education and the Board of Education of the Palmerton Area School District (enclosure)
- F. Approve the letter of agreement with the Carbon-Monroe-Pike Drug & Alcohol Commission, Inc., for the 2021-2022 school year at a total cost of \$14,000 (enclosure)
- G. Approve the service agreement with Preferred EAP beginning July 1, 2021 through June 30, 2024 (enclosure)
- H. Approve the three (3) year lease and rental agreement, beginning on July 15, 2021 and expiring on July 15, 2024, with Robert Hahn for the right half of a garage owned by the Palmerton Area School District located at 3681 Fireline Road (enclosure)
- I. Approve the agreement with James R. Schwab for behavioral intervention and counseling at the rate of \$100/hour as needed for the 2021-2022 school year (enclosure)
- J. Approve the agreement with Lehigh Learning Academy, Inc. for educational services for the 2021-2022 school year (enclosure)
- K. Approve the contract for services with Behavioral Health Associates for the 2021-2022 school year (enclosure)
- L. Approve Art Feinberg, school psychologist, for an additional 10 days for the 2020-2021 school year at a rate of \$420/day
- M. Approve Art Feinberg, school psychologist, at a rate of \$420/day not to exceed 130 days effective for the 2021-22 school year
- N. Approve the facilities contracts for the 2021-2022 school year (enclosures)
- O. Accept the donation from James Wimmer in the amount of \$50 in memory of former Superintendent Ronald Mihalko to be used to purchase books in the elementary building libraries