

**PALMERTON AREA SCHOOL DISTRICT**

Palmerton, PA

Wednesday, May 19, 2021

**BOARD MINUTES**

<p><b>ROLL CALL</b></p> <p><b>OTHER ATTENDANCE</b></p>	<p>An executive session was held on May 4, 2021 and today, May 19, 2021, before the meeting concerning legal and personnel matters.</p> <p>The regular board meeting of the Palmerton Area School District Board of Directors was held on Wednesday, May 19, 2021, at 6:35 p.m. via Zoom. President Fallow presided.</p> <p>Pledge of Allegiance</p> <p>Present: Directors Fallow, Haas, Larvey, Mazepa, Paules, Recker, Scherer, and Zellers Absent: Director Baumgardt</p> <p>Jodi Frankelli – Superintendent, Ryan Kish – Business Manager, Jacqueline McCandless – Board Secretary, and Shawn Lochinger – Solicitor</p> <p><b>SUPERINTENDENT’S REPORT:</b></p> <ul style="list-style-type: none"><li>• Acknowledged and congratulated the track and field district champions: Ana Recker, pole vault; Owen Hibell, 3200m run; Jonathan Perloni, 110m hurdles. Also had a number of top 10 places; names/events to be posted on website.</li><li>• Prom was a success with well-behaved and respectful participants. Thank you to Mr. Borland, class advisor, Mrs. Husar, principal, and all the chaperones.</li><li>• Thank you to Mr. Lynch, interim principal at Palmer/Parkside, after yesterday’s water break affecting Parkside; he balanced the teachers and bus students and kept PSSA’s running smoothly as well. Thank you to Mr. Faenza, Ms. Schuler, and Mr. Heaney for helping out also and all the teachers for taking care of the students in their new surroundings during this time.</li></ul> <p><b>BUSINESS MANAGER’S REPORT:</b></p> <ul style="list-style-type: none"><li>• Free summer meal program continues this summer; district offering free meals to any child up to age 18; more info on pick up times/location to follow</li><li>• Budget for tonight’s approval is the proposed final budget. Any increase/non-increase in taxes can change with final budget vote at June 15, 2021 meeting. Tonight’s vote allows the district to move forward with public inspection and publishing of the notice of intent to adopt final budget. Public can view the budget on the website or contact the business office to arrange an in-person inspection.</li></ul> <p><b>BOARD MEMBER REPORTS:</b></p> <ul style="list-style-type: none"><li>• Director Larvey – LCCC:<ul style="list-style-type: none"><li>○ LCCC virtual graduation was May 12, 2021, as well as Honors College virtual program; associate’s degree available with free tuition for students</li></ul></li><li>• Director Zellers – PSBA:<ul style="list-style-type: none"><li>○ Charter School Reform Virtual Rally will be held May 25, 2021, register at <a href="http://myspsba.org">myspsba.org</a></li><li>○ PDE Accelerated Learning Initiative underway to provide professional webinars, planning tool kits, and resources for schools to help them with key</li></ul></li></ul>
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	<p>decisions going into next school year</p> <ul style="list-style-type: none"> <li>○ PA Commission on Crime and Delinquency are partnering with Risk and Strategy Management Corporation which developed a K-12 threat assessment technical and assistance training network at no charge and mandatory to the district</li> <li>○ FCC has launched the Emergency Broadband Benefit Program for families struggling to afford internet service during the pandemic, up to \$50 off per month and money off for tablet/laptop; details available on website</li> <li>● Director Haas – Library: <ul style="list-style-type: none"> <li>○ Bag Sale in May, \$2 to fill with books, puzzles, \$1 for VHS tapes, call ahead; hours changing, no longer need an appointment except to use a computer</li> </ul> </li> <li>● Director Fallow – CCTI: <ul style="list-style-type: none"> <li>○ JOC will be voting tomorrow regarding graduation because of restrictions being lifted for gatherings. Graduation will be, if approved, on June 18<sup>th</sup>, held rain or shine on the CCTI grounds as a tented event from 10-Noon, will include entire class and guests. Palmerton CCTI students may participate in their home school’s graduation as well, please notify the HS principal</li> </ul> </li> </ul> <p><b>PUBLIC PARTICIPATION:</b></p> <ul style="list-style-type: none"> <li>● None</li> </ul>
<b>CONSENT AGENDA</b>	<p>Director Larvey moved, seconded by Director Mazepa, to approve the attached consent agenda.</p> <p>Aye Votes: All Directors Present. Nay Votes: None. Motion Carried.</p>
	<p><b>CONSENT AGENDA:</b></p>
<b>BOARD MINUTES</b>	<p>Approved the Board Meeting Minutes from April 20, 2021</p>
<b>FINANCIAL REPORTS</b>	<p>Approved the Accounts Payable Reports</p> <p>Approved the Treasurer’s Reports</p>
<b>ESY PROGRAM</b>	<p>Approved the following staff to work in the Extended School Year (ESY) program from July 6, 2021 through July 29, 2021:</p> <ul style="list-style-type: none"> <li>● Teachers @ \$33.00/hour: Karoline Anthony; Kristen Perdew; Amanda Cappella; Michelle Davis</li> <li>● Instructional Aides @ current rate of pay: Christine King; Jennifer Anthony; Kendra Smiley</li> <li>● Health Room Technician @ current rate of pay: Michelle Bisbing</li> <li>● Speech services @ contracted rate through Pediatric Therapy Services</li> </ul>
<b>COVID COMPENSATORY SERVICES PROGRAM</b>	<p>Approved the following staff to work in the PA COVID-19 Compensatory Services (CCS) program from June 14, 2021 through June 25, 2021:</p> <ul style="list-style-type: none"> <li>● Teachers @ \$33.00/hour: Amanda Mayer; Kristen Perdew</li> <li>● Health Room Technician @ current rate of pay: Michelle Bisbing</li> </ul>

<b>eBRIDGES SUMMER PROGRAM</b>	Approved Andrew Remsing as summer program facilitator of the eBridges Course/Credit Recovery Program for students in grades 7-12 at the rate of \$33/hour. Program to run June 21, 2021 through July 2, 2021.									
<b>CHILD REARING EXTENSION</b>	Approved the extension of child rearing leave until the end of the 2020-2021 school year for employee #10									
<b>FMLA</b>	Approved the Family Medical Leave from April 23, 2021 through May 28, 2021 for employee #353									
<b>UNCOMPENSATED LEAVES</b>	Approved one day of uncompensated leave on April 27, 2021 for employee #496  Approved one day of uncompensated leave on May 4, 2021 for employee #452  Approved two days of uncompensated leave on April 27, 2021 and April 28, 2021 for employee #129									
<b>RETIREMENTS</b>	Accepted the retirements of the following employees effective at the end of the 2020-2021 school year: <table border="1" data-bbox="402 850 980 926"> <tr> <td>Anna Corby</td> <td>HS English Teacher</td> </tr> <tr> <td>Bonnie Tavella</td> <td>HS English Teacher</td> </tr> </table>	Anna Corby	HS English Teacher	Bonnie Tavella	HS English Teacher					
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Bonnie Tavella	HS English Teacher									
<b>SOFTBALL RESIGNATION AND HIRE</b>	Accepted the resignation of Rodney Strohl as co-assistant softball coach (1/2) and approved as assistant coach with full stipend of \$2,689 for the 2020-2021 school year									
<b>FOOTBALL RESIGNATION</b>	Accepted the resignation of Matthew Guedes as assistant football coach (1/2) for the 2021-2022 school year effective May 20, 2021									
<b>FOOTBALL HIRES 2021-22</b>	Approved the following additions to the football coaches for the 2021-2022 school year effective May 20, 2021: <table border="1" data-bbox="402 1304 1321 1419"> <tr> <td>Matthew Guedes</td> <td>Volunteer Football Coach</td> <td>--</td> </tr> <tr> <td>James Hunsicker</td> <td>Volunteer Football Coach</td> <td>--</td> </tr> <tr> <td>William Cameron</td> <td>Assistant Football Coach (1/2)</td> <td>\$2,059</td> </tr> </table>	Matthew Guedes	Volunteer Football Coach	--	James Hunsicker	Volunteer Football Coach	--	William Cameron	Assistant Football Coach (1/2)	\$2,059
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<b>BOARD SECRETARY</b>	Approved Jacqueline McCandless as Palmerton Area School Board Secretary effective July 1, 2021 through June 30, 2025 at the rate of \$1,500.00 per year									
<b>ASST. BOARD SECRETARY</b>	Approved Ryan Kish as Palmerton Area School Board Assistant Secretary effective July 1, 2021 through June 30, 2025									
<b>ADMINISTRATION CONFERENCE</b>	Approved Jodi Frankelli, Jamie Schuler, Paula Husar, Mary Brumbach, Dan Heaney, Suzanne Rentschler, Rich DeSocio, and Christine Steigerwalt to attend the PASA virtual professional development conference on June 16, July 21, and August 18, 2021, with a cost of \$2,189.52									
<b>IA &amp; SECRETARY SUB REMOVALS</b>	Removed from the list of substitute instructional assistant and secretary positions effective May 20, 2021:									

<p><b>TUITION REIMBURSEMENTS</b></p>	<ul style="list-style-type: none"> <li>• April Duff</li> <li>• Kimberly Stefanoni</li> </ul> <p>Approved tuition reimbursements</p>
<p><b>1<sup>st</sup> READINGS POLICIES 218.1-218.3-338</b></p>	<p>Approved the first reading of the following policies:</p> <ul style="list-style-type: none"> <li>• Policy #218.1 Weapons</li> <li>• Policy #218.3 Discipline of Student Convicted/Adjudicated of Sexual Assault</li> <li>• Policy #338 Sabbatical Leave</li> </ul>
<p><b>2<sup>nd</sup> READING POLICIES &amp; ADOPTION 103-104-150-222-252-323-918</b></p>	<p>Approved the second reading and adoption of the following polices:</p> <ul style="list-style-type: none"> <li>• Policy #103 Discrimination/Title IX Sexual Harassment Affecting Students</li> <li>• Policy #104 Discrimination/Title IX Sexual Harassment Affecting Staff</li> <li>• Policy #150 Title I-Comparability of Services</li> <li>• Policy #222 Tobacco and Vaping Products</li> <li>• Policy #252 Dating Violence</li> <li>• Policy #323 Tobacco and Vaping Products</li> <li>• Policy #918 Title I Parent and Family Engagement</li> </ul>
<p><b>GEORGE'S BUS CONTRACT 2021-22</b></p>	<p>Approved the one-year contract with Leon A. George School Buses, Inc., at no increase for the 2021-2022 school year</p>
<p><b>FOOD SERVICE CONTRACT 2021-22</b></p>	<p>Approved the food service contract renewal with Metz Culinary Management for the 2021-2022 school year</p>
<p><b>CLIU TECH POOL AGREEMENT</b></p>	<p>Approved Palmerton Area School District to participate in the CLIU Technology Pool Legal Services Consultation Agreement for the 2021-2022 school year</p>
<p><b>BAYADA NURSING</b></p>	<p>Approved the contract with Bayada Nursing for the 2021-2022 school year</p>
<p><b>CLIU INTERGOVERNMENTAL AGREEMENT</b></p>	<p>Approved the CLIU Intergovernmental Agreement for Special Education Services for the 2021-2022 school year</p>
<p><b>CLIU TRANSPERFECT SERVICES</b></p>	<p>Approved the CLIU Agreement for TransPerfect Remote Interpreters Products &amp; Services for the 2021-2022 school year</p>
<p><b>CSIU COMPUTER SERVICES AGREEMENT</b></p>	<p>Authorized the Business Manager to sign the 2021-2022 Central Susquehanna Intermediate Unit (CSIU) Computer Service eService Rates Agreement, based on student enrollment, at an estimated cost of \$23,000 which provides for the district's accounting, payroll, personnel, and inventory software</p>
<p><b>MOU PA STATE POLICE</b></p>	<p>Accepted the Memorandum of Understanding between the Palmerton Area School District and the Pennsylvania State Police</p>
<p><b>MOU PALMERTON BOROUGH POLICE</b></p>	<p>Accepted the Memorandum of Understanding between the Palmerton Area School District and the Palmerton Borough Police</p>
<p><b>BSN SPORTS REWARD PROGRAM</b></p>	<p>Approved the BSN Sports Reward Program for the purchase and supply of athletic apparel and equipment</p>

**END OF CONSENT AGENDA**

Director Recker moved, seconded by Director Haas, to approve the proposed final budget with a 2.3689 mill index increase and expenditure totals of \$35,262,562. The 2021-2022 Real Estate Tax mills will be set at 60.1482. The final budget is set to be approved at the June 15, 2021 Board meeting.

Aye Votes: All Directors Present.  
Nay Votes: None. Motion Carried.

Director Recker moved, seconded by Director Larvey, to approve Sherry Haas as Treasurer of the Palmerton Area School Board effective July 1, 2021 through June 30, 2022 at the rate of \$400.00.

Aye Votes: Directors Fallow, Larvey, Mazepa, Paules, Recker, Scherer, and Zellers  
Nay Votes: None.  
Abstentions: Director Haas. Motion Carried.

**PUBLIC PARTICIPATION:**

- None

**FOR THE GOOD OF THE ORDER:**

- Director Paules asked if we teach cursive writing in the high school. Ms. Schuler responded that in the elementary schools we do.
- Director Fallow stated she and Dr. Frankelli participated in a group meeting that was formed through borough council for the purpose of identifying youth recreational activities or venues for our students. Proposals/presentations are being accepted at the borough meeting on June 23, 2021.
- Dr. Frankelli officially thanked Tim Lynch, interim principal at Parkside/S.S. Palmer, for his service this school year. She stated Mr. Lynch is one of the best and has been a friend and colleague for many years; she knew he would be a good fit. She thanked the Board for trusting in her in calling upon Mr. Lynch. He has done great things here and is well respected by the staff.
- Director Haas congratulated all four people that are running for school board in November after yesterday's primary – Director Paules, Stacey Connell, Erin Snyder, Danielle Paules

**ADJOURNMENT**

Director Haas moved, seconded by Director Mazepa, to adjourn the meeting at 7:07 p.m.

Aye Votes: All Directors Present.  
Nay Votes: None. Motion Carried.

Respectfully submitted,

Jacqueline McCandless  
Board Secretary