

PALMERTON AREA SCHOOL DISTRICT

Palmerton, PA

Tuesday, April 20, 2021

BOARD MINUTES

<p>ROLL CALL</p> <p>OTHER ATTENDANCE</p>	<p>An executive session was held on April 6, 2021 after the workshop concerning personnel and legal matters.</p> <p>The regular board meeting of the Palmerton Area School District Board of Directors was held on Tuesday, April 20, 2021, at 6:30 p.m. via Zoom. President Fallow presided.</p> <p>Pledge of Allegiance</p> <p>Present: Directors Baumgardt, Fallow, Haas, Larvey, Mazepa, Paules, Recker, Scherer, and Zellers</p> <p>Jodi Frankelli – Superintendent, Ryan Kish – Business Manager, Jacqueline McCandless – Board Secretary, and Shawn Lochinger – Solicitor</p> <p>SUPERINTENDENT’S REPORT:</p> <ul style="list-style-type: none">• “Superintendent’s Students and Staff Spotlight” has been created and accessible on district website and will feature some of this year’s success stories.• PSBA has a website called Success Starts Here which features staff and student stories from across the state. In October 2020, our elementary SHINE after-school program was featured there and in March featured is Julian Guth, a student in Miss Cappella’s HS classroom, completing an at-home cooking activity. The story focused on Miss Cappella’s out-of-the-box thinking and the unique and engaging hands-on learning opportunities that she has created for her students.• The HS Drama Club’s presentation of Radium Girls will be an Online Streaming Event held this Thursday, Friday, and Saturday. Please support our cast and crew by viewing the show. Thank you to Brent Harris, club advisor, and Brandyn Miller, stage crew advisor, for making sure that our students had this wonderful opportunity this school year.• Recognized Matthew Yurkunas and Carissa Fallon, HS students, for representing the district in this month’s Carbon County Student Forum with Rep. Doyle Heffley. They joined other HS representatives from the county asking Rep. Heffley questions on a variety of topics including charter school reform, women in government, and tuition and loan forgiveness.• At this month’s FBLA state competition, under the leadership of our Advisors Jen Danzeisen and Kerry Palumbo, the chapter received two awards: 9th Place-Largest Chapter Membership and Gold Seal Chapter of Merit Award Winner. The complete list of winners and their specific categories are on the website via the Superintendent’s Spotlight link.• A Wellness Committee is up and running. Information and details regarding our committee meetings can be found on the website; in the process of completing the state-required triennial assessment which will help the committee revise the district’s current wellness policy.
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BUSINESS MANAGER'S REPORT:

- PSERS voted to increase the contribution rate for several classes of employees; those hired in 2011 or after will see increase in retirement contribution lasting until at least June 30, 2024 affecting about half of our workforce. It will revise investment returns to 6.34% from 6.38%. The change will not affect the district's budgeted contribution rate.

BOARD MEMBER REPORTS:

- Director Fallow – CCTI:
 - PASD students are having outstanding achievements recently. Graphic design students are learning about environmental design for exterior and interior, redesigning light post banners and tying that look into bulletin boards outside of labs around campus to give a modern look. The concept selected to use was designed by Caylee Strohl.
 - Kevin Kuehner, SkillsUSA Advisor, thanks all who made the competition virtual this year. Gold medal winner was Montanna Costenbader for Promotional Bulletin Board; silver medal winners were Colby Haydt for CNC Technician and Samantha Nenscel for T-Shirt Design; and bronze medal winners were Eliana Brazil in Basic Healthcare and Garret Balliet in CNC Milling.
- Director Haas – Library:
 - National Poetry Month, meet tomorrow to share poetry via Zoom where a local poet will share knowledge on how to submit poetry for publication; Bookmark Contest ending tomorrow; no fines through September but donations are accepted to benefit CACPAC
 - The CLIU's golf tournament will be held June 22nd
- Director Larvey – LCCC:
 - Federal grant money is being used to forgive some charges of those students who owe money to college and have not yet returned to school, contact the financial aid office for more information
- Director Zellers – PSBA:
 - A 2nd education reform hearing was held yesterday by PA senators covering better online learning, getting more help for needy families, better broadband access, and charter school accountability, final hearing this Friday
 - Spring Legal Roundup for School Directors is April 28th, go to psba.org to register
 - PASA-PSBA School Leadership Conference will be held September 27-29 at Kalihari Resort
 - Online learning offered for School Board Directors, 10 badge sections on principles of governance and leadership, with new directors joining us at the end of year this would be an opportunity to see how a board works
 - Director Fallow mentioned the Board is completing a self-assessment in their pursuit of best practices and professional development and then will meet with a PSBA facilitator to review the results

PUBLIC PARTICIPATION:

- None

**CONSENT
AGENDA
APPROVED**

Director Baumgardt moved, seconded by Director Haas, to approve the attached consent agenda.

Aye Votes: All Directors Present with the exception of an abstention from Director Paules for consent agenda item #4, letter I, due to a conflict of interest.

Nay Votes: None. Motion Carried.

CONSENT AGENDA:

**BOARD
MINUTES**

Approved the Board Meeting Minutes from March 16, 2021

**FINANCIAL
REPORTS**

Approved the Accounts Payable Reports

Approved the Treasurer's Reports

Approved budget transfer

Approved the Agreement with the Pennsylvania Trust to contract with Conrad Siegel for the bi-annual required GASB 75 services to perform an actuarial valuation for the district at a cost of \$5,400.00 based on the district's identified size and level of complexity

**SCHOOL
CALENDARS**

Approved the revised 2020-2021 school calendar

Approved the 2021-2022 school calendar

**CONFIDENTIAL
SECRETARY
AGREEMENTS**

Approved the agreement with Jacqueline McCandless as Confidential Administrative Secretary to the Superintendent effective July 1, 2021 through June 30, 2025

Approved the agreement with Kimberly Ottinger as Confidential Administrative Secretary to the Assistant to the Superintendent effective July 1, 2021 through June 30, 2025

Approved the agreement with Beth Sterling as Confidential Administrative Secretary to the Business Manager effective July 1, 2021 through June 30, 2025

**MUSIC
TEACHER
RETIREMENT**

Accepted the retirement of Thomas Heinick as Music Teacher effective at the end of the 2020-2021 school year

**LONG-TERM
SUB**

Approved Morgan Hesse as long-term substitute teacher, Bachelor's, Step 1, prorated, effective December 11, 2020 through the end of the 2020-2021 school year

**CAFETERIA SUB
HIRED**

Approved Victoria Levan as substitute cafeteria worker at a rate of \$10.00 per hour effective April 21, 2021

**CLUB
ADVISORS**

Approved the following advisors for the remainder of the 2020-2021 school year effective April 21, 2021 pending the approval of a health and safety plan:

Alex Knoll	Scholastic Scrimmage	¼ stipend \$247.50
Theresa Hall	HS Chorus	¼ stipend \$531.75
Brent Harris	Film Club	--

GOLF COACH

Approved Justin Petersen as co-head golf coach for the 2021-2022 school year with a stipend of \$1,244.00 effective April 21, 2021

SOFTBALL COACH

Approved Craig Marlett as volunteer softball coach for the remainder of the 2020-2021 school year effective April 21, 2021

WINTER COACHES 2021-2022

Approved the following winter coaches for the 2021-2022 school year:

BOYS BASKETBALL:		
Ken Termini	Head Coach	\$6,289
Brett Snyder	Co-Assistant Coach (3/4)	\$3,088
Miguel Acevado	Co-Assistant Coach (1/4)	\$1,029
Jeremy Coleman	Assistant Coach	\$4,117
Brian Stevko	Assistant Coach	\$4,117
Art George III	Volunteer Coach	--
Joseph Egan	Volunteer Coach	--
Dylan Knouse	Volunteer Coach	--
GIRLS BASKETBALL:		
Daniel Beck	Head Coach	\$6,289
James Hay	Assistant Coach	\$4,117
Paul McCrone	Assistant Coach	\$4,117
Jeffrey Bennett	Co-Assistant Coach (1/2)	\$2,059
Lyndsey Heinrich	Co-Assistant Coach (1/2)	\$2,059
WRESTLING:		
Justin Petersen	Head Coach	\$6,289
Erick Kresge	Assistant Coach	\$4,117
Jacob Christman	Assistant Coach	\$4,117
Dillon Masington	Assistant Coach	\$4,117
Zachary Christman	Volunteer Coach	--
Shawn Gardner	Volunteer Coach	--
Eric Stroup	Volunteer Coach	--
Jared Mooney	Volunteer Coach	--
Josh Rake	Volunteer Coach	--
Alfredo Ortiz, Jr.	Volunteer Coach	--

TUITION REIMBURSEMENTS

Approved tuition reimbursements

1ST READINGS POLICIES 103-104-150-222-252-323-918

Approved the first reading of the following policies:

- 1) Policy #103 Discrimination/Title IX Sexual Harassment Affecting Students
- 2) Policy #104 Discrimination/Title IX Sexual Harassment Affecting Staff
- 3) Policy #150 Title I-Comparability of Services
- 4) Policy #222 Tobacco and Vaping Products
- 5) Policy #252 Dating Violence
- 6) Policy #323 Tobacco and Vaping Products
- 7) Policy #918 Title I Parent and Family Engagement

2nd READING POLICY ADOPTED 006.1	Approved the second reading and adopted Policy #006.1 Attendance at Meetings Via Electronic Communications
CLIU FACILITIES PLAN REPORT	Approved the 2021-2022 Facilities Plan Committee Report that was approved by the CLIU Facilities Plan Committee on February 3, 2021 and the CLIU 21 Board of Directors on March 15, 2021
LEGAL SERVICES FOR SPECIAL ED	Approved the Legal Services Consultation Agreement for special education services between Sweet, Stevens, Katz & Williams, LLP, and Palmerton Area School District during the 2021-2022 school year in the amount of \$7,500.00
MOVIE EVENT CONTRACT	Approved the contract between the HS Student Council and Ultimate Outdoor Movies retroactive to March 16, 2021 at no cost to the council for their Thursday, May 6, 2021 movie event
MOVIE LICENSE	Approved the Swank Motion Pictures, Inc. Licensing Terms and Conditions retroactive to March 18, 2021 at the cost of \$435.00
PROM DJ CONTRACT 2021	Approved the DJ Contract with Nick Romano for the Friday, May 7, 2021 prom event
PROM AGREEMENT 2022	Approved the Event Letter of Agreement with Blue Mountain Resort for the Class of 2022 Senior Prom on Friday, May 6, 2022
DONATIONS	Accepted the donation of \$435.00 from Paules Metal Works, Inc. to the HS Student Council to cover the licensing fee for the Thursday, May 6, 2021 movie event Accepted the donation from Christine Greenzweig of a washing machine and dryer for use at Towamensing Elementary
END OF CONSENT AGENDA	
LERTA/TAX ABATEMENT FOR NORTHFACE	Director Scherer moved, seconded by Director Larvey, to approve the proposed tax abatement through Local Economic Revitalization Tax Assistance (LERTA) for the Northface Development project. Aye Votes: None. Nay Votes: All Directors Present. Motion Failed.
ST. LUKES SPORTS MEDICINE & SPONSORSHIP AGREEMENT	Director Haas moved, seconded by Director Baumgardt, to approve the St. Luke's University Health Network Sports Medicine Services and Sponsorship Agreement from July 1, 2021 through June 30, 2031. Aye Votes: All Directors Present. Nay Votes: None. Motion Carried.
FLEXIBLE INSTRUCTIONAL DAYS APPLICATION	Director Recker moved, seconded by Director Zellers, to approve the Flexible Instructional Days application for the 2021-2022, 2022-2023, and 2023-2024 school years.

Aye Votes: All Directors Present.
Nay Votes: None. Motion Carried.

PUBLIC PARTICIPATION:

- Eric Kindrew – asked about Kindergarten registration, was referred to email pasd@palmerton.org for questions

FOR THE GOOD OF THE ORDER:

Director Scherer thanked Director Paules and his company for the donation to the district for the upcoming movie event.

Director Baumgardt thanked the district for their hospitality on a recent CCTI job shadowing day for their teachers.

Director Fallow thanked Jacqueline McCandless, Board Secretary, for her support to the Board in honor of Secretary's Day tomorrow.

Director Haas has been attending sporting events and is very proud of all our athletes.

ADJOURNMENT

Director Scherer moved, seconded by Director Mazepa, to adjourn the meeting at 7:07 p.m.

Aye Votes: All Directors Present.
Nay Votes: None. Motion Carried.

Respectfully submitted,

Jacqueline McCandless
Secretary