

**PALMERTON AREA SCHOOL DISTRICT  
MEETING OF THE BOARD OF SCHOOL DIRECTORS  
Tuesday, February 16, 2021  
Via Zoom**

**1. CALL TO ORDER 6:30 P.M.: PLEDGE OF ALLEGIANCE**

**2. ROLL CALL:**

Ms. Baumgardt	Ms. Fallow	Ms. Haas	Ms. Larvey	Mr. Mazepa	Mr. Paules
Ms. Recker	Mr. Scherer	Ms. Zellers	Mr. Kish	Atty. Lochinger	Dr. Frankelli

**3. SUPERINTENDENT’S REPORT:**

**4. BUSINESS MANAGER’S REPORT:**

**5. BOARD MEMBER REPORTS:**

**6. OLD BUSINESS:**

**7. PUBLIC PARTICIPATION (POLICY #903):**

There shall be time available for public participation at the beginning and end of each board meeting. The beginning session is open for agenda items only and the ending session is open for any agenda times or issues relating to school district policies and operations. Informal requests shall be afforded five (5) minutes for presentation. Should the speaker find the five (5) minute time allotment to be insufficient for his/her presentation, a more detailed written presentation shall be an option. Please note that public interruption of the meeting will detract from the meeting.

**8. CONSENT AGENDA:**

A. Motion for the Board of Directors to approve the attached consent agenda.

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Vote: Yes \_\_\_\_\_ No \_\_\_\_\_ Absent \_\_\_\_\_ Abstentions \_\_\_\_\_

**9. FISCAL:**

A. Motion for the Board of Directors to approve the Settlement Agreement and Release between Palmerton Area School District and Lehigh Area School District.

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Vote: Yes \_\_\_\_\_ No \_\_\_\_\_ Absent \_\_\_\_\_ Abstentions \_\_\_\_\_

**10. PERSONNEL:**

A. Motion for the Board of Directors to approve the Memorandum of Understanding Concerning Administrative Compensation Pursuant to Act 93 effective July 1, 2021 to June 30, 2025.

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Vote: Yes \_\_\_\_\_ No \_\_\_\_\_ Absent \_\_\_\_\_ Abstentions \_\_\_\_\_

**11. PUBLIC PARTICIPATION:**

**12. FOR THE GOOD OF THE ORDER:**

**13. ADJOURNMENT:**

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Vote: Yes \_\_\_\_\_ No \_\_\_\_\_ Absent \_\_\_\_\_ Abstentions \_\_\_\_\_

# PALMERTON AREA SCHOOL DISTRICT

## CONSENT AGENDA

Tuesday, February 16, 2021

### 1. MEETING MINUTES:

- A. Approve the Board Minutes from January 19, 2021 (enclosure)

### 2. FISCAL:

- A. Approve the Accounts Payable Reports (enclosures)
- B. Approve the Treasurer's Reports (enclosures)
- C. Approve the 3-year contract with Gorman and Associates, P.C. for audit services at the following rates:

	<u>2020-2021</u>	<u>2021-2022</u>	<u>2022-2023</u>
Audit Fee	\$21,500	\$21,500	\$21,500
Single Audit Fee	\$3,000	\$3,000	\$3,000
AFR Fee	\$1,000	\$1,000	\$1,000
Hourly Rates for additional services	\$90	\$90	\$92

### 3. PERSONNEL:

- A. Approve the Memorandum of Understanding for PAEA regarding the Families First Coronavirus Response Act (FFCRA) extension (enclosure)
- B. Approve the Memorandum of Understanding for PAESPA regarding the Families First Coronavirus Response Act (FFCRA) extension (enclosure)
- C. Approve the Memorandum of Understanding for Confidential Secretaries regarding the Families First Coronavirus Response Act (FFCRA) extension (enclosure)
- D. Approve the Memorandum of Understanding for Act 93 personnel regarding the Families First Coronavirus Response Act (FFCRA) extension (enclosure)
- E. Approve the Memorandum of Understanding for Superintendent regarding the Families First Coronavirus Response Act (FFCRA) extension (enclosure)
- F. Approve the Memorandum of Understanding for Business Manager regarding the Families First Coronavirus Response Act (FFCRA) extension (enclosure)

G. Approve the following column movements:

Stacey Olewine from Master's to Master's +15  
Kathryn Malay from Master's +15 to Master's +30

H. Approve the clarification of terms for Lisa Failla, Spanish Teacher at Master's, Step 5, with an annual salary of \$51,500 prorated

I. Approve the name correction of the boys' assistant soccer coach from Alex Pino to Joseph Pino

J. Approve the 40-day sick leave extension for employee #7445 as per the terms of the Act 93 contract

K. Approve the following assistant track and field coaches for the 2020-21 season effective February 17, 2021:

Leon Brong	\$2,689
Andrew Nosti	\$2,689

L. Approve Bobbie Jo Knott as substitute cafeteria employee at the rate of \$10.00 per hour effective February 17, 2021

M. Approve Jessica Hansen as substitute teacher, instructional assistant, and secretary at the applicable rate effective February 17, 2021

N. Accept the retirement of Pamela Wuest, High School Math Teacher, at the end of the 2020-2021 school year

O. Approve the removal of the following people from the district's current substitute list:

Frances Carazo	Instructional Aide; Secretary
Jill Kuzo	Instructional Aide; Secretary
Jacqueline Williamson	Instructional Aide
Chrissha Kuehner-Litts	Nurse
Elena Krupo	Teacher
Bethany Long	Teacher
Roderick Lowe	Teacher
Ann Marie Oblas	Teacher
Tina Rothenberger	Teacher
Patricia Sottolano	Teacher

P. Accept the resignation of Michele Kovacs as cafeteria worker effective February 16, 2021

Q. Approve tuition reimbursements (enclosure)

**4. OTHER:**

- A. Approve the 2021-2022 Program of Studies for the Palmerton Area Senior High School
- B. Approve the first reading of the following policies:
  - i. Policy #000 Board Policy/Procedure/Administrative Regulations
  - ii. Policy #003 Functions
  - iii. Policy #006.1 Attendance at Meetings Via Electronic Communications
  - iv. Policy #009 Policy Process
  - v. Policy #010 School Board Use of Electronic Mail
- C. Accept the donation of sandpaper from Palmerton Lumber Company to be used in the high school's wood shop
- D. Approve the anticipated graduation date of Monday, June 7, 2021 for the Palmerton Area Senior High School Class of 2021 with a rain date of Tuesday, June 8, 2021