

## **Clubs and Extracurricular Activities: Health and Safety Plan**

**School:** Palmerton Area High School

**Club Name:** National Honor Society (NHS)

**Maximum Number of Students Allowed to Participate:** Approximately 50 students from the junior and senior classes.

### **General Information**

As long as there is a need to implement a health and safety plan for clubs and extracurricular activities, the NHS officers will utilize available technology (example: e-mail) to foster NHS business with assistance from the NHS advisor.

The advisor will create an e-mail group to address operations of the club with the officers. This e-mail group allows the officers to maintain digital contact with each other and the NHS advisor.

### **Prior to the First Meeting**

The NHS officers will share all information with their classmates through available technology such as Schoology, the school website, HS building announcements, private social media accounts, and school issued G-Mail accounts.

All votes will be done using various technology options such as Survey Monkey or other district approved resources.

### **Meetings**

Due to the hybrid schedule, it is possible to have meetings with part of the NHS outside or in the high school auditorium or cafeteria. If necessary, NHS members will be able to meet in other locations where social distancing guidelines will be in place (6 feet between students).

The advisor will ensure that an adequate supply of hand sanitizer, face masks, and a “touch free” thermometer are available / present at meetings.

### **Entrance Procedures**

Hand sanitizer will be provided as students enter and seating will be assigned appropriately.

Students showing symptoms and/or with a temperature greater than or equal to 100.4 F will be sent home.

***The following safety precautions will be in place during all meetings:***

Masks and/or face shields will be worn by the advisor and students at all times.

As much as possible, meetings will be held outside. All meetings will follow social distancing practices. The advisor will maintain 6 feet separations between students.

When the situation requires a meeting to take place inside the building, each student will be assigned a specific seat that allows for proper social distancing during the entire meeting. Students will be required to face forward in their seat at all times.

Students will bring their own personal water bottle with them to the meetings. Students will not be permitted to share drinks.

Only one student at a time will be permitted to use the restroom. Hand sanitizer will be provided upon their exit and return to the meeting area.

Safety is of the utmost importance. The advisor reserves the right to remove a student from the meeting as necessary. This is at the discretion of the advisor and/or the administration.

### **Exit Procedures**

At the end of each meeting, students will be provided with hand sanitizer and will be dismissed one at a time. Students will head directly back to class.

### **Notes and Minutes**

The NHS officers will share all information with their fellow classmates through available technology (Schoology, district website, HS building announcements, school issued G-Mail). All minutes will be typed and sent via email to the advisor to have contactless submissions.

All votes will be done through use of technology (Survey Monkey or any other district approved resource).

### **Application Process**

The application process will be communicated via in-school announcements and announcements on the district website. Applicants will download the application and complete the appropriate areas. Signatures will not be required to maintain contactless documentation. Teacher recommendation forms may be submitted via e-mail to the advisor. Application packets may be submitted via e-mail to the advisor

### **Faculty Council**

The Faculty Council will meet either remotely via Zoom or Google Meets or in the auditorium with at least 6 feet separations to discuss the applicants. Applications will be discussed via computer submissions. All votes will be completed verbally or via e-mail response.

### **Induction Ceremony**

The ceremony can be held virtually or in person in the auditorium following CDC guidelines and large gathering recommendations. All district policies will be followed for gatherings in the auditorium if this event is approved by administration. Policies will be posted on the district website for all attendees to read and follow.

### **Volunteer / Community Service**

Community service opportunities may continue if health and safety guidelines are followed on site. Advisor and administration approval is required before volunteering time in the community. Online opportunities are available for applicants and members.

### **School Function Volunteer**

Members will help with school functions if/when they occur if approved by the administration. All events would follow district and school guidelines.

### **Note**

The Health and Safety Plan of the Palmerton Area Senior High School will be in effect at all times. For more information on that plan, please see the district website or contact the building principal, Mrs. Paula Husar.