

Palmerton Area School District
Path to Reopening Schools: Health and Safety Plan
Clubs / Extracurricular Activities: Future Business Leaders of America

School: Palmerton Area High School
Club Name: Future Business leaders of America
Club Advisor: Jennifer Danzeisen and Kerry Palumbo
Maximum number of students allowed to participate: 150

General Information

- All clubs/extracurricular activities and advisors must be school board approved.
- All clubs/extracurricular activities must have a Health and Safety Plan completed and approved by the building principal prior to holding any club/activity events or publicizing the club to students/parents. This includes online events/meetings.
- The principal may request revisions to the plan prior to approval. Changes /updates to the plan may be necessary during the year based on recommendations and/or mandates from the Governor, the CDC, the PDE, or even changes to the district and building plans.
- All outside competitions will be on Zoom, so participants in FBLA competitions will not be in contact with other students or advisers from other schools.
- Students will receive communications and documents via e-mail, Schoology, and Zoom.
- Only officer meetings or one-on-one coaching for competitive event preparation will happen in school; these gatherings will occur in either A-120, A-122, or B130 and will follow all guidelines in this document. There will never be more than 20 members in attendance.

Prior to the First Meeting / Practice

- An educational session will be held for students and their parents/guardians via Zoom (or another virtual format) to discuss signs, symptoms, and mitigation measures for COVID-19. Expectations and the entire contents of this Health and Safety Plan will also be discussed in detail to ensure understanding. Attendance will be taken. Students will not be permitted to attend future meetings until this requirement has been completed.
- Students and their parents/guardians will be required to return a signed copy of the Parent & Student COVID-19 Safety Precautions and Return Agreement when they arrive for their first meeting.
- The club advisors will also ensure that an adequate supply of hand sanitizer, face masks, and a "touch free" thermometer are available/present at all meetings.

Entrance Procedures

- We want to avoid any large gatherings or grouping as students arrive. Please do not linger in the halls or at the lockers.
- All meetings will be held via Zoom or Schoology Conference, or in groups less than 25 after school in A120, the library, or the cafeteria. In the event the meeting is to be held in person the following requirements will apply:
 - The advisor will provide the student with hand sanitizer and direct the students to their assigned seat.
 - Students showing symptoms and/or with a temperature greater than or equal to 100.4 degrees F will be sent home.
 - Should any student / advisor be diagnosed with COVID-19, all meetings and rehearsals will stop immediately. The principal will provide further direction based on the PASD's approved HSP.

Safety Precautions - All Meetings / Rehearsals

- Masks and/or face shields will be worn by the advisors and students at all times.
- All meetings / rehearsals will follow social distancing practices. The advisor will maintain 6 foot separations between students.
- When the situation requires a meeting or rehearsal inside the building, each student will be assigned a specific seat that allows for proper social distancing during the entire meeting / rehearsal.
- All students will be required to face forward in their seat at all times.
- Students will bring their own personal water bottle with them to meetings/rehearsal, and students will not be permitted to share.
- Only one student at a time will be permitted to use the restroom. Hand sanitizer will be provided upon their exit and return to the meeting / rehearsal area.
- Each student and their parent / guardian will be required to return the 'Parent & Student COVID-19 Safety Precautions and Return Agreement' indicating their acceptance of these procedures and agreement to follow all guidelines as directed.
- Safety is of the utmost importance. The advisor reserves the right to remove a student from the meeting / rehearsal as necessary. This is at the discretion of the club/activity advisor and/or the administration.

Exit Procedures

- At the end of each meeting, students will be provided with hand sanitizer and be dismissed from the building one at a time.
- Students will head directly to the parking lot for departure/pick-up. Students must be picked up on time.

FBLA Parent & Student COVID-19 Safety Precautions and Return Agreement
This document must be signed and returned at or prior to first FBLA meeting.

Due to the continuing challenges surrounding the COVID-19 pandemic, the High School FBLA will be taking extra precautions and safety guidelines for all students and staff, as well as audience members should events be permitted to take place at a later date. To better prevent the spread, please review the following guidelines and expectations.

Parents/Guardians are expected to...

- Check their student's temperature prior to each event.
- It is important for parents and guardians to understand that there must be joint responsibility between the school and the parent to ensure that all students are kept as safe as possible during these difficult times.
- Continually monitor their student for symptoms of COVID-19, and keeping them home when ill.
- Abide by all arrival and departure procedures, including timeliness.
- Comply with all safety measures and guidelines listed within this plan.
- Parents/guardians must refer to the PASD Health and Safety Plan for guidelines regarding returning to practices if a student has any symptoms.

Students are expected to...

- Utilize only the main door as instructed by an Advisor for entering and exiting the building.
- Comply with all safety measures and guidelines listed within this plan.
- Follow all procedures carefully, including social distancing, hand sanitizing, and mask wearing.
- Bring your own Water/Beverage and do not share with others.
- Maintain a safe distance of at least 6 feet from all other people whenever possible.
- Stay home if showing symptoms of COVID-19 or any other illness.
- See an advisor for permission to leave the event/meeting area to use the restroom and always sign in/out.

Students and parents/guardians are encouraged to seek information pertaining to COVID. We have read and agree to participate in meetings and events of the High School FBLA and will follow all listed safety precautions and guidelines, as well as directions given by the FBLA Advisor. We understand that the student will not be permitted to participate if he or she does not comply with these procedures.

By signing this form, the undersigned voluntarily agree to the following waiver and release of liability. The undersigned agree to release and discharge all claims for ourselves, our heirs, and as a parent or legal guardian for the student named below, against PASD, its Board of Directors, employees, and volunteers and will hold them harmless from any and all liability or demands for personal injury, psychological injury, sickness, death, or claims resulting from personal injury or property damage, of any nature whatsoever which may be incurred by the student or the undersigned relating to or as a result of the student's participation in the High School FBLA during the COVID-19 pandemic.

Parent Signature: _____ **Student Signature:** _____
Date: _____

