

PALMERTON AREA SCHOOL DISTRICT
PALMERTON, PA
January 21, 2020

BOARD MINUTES

An executive session was held January 21, 2020 at 6 P.M. concerning personnel and legal matters and on January 16th concerning personnel matters.

The regular meeting of the Palmerton Area School District Board of Directors was held on January 21, 2020, at 6:40 P.M. in the Conference Room of the Administration Office. President Fallow presided.

Present: Directors Baumgardt, Fallow, Haas, Larvey, Mazepa, Paules, Scherer, and Zellers

ROLL CALL Absent: Director Recker

OTHER ATTENDANCE Al Lonoconus – Interim Superintendent, Ryan Kish - Business Manager/Board Secretary, Shawn Lochinger - Solicitor

SUPERINTENDENT’S REPORT:

- The district will have school on February 14th as a snow make-up day
- Flu season starting to hit, 49 students out at Towamensing today. Encourages parents to speak to their kids about washing hands. Spoke to the Facilities Director about extra cleaning on doorknobs and desks to prevent germs
- McClure and Associates and the Facilities Director did a tour with vendors at High school regarding windows. Mr. Faenza gave a brief overview of the fuel tank bid, window project, and S.S. Palmer entrance project.
- Thanked Mr. Faenza and Mrs. Rentschler for going above and beyond to help a student get back on their feet. Praised the entire district staff.
- Sick day staff member bank – 70 sick days donated in 48 hours. Thanked the staff, be proud of Palmerton.

STUDENT REPORT – ERICA MESSICS:

- Provided a summary of happenings and events from around the district, including: Mitchell Hourt PMEA district 10 band auditions – advanced to regionals and states, Leo club collected over 300 non-perishable items, Scholastic scrimmage preparing for events, Student Council planning numerous fundraisers, will be purchasing bomber flags for High School. Boys basketball won Northern Lehigh Tournament, Girls Basketball took 3rd in Lehigh Tournament, January is School Board Directors month – thanked the Directors.

PAEA REPORT – MICHELLE MUFFLEY:

- Provided a summary of happenings and events from around the district, including: Towamensing environmental club received grant to fund pollinator project and presenters, Towamensing student council spirit day fundraiser for food bank, Palmer and Towamensing competing in CLIU 21 reading Olympics in April and May, Kindergarten STEM projects, books going home over Christmas, Christmas singalongs, giving tree program – 24 families and 75 children helped, reading buddy

program.

BUSINESS MANAGER’S REPORT:

- CCTI Budget will be presented at the February 18th board meeting
- Review of the audit. Great job by Business Office Staff.
- Will be asking for motion on agenda next meeting for a food service transfer from the General Fund, as recommended by the auditors.
- Passed out statements of financial interest.

BOARD MEMBER REPORTS:

PSBA Report – Director Zellers

- Sectional meetings happening March 18, District leaders can connect with PSBA.
- Advocacy day coming up in March at Capital – school leaders invited to attend.
- PSBA trainings – encourages board to take advantage
- PA Safe2Say Act – 40,000 tips, 100 calls a day

IU Report – Director Haas

- December meeting cancelled due to weather.

Library Report – Director Haas

- Upcoming library events include 0-2 story time, 3-6 block party- up to age 5 music time, teen movie night, basic pet first aid February 22, popcorn in PJs family movie night, blind book date, art show. Visit the Library’s website or Facebook for more info.

CCTI Report – Director Fallow

- SkillsUSA – the “Olympics of technical schools” overview, both hands on competitions as well as soft skills.
- Great presentations by students to the JOC
- CCTI students finished with 14 gold, 18 silver, and 7 bronze medals. CCTI medaled in 80% of the competitions they entered.
- CCTI will possibly host our March board meeting, details will be forthcoming.

LCCC Report – Director Larvey

- Tuition change at LCCC – FT students \$2,220 per semester. LCCC 2nd from bottom in cost in state.
- LCCC budget \$6k less than last year based on enrollment – high employment drives enrollment down.
- Early college program where High School students take credits at the college and simultaneously graduate with associates and High School degree – Palmerton should be participating.

**CONSENT
AGENDA
APPROVED**

Director Scherer moved, seconded by Director Haas, to approve the attached consent agenda.

Aye Votes: All Directors Present.

Nay Votes: None. Motion Carried.

MINUTES

CONSENT AGENDA

Approved the Board Minutes from December 3, 2019 and Reorganization Minutes from December 3, 2019.

ACCOUNTS

PAYABLE

Approved the enclosed Accounts Payable Report and Treasurers Report.

CCTC DELEGATE

Approved Ryan Kish as delegate to the Carbon County Tax Collection Committee.

2020-2021 EXTRA-CURRICULAR POSITIONS

Approved the following extra-curricular positions for the 2020-2021 school year:

Chris Walkowiak	Head Football Coach	\$6,227
Fred Leshner	Asst. Football Coach	\$4,077
Mark Versuk	Asst. Football Coach	\$4,077
Mike Falcone	Asst. Football Coach	\$4,077
Logan Leshner	Asst. Football Coach	\$4,077
David O'Brien	Head Girls' Soccer Coach	\$4,095
Lyndsey Heinrich	½ Asst. Girls' Soccer Coach	\$1,344.50
Alex Knoll	Co- Head Golf Coach	\$1,231.50
Mike Brennan	Co- Head Golf Coach	\$1,231.50
William Zeky	Head Cross Country Coach	\$4,095
Marsha Thomas	Head Volleyball Coach	\$4,095
John Cronk	Asst. Volleyball Coach	\$2,689
Lauren Michalik	Head Field Hockey Coach	\$4,095
Jen Denaro	MS Head Softball Coach	\$2,689

SECRETARY SUB

Approved Dianne Smelas to the substitute secretary list, effective January 22, 2020.

SECRETARY RETIREMENT

Accepted the retirement of Susan J. Parisi from her position of Building Secretary at Parkside Education Center, effective August 27th, 2020.

SALARY MOVEMENT

Approved the salary movement of Whitney Kern- Master's +15 to Master's +30

TEACHER SUB

Approved Angela Rivera as an Elementary Teacher substitute, effective January 22, 2020

PT FLEX CUSTODIAN

Approved Robin Klock as the PT flex custodian at the rate of \$13.82/hour, effective January 26, 2020

TUITION

Approved attached tuition reimbursement

DRAMA AGREEMENTS

Approved the license agreement with The MT Pit for the Drama Club performance of "The Big Fish" retroactive to January 7, 2020, at a cost of \$800 to be paid by the Drama Club.

Approved the License/Rental Agreement with Theatre World Backdrops for the Drama Club stage performance.

TAX COLLECTORS EXONERATED

Exonerated the current tax collectors listed below from the collection of the 2019-2020 school year delinquent per capita taxes effective January 1, 2020.

PER CAPITA EXONERATIONS

Approved the attached per capita tax exoneration lists.

END OF CONSENT AGENDA

BUDGET TRANSFERS

Director Haas moved, seconded by Director Baumgardt, to approve the enclosed budget transfers.

Aye Votes: All Directors Present.

Nay Votes: None. Motion Carried.

AUDIT APPROVED Director Baumgardt moved, seconded by Director Larvey, to accept the Single Audit Report dated June 30, 2019 as presented by Gorman & Associates, P.C.

Aye Votes: All Directors Present.

Nay Votes: None. Motion Carried.

2020-2021 LCCC BUDGET APPROVED Director Larvey moved, seconded by Director Haas, to approve the 2020-2021 Lehigh Carbon Community College operating budget of \$43,858,473 and capital budget of \$10,763,307. This includes a provision that total budgeted expenditures can be exceeded to the extent that total revenue is exceeded. It is noted that Palmerton's total contribution will decrease \$6,636 or 3.1%.

Aye Votes: Directors Baumgardt, Fallow, Haas, Larvey, Mazepa, Paules, Scherer, and Zellers.

Nay Votes: None.

Abstentions: Director Mazepa. Motion Carried.

DELINQUENT TAX COLLECTOR APPROVED Director Baumgardt moved, seconded by Director Haas, to appoint Berkheimer Associates, Bangor, PA as the delinquent tax collector of the 2019-2020 school year per capita taxes effective January 1, 2020. There is no fee assessed to the District for this service, the fees are assessed to the taxpayer.

Aye Votes: All Directors Present.

Nay Votes: None. Motion Carried.

FOR THE GOOD OF THE ORDER:

Director Fallow – Workshops will also be voting meetings moving forward

Director Larvey – Recognized Susan Parisi's retirement – building secretaries not given the credit they deserve

ADJOURNMENT Director Haas moved, seconded by Director Scherer, that the Board of Directors of the Palmerton Area School District adjourn the meeting at 7:25 P.M.

Aye Votes: All Directors Present

Nay Votes: None. Motion Carried.

Respectfully submitted,

Ryan P. Kish
Business Manager/Board Secretary