

PALMERTON AREA SCHOOL DISTRICT
PALMERTON, PA.
May 21, 2019

BOARD MINUTES

An executive session was held tonight at 6:00 P.M. concerning personnel and legal matters.

The regular meeting of the Palmerton Area School District Board of Directors was held on May 21st, 2019, at 6:30 P.M. in the Conference Room of the Administration Office. President Baumgardt presided.

FLAG SALUTE

ROLL CALL Present: Directors Baumgardt, Fallow, Gildner, Haas, Harry (via phone), Paules, Recker, Scherer, and Smale
Absent: None

OTHER ATTENDANCE Ryan Kish - Business Manager/Board Secretary, Shawn Lochinger - Solicitor

BUSINESS MANAGER'S REPORT:

- The district is experiencing a high number of delinquent lunch debt. Minimal response to letters and communication to parents. Puts a financial strain on financials in the food service account, looking at ways to address.
- Proposed budget on agenda for tonight, vote will allow us to move forward with public inspection and notice to adopt our final budget in June.

BOARD MEMBER REPORTS:

CCTI Report – Director Fallow

- Met for comprehensive plan committee meeting.
- Culinary students had cooking demonstration from Chopped TV show participant
- CCTI will host summer camp for nontraditional careers at no cost, for more information contact CCTI

PSBA Report – Director Fallow

- PSBA webcast on safety.
- Each district must have a school safety coordinator who must produce report to board

CLIU IU 21 Report – Director Haas

- Providing 12 local kids with bikes, event will happen at our Junior High.

Library Report – Director Haas

- Summer reading chain, making chain link that goes around library
- Preschool program June 27th, Scratch coding camp June 5th
- Library looking for volunteers

**APPROVED
CONSENT
AGENDA** Director Gildner moved, seconded by Director Smale, to approve the attached consent agenda.

Aye Votes: All Directors Present.
Nay Votes: None. Motion Carried.

CONSENT AGENDA

- MINUTES** Approved the minutes from April 16, 2019 meeting and Facility Committee Minutes
- FINANCIAL
REPORTS** Approved the financial reports: Treasurer's Report, Accounts Payable
- PEDIATRIC
THERAPUTIC
CONTRACT** Approved the Therapy Services Contract with Pediatric Therapeutic Services for the 2019-2020 school year. (as submitted)
- GASB75
AGREEMENT** Authorize the Business Manager to sign the Services and Fees Estimate from The Retirement Advantage for services related to the GASB 75 valuation for the fiscal years ending 6/30/2020 and 6/30/2021 in the amount of \$3,470.
- TUITION
REIMBURS-
MENT** Approved the attached tuition reimbursement.
- SUBSTITUTE
SUPERINTEN-
DENT** Approved Thomas McLaughlin as substitute Superintendent for the remainder of the 2018-2019 school year, retroactive to May 6th, 2019, with an additional stipend of \$136.45 per day.
- SUMMER
EMPLOYEES** Approved the following summer employees at the rate of \$7.25/hour, 28 hours/week, effective Monday, June 17, 2019 and will end on Thursday, August 22, 2019
1. Egan Bellesfield
 2. Jacob Green
 3. John Iles
 4. Lauren Markley
 5. Eric Schafer
 6. Jenna Thornton
 7. Kayla Thornton
 8. Israel Valentin
- SUB IA** Approved Janet Sager as a substitute Instructional Assistant, effective May 22, 2019
- CAFÉ
RESIGNATION** Approved the resignation of Kristin Anglemyer, cafeteria employee, effective May 3, 2019
- GOUNDS-
KEEPER** Approved Troy Rocco as groundskeeper, at the salary of \$46,010 (as per PAESPA contract), effective July 1, 2019.
- SUB LIST
REMOVAL** Approved the removal of the following teachers from our substitute teacher list:
1. Christina Bradley
 2. Sarah Fink

3. Ashley Gutzeit
4. Ann Quinn-May
5. Kasi Poherence
6. Linda Vella
7. Abby Ward
8. Ryan Wentz
9. Heather Werner.

IA/SECRETARY LIST REMOVAL Approved the removal of the following Instructional Assistants/Secretaries from our substitute list:

1. Kathleen Aurora
2. Billie Jo Moyer

MENTOR Approved Tammy Hoffman as a mentor for Amanda Sechrist.

TENURED Approved tenure status for the following teachers who have attained 3 years of satisfactory service in the Palmerton Area School District:

1. Kayla Creed
2. Shanna O'Gurek
3. Justin Petersen
4. Laura Thomas, School Nurse

SPRING DAY VOLUNTEERS Approved the following short-term volunteers for Spring Day, Friday May 31st at Palmerton Area HS:

1. Carlene Andress
2. Marge Beahm
3. Tiffani Christman
4. Jamie Drake
5. Valerie Heimbach
6. Mary Jo King
7. Nicole Lombardi
8. Melissa Martinez
9. April Mujevic
10. Danielle Paules
11. Tammy Recker
12. Sheila Reis
13. Erin Snyder
14. Jenny Serfass

MS FOOTBALL RESIGNATION Accepted the resignation of Jericho Burger from his position as MS football coach effective immediately.

ASST SOFTBALL RESIGNATION Accepted the resignation of Charles Kistler from the position of Asst. Softball Coach, effective April 26, 2019.

GIRLS SOCCER COACHES Approved David O'Brien and Lyndsey Heinrich as ½ Asst. Girls' Soccer Coaches for the 2019-2020 School Year at the rate of \$1,331 each.

TRANSPERFECT AGREEMENT Approved the Agreement for TransPerfect Remote Interpreters Products & Services with CLIU21. (as submitted)

- INTERPRETING CONTRACT** Approved the Interpreting Contract with Anne Koch, as submitted.
- HANDBOOKS** Approved the following 2019-2020 handbooks:
 Parkside Education Center Parent/Student Handbook
 S.S. Palmer Parent/Student Handbook
 PAJH Student Handbook
 Towamensing Parent/Student Handbook
- DONATIONS** Accepted a donation of \$420.96 from Aetna Foundation Inc.
- Accepted a donation of \$500.00 from American Heart Association to be earmarked for purchasing phys ed equipment for Parkside and SS Palmer Elementary Schools.
- FOOD SERVICE CONTRACT** Approved the food service contract renewal with Metz Culinary for the 2019-20 school year.
- CSIU AGREEMENT** Approved the 2019-20 Central Susquehanna Intermediate Unit Computer Service Rates based on student enrollment at an estimated cost of \$23,000. This provides for the districts fund accounting software, payroll and personnel software, and inventory software.
- YOUTH SERVICES AGREEMENT** Approved contract with Youth Services Agency Barn Nature Center in the amount of \$300.00 for a live animal presentation at the high school retroactive to April 25, 2019.
- SHOP SPECIALTIES AGREEMENT** Approved the 2019-20 contract with Shop Specialties Inc for the annual shop machinery maintenance agreement at a cost of \$1,450.00 plus any repair parts required throughout the school year.
- STROUDSMOOR CONTRACT** Approved the Event Contract with Stroudsmoor for the Class of 2020 prom on May 1, 2020.

END OF CONSENT AGENDA

BUDGET TRANSFERS APPROVED Director Haas moved, seconded by Director Gildner, to approve the enclosed budget transfers.

Aye Votes: All Directors Present.
 Nay Votes: None. Motion Carried.

MOTIONS REMOVED FROM TABLE Director Recker moved, seconding by Director Smale, to take motions C through K off the table.

Aye Votes: All Directors Present.
 Nay Votes: None. Motion Carried.

Tim Sisock from Barry Isett and Associates was present to answer questions pertaining to the following motions with change orders.

CHANGE ORDERS APPROVED Director Recker moved, seconded by Director Scherer, to approve Change Order Number 008, Penn Builders, Inc. The contract sum will be increased by this change order in the amount of \$11,009.45.

Aye Votes: Directors Baumgardt, Fallow, Gildner, Haas, Harry, Recker, Scherer, and

Smale

Nay Votes: Director Paules. Motion Carried.

Director Haas moved, seconded by Director Smale, to approve Change Order Number 009, Penn Builders, Inc. The contract sum will be increased by this change order in the amount of \$20,363.87.

Aye Votes: Directors Baumgardt, Fallow, Gildner, Haas, Harry, Recker, Scherer, and Smale

Nay Votes: Director Paules. Motion Carried.

Director Scherer moved, seconded by Director Recker, to approve Change Order Number 010, Penn Builders, Inc. The contract sum will be increased by this change order in the amount of \$16,937.99.

Aye Votes: Directors Baumgardt, Fallow, Gildner, Haas, Harry, Recker, Scherer, and Smale

Nay Votes: Director Paules. Motion Carried.

Director Scherer moved, seconded by Director Fallow, to approve Change Order Number 005R, Myco Mechanical. The contract sum will be increased by this change order in the amount of \$17,865.12.

Aye Votes: All Directors Present.

Nay Votes: None. Motion Carried.

Director Scherer moved, seconded by Director Baumgardt, to approve Change Order Number 006rev, Myco Mechanical. The contract sum will be increased by this change order in the amount of \$5,611.04.

Aye Votes: Directors Baumgardt, Gildner, Haas, Harry, Recker, Scherer, and Smale

Nay Votes: Directors Fallow and Paules. Motion Carried.

Director Smale moved, seconded by Director Fallow, to approve Change Order Number 007, Myco Mechanical. The contract sum will be increased by this change order in the amount of \$12,581.31.

Aye Votes: All Directors Present.

Nay Votes: None. Motion Carried.

Director Scherer moved, seconded by Director Smale, to approve Change Order Number 008, Myco Mechanical. The contract sum will be increased by this change order in the amount of \$5,324.81.

Aye Votes: All Directors Present.

Nay Votes: None. Motion Carried.

Director Gildner moved, seconded by Director Recker, to approve Change Order Number 009, Myco Mechanical. The contract sum will be increased by this change order in the amount of \$11,190.71.

Aye Votes: All Directors Present.

Nay Votes: None. Motion Carried.

Director Haas moved, seconded by Director Scherer, to approve Change Order Number 007, George J. Hayden Electric. The contract sum will be increased by this change order in the amount of \$42,940.00.

Aye Votes: Directors Baumgardt, Gildner, Haas, Harry, Recker, Scherer, and Smale
Nay Votes: Directors Fallow and Paules. Motion Carried.

**PROPOSED
FINAL BUDGET
APPROVED**

Director Haas moved, seconded by Director Gildner, to approve the proposed final budget with a 1 mil increase and expenditures total of \$34,032,948. The 2019-2020 Real Estate Tax mills will be set at 57.779. The final budget is set to be approved at the June 18, 2019 board meeting.

Aye Votes: Directors Baumgardt, Haas, Harry
Nay Votes: Directors Fallow, Gildner, Paules, Recker, Scherer, and Smale. Motion Fails.

Director Gildner moved, seconded by Director Recker, to approve the proposed final budget with a no tax increase.

Aye Votes: Director Gildner
Nay Votes: Directors Baumgardt, Fallow, Haas, Harry, Paules, Recker, Scherer, and Smale. Motion Fails.

Director Fallow moved, seconded by Director Scherer, to approve the proposed final budget with a 1.76 mill increase.

Aye Votes: Directors Fallow and Scherer
Nay Votes: Directors Baumgardt, Gildner, Haas, Harry, Paules, Recker, Scherer, and Smale.

Director Smale moved, seconded by Director Recker, to approve the proposed final budget with a .75 mill increase.

Aye Votes: Directors Baumgardt, Harry, Paules, Recker, Scherer, and Smale.
Nay Votes: Directors Fallow, Gildner, Haas, and Scherer. Motion Carried.

**HS FLOORING
AND PAINTING
BID APPROVED**

Director Scherer moved, seconded by Director Smale, to approve the bid from CMG of Easton for the High School Painting and Flooring - Phase II project in the amount of \$459,000.

Aye Votes: All Directors Present.
Nay Votes: None. Motion Carried.

**SEPERATION
AGREEMENT
APPROVED**

Director Scherer moved, seconded by Director Haas, to approve the separation agreement with Scot Engler effective as per the terms of the agreement.

Aye Votes: All Directors Present.
Nay Votes: None. Motion Carried.

**MOTIONS
REMOVED
FROM TABLE**

Director Smale moved, seconded by Director Fallow, to take motion C from the table.

Aye Votes: All Directors Present.
Nay Votes: None. Motion Carried.

2ND READING OF

**POLICIES
APPROVED**

Director Haas moved, seconded by Director Smale, to accept and approve the second reading of the following policies:

Policy #705 Safety

Policy #709 Security of Buildings and Grounds

Policy #907 School Visitors

Aye Votes: All Directors Present.

Nay Votes: None. Motion Carried.

PUBLIC PARTICIPATION:

Jen Danzeisen – PAEA Update. Meteorologist came to Towamensing. Seed planting and how plants grow, released butterflies, decorated staircase for military heroes at Parkside. Thanks PTO and Mrs. Baumgardt for teacher appreciation lunches. HS prom went well.

Doris Zellers – Public concerned about spending. Not opposed to spending money, but should be needs vs. wants. Metal detectors at HS not being used, unsecured playgrounds. Wants buildings more secure.

Deb Frohnheiser – girls softball placed first for the first time ever at Palmerton, wants congratulations on marquee sign outside of the school.

Jeff Henry – Believes the board looked like fools during budget vote about the tax increase.

FOR THE GOOD OF THE ORDER:

Director Gildner – spoke about students going to CCTI for a tour, wants to make sure it does not get pushed under the rug.

ADJOURNMENT

Director Haas moved, seconded by Director Scherer, that the Board of Directors of the Palmerton Area School District adjourn the meeting at 8:05 P.M.

Aye Votes: All Directors Present

Nay Votes: None. Motion Carries

Respectfully submitted,

Ryan P. Kish
Business Manager/Board Secretary