

**PALMERTON AREA SCHOOL DISTRICT  
MEETING OF THE BOARD OF SCHOOL DIRECTORS**

**Tuesday, May 21, 2019**

**Conference Room**

**680 4<sup>th</sup> St., Palmerton, PA 18071**

EXECUTIVE SESSION TONIGHT AT 6:00 P.M. CONCERNING PERSONNEL/LEGAL MATTERS

**1. CALL TO ORDER: 6:30 PM, PLEDGE OF ALLEGIANCE**

**2. ROLL CALL:**

Ms. Baumgardt	Ms. Fallow	Mr. Gildner	Ms. Haas	Ms. Harry	Mr. Paules
Ms. Recker	Mr. Scherer	Mr. Smale	Mr. Kish	Att. Lochinger	

**3. BUSINESS MANAGER'S REPORT:**

**4. BOARD MEMBER REPORTS:**

**5. OLD BUSINESS:**

**6. PUBLIC PARTICIPATION: (POLICY #903)**

There shall be time available for public participation at the beginning and end of each board meeting. The beginning session is open for agenda items only and the ending session is open for any agenda times or issues relating to school district policies and operations; Informal requests shall be afforded five (5) minutes for presentation. Should the speaker find the five (5) minute time allotment to be insufficient for his/her presentation, a more detailed written presentation shall be an option. Please note that public interruption of the meeting will detract from the Meeting

**7. CONSENT AGENDA:**

Motion for the Board of Directors to approve the attached consent agenda

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Vote: Yes \_\_\_\_\_ No \_\_\_\_\_ Absent \_\_\_\_\_ Abstentions \_\_\_\_\_

**8. FISCAL:**

A. It is recommended that the Board of Directors approve the enclosed Budget Transfers.

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Vote: Yes \_\_\_\_\_ No \_\_\_\_\_ Absent \_\_\_\_\_ Abstentions \_\_\_\_\_

B. Take Motions C through N from the table.

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Vote: Yes \_\_\_\_\_ No \_\_\_\_\_ Absent \_\_\_\_\_ Abstentions \_\_\_\_\_

C. It is recommended that the Board of Directors approve the Barry Isett & Associates' proposal for the High School Music Suite Renovations. (as submitted)

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Vote: Yes \_\_\_\_\_ No \_\_\_\_\_ Absent \_\_\_\_\_ Abstentions \_\_\_\_\_

D. It is recommended that the Board of Directors approve the Barry Isett & Associates' proposal for the SS Palmer Elementary Entrance Renovations. (as submitted)

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Vote: Yes \_\_\_\_\_ No \_\_\_\_\_ Absent \_\_\_\_\_ Abstentions \_\_\_\_\_

E. It is recommended that the Board of Directors approve the KCBA proposal for renovations at Palmerton Area High School and SS Palmer Elementary School. (as submitted)

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Vote: Yes \_\_\_\_\_ No \_\_\_\_\_ Absent \_\_\_\_\_ Abstentions \_\_\_\_\_

F. It is recommended that the Board of Directors approve Change Order Number 008, Penn Builders, Inc. The contract sum will be increased by this change order in the amount of \$11,009.45.

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Vote: Yes \_\_\_\_\_ No \_\_\_\_\_ Absent \_\_\_\_\_ Abstentions \_\_\_\_\_

G. It is recommended that the Board of Directors approve Change Order Number 009, Penn Builders, Inc. The contract sum will be increased by this change order in the amount of \$20,363.87.

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Vote: Yes \_\_\_\_\_ No \_\_\_\_\_ Absent \_\_\_\_\_ Abstentions \_\_\_\_\_

H. It is recommended that the Board of Directors approve Change Order Number 010, Penn Builders, Inc. The contract sum will be increased by this change order in the amount of \$16,937.99.

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Vote: Yes \_\_\_\_\_ No \_\_\_\_\_ Absent \_\_\_\_\_ Abstentions \_\_\_\_\_

I. It is recommended that the Board of Directors approve Change Order Number 005R, Myco Mechanical. The contract sum will be increased by this change order in the amount of \$17,865.12.

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Vote: Yes \_\_\_\_\_ No \_\_\_\_\_ Absent \_\_\_\_\_ Abstentions \_\_\_\_\_

J. It is recommended that the Board of Directors approve Change Order Number 006rev, Myco Mechanical. The contract sum will be increased by this change order in the amount of \$5,611.04.

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Vote: Yes \_\_\_\_\_ No \_\_\_\_\_ Absent \_\_\_\_\_ Abstentions \_\_\_\_\_

K. It is recommended that the Board of Directors approve Change Order Number 007, Myco Mechanical. The contract sum will be increased by this change order in the amount of \$12,581.31.

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Vote: Yes \_\_\_\_\_ No \_\_\_\_\_ Absent \_\_\_\_\_ Abstentions \_\_\_\_\_

L. It is recommended that the Board of Directors approve Change Order Number 008, Myco Mechanical. The contract sum will be increased by this change order in the amount of \$5,324.81.

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Vote: Yes \_\_\_\_\_ No \_\_\_\_\_ Absent \_\_\_\_\_ Abstentions \_\_\_\_\_

M. It is recommended that the Board of Directors approve Change Order Number 009, Myco Mechanical. The contract sum will be increased by this change order in the amount of \$11,190.71.

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Vote: Yes \_\_\_\_\_ No \_\_\_\_\_ Absent \_\_\_\_\_ Abstentions \_\_\_\_\_

N. It is recommended that the Board of Directors approve Change Order Number 007, George J. Hayden Electric. The contract sum will be increased by this change order in the amount of \$42,940.00.

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Vote: Yes \_\_\_\_\_ No \_\_\_\_\_ Absent \_\_\_\_\_ Abstentions \_\_\_\_\_

O. It is recommended that the board of directors approve the proposed final budget with a 1 mil increase and expenditures total of \$34,032,948, The 2019-2020 Real Estate Tax mills will be set at 57.779. The final budget is set to be approved at the June 18, 2019 board meeting.

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Vote: Yes \_\_\_\_\_ No \_\_\_\_\_ Absent \_\_\_\_\_ Abstentions \_\_\_\_\_

P. Motion for the Board of Directors to approve the bid from \_\_\_\_\_ for the High School Painting and Flooring - Phase II project in the amount of \$\_\_\_\_\_. (attachment)

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Vote: Yes \_\_\_\_\_ No \_\_\_\_\_ Absent \_\_\_\_\_ Abstentions \_\_\_\_\_

**9. OTHER**

A. Take motion B from the table.

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Vote: Yes \_\_\_\_\_ No \_\_\_\_\_ Absent \_\_\_\_\_ Abstentions \_\_\_\_\_

B. It is recommended that the Board of Directors accept and approve the second reading of the following policies:

Policy #705 Safety

Policy #709 Security of Buildings and Grounds

Policy #907 School Visitors

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Vote: Yes \_\_\_\_\_ No \_\_\_\_\_ Absent \_\_\_\_\_ Abstentions \_\_\_\_\_

**10. INFORMATION ITEMS:** (Enclosures)

- A. Enrollment, April 30, 2019
- B. LCCC Board Meeting Minutes, April 4, 2019
- C. LCCC President's Desk Newsletter, April 2019
- D. Avenger, April 26, 2019
- E. Board Summary

**11. PUBLIC PARTICIPATION:**

**12. FOR THE GOOD OF THE ORDER:**

**13. ADJOURNMENT:**

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Vote: Yes \_\_\_\_\_ No \_\_\_\_\_ Absent \_\_\_\_\_ Abstentions \_\_\_\_\_

**PASD MEETING SCHEDULE:**

**Workshop:** Tuesday, June 4, 2019 at 5:30 PM

**BOE Meeting:** Tuesday, June 18, 2019, at 6:30 PM

# **PALMERTON AREA SCHOOL DISTRICT**

## **Consent Agenda**

**Tuesday, May 21, 2019**

### **1. MEETING MINUTES:** (Enclosure 1)

Approve the minutes from April 16, 2019 meeting and Facility Committee Minutes.

### **2. APPROVAL OF FINANCIAL REPORTS FOR DISTRICT ACCOUNTS:**

Approve the financial reports listed below:

- A. TREASURER'S REPORT (Enclosure 2)
- B. ACCOUNTS PAYABLE (Enclosure 3)

### **3. FISCAL:**

- A. Palmerton Area School District to approve the Therapy Services Contract with Pediatric Therapeutic Services for the 2019-2020 school year. (as submitted)
- B. Authorize the Business Manager to sign the Services and Fees Estimate from The Retirement Advantage for services related to the GASB 75 valuation for the fiscal years ending 6/30/2020 and 6/30/2021 in the amount of \$3,470.

### **4. PERSONNEL:**

- A. Approve the attached tuition reimbursement.
- B. Approve Thomas McLaughlin as substitute Superintendent for the remainder of the 2018-2019 school year, retroactive to May 6<sup>th</sup>, 2019, with an additional stipend of \$136.45 per day.
- C. Approve the following summer employees at the rate of \$7.25/hour, 28 hours/week, effective Monday, June 17, 2019 and will end on Thursday, August 22, 2019
  - 1. Egan Bellesfield
  - 2. Jacob Green
  - 3. John Iles
  - 4. Lauren Markley
  - 5. Eric Schafer
  - 6. Jenna Thornton
  - 7. Kayla Thornton
  - 8. Israel Valentin
- D. Approve Janet Sager as a substitute Instructional Assistant, effective May 22, 2019
- E. Approve the resignation of Kristin Anglemyer, cafeteria employee, effective May 3, 2019
- F. Approve Troy Rocco as groundskeeper, at the salary of \$46,010 (as per PAESPA contract), effective July 1, 2019.

G. Approve the removal of the following teachers from our substitute teacher list:

1. Christina Bradley
2. Sarah Fink
3. Ashley Gutzeit
4. Ann Quinn-May
5. Kasi Poherence
6. Linda Vella
7. Abby Ward
8. Ryan Wentz
9. Heather Werner.

H. Approve the removal of the following Instructional Assistants/Secretaries from our substitute list:

1. Kathleen Aurora
2. Billie Jo Moyer

I. Approve Tammy Hoffman as a mentor for Amanda Sechrist.

J. Approve tenure status for the following teachers who have attained 3 years of satisfactory service in the Palmerton Area School District:

1. Kayla Creed
2. Shanna O'Gurek
3. Justin Petersen
4. Laura Thomas, School Nurse

K. Approve the following short-term volunteers for Spring Day, Friday May 31st at Palmerton Area HS:

1. Carlene Andress
2. Marge Beahm
3. Tiffani Christman
4. Jamie Drake
5. Valerie Heimbach
6. Mary Jo King
7. Nicole Lombardi
8. Melissa Martinez
9. April Mujevic
10. Danielle Paules
11. Tammy Recker
12. Sheila Reis
13. Erin Snyder
14. Jenny Serfass

- L. Accept the resignation of Jericho Burger from his position as MS football coach effective immediately.
- M. Accept the resignation of Charles Kistler from the position of Asst. Softball Coach, effective April 26, 2019.
- N. Approve David O'Brien and Lyndsey Heinrich as ½ Asst. Girls' Soccer Coaches for the 2019-2020 School Year at the rate of \$1,331 each.

## **5. OTHER:**

- A. Approve the Agreement for TransPerfect Remote Interpreters Products & Services with CLIU21. (as submitted)
- B. Approve the Interpreting Contract with Anne Koch, as submitted.
- C. Approve the following 2019-2020 handbooks:
  - Parkside Education Center Parent/Student Handbook
  - S.S. Palmer Parent/Student Handbook
  - PAJH Student Handbook
  - Towamensing Parent/Student Handbook
- D. Accept a donation of \$420.96 from Aetna Foundation Inc.
- E. Accept a donation of \$500.00 from American Heart Association to be earmarked for purchasing phys ed equipment for Parkside and SS Palmer Elementary Schools.
- F. Approve the food service contract renewal with Metz Culinary for the 2019-20 school year.
- G. Approve the 2019-20 Central Susquehanna Intermediate Unit Computer Service Rates based on student enrollment at an estimated cost of \$23,000. This provides for the districts fund accounting software, payroll and personnel software, and inventory software.
- H. Approve contract with Youth Services Agency Barn Nature Center in the amount of \$300.00 for a live animal presentation at the high school retroactive to April 25, 2019.
- I. Approve the 2019-20 contract with Shop Specialties Inc for the annual shop machinery maintenance agreement at a cost of \$1,450.00 plus any repair parts required throughout the school year.
- J. Approve the Event Contract with Stroudsmoor for the Class of 2020 prom on May 1, 2020.