

PALMERTON AREA SCHOOL DISTRICT
PALMERTON, PA.
February 19, 2019

BOARD MINUTES

An executive session was held at 6:00 P.M. concerning personnel and legal matters.

The regular meeting of the Palmerton Area School District Board of Directors was held on February 19th, 2019, at 6:37 P.M. in the Conference Room of the Administration Office. President Baumgardt presided.

FLAG SALUTE

ROLL CALL Present: Directors Baumgardt, Fallow, Gildner, Haas, Harry, Paules, Recker, Scherer
Absent: Director Smale

**OTHER
ATTENDANCE**

Scot Engler – Superintendent, Ryan Kish - Business Manager/Board Secretary, Shawn Lochinger - Solicitor

SUPERINTENDENT’S REPORT:

- High School Guidance Counselor Vicki McHugh voted Counselor of the Year by Lehigh Carbon School Counselors Association
- ‘What’s So Cool About Manufacturing’ contest starting, link on districts website

PRESENTATION: CCTI BUDGET

- Carbon Career and Technical Institute’s Administrative Director David Reinbold and Business Administrator Jeffry Deutsch presented and answered questions regarding their 19-20 budget

BUSINESS MANAGER’S REPORT:

- Work continues on the districts 2019-20 Budget
- Governor presented his proposed budget, includes \$166 million more for basic education funding, \$50 million more for special education funding, and \$45 million for school safety and security
- PA Budget supposed to be done by July 1, district budget due prior, making it difficult to budget state revenues

BOARD MEMBER REPORTS:

CCTI Report – Director Fallow

- Gave update on courses and instructors
- Eligible seniors can take half day at CCTI and work half day

PSBA Report – Director Fallow

- PSBA comprehensive plan course. Shared PSBA’s comprehensive plan guidelines and how they relate to Palmerton.

CLIU IU 21 Report – Director Haas

- No meeting held

Library Report – Director Haas

- Lottery tickets available in April
- Upcoming bus trip, more info at Library

OLD BUSINESS:

Director Fallow – Asbestos issue. Noticed vendor was on site. Mr. Engler stated abatements are being done in rooms. Director Fallow questioned asbestos tiles removed from room and training. Mr. Engler stated that he shared with the concerned parent the clean air report and training is provided yearly.

Director Fallow – Asked Mr. Heaney about comprehensive report and updating the program of studies.

Director Haas – Questions about Safe2Say article in Times News and how it’s going. Mr. Engler gave a brief overview of the process.

Director Harry – Asked if all visitors have to sign in when entering building. Mr. Engler stated that everyone should be signing in.

PUBLIC PARTICIPATION:

Jeff Henry – Asked why board is nitpicking over \$11k budget increase for CCTI. The questions aren't justified. Director Harry stated she wanted the budget to be explained.

**CONSENT
AGENDA
APPROVED**

Director Haas moved, seconded by Director Gildner, to approve the attached consent agenda.

Aye Votes: All Directors Present.
Nay Votes: None. Motion Passes.

CONSENT AGENDA

- MINUTES** Approved the minutes from January 22, 2019 meeting
- FINANCIAL REPORTS** Approved the Treasurer's Report and Accounts Payable reports
- TUITION REIMBURSEMENT** Approved the attached tuition reimbursement.
- VOL. BASEBALL COACHES** Approved the following extra-curricular positions for the 2018-2019 school year:
Andrew Reis Volunteer Baseball Coach
Mike Mazepa Volunteer Baseball Coach
- CHANGE IN CUSTODIAL DESIGNATION** Approved the designation of the day-shift custodial position at Towamensing Elementary to a Lead Custodian position, effective immediately.
- TEACHER SUBS** Approved Kathleen Siekonic as a 7-12 substitute teacher, effective February 20, 2019
Approved Kristine George as a K-6 substitute teacher, effective February 20, 2019
- SECRETARY SUB** Approved Erika Katona as a substitute secretary, effective February 20, 2019
- CAFÉ SUB** Approved Victoria Gerard as a cafeteria employee effective February 20, 2019
- IA SUB** Approved Jamie Frockowiak as a substitute Instructional Assistant effective February 20, 2019
- SALARY MOVEMENT** Approved salary movement for the following teachers:
Tiffany Bachart- Bachelors +24 to Masters
Michelle Davis- Bachelors +24 to Masters
- SUB REMOVAL** Approved the removal of Laura Coulson from our teacher substitute list
- FOOTBALL RESIGNATION** Accepted the resignation of Dan Frable from position of Jr High Football Coach, effective February 11, 2019.
- SOCCER RESIGNATION** Accepted the resignation of Craig Wrigglesworth from the position of Head Girls Soccer Coach, effective February 14, 2019.
- CLIU DRIVER ED AGREEMENT** Approved the Student Driver Education Program Agreement with CLIU21, effective July 1, 2019 through June 30, 2020.
- TAX COLLECTOR EXONERATIONS** Exonerated the current tax collectors listed below from the collection of the 2018-2019 school year delinquent per capita taxes effective January 1, 2019.
Maria Smith – Bowmanstown
Nicole Jahelka – Lower Towamensing
Lisa Nemeth – Palmerton
Brenda Drew – Towamensing
- PER CAPIRA EXONERATIONS** Approved the attached per capita tax exoneration lists.
- DELINQUENT TAX COLLECTOR** Appointed Berkheimer Associates, Bangor, PA as the delinquent tax collector of the 2018-2019 school year per capita taxes effective January 1, 2019. (There is no fee assessed to the District for this service; the fees are assessed to the taxpayer.)

2020 PROM Approved Stroudsmoor as the site for the 2020 Prom, held on May 1, 2020.

END OF CONSENT AGENDA

CCTI BUDGET REMOVED FROM TABLE Director Gildner moved, seconded by Director Haas, to take from the table the motion to approve 2019-2020 Proposed Operating Budget for the Carbon Career & Technical Institute, calling for Receipts and Expenditures in the amount of \$8,528,962 for the Fiscal Year July 1, 2019 to June 30, 2020.

Aye Votes: All Directors Present
Nay Votes: None. Motion Carried

CCTI BUDGET APPROVED Director Fallow moved, seconded by Director Haas, to approve 2019-2020 Proposed Operating Budget for the Carbon Career & Technical Institute, calling for Receipts and Expenditures in the amount of \$8,528,962 for the Fiscal Year July 1, 2019 to June 30, 2020.

Aye Votes: Directors Fallow, Gildner, Haas, Harry, Paules, and Recker
Nay Votes: Director Scherer.
Abstentions: Director Baumgardt. Motion Carried

BUDGET TRANSFERS APPROVED Director Scherer moved, seconded by Director Haas, to approve the enclosed budget transfers.

Aye Votes: All Directors Present
Nay Votes: None. Motion Carried

SECOND READING OF POLICIES APPROVED Director Haas moved, seconded by Director Recker, to accept and approve the second reading of the following policies:

- #103 Nondiscrimination/Discriminatory Harassment-Schools & Classroom Practices
- #103.1 Nondiscrimination-Qualified Students with Disabilities
- #104 Nondiscrimination/Discriminatory Harassment-Employment Practices
- #121 Field Trips
- #138 Language Instruction Educational Program for English Learners
- #247 Hazing
- #314.1 HIV Infection
- #610 Purchases Subject to Bid
- #806 Child Abuse

Aye Votes: All Directors Present
Nay Votes: None. Motion Carried

PUBLIC PARTICIPATION:

Doris Zellers – Created a log of when policies were reviewed last. Questioned how often policies are reviewed and why policies from 1999 are still there. Wrote a letter about board, superintendent, and community that she will email to board.

Kelly Beblavy – 5th grade teacher at Towamensing. Students celebrated 100th day of school, and 100th day of school for 5th graders. Students built a mosaic with visiting artist. Minithon had 170 students signed up, 120 attended, and raised \$18,950 and growing.

Jeff Henry – Questioned if Palmerton has a Facebook page and high school newspaper. Believes that the newspaper should be posted on Facebook.

FOR THE GOOD OF THE ORDER:

Director Baumgardt – The hearing scheduled for 2/20 was postponed due to weather. Next hearing scheduled for 2/25. Scheduling dates for March.

Mr. Engler – Department of Health doing a blood draw for residents for lead. Information on district website.

Brittany Zeky – Commented on how great the students took care of the school during thon.

ADJOURNMENT Director Scherer moved, seconded by Director Haas, that the Board of Directors of the Palmerton Area School District adjourn the meeting at 7:57 P.M.

Aye Votes: All Directors Present
Nay Votes: None. Motion Carries

Respectfully submitted,

Ryan P. Kish
Business Manager/Board Secretary