

PALMERTON AREA SCHOOL DISTRICT  
PALMERTON, PA.  
AUGUST 21st, 2018

**BOARD MINUTES**

An executive session was held at 6:00 P.M. concerning personnel and legal matters.

The regular meeting of the Palmerton Area School District Board of Directors was held on Tuesday, August 21, 2018, at 6:30 p.m. in the Conference Room of the Administration Office. President Scherer presided.

FLAG SALUTE

**ROLL CALL**

Present: Directors Gildner, Fallow, Haas, Paules, Recker, Smale, and Scherer  
Absent: Directors Baumgardt, Harry, and Paules

**OTHER  
ATTENDANCE**

Scot Engler - Superintendent, Ryan Kish – Business Manager/Board Secretary, Shawn Lochinger - Solicitor

**SUPERINTENDENT’S REPORT:**

- Booster club track field use
- Class of 1961 bench donation
- Band participating increasing, preview night 8/23 at High School stadium with teams being introduced as well
- Opening day schedule
- Pre-k Counts, received \$225k grant

**BUSINESS MANAGER’S REPORT:**

- Business office closing out year-end financials in anticipation of audit
- Financial audit in September by Gorman and Associates
- Early budget preparations

**BOARD MEMBER REPORTS:**

CCTI Report – Director Fallow

- CCTI exceeded goals – skillsusa, personal finance, precision machining
- Promoting females in welding, males in cosmetology

PSBA Report – Director Fallow

- Will be attending school leadership conference

**APPROVE  
CONSENT  
AGENDA**

Director Gildner moved, seconded by Director Smale, to approve the attached consent agenda.

Aye Votes: All Directors Present.

Nay Votes: None.

Motion Passed.

**CONSENT AGENDA**

**MINUTES**

Meeting minutes:

Approve the minutes from June 19, 2018, July 12, 2018, and August 7, 2018 meetings.

**FINANCIAL  
REPORTS**

Approval of financial reports for district accounts:

Approve the financial reports listed below:

- A. Treasurer’s report
- B. Accounts payable
- C. Budget transfers

**FISCAL**

**SECURITY**

Approve the proposal with the Gilbertson Group for district wide security improvements.

**PERSONNEL:**

**TUITION**

Approve the attached tuition reimbursement.

**RESIGNATION**

Accept the resignation of Jill Ann Figner from her position as part-time ESL teacher, effective August 1, 2018.

**ADVISORS**

Approve the following advisors for the 2018-2019 school year:

Natalie Madeira	Chorus	
Kristin Heller	Environmental Club	
Jodi Kocher	Student Council	(co-advisor)
Stacey Olewine	Student Council	(co-advisor)
Krystle Meglio	Yearbook	

**CHAPERONES**

Approve the following chaperones for the 2018-2019 school year:

Elise Binder	PAMPA Chaperone
Krista Campbell	PAMPA Chaperone
Kelly Connelly	PAMPA Chaperone
Kelli Costenbader	PAMPA Chaperone
Anne Cronk	PAMPA Chaperone
John Cronk	PAMPA Chaperone
Jamie Drake	PAMPA Chaperone
Dawn Ferrante Hart	PAMPA Chaperone
Carly Heist	PAMPA Chaperone
Michele Heydt	PAMPA Chaperone
Jodie Hourt	PAMPA Chaperone
Tom Hourt	PAMPA Chaperone
Larissa Kimmel	PAMPA Chaperone
Matthew Kimmel	PAMPA Chaperone
Lisa Kistler	PAMPA Chaperone
Gretchen Laviolette	PAMPA Chaperone
Charles Laviolette	PAMPA Chaperone
Janine Mack	PAMPA Chaperone
Liz Reif	PAMPA Chaperone
Lisa Snell Kern	PAMPA Chaperone
Lisa Solt	PAMPA Chaperone
Don Szena	PAMPA Chaperone
Marla Szena	PAMPA Chaperone
Neil Umstead	PAMPA Chaperone
April Lyon Whitaker	PAMPA Chaperone

**CURRICULUM  
ADVISORY  
COUNCIL**

Approve the following Towamensing curriculum advisory council for the 2018-2019 school year:

Joyce Paulinho	Grades K and 1	
Lindsay Serfass	Grades 2 and 3	(co-advisor)
Alexandrea Spalding	Grades 2 and 3	(co-advisor)
Susan Deem	Grade 4	
Lisa Ward	Grade 5	
Jaclyn Ivancich	Grade 6	

**ASST. GIRLS'  
SOCCER COACH**

Approve the following Coaches for the 2018-2019 school year:

Lyndsey Heinrich	Asst. Girls' Soccer Coach	\$2,636.00
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**RESIGNATION**

Approve the resignation of Shanna Israel, Reading Specialist, effective August 14, 2018

**TEACHER  
MOVEMENT**

Approve the following column movements:

Carol Andrews from Masters +45 to Masters +60
Tiffany Bachart from Bachelors to Bachelors +24

Dawn Burke from Bachelors +24 to Masters  
Randi Jo Freed from Masters to Masters +15  
Trisha Green from Bachelors +24 to Masters  
Whitney Kern from Masters to Masters +15  
Kyle Poremba from Bachelors +24 to Masters  
Brian Stevko from Bachelors to Bachelors +24  
Sharon Westermann from Masters to Masters +15  
Brittany Zeky from Bachelors to Masters  
William Zeky from Bachelors to Masters  
Ralph Andrews from Masters to Masters +15

**IA SUB**

Approve Amanda Burger as a substitute IA at \$7.25/hour and substitute Secretary at \$8.45/hour, effective September 4, 2018

**PT CAFÉ**

Approve Cassandra Creyer as a PT cafeteria worker at the rate of \$12.68/hour at Towamensing effective August 28, 2018.

**HS BIOLOGY  
TEACHER**

Approve Kyle Poremba as mentor for High School Biology Substitute.

**SUB REMOVAL**

Accept the resignation of Laura Smarr from the Substitute Teacher List.

**SUB TEACHER**

Approve Jacen Nalesnik as a secondary substitute teacher, effective September 4, 2018.

Approve Karen Henry as an elementary substitute teacher, effective September 4, 2018

**END OF CONSENT AGENDA**

**PERSONNEL:**

**RESIGNATION**

Director Smale moved, seconded by Director Gildner, to approve the resignation of Miranda Moyer effective August 20, 2018

Aye Votes: All Directors Present.

Nay Votes: None.

Motion Passed.

**OTHER:**

**HANDBOOKS**

Director Haas moved, seconded by Director Smale, to approve the following 2018-2019 handbooks:

1. Parkside Education Center Parent/Student Handbook
2. S.S. Palmer Parent/Student Handbook
3. PAJH Student Handbook
4. PAJH Faculty Handbook
5. PHS Student Handbook
6. PHS Faculty Handbook
7. Towamensing Parent/Student Handbook

Aye Votes: All Directors Present.

Nay Votes: None.

Motion Passed.

**POLICY #249**

Director Fallow moved, seconded by Director Haas, to table the motion for the Board of Directors to accept the 2nd reading and approve the following Policies:

# 249- Bullying/Cyberbullying

Aye Votes: All Directors Present.

Nay Votes: None.

Motion Tabled.

**MOU – STATE  
POLICE**

Director Gildner moved, seconded by Director Smale, to accept the Memorandum of Understanding between the Palmerton Area School District and the Pennsylvania State Police.

Aye Votes: All Directors Present.

Nay Votes: None.

Motion Passed.

**MOU –  
PALMERTON  
POLICE**

Director Haas moved, seconded by Director Gildner, to accept the Memorandum of Understanding between the Palmerton Area School District and the Palmerton Police.

Aye Votes: All Directors Present.

Nay Votes: None.

Motion Passed.

**PLAY  
AGREEMENT**

Director Haas moved, seconded by Director Fallow, to approve the Dramatists Play Service Inc. Nonprofessional License Agreement for the performance of The Crucible for the license period 11/29/18 through 12/1/18.

Aye Votes: All Directors Present.

Nay Votes: None.

Motion Passed.

**DONATION**

Director Haas moved, seconded by Director Smale, to approve a donation of \$104.00 from Aetna Foundation, Inc

Aye Votes: All Directors Present.

Nay Votes: None.

Motion Passed.

**PUBLIC PARTICIPATION:**

Doris Zellers:

- Questions on approved handbook and credits required to graduate.
- Asked if things are read prior to being approved.

Jacob Klotz

- Transportation issues regarding drop off with Leon George.

Jeff Henry:

- Stated agendas should not be sent out prior to proofreading
- Softball dugouts should be given to students at vo-tech to build
- Asked about status of Husar termination hearing.

**FOR THE GOOD OF THE ORDER:**

Director Haas:

- Spoke regarding upcoming library events
- Questioned if gates are locked on 7<sup>th</sup> street field.

Don Heiney:

- Wants to help out with baseball

Director Fallow:

- Handed out technology use policy during meeting, will discuss in upcoming meetings

Doris Zellers:

- Questioned status of construction.

Lori Nemeth

- Questions about the Junior High drop off plan

**ADJOURNMENT**

Director Gildner moved, seconded by Director Haas, that the Board of Directors of the Palmerton Area School District adjourn the meeting at 7:25 PM.

Aye Votes: All Directors Present

Nay Votes: None.

Motion Carried

Respectfully submitted,

Ryan P. Kish  
Board Secretary