

**PALMERTON AREA SCHOOL DISTRICT  
MEETING OF THE BOARD OF SCHOOL DIRECTORS  
Tuesday, June 19, 2018  
Conference Room  
680 4<sup>th</sup> St., Palmerton, PA 18071**

EXECUTIVE SESSION TONIGHT AT 6:00 P.M. CONCERNING PERSONNEL/LEGAL MATTERS

- 1. CALL TO ORDER: 6:30 PM, PLEDGE OF ALLEGIANCE**
- 2. ROLL CALL:**

Ms. Baumgardt	Ms. Fallow	Mr. Gildner	Ms. Haas	Ms. Harry	Mr. Paules
Ms. Recker	Mr. Scherer	Mr. Smale	Mr. Kish	Att.	Mr. Engler

- 3. SUPERINTENDENT'S REPORT:**
- 4. BUSINESS MANAGER'S REPORT:**
- 5. BOARD MEMBER REPORTS:**
- 6. OLD BUSINESS:**
- 7. PUBLIC PARTICIPATION: (POLICY #903)**

There shall be time available for public participation at the beginning and end of each board meeting. The beginning session is open for agenda items only and the ending session is open for any agenda times or issues relating to school district policies and operations; Informal requests shall be afforded five (5) minutes for presentation. Should the speaker find the five (5) minute time allotment to be insufficient for his/her presentation, a more detailed written presentation shall be an option. Please note that public interruption of the meeting will detract from the Meeting

**8. CONSENT AGENDA:**

Motion for the Board of Directors to approve the attached consent agenda.  
 Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
 Vote: Yes \_\_\_\_\_ No \_\_\_\_\_ Absent \_\_\_\_\_ Abstentions \_\_\_\_\_

**9. FISCAL:**

A. Motion for the Board of Directors to approve the approve the Palmerton Area School District General Operating Budget for the 2018-2019 fiscal year with a real estate tax levy of 57.2793 mills (a 0.5 mill increase over 2017-2018) with budgetary expenditures of \$32,666,021. The board also authorizes, as a part of the General Operating Budget adoption, the Section 679 Per Capita Tax of \$5.00: Act 511 Earned Income Tax of 1.00%; Act 511 Per Capita Tax of \$10.00: Act 511 Realty Transfer Tax of 1.00%; Local Services Tax of \$5.00. The Board reaffirms and reenacts all collection procedures that are applicable to the local service tax, Section 679 and 511 Per Capita tax and Act 511 Earned Income Tax, and Act 511 Realty transfer tax. For informational purposes: Sharing of certain taxes occurs as permitted by law: Per Capita --\$10.00 school district, \$5.00 municipality; Earned Income Tax --.5% school district, .5% municipality; Realty Transfer Tax -- .5% school district, .5% municipality; Local Services Tax --\$5.00 school district, \$47.00 municipality.

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
 Vote: Yes \_\_\_\_\_ No \_\_\_\_\_ Absent \_\_\_\_\_ Abstentions \_\_\_\_\_

**10. PERSONNEL:**

- A. Motion for the Board of Directors to approve Rachel Harry as an Elementary teacher at Bachelors Step 2 (\$46,250), effective August 28, 2018.

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Vote: Yes \_\_\_\_\_ No \_\_\_\_\_ Absent \_\_\_\_\_ Abstentions \_\_\_\_\_

- B. Motion for the Board of Directors to approve Logan Leshner as Assistant Football Coach for the 2018-19 school year with a \$3,996 Stipend.

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Vote: Yes \_\_\_\_\_ No \_\_\_\_\_ Absent \_\_\_\_\_ Abstentions \_\_\_\_\_

- C. Motion for the Board of Directors to approve Bryan Recker as Volunteer Softball coach for the 2018-19 school year.

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Vote: Yes \_\_\_\_\_ No \_\_\_\_\_ Absent \_\_\_\_\_ Abstentions \_\_\_\_\_

**11. INFORMATION ITEMS:** (Enclosures)

- A. Enrollment, May 31, 2018
- B. LCCC Meeting Minutes, May 3, 2018
- C. LCCC President's Desk, June 2018
- D. Avenger, Senior Edition 2018
- E. Board Summary

**12. PUBLIC PARTICIPATION:**

**13. FOR THE GOOD OF THE ORDER:**

**14. ADJOURNMENT:**

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Vote: Yes \_\_\_\_\_ No \_\_\_\_\_ Absent \_\_\_\_\_ Abstentions \_\_\_\_\_

**PASD MEETING SCHEDULE:**

**Workshop Meeting:** Tuesday, August 7, 2018 5:30 PM

**BOE Meeting:** Tuesday, August 21, 2018 6:30 PM

# **PALMERTON AREA SCHOOL DISTRICT**

## **Consent Agenda**

**Tuesday, June 19, 2018**

**1. MEETING MINUTES:** (Enclosure 1)

Approve the minutes from the May 15, 2018 meeting.

**2. APPROVAL OF FINANCIAL REPORTS FOR DISTRICT ACCOUNTS:**

Approve the financial reports listed below:

A. TREASURER'S REPORTS: (Enclosure)

B. ACCOUNTS PAYABLE: (Enclosure)

C. BUDGET TRANSFERS (Enclosure)

**3. FISCAL:**

A. Approve the Superintendent & Business Manager to make and release payments for the remaining June and July accounts payable.

B. Approve all budget transfers for fiscal year ending June 30, 2018 in order to comply with audit requirements. The Board will be provided with an itemized listing of all required budget transfers upon completion of the 2017-2018 audit.

C. Approve the Letter of Agreement between the Carbon-Monroe-Pike Drug and Alcohol commission, Inc. for their Drug and Alcohol Primary Prevention and Sap/Intervention Services for 2018-2019 at a cost not to exceed \$14,000. This provides 2 days of services weekly.

D. Approve the Student Driver Education Program Agreement with CLIU 21, effective July 1, 2018 through June 30, 2019.

E. Approve the Music Theatre International Contract/License Agreement for the performance of Mamma Mia scheduled for April 2019.

F. Approve the 2018-19 workers compensation coverage through CM Regent at an estimated cost of \$124,258.

G. Approve the athletic insurance coverage through Axis Insurance Company for the period of August 6, 2018 to August 5, 2019 at a cost of \$35,706 with primary excess coverage over \$100.

H. Approve voluntary student accident coverage through Axis Insurance Company for the period of August 6, 2018 to August 5, 2019 for a 24-hour wrap around rate of \$75.00, benefits excluding all sports.

I. Approve a 24% increase per member in Stop Loss Coverage for the 2018-19 fiscal year through Great Midwest Insurance Company. The per employee per month charge will be \$165.45 with a maximum per employee deductible set at \$125,000.

- J. Approve the 2018-2019 homestead/farmstead taxable assessment exclusion of \$3,621 and the homestead/farmstead tax exclusion of \$207.38.
- K. Approve resolution #06.19.18 per the Real Estate Tax Universal Installment Payment Plan Resolution, to use the following installment dates for the collection of the 2018 Real Estate Taxes (enclosure).
- L. Grant permission to release the 2018 Tax Duplicates to the respective tax collectors for the fiscal year beginning July 1, 2018.
- M. Approve a donation from the food truck sales at Spring Day from The Sticky Pig LLC in the amount of \$60.00.
- N. Approve the License/Rental Agreement with Theatre World Backdrops for the Drama Club stage performance.

**4. PERSONNEL:**

- A. Approve tuition reimbursement as submitted.
- B. Approve Bob Kern as acting High School Principal for the 2018-2019 school year at the rate of \$450/day
- C. Approve Joshua Smale as Treasurer of the Palmerton Area School Board, effective July 1, 2018 to June 30, 2018, at the rate of \$400.00.
- D. Approve Andrew Remsing as summer program facilitator of the eBridges Course/Credit Recovery Program for students in grades 7-12, at the rate of \$32/hr. Program to run June 25, 2018 to July 12, 2018, Monday through Thursday, two sessions 8:30-12 p.m.
- E. Approve tenure status for the following teachers who have attained 3 years of satisfactory performance ratings with the Palmerton Area School District:
  - Lindsey Heinrich
  - Elizabeth Karb
  - Christopher Kimmel
  - David O'Brien
- F. Approve the following ESY (Extended School Year) staff:
  - Teachers: Shanna Koscinski, Don McGorry, and Marcy Zelinsky, Erin Brown
  - Instructional Aides: Christine King, Valerie VanWhy, and Sabrina Strausberger
  - Nurse: Michelle Bisbing

- Speech: Tammy Hoffman

- G. Approve Susan Dellicker as HS German Teacher at Masters Step 2 (\$47,750), effective August 28, 2018.
- H. Approve Tyler Svetik as Elementary Special Education Teacher at Bachelors Step 2 (\$46,250), effective August 28, 2018.
- I. Approve Amanda Cappella as a HS Special Education Teacher at Masters Step 2 (\$47,750), effective August 28, 2018.
- J. Approve Erin DeWitt as a HS Instructional aide, effective August 28, 2018 at the rate of \$14.91/hour.
- K. Approve Brianna Bush as an Elementary teacher at Bachelors Step 2 (\$46,250), effective August 28, 2018.
- L. Approve Adrienne Pelo as an Elementary teacher at Bachelors+24 Step 2 (\$46,750), effective August 28, 2018.
- M. Approve Kristina Himmelwright as an Elementary teacher at Bachelors Step 2 (\$46,250), effective August 28, 2018.
- N. Approve the following Mentor Teachers:
  - 1. Katie Gilmartin for Tyler Svetik
  - 2. Christine DeLong for Amanda Cappella
  - 3. Jose Elivir for Susan Dellicker
- O. Approve the following summer employees at the rate of \$7.25/hour, 28 hours/week, effective Wednesday, June 20, 2018 and will end on Thursday, August 30, 2018:
  - 1. Egan Bellesfield
  - 2. Madison Finley
  - 3. Lauren Marklet
- P. Approve Ryan Kish to attend the School Board Secretaries conference at Kalahari Resort Poconos August 2-3, 2018.
- Q. Approve Rich Roselli as Head Boys Soccer Coach for the 2018-19 season at a stipend of \$4,014.
- R. Approve Kim Seiler as Varsity Head Field Hockey Coach for the 2018-2019 school year at the stipend of \$4,014.

S. Approve the following coaching positions for the 2018-19 school year:

Matt Guedes	Volunteer Football Coach	
Zach Freed	Volunteer Football Coach	
Tyler Michlik	Asst. Boys Soccer Coach	\$2,636 Stipend
Craig Rosenberger	Volunteer Girls Soccer Coach	
Amy Mertz	Jr. High Cheerleading Advisor	\$1,228 Stipend
Matt Guedes	Volunteer Strength/Conditioning Coach	
Maurice Moore	Asst. Boys Basketball Coach	\$3,996 Stipend
Paul McCrone	Asst. Girls Basketball Coach	\$3,996 Stipend
Bob Hock	Head Softball Coach	\$4,014 Stipend
Rodney Strohl	1/2 Asst. Softball Coach	\$1,318 Stipend
Nikki Boccia	1/2 Asst. Softball Coach	\$1,318 Stipend
Phil Acker	1/2 Asst. Softball Coach	\$1,318 Stipend
Charlie Kistler	1/2 Asst. Softball Coach	\$1,318 Stipend
Tori Gollie	Volunteer Softball Coach	
Brian Taschler	Head Baseball Coach	\$4,014 Stipend
Justin Petersen	Asst. Baseball Coach	\$2,636 Stipend
Kelly Bollinger	Asst. Baseball Coach	\$2,636 Stipend
Mike Netznik	Volunteer Baseball Coach	
Lee Kuntz	Volunteer Baseball Coach	
Steven Serfass	Volunteer Baseball Coach	
Mike Gombert	Head Track Coach	\$4,014 Stipend
Fran Gough	Asst. Track Coach	\$2,636 Stipend
Jim Hay	Asst. Track Coach	\$2,636 Stipend
Wynnie Cseh	Asst. Track Coach	\$2,636 Stipend
Dwight Henninger	Asst. Track Coach	\$2,636 Stipend
Tyrone Lewis	1/2 Asst. Track Coach	\$1,318 Stipend
Kyle Poremba	3/4 MS Track Asst. Coach	\$1,977 Stipend
Randi Freed	3/4 MS Track Asst. Coach	\$1,977 Stipend
Michael Martinez	Volunteer Track Coach	
Austin Cseh	Volunteer Track Coach	
Melissa Martinez	Volunteer Track Coach	
Kerri Jahelka	Volunteer Track Coach	
Zack Svetik	Volunteer Track Coach	
Lauren Michalik	Asst. Field Hockey Coach	\$2,636 Stipend
Sage Terembula	MS Field Hockey Coach	\$2,636 Stipend
Jen Danzeisen	Head Tennis Coach	\$2,414 Stipend

**5. OTHER:**

- A. Accept the status that the members of the senior class of 2018 have completed the graduation requirements set forth by the Pennsylvania Department of Education and the Board of Education of the Palmerton Area School District. (Enclosure)
- B. Approve the facilities contracts for the 2018-2019 school year. (Enclosure)
- C. Accept the 2nd reading of and approve the following policies:
  - #249 - Bullying/Cyber bullying
  - #809 - Food Services