

**Student Information**  
**Dual Enrollment**  
**Online Courses**

The Pennsylvania Dual Enrollment Program allows school districts to partner with eligible post-secondary partners to offer high school juniors and seniors the chance to earn college credit while completing their high school requirements.

Dual enrollment, referred to as “concurrent enrollment” in the School Code, is a locally administered program. Palmerton Area School District (PASD) has entered into a Dual Enrollment partnership with Lehigh Carbon Community College (LCCC).

**A. Am I Eligible?**

You are if you meet **ALL** of the following criteria.

1. You are a high school senior.
2. You are making satisfactory progress toward fulfilling Palmerton Area School District graduation requirements. The school district will determine satisfactory progress based on credits earned and a cumulative GPA of 3.25 or better at the time of your application to the dual enrollment program.
3. You must have received proficient or advanced scores on your Keystone Exams in Literature and/or Algebra I, depending on the courses taken.
4. You demonstrate readiness for college-level classes by meeting course eligibility and pre-requisites as determined by LCCC.
5. You demonstrate acceptable behavior as shown on your disciplinary record. If you have had prior suspensions or are on a level II of the disciplinary code you may not be eligible.
6. You may not be on or have been on in the past year a PASD attendance contract with school administration. You cannot have received a 6-day or beyond attendance letter.

**B. If I don't meet all of the criteria but still think I would do well in a Dual Enrollment program, is there anything I can do?**

If you do not meet the criteria listed under “Am I Eligible?” you may appeal to the Dual enrollment Committee and appropriate building administrator.

**C. What else do I need to know?**

1. You must maintain all applicable eligibility requirements in order to remain in this program.

2. You must maintain a 2.0 GPA at LCCC. Failure to meet the 2.0 GPA at LCCC will render you ineligible from further participation in the program.
3. If you apply and are accepted for dual enrollment, but then do not want to participate, you must formally withdraw from the program by notifying both LCCC and PASD. If the student withdraws from LCCC during the first two weeks of the course, he/she will be placed into a class at PASD. If the student withdraws from LCCC two weeks or more after the beginning of the course, he/she will carry the current grade awarded from LCCC.
4. All courses will be taught by an LCCC professor and consist of college instructional material.

**D. What courses can I take?**

List of LCCC Courses that will be offered.

<b>Course</b>	<b>Course Number</b>	<b>Credits</b>
<b>Introduction to Art</b>	<b>ART 101</b>	<b>3</b>
<b>Astronomy</b>	<b>AST201</b>	<b>3</b>
<b>Introduction to Business Organization</b>	<b>BUS 120</b>	<b>3</b>
<b>Principles of Management</b>	<b>BUS 211</b>	<b>3</b>
<b>Principles of Marketing</b>	<b>BUS 221</b>	<b>3</b>
<b>Introduction to Special Education</b>	<b>EDU 105</b>	<b>3</b>
<b>Cultural Geography</b>	<b>GEO 110</b>	<b>3</b>
<b>World Regional Geography</b>	<b>GEO 115</b>	<b>3</b>
<b>Probability &amp; Statistics</b>	<b>MAT150</b>	<b>3</b>
<b>Finite Mathematics for Business &amp; Social Science</b>	<b>MAT 155</b>	<b>3</b>
<b>Introduction to Music</b>	<b>MUS 101</b>	<b>3</b>
<b>American Popular Music</b>	<b>MUS 107</b>	<b>3</b>
<b>Introduction to Philosophy</b>	<b>PHI 201</b>	<b>3</b>
<b>Introduction to Political Science</b>	<b>PSC 130</b>	<b>3</b>
<b>State and Local Government</b>	<b>PSC 231</b>	<b>3</b>
<b>Introduction to Psychology</b>	<b>PSY 140</b>	<b>3</b>
<b>Comparative Religion</b>	<b>REL 201</b>	<b>3</b>
<b>Introduction to Sociology</b>	<b>SOC 150</b>	<b>3</b>
<b>Modern Social Problems</b>	<b>SOC 151</b>	<b>3</b>

**E. Where and when will the classes be held?**

1. All classes will be held online. At times you may have to report to LCCC to take tests on campus.
2. Classes will be offered during the Fall and Spring semesters. Classes will be offered during the school day. Depending upon the student's schedule, the student may be allowed to leave early or arrive late, replacing block 1 of block 4 with the online course. Students will be required to report in to an assigned teacher to report on progress.

**F. What kind of credit will I get?**

1. You will not be allowed to enroll in more than 12 post-secondary credits through dual enrollment per academic year.
2. In order to successfully complete a course listed in this agreement, you must earn a minimum grade of 2.0.
3. You will receive progress reports in accordance with LCCC policies.
4. LCCC will award post-secondary credit to you when you successfully complete courses identified in this agreement. LCCC will transcript this credit in a manner similar to other students who take a course at LCCC. If you become a dual enrollment student and later become a regularly enrolled student at LCCC following graduation from secondary school, LCCC will recognize those credits and apply them to your degree requirements just as it would for any regularly enrolled post-secondary student who took the courses.
5. The LCCC courses cannot be substituted for any Palmerton High School graduation required courses.
6. Students will earn one (1) high school credit for every three (3) college credits earned.

**G. What are my responsibilities as a dual enrollment student?**

1. You are responsible to check with the guidance department to make sure the course you would like to take will fit into your high school schedule and still meet all of your school district requirements.
2. You are required to complete a LCCC admission application. The application fee is waived. You are also responsible to register through LCCC for the course you would like to take.
3. You may need to take any LCCC required placements tests.
4. You are responsible to purchase any textbooks and/or materials required for the course.
5. As a participating dual enrollment student you must sign a FERPA waiver giving LCCC permission to issue academic reports to high school personnel.
6. College courses will count in scale toward GPA, **but will not be weighted.**

**H. Who will pay for Dual Enrollment classes?**

LCCC will bill you directly.

**I. Are there any college resources available to me as a dual enrollment student?**

1. Counseling: Dual enrolled students are eligible for counseling and advising services from LCCC.
2. Library/Computer Privileges: LCCC will grant School District students taking credit courses full library privileges and computer access.
3. Tutoring

**J. How do I get started?**

Visit your guidance counselor to get started.