

BOARD MINUTES

AN EXECUTIVE SESSION WAS HELD AT 6:00 P.M. TODAY, June 16, 2015 CONCERNING PERSONNEL/LEGAL MATTERS

The regular scheduled meeting of the Palmerton Area School District Board of Directors was held on Tuesday, June 16, 2015, at 6:30 p.m. in the Conference Room of the Administration Office. President Recker presided.

FLAG SALUTE

ROLL CALL

Present: Directors Debski, Gildner, Harry, Myers, Recker, Scherer, Smale, Yeakel and Haas
Absent: None

OTHER ATTENDANCE

Scot Engler - Superintendent, Kimberly Ottinger – Assistant Board Secretary, Matt Sawarynski – Business Manager, Attorney Angela Evans – Solicitor

SUPERINTENDENT’S REPORT:

- Wonderful great school year. Thanked staff, students, parents and community
- Graduation ceremony was excellent
- All head coaches will be returning next year with a few asst. coaches need to be filled

BUSINESS MANAGER’S REPORT:

- Food service audit completed with no findings. Audit very complimentary
- Gorman and associates will be here next week

APPROVED CONSENT AGENDA

Director Haas moved, seconded by Director Smale that the Board of Directors of the Palmerton Area School District approve the following consent agenda.

Aye Votes: All Directors Present
Nay Votes: None. Motion Carried

Consent Agenda

MINUTES

Approve the minutes from the May 19, 2015 meeting.
(attachments on file)

Approve the financial reports listed below:

FINANCIAL REPORTS

- TREASURER’S REPORTS (attachment on file)
- ACCOUNTS PAYABLE (attachment on file)
- BUDGET TRANSFERS (attachment on file)
- GRANTS (attachment on file)

BUDGET TRANSFERS

Approve all budget transfers for fiscal year ending June 30, 2015 in order to comply with audit requirements. The Board will be provided with an itemized listing of all required budget transfers upon completion of the 2014-2015 audit.

PAYMENTS

Authorize the Superintendent & Business Manager to make and release payments for the remaining June Accounts Payable.

TAX EXCLUSIONS

It is recommended that the Board of Directors approve the 2015-2016 homestead/farmstead taxable assessment exclusion of 3,749 and the homestead/farmstead tax exclusion of \$201.72.

RESOLUTION

Be it resolved, that the Board of Directors approve resolution #06.16.15 Per the Real Estate Tax Universal Installment Payment Plan Resolution, to use the following installment dates for the collection of the 2015 Real Estate Taxes (attachment on file)

RELEASE TAX

It is recommended that the Board of Directors grant permission to release the 2015 Tax

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- DUPLICATES** Duplicates to the respective tax collectors for the fiscal year beginning July 1, 2015.
- ATHLETIC INS
COVERAGE** Approve the athletic insurance coverage through Axis Insurance Company for the period of August 14, 2015 to August 14, 2016 at a cost of \$34,706 with primary excess coverage over \$100 (attachment on file)
- BOARD
TREASURER** Appoint Susan Debski as the Board Treasurer, effective July 1, 2015 through June 30, 2016, at the rate of \$400.
- TENURE** Approve tenure for the following teachers who have obtained 3 years of satisfactory ratings with the Palmerton School District:
- Ryan Sharkazy, Jr. High School
 - Ralph Andrews, Jr. High School
 - Trisha Green, Towamensing Elementary School
 - William Zeky, Towamensing Elementary School
 - Brittany Hunsicker, Towamensing Elementary School
 - Suzanne Lynn, Jr. High School
- CURRICULUM
COORDINATORS** Recommendation to approve the following as curriculum coordinators at Parkside/S.S. Palmer for the 2015-2016 school year:
- Holly Sell, K-1
 - Roberta Yeager, Grades 2- 3
 - Meghan Barclay, Grade 4
 - Deanna Iles, Grade 5
 - Monique Hofford, Grade 6
- Recommendation to approve the following as curriculum coordinators at Towamensing Elementary for the 2015-2016 school year:
- Joyce Paulinho, grades K-1
 - Susan Warakowski, grades 2-3
 - Susan Deem, grade 4
 - Kathryn McKeon, grade 5
 - Jaclyn Ivancich, grade 6
- Recommendation to approve the following as curriculum coordinators at the Jr. High School for the 2015-2016 school year:
- Patricia Boyd, Co-Chair, English/Language Arts
 - Kevin Kolodziejski, Co-Chair, English/Language Arts
 - Kim Seiler, Social Studies
 - Kathy Englert, Math/Science
 - Whitney Kern, Secondary Specialists
- Recommendation to approve the following as curriculum coordinators at the Sr. High School for the 2015-2016 school year:
- Bonnie Tavella, Co-Chair, English
 - Anna Corby, Co-Chair, English
 - Michael Gombert, Co-Chair, Social Studies
 - Paul McArdle, Co-Chair, Social Studies
 - Pamela Wuest, Math
 - John Hrebik, Science
 - Thomas Smelas, Business
 - Jose Elvir, Foreign Language
 - Carol Andrews, Health/Physical Education
- RESIGNATIONS** Accept the resignation of Jenna Haydt from the summer position effective immediately.
- Accept the resignation of Bethany Rowland as a Sixth Grade Teacher at S.S. Palmer Elementary School, effective June 11, 2015.
- SUMMER
EMPLOYEES** Approve the following summer employees at the rate of \$7.25/hour, 28 hours/week, effective June 15, 2015 through August 20, 2015:
- Chris LaBar-Hoffman
- TUITON RE -** Approve the attached tuition reimbursements.

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IMBURSEMENT

Accept the status that the members of the senior Class of 2015 have completed the graduation requirements set forth by the Pennsylvania Department of Education and the Board of Education of the Palmerton Area School District. (attachment on file)

CLASS OF 2015

Approve the affiliation agreement for Clinical Practice Internship and use of a facility as an athletic training internship site with East Stroudsburg University. (attachment on file)

CLINICAL PRACTICE INTERNSHIP

Motion to retroactively dissolve the Michael Graver Scholarship at the request of the family. Remaining funds of \$2,308.24 to be distributed at the May 28, 2015 ceremony.

SCHOLARSHIP CHANGES

Approve the Athletic Training Honor Code.

ATHLETIC HONOR CODE

Approve the 2015-2016 Athletic Handbook.

ATHLETIC HANDBOOK

Approve the attached summer reading list for High School English Department. (attachment on file)

SUMMER READING LIST

Accept the donation of books for the High School Library. (attachment on file)

DONATION

Approve the contract with Shop Specialties Inc for shop machinery maintenance for the 2015-16 school year at a cost of \$1400.00 plus any repair parts required throughout the school year.

CONTRACT

Approve voluntary student accident coverage through Axis Insurance Company for the period of August 14, 2015 to August 14, 2016 for a 24-hour wrap around rate of \$75.00, benefits excluding all sports.

STUDENT ACCIDENT COVERAGE

Approve the 2015-16 Athletic Ticket Prices & Season Pass Prices as listed on the attached schedule (attachment on file)

TICKET PRICES

It is recommended that the Board of Directors approve the following bonding amounts for the 2015-2016 fiscal year:

BONDING AMOUNTS

- Board President \$250,000
- Board Vice President \$250,000
- Board Secretary \$250,000
- Superintendent \$ 25,000
- Business Manager \$ 25,000
- Employee Blanket Bond \$ 35,000
- Board Treasurer \$ 20,000

It is recommended that the Board of Directors approve the 2015-16 agreement with Central Susquehanna Intermediate Unit 16 for computer services at a rate based on student enrollment and an estimated cost of \$29,000.

COMPUTER SERVICES AGREEMENT

End of Consent Agenda

FINAL 2015-2016 BUDGET APPROVED

Director Debski moved, seconded by Director Scherer that the Board of Directors of Palmerton Area School District approve the Palmerton Area School District General Operating Budget for the 2015-2016 fiscal year with a real estate tax levy of 53.80750 mills (a 1.36 mill increase over 2014-2015) with budgetary expenditures of \$30,387,081. The board also authorizes, as a part of the General Operating Budget adoption, the Section 679 Per Capita Tax of \$5.00; Act 511 Earned Income Tax of 1.00%; Act 511 Per Capita Tax of \$10.00; Act 511 Realty Transfer Tax of 1.00%; Local Services Tax of \$5.00. The Board reaffirms and reenacts all collection procedures that are applicable to the local service tax, Section 679 and 511 Per Capita tax and Act 511 Earned Income Tax, and Act 511 Realty transfer tax. For informational purposes: Sharing of certain taxes occurs as permitted by law: Per Capita --\$10.00 school district, \$5.00 municipality; Earned Income Tax --.5% school district, .5% municipality; Realty Transfer Tax -- .5% school district, .5% municipality; Local Services Tax --\$5.00 school district, \$47.00 municipality.

Aye Votes: Directors Smale, Harry, Haas, Yeakel, Recker, Debski, Gildner and Scherer.
Nay Votes: Director Myers. None. Motion Carried

**2015-2016
WORKERS'
COMPENSATION
COVERAGE
APPROVED**

Director Yeakel moved, seconded by Director Haas that the Board of Directors of the Palmerton Area School District approve the 2015-2016 workers' compensation coverage through Highmark insurance Group at an estimated cost of \$99,523. The premium is based upon total payroll and will be reconciled upon completion of the 2015-2016 fiscal year.

Aye Votes: All Directors Present.
Nay Votes: None. Motion Carried

**EMPLOYMENT
OF SPECIAL ED
DIRECTOR
APPROVED**

Director Gildner moved, seconded by Director Smale that the Board of Directors of the Palmerton Area School District approve Suzanne Rentschler as Director of Special Education at the salary of \$86,500, effective July 1, 2015.

Aye Votes: All Directors Present.
Nay Votes: None. Motion Carried

**MAINTENANCE
EMPLOYEE
APPROVED**

Director Haas moved, seconded by Director Scherer that the Board of Directors of Palmerton Area School District approve Trahn Thompson as full-time maintenance employee at Step 3 of PAESPA contract, \$47,594, effective July 1, 2015

Aye Votes: All Directors Present
Nay Votes: None. Motion Carried

**ESY TEACHER
APPROVED**

Director Yeakel moved, seconded by Director Smale that the Board of Directors of Palmerton Area School District approve Daniele Bowman as ESY Teacher at the rate of \$30/hour, as needed, for July and August 2015.

Aye Votes: All Directors Present
Nay Votes: None. Motion Carried

**FACILITIES
CONTRACTS
APPROVED**

Director Yeakel moved, seconded by Director Gildner that the Board of Directors of Palmerton Area School District approve the facilities contracts for the 2015-2016 school year. (attachment on file)

Aye Votes: All Directors Present
Nay Votes: None. Motion Carried

INFORMATIONAL ITEMS: (attachments on file)

- Enrollment, May 31, 2015
- CLIU Board Minutes, April 20, 2015
- LCCC President's Desk, June 2015
- LCCC Minutes, May 7, 2015
- Avenger, Senior Edition, Class of 2015
- Board Summary

PUBLIC PARTICIPATION:

Mr. Charles Laviolette

- Updated Board regarding summer reading program at the Library. The book chain continue again this summer. There will also be an art camp run at Library. The Library will also host a golf outing again this year.

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FOR THE GOOD OF THE ORDER:

Director Gildner saw pictures of the seniors using a slip and slide and everyone seemed to be enjoying themselves. Started as a senior prank, but turned into a lot of fun with Principal Husar joining in.

Director Haas commented on the speakers at graduation and how they thanked the community for being part of the school career.

Director Scherer moved, seconded by Director Gildner that the Board of Directors of the Palmerton Area School District adjourn the meeting at 6:48 PM.

ADJOURNMENT

Aye Votes: All Directors Present

Nay Votes: None. Motion Carried

Respectfully submitted,

Kimberly Ottinger
Assistant Board Secretary