

PALMERTON AREA SCHOOL DISTRICT
PALMERTON, PA.
November 18, 2014

BOARD MINUTES

AN EXECUTIVE SESSION WAS HELD AT 6:00 P.M. NOVEMBER 18, 2014
CONCERNING PERSONNEL/LEGAL MATTERS

The regular scheduled meeting of the Palmerton Area School District Board of Directors was held on Tuesday, November 18, 2014, at 6:45 p.m. in the Conference Room of the Administration Office. President Recker presided.

FLAG SALUTE

Present: Directors Debski, Gildner, Haas, Harry, Myers, Recker, Scherer, and Smale
Absent: Director Yeakel

ROLL CALL

**OTHER
ATTENDANCE**

Scot Engler - Superintendent, Deb Scheckler – Board Secretary, Matt Sawarynski – Business Manager, Attorney John Audi – Solicitor

SUPERINTENDENT’S REPORT:

- Palmerton has campaign for fair funding on website
- Thank Homer Foundation for donation for after school program at elementary schools through DiVinci Program
- Thanks for National Honor Society meeting the needs in the community

STUDENT REPORT:

- Student Council had spirit week and dance
- Senior class participated in craft fair and is holding red out event
- Palmerton Against Animal Cruelty club - animal pictures and lollipop fundraiser
- FBLA - 82 students testing, regional tests in December
- NHS - 9 new members. Helped with Charlie Brown Nursery and homework help at Library
- Band - Concert on December 11th, marched in Halloween and Veterans Day parades
- Stage Crew setup Veterans’ Day program and concerts. Purchased some railings for the choral risers
- Drama Club getting ready for “It’s a Wonderful Life” Play
- Scholastic Scrimmage
- Nov 20th Chorus. December 5th play

BUSINESS MANAGER’S REPORT:

- Toured district last week
- Met auditor – Bill Gorman
- Will attend tax committee meetings
- Henry Saluski meeting - regarding bonds

PUBLIC PARTICIPATION:

Mr. George Ashman

- Question regarding subject taught by Mr. Stefanek

**APPROVED
CONSENT
AGENDA**

Director Myers moved, seconded by Director Haas that the Board of Directors of the Palmerton Area School District approve the following consent agenda.

Aye Votes: All Directors Present
Nay Votes: None. Motion Carried

Consent Agenda

- MINUTES** Approve the minutes from the October 21, 2014 meeting (attachment on file)
- FINANCIAL REPORTS** Approve the financial reports listed below: (attachments on file)
- TREASURER’S REPORTS:
 - ACCOUNTS PAYABLE:
 - BUDGET TRANSFERS:
 - GRANTS:
- SUBSTITUTE TEACHERS** Approve the following day-to-day substitute teachers:
- Jill Ann Figner
 - Megan Wagner
 - Melissa Frederickson
 - Laura Coulson
- Approve Elizabeth Hilaire as a long term substitute at the rate of \$38,319 prorated Bachelors Step1 through the end of the second marking period.
- Approve Michelle Lawrence as a short term sub from December 2, 2014 through January 30, 2015 at the rate of \$120/day.
- Approve Bronwyn Green as a short term sub from December 2, 2014 through December 15, 2014 at the rate of \$120/day.
- Approve Jessica Peifly as a short term sub anticipated from December 11, 2014 through December 23, 2014 at the rate of pay of \$120/day.
- Approve Alexis Lloyd as a short term substitute anticipated December 11, 2014 through December 23, 2014 at the rate of pay of \$120.00.
- CURRICULAR POSITION** Approve Rick Petersen as Jr High Wrestling Coach for the 2014-2015 school year.
- CCTC REP** Appoint Matthew Sawarynski as the new Carbon County Tax Collection Commission Representative for Palmerton Area School District.
- SUBSTITUTE REMOVAL** Remove Judith Hall from the substitute list as per her request.
- CONFERENCE** Approve Dan Heaney to attend the SAS Institute Conference December 7, 2014 through December 9, 2014 at Hershey at the cost to the District of \$407.08
- AFTERSCHOOL PROGRAM** Approve the following for the After School Program, December 2, 2014 through March 30, 2015 for approximately 3 hours a week at \$29/hour.
- Tricia Wampole
 - Pam Andrews
 - Kaitlyn Andrews
 - Marcy Zelinsky
 - Kelly Ruddick
 - Lynn Sutton
 - Kathryn McKeon
 - Stacey Olewine
 - Sue Deam
 - William Zeky (Sub)
- TUITION RE - IMBURSEMENTS** Approve tuition reimbursements (attachments on file)
- DONATIONS** Approve the donation of The Tree Cat by Jackie McFadden to the SS Palmer Elementary Library, donated by her cousin Nancy Rausch
- Accept the donation of \$100.00 from the Towamensing P.T.O., Inc. to the PHS National Honor Society Activity Club for babysitting services for meetings.

Accept the donation of books from the 2014/2015 S.S. Palmer/Parkside PTO to the Parkside Education Center Library. (attachment on file)

Accept the donation of funds from the SS Palmer PTO to the SS Palmer Yearbook Activity Club in the amount of \$945.00 to purchase yearbooks for the 6th grade class effective 10/30/14.

**BUS TRIP
CONTRACT**

Approve the Perkiomen Tours & Travel Bus Transportation Service Contract for the JH National Honor Society field trip to Oriole Park & Camden Yards on May 13, 2015.

End of Consent Agenda

**FUND BALANCE
DESIGNATIONS
APPROVED**

Director Debski moved, seconded by Director Smale that the Board of Directors of the Palmerton Area School District approve the following designations in accordance with fund balance policy #620 as of July 1, 2014:

- Committed Fund Balance - \$4,581,116 (purposes: future – Transportation/Educational costs, special education increases, retirement increases, PPACA mandates, compensated absences, charter school enrollment increases, Career & Technical enrollment increases)
- Assigned Fund Balance - \$671,389 (Balance 14-15 budget and tax appeals)

Aye Votes: All Directors Present

Nay Votes: None. Motion Carried

**TRANSFER
FUNDS
APPROVED**

Director Scherer moved, seconded by Director Myers that the Board of Directors of the Palmerton Area School District approve the transfer from the General Fund (10) of \$3,000,000 to the Capital Reserve Fund (32) per Municipal Code, Section 1431

Aye Votes: All Directors Present

Nay Votes: None. Motion Carried

**HVAC
FEASIBILITY
STUDY
APPROVED**

Director Haas moved, seconded by Director Myers that the Board of Directors of the Palmerton Area School District approve the HVAC feasibility study by Barry Isett & Associates for the fee of \$7,400.00.

Aye Votes: All Directors Present

Nay Votes: None. Motion Carried

**DISMISSAL
CHARGES
APPROVED**

Director Myers moved, seconded by Director Smale that the Board of Directors of the Palmerton Area School District approve the notice of dismissal charges for Michael Stefanek.

Aye Votes: All Directors Present

Nay Votes: None. Motion Carried

**EXTRA-
CURRICULAR
APPROVED**

Director Smale moved, seconded by Director Haas that the Board of Directors of the Palmerton Area School District approve Adrienne Allen as Volunteer Swimming Coach for the 2014-2015 school year.

Aye Votes: All Directors Present

Nay Votes: None. Motion Carried

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**SUBMIT DRAFT
OF COMPREHEN-
SIVE PLAN TO
PDE
APPROVED**

Director Debski moved, seconded by Director Haas that the Board of Directors of the Palmerton Area School District, on the recommendation of the Superintendent, approves to submit the final draft of the Comprehensive Plan to the Pennsylvania Department of Education prior to November 30, 2014.

Aye Votes: All Directors Present
Nay Votes: None. Motion Carried

INFORMATION ITEMS: (attachments on file)

- Enrollment October 31, 2014
- LCCC October 2, 2014 Board Minutes
- LCCC President's Desk, November 2014
- CLIU21 September 15, 2014 Meeting Minutes
- CCTI News From the Director, October 23, 2014
- Avenger, October 24, 2014
- Board Summary

PUBLIC PARTICIPATION:

Mason Allen & Savannah Mickel

- Drama Club formally invited the Board to the play. December 4th, 5th, 6th.

Mr. George Ashman

- Suggested the Drama club distribute posters

ADJOURNMENT

Director Scherer moved, seconded by Director Haas that the Board of Directors of the Palmerton Area School District adjourn the meeting at 7:10 PM.

Aye Votes: All Directors Present
Nay Votes: None. Motion Carried

Respectfully submitted,

Deborah A. Scheckler
Board Secretary