

**BOARD MINUTES**

AN EXECUTIVE SESSION WAS HELD AT 6:00 P.M. TODAY, OCTOBER 18, 2016 AND AT 7:30 PM CONCERNING PERSONNEL/LEGAL MATTERS

The regular scheduled meeting of the Palmerton Area School District Board of Directors was held on Tuesday, September 20, 2016, at 6:37 p.m. in the Conference Room of the Administration Office. President Recker presided.

FLAG SALUTE

**ROLL CALL**

Present: Directors Recker, Haas, Debski, Myers, Scherer, Gildner, Harry, Smale and Yeakel  
Absent: None

**OTHER ATTENDANCE**

Scot Engler - Superintendent, Deb Scheckler – Board Secretary, Attorney Angie Evans – Solicitor, Ryan Kish – Business Manager

SUPERINTENDENT’S REPORT:

- School Performance Profile Scores are released and the District is pleased
- Five Guest Teachers are on the agenda and this should help with the vacancies

STUDENT REPORT: Jesse Ruch

- Student Council held Homecoming activities during the week of Sept 19<sup>th</sup>
- Class of 2020 chose officers
- Class of 2019 has Krispy Kreme fundraiser
- Art Club Elected officers and designed photo backdrops for the Homecoming dance
- Class of 2017 discussed Homecoming dance and planning future fundraising activities
- FBLA has 91 members, the highest count ever. Having a New York bus trip fundraiser on December 3<sup>rd</sup>
- NHS have been babysitting at the elementary schools and will begin tutoring at the Palmerton Library. Induction in November
- Marching Band is having a good season. Participating in parades. Welcomed the annual district-wide pep band with 22 elementary and one junior high members
- PAAC will be holding their annual pet costume photo contest, will also be selling lollipops to benefit the local pets in need
- Scholastic Scrimmage participation is up this year and will be competing in December
- Leo Club is selling Gertrude Hawk candy with profits donated to the Palmerton Library
- Sports include the Boys’ Soccer team currently in 7<sup>th</sup> seed for the district playoffs, the Girls’ Soccer team is currently on the outside looking in for the District playoffs. Field Hockey is in the district playoffs with a chance to make the league tournament Football team is on their way to finish with a .500 record if they win their next two games
- Academics- the school performance profile is in with a score of 84.5, which is a solid increase over last year. This will be celebrated with a school breakfast in the near future.

BUSINESS MANAGER’S REPORT:

- Working on the 2017-2018 District Budget

**CONSENT AGENDA APPROVED**

Director Gildner moved, seconded by Director Smale that the Board of Directors of the Palmerton Area School District approve the following consent agenda.

Aye Votes: All Directors Present  
Nay Votes: None. Motion Carried

## Consent Agenda

**MINUTES** Approve the minutes from the September 20, 2016 meeting.  
(attachment on file)

**FINANCIAL REPORTS** Approve the financial reports listed below:

- TREASURER’S REPORTS (attachment on file)
- ACCOUNTS PAYABLE (attachment on file)
- BUDGET TRANSFERS
- GRANTS (attachment on file)

**AGREEMENTS** Approve the Puppet Rental Agreement with Music Theatre International.

Approve the agreement with James R. Schwab for behavioral invention and counseling at the rate of \$100/hour as needed.

**SUBSTITUTES** Approve the following Substitutes:

Brianna McMichael	Guest Teacher
Matthew Allen	Guest Teacher
Cheryl Hummer	Guest Teacher
Melanie DeVore	Guest Teacher
April Mujevic	Guest Teacher
Melissa Bonser	Substitute Nurse
Emily Aicher	Substitute Teacher
Elizabeth Campbell	Sub. Secretary & Sub. Instructional Aide

**CO-CURRICULAR POSITIONS** Approve the following advisor positions at Palmer/Parkside Elementary Schools for the 2016-2017 school year:

Carole Burkhardt	Elementary Chorus Advisor	Stipend pending contract negotiations
Lynn Sutton	Environmental Club Advisor	Stipend pending contract negotiations
Roberta Yeager	Sixth Sense Co-Advisor	Stipend pending contract negotiations
Kaitlyn Andrews	Sixth Sense Co-Advisor	Stipend pending contract negotiations
Pamela Andrews	Yearbook Advisor	Stipend pending contract negotiations

Approve the following advisor positions at Towamensing Elementary School for the 2016-2017 school year:

Kristen Heller	Environmental Club Advisor	Stipend pending contract negotiations
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**RESIGNATION** Accept the resignation of Jeff Minnich from the position as Head Track Coach effective September 27, 2016.

Accept the resignation of Tammy Muniz from the position as Assistant Girls’ Basketball Coach effective October 5, 2016.

Approve the following extracurricular positions for the 2016-2017 school year:

<b>EXTRA-CURRICULAR POSITIONS</b>	Jeff Minnich	Volunteer Track Coach	Volunteer
	Ashley Andrews	Asst. Girls’ Basketball Coach	Stipend pending contract negotiations
	Landon Small	Volunteer Boys Basketball Coach	Volunteer
	Steve Quinn	Volunteer Boys Basketball Coach	Volunteer

September 20, 2016

- TRANSFER** Approve the transfer of Amy Kline from instructional assistant Towamensing life skills classroom to instructional assistant (learning support), effective October 3, 2016.
- NEW EMPLOYEE** Approve Tricia Keiper as an instructional assistant in the Life Skills classroom at Towamensing effective at the rate of \$14.05/hour for up to 29.5/hours per week, effective October 3, 2016.
- AFTER SCHOOL PROGRAM** Approve the following for the After School Program, October 17, 2016 through March 30, 2017 for approximately 3 hours a week for instruction in reading and/or math in grades 3, 4, 5 & 6.
- |                 |                    |
|-----------------|--------------------|
| Lynn Sutton     | Susan Deem         |
| Pam Andrews     | Brittany Hunsicker |
| Marcy Zelinsky  | Kathryn McKeon     |
| Shana O’Gurek   | Kelly Ruddick      |
| Kaitlyn Andrews | Susan Warakomski   |
|                 | William Zeky       |
|                 | Jodi Kocher        |

**TUITION RE - IMBURSEMENT** Approve the attached tuition reimbursement

**SECOND READING AND APPROVAL OF POLICIES** Accept the second reading of and accept the following policies:

- Policy 207 – Confidentiality
- Policy 626 - Federal Fiscal Compliance
- Policy 626.1 – Travel Reimbursement – Federal Programs
- Policy 827 – Conflict of Interest

**DUAL ENROLLMENT AGREEMENT** Approve the Dual Enrollment Agreement for the 2016-2017 school year with LCCC. (attachment on file)

### **End of Consent Agenda**

**BAYADA CONTRACT APPROVED** Director Smale moved, seconded by Director Myers that the Board of Directors of the Palmerton Area School approved the contract with Bayada Home Health Care, Inc. for school nursing services, retroactive to September 26, 2016 through June 30, 2017. (attachment on file)

Aye Votes: All Directors Present.  
Nay Votes: None. Motion Carried

**RESOLUTION APPROVED** Director Scherer moved, seconded by Director Myers that the Board of Directors of the Palmerton Area School approve the resolution incurring nonelectoral debt to be evidenced by general obligation bonds in the maximum aggregate principal amount of twelve million dollars (\$12,000,000), to construct additions and improvements to the Junior High School and Senior High School buildings and, to the extent of any remaining funds, other capital projects, and pay related costs; accepting a bond purchase agreement; setting forth the parameters, substantial form of, and conditions to, issuing the bonds; pledging the full faith, credit and taxing power of this school district to secure the bonds; providing for redemption and retirement of the refunded bonds; appointing a paying agent and sinking fund depository; and approving related documents and actions, proceeds not to exceed ten million dollars (\$10,000,000). (attachment on file)

Aye Votes: All Directors Present.  
Nay Votes: None. Motion Carried

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**ACCEPT  
DONATION**

Director Myers moved, seconded by Director Smale that the Board of Directors of the Palmerton Area School accept the restricted donation in the amount of \$80,000 from the Elizabeth Bray Trust to be used exclusively for the S.S. Palmer Library.

Aye Votes: All Directors Present.

Nay Votes: None. Motion Carried

**INFORMATION ITEMS:** (attachments on file)

- Enrollment, September 30, 2016
- LCCC Board Minutes , September 1, 2016
- LCCC President's Desk, October 2016
- Board Summary

**PUBLIC PARTICIPATION:**

Ms. Audrey Larvey

- Congratulated the high school teachers and Paula Husar for an amazing school performance profile of 84.5%

Ms. Josann Harry

- Congratulated all the elementary and Jr High Teachers since they also have a part in achieving this score increase

Ms. Amy Morgan

- Shared good things going on in our schools including scarecrow contest Bomber Pride Day, Red Ribbon week, after school programs, pumpkin contest, High school celebrated Bosses Day. Miranda Allen received a grant to do an outside bench project
- Students doing great in Keystone score
- 110 days since the last contract expires

**FOR THE GOOD OF THE ORDER:**

Director Recker

- SS Palmer/ Parkside and Jr High participated in the Halloween parade.

Director Scherer

- The Building Project has grown over five million dollars

**ADJOURNMENT**

Director Scherer moved, seconded by Director Harry that the Board of Directors of the Palmerton Area School District adjourn the meeting at 7:16 PM

Aye Votes: All Directors Present

Nay Votes: None. Motion Carried

Respectfully submitted,

Deborah A. Scheckler  
Board Secretary