

PALMERTON AREA SCHOOL DISTRICT
PALMERTON, PA.
August 15, 2017

BOARD MINUTES

AN EXECUTIVE SESSION WAS HELD AT 6:00 P.M., AUGUST 15, 2017 CONCERNING PERSONNEL/LEGAL MATTERS

The regular scheduled meeting of the Palmerton Area School District Board of Directors was held on Tuesday, August 15, 2017, at 6:30 p.m. in the Conference Room of the Administration Office. Vice President Recker presided.

FLAG SALUTE

ROLL CALL

Present: Directors Recker, Debski, Gildner, Haas, Harry, Smale, Scherer and Yeakel
Absent: Director Myers

OTHER ATTENDANCE

Scot Engler - Superintendent, Deb Scheckler – Board Secretary, Attorney John Audi – Solicitor, Ryan Kish – Business Manager

SUPERINTENDENT’S REPORT:

- SHINE – trying to add another class
- Track color
- Mr. Faenza working with PPL to restore electricity to Palmer
- Parking Lot-Working on getting ready for the first day
- Opening Day is approaching and we are getting ready

BUSINESS MANAGER’S REPORT:

- No state budget. August subsidy payments expected, but not yet received. Future subsidy payments without budget are unknown at this time.
- Gorman and Associates will be here in September for annual audit.
- District scheduled for Administrative review of food services by state. On site review in November.

PHS WORLD LANGUAGE PLAN – Paula Husar

- Foreign language consideration at the High School
- Is German the best language to offer the students
- Language Department discussions
- Chinese offered over the last two years through LCCC, started two years ago
- Offering German I in first semester and German II second semester
- Foreign Language Dept feels the District should stick with German and Spanish
- German teacher can teach both German and Spanish
- Can look into piloting other languages through LCCC
- Would like to survey and see what the interest would be

PUBLIC PARTICIPATION:

Kathy Fallow

- Shared concerns about the World Language plan
- Promoted keeping German program
- Colleges preferred three years of a language

Audrey Larvey

- Questioned Mrs. Husar about previous years’ numbers in German
Makeup of Carbon County is German

Director Recker explained that Director Myers resigned and PSBA was contacted. Motion was placed on the agenda tonight and Board Policy was checked. The Board chose to appoint a new member. Mr. Earl Paules was asked and will take the vacant seat. September 5th will be a special meeting and he will take his place on the Board.

Board Thanked Mr. Paules

August 15, 2017

**DIRECTOR'S
RESIGNATION
ACCEPTED**

Director Harry moved, seconded by Director Debski that the Board of Directors accept the resignation of Clarence Myers III from the Palmerton Area School Board, effective immediately.

Aye Votes: Directors Debski, Harry, Recker, Smale, Yeakel, Haas, and Scherer
Nay Votes: Director Gildner. Motion Carried

**CONSENT
AGENDA
APPROVED**

Director Smale moved, seconded by Director Scherer that the Board of Directors of the Palmerton Area School District approve the following consent agenda.

Aye Votes: All Directors Present
Nay Votes: None. Motion Carried

Consent Agenda

MINUTES

Approve the minutes from the June 20, 2017 and the August 1, 2017 meetings.

Approve the financial reports listed below: (attachments on file)

**FINANCIAL
REPORTS**

TREASURER'S REPORTS:
ACCOUNTS PAYABLE:
BUDGET TRANSFERS

POSTAGE METER

It is recommended that the Board of Directors approve the contract with Postage Pros Plus for the rental of a mail machine beginning August 25th, 2017 and ending October 25th, 2022 at the price of 158.70 per month.

AGREEMENT

Approve agreement with Blue Mountain Resort (Tuthill Corp) for the October 3, 2017 Cross Country Track Meet

**CO-
CURRICULUM
COORDINATORS**

Recommendation to approve the following as co-curriculum coordinators at Towamensing Elementary for the 2017-2018 school year:

- Lindsay Serfass, grade 2-3
- Alexandra Spalding, grade 2-3

ADVISORS

Approve the following advisors for the 2017-2018 school year:

- Lyndsey Heinrich Art Club Co-Advisor
- Miranda Allen Art Club Co-Advisor
- Vicki McHugh Aavidum Co-Advisor
- Dawn Burke Aavidum Co-Advisor
- Robert Falkenstein Avenger Advisor
- Thomas Heinick Band Advisor Concert
- David Kellerman Chess Club Advisor
- Craig Borland Class of 2018 – Senior Class Advisor
- Michael Gombert Class of 2019 – Junior Class Advisor
- Jeana Baumgardt Class of 2020 – Sophomore Class Co-Advisor
- Travis Fink Class of 2020 – Sophomore Class Co-Advisor
- Robert Falkenstein Class of 2021 – Freshman Class Advisor
- Brent Harris Drama Club Advisor
- David Kellerman Environmental Club Advisor
- Jennifer Danzeisen FBLA Co-Advisor
- Kerry Palumbo FBLA Co-Advisor
- Jose Elvir International Travelers' Club Advisor
- Jeana Baumgardt LEO Club Co-Advisor
- Travis Fink LEO Club Co-Advisor
- Whitney Kern Library Book Club Advisor
- Jennifer Danzeisen Mock Trial Advisor
- Alex Knoll National Honor Society Advisor
- Bonnie Tavella Oratory Advisor

August 15, 2017

- Miranda Allen PAAC Advisor
- Alex Knoll Scholastic Scrimmage Advisor
- David Kellerman Souled Out Club Advisor
- Brent Harris Stage Maintenance Advisor
- Jeana Baumgardt Student Council Co-Advisor
- Joshua Nenscel Student Council Co-Advisor
- Robert Falkenstein Video Club Advisor
- Robert Falkenstein Yearbook Advisor
- Elise Binder PAMPA Chaperone
- Krista Campbell PAMPA Chaperone
- Kelli Costenbader PAMPA Chaperone
- Anne Cronk PAMPA Chaperone
- John Cronk PAMPA Chaperone
- Jamie Drake PAMPA Chaperone
- Frank Hall PAMPA Chaperone
- Teresa Hall PAMPA Chaperone
- Marcia Heinick PAMPA Chaperone
- Carly Heist PAMPA Chaperone
- Michele Heydt PAMPA Chaperone
- Jodie Hourt PAMPA Chaperone
- Tom Hourt PAMPA Chaperone
- Larissa Kimmel PAMPA Chaperone
- Matthew Kimmel PAMPA Chaperone
- Lisa Kistler PAMPA Chaperone
- Gretchen Laviolette PAMPA Chaperone
- Charles Laviolette PAMPA Chaperone
- Janine Mack PAMPA Chaperone
- Chrissy Rehatchek PAMPA Chaperone
- Liz Reif PAMPA Chaperone
- Don Szena PAMPA Chaperone
- Lisa Snell Kern PAMPA Chaperone
- Marla Szena PAMPA Chaperone
- Michele Nesfeder PAMPA Chaperone

**TUITION RE-
IMBURSEMENTS**

Approve the attached tuition reimbursement. (attachment on file)

TRANSFERS

Approve the following transfers for the 2017-2018 school year:

Susan Warakomski	from 3 rd grade to 4 th grade	at Towa
Jacob Zurn	from 4 th grade to 5 th grade	at Towa
Jessica Silfies	from Reading Specialist at Palmer to Kindergarten	at Parkside
Kurtisha Berger	as cashier	High School Café
Rosanne Saylor	moved to	Towamensing Café Cashier

RESIGNATION

Accept the resignation of Trevor Sherman from his position as Co-Assistant Boys' Soccer Coach effective immediately.

Approve the following Co-curricular positions for the 2017-2018 school year:

**CO-CURRICULAR
POSITIONS**

Melissa Martinez	Volunteer Cross Country Coach	Volunteer
Richard Roselli	Full Asst Boys' Soccer Coach	Salary pending contract negots
Tara Frantz	Assistant Field Hockey Coach	Salary pending contract negots
Kerry Jahelka	MS Cross Country Coach	Salary pending contract negots

MENTORS

Approve the following mentors for the 2017-2018 school year:

- Suzanne Lynn for Jennifer Denaro
- Ralph Andrews for Melissa Hoffman
- Ryan Heller for Bronwyn Cseh
- Tricia Wampole for Jessica Silfies

August 15, 2017

RESIGNATIONS Accept the resignation of Margaret Versuk from her position as an employee of the Café staff effective July 31, 2017.

Accept the resignation of Tricia Keiper from her position as an Instructional Assistant at Towamensing, effective August 7, 2017.

Accept the resignation of Erik Tracy from his position as a Special Ed Teacher at PHS, effective immediately.

SUBSTITUTES Approve Heather Reabold as an Elementary IA substitute and an Elementary Secretary substitute.

POLICY APPROVAL Accept the 2nd reading and approve the following Policies:

- #203.1- Communicable Diseases and Immunization
- #209- Health Examinations
- #210- Administration of Medications/Emergency Care
- #246- Student Wellness

HANDBOOKS Approve the following 2017-2018 handbooks:

- Parkside Education Center Parent/Student Handbook
- S.S. Palmer Parent/Student Handbook
- PAJH Student Handbook
- PAJH Faculty Handbook
- PHS Student Handbook
- PHS Faculty Handbook
- Towamensing Parent/Student Handbook
- Coaches Handbook

AGREEMENT Approve the Discovery Streaming Agreement with CLIU 21 for the 2017-2018 school year at the cost of \$ 1,565.20. (attachment on file)

ATHLETIC TICKET PRICES Approve the 2017-2018 Athletic Ticket Prices & Season Pass Prices as listed on the attached schedule (attachment on file)

CURRICULUM Approve the following curriculum

- Mathematics 7-12
- Science K-6
- Science 7-8
- Natural Science
- Social Studies K-6
- English 9-12
- Creative Writing

End of Consent Agenda

COPIER LEASE AGREEMENT APPROVED Director Haas moved, seconded by Director Smale that the Board of Directors retroactively approve a five year copier lease agreement with Xerox – Complete Document Solutions beginning August 18, 2017 and ending August 18, 2022 at the price of \$4,983.78 per month.

Aye Votes: All Directors Present
Nay Votes: None. Motion Carried

BHA AGREEMENT APPROVED Director Gildner moved, seconded by Director Haas that the Board of Directors approve the contract between Behavioral Health Associates and the Palmerton Area School District effective for the 2017-2018 school year. (attachment on file)

Aye Votes: Directors Gildner, Debski, Harry, Smale, Yeakel, Haas, and Scherer.
Nay Votes: None. Abstentions: Director Recker Motion Carried

August 15, 2017

**IT INTERN
APPROVED**

Director Scherer moved, seconded by Director Smale that the Board of Directors approve the following IT Intern from McCann Business School:

- Brandon Hall with Dan Heaney, Directory of Technology

Aye Votes: All Directors Present

Nay Votes: None. Motion Carried

**APPROVE CO-
CURRICULAR
POSITION**

Director Haas moved, seconded by Director Scherer that the Board of Directors approve the following Co-curricular positions for the 2017-2018 school year:

- Keyla Saez Asst Girls' Soccer Coach Salary pending contract negots.

Aye Votes: All Directors Present

Nay Votes: None. Motion Carried

INFORMATIONAL ITEMS: (attachments on file)

- LCCC Board Meeting Minutes , July 7, 2017
- LCCC President's Desk Newsletter, August 2017
- Board Summary

PUBLIC PARTICIPATION:

Michelle Gordon

- Question on construction and the district starting on time

George Ashman

- Question about the tracking of graduates performance at colleges

Patrick Hillanbrand

- Marketing specialist intern might work for the District.

Chuck Laviolette

- Library events in Sept and October
- Computer classes
- Book sale
- Mini golf event
- Quilt show
- Lottery Tickets
- Thanked the District for the contribution to the Library

Jeff Henry

- Questioned if the public can use the new track
- Use of the Delaware softball field availability for Booster Club.
- Questioned if Chinese was college credit class

Kathy Fallow

- How soon should the Board Meeting minutes be posted; Director Scherer - Can only be posted after they are approved.
- Looked at the District Comprehensive Plan – Why not updated; Mr. Engler - This was completed and approved
- Questions about the website and broken links; Mr. Engler - Dan will take care of that tomorrow

Holly Sell

- Festival is coming – crepes available through PTO

Brandon Mazepa

- Questions about a supposed incident with Mr. Engler
- Questioned the Board about looking out for the welfare of the student body
- Why the board voted why the way did – Charles likes the job the Superintendent does

August 15, 2017

FOR THE GOOD OF THE ORDER:

Director Harry

- Approached by the booster club to get a plaque and have a dedication for Gino Roberts at the seventh street field

Director Scherer moved, seconded by Director Debski that the Board of Directors of the Palme Area School District adjourn the meeting at 8:19 PM.

ADJOURNMENT

Aye Votes: All Directors Present

Nay Votes: None. Motion Carried

Respectfully submitted,

Deborah A. Scheckler
Board Secretary