

PALMERTON AREA SCHOOL DISTRICT  
PALMERTON, PA.  
November 21, 2017

**BOARD MINUTES**

AN EXECUTIVE SESSION WAS HELD AT 6:00 P.M., ON NOVEMBER 21, 2017  
CONCERNING PERSONNEL/LEGAL MATTERS

The regular scheduled meeting of the Palmerton Area School District Board of Directors was held on Tuesday, November 21, 2017, at 6:30 p.m. in the Conference Room of the Administration Office. President Scherer presided.

FLAG SALUTE

**ROLL CALL**

Present: Directors Recker, Paules, Harry, Haas, Debski, Smale, Scherer and Yeakel  
Absent: Director Gildner

**OTHER  
ATTENDANCE**

Scot Engler - Superintendent, Deb Scheckler – Board Secretary, Attorney John Audi – Solicitor, Ryan Kish – Business Manager

**SUPERINTENDENT’S REPORT:**

- LCCC alternate site for the Donley Center at no additional cost to the districts. Resolution will follow at the December or January meeting.
- Recognized Susan Debski and Darlene Yeakel for their years of service as Board Directors by presenting each of them with a plaque.

**BUSINESS MANAGER’S REPORT:**

- PDE audited Towamensing and the High School Cafeterias. Auditor wrote in assessment that the staff did a great job.
- Thanked Food Service Clerk, Adrienne Meckes and Director Jaime Porter, and cafeteria staff in all of the buildings for the great job they did during the audit and continue to do during the school year.

**APPROVED  
CONSENT  
AGENDA**

Director Haas moved, seconded by Director Smale that the Board of Directors of the Palmerton Area School District approve the following consent agenda.

Aye Votes: All Directors Present  
Nay Votes: None. Motion Carried

**Consent Agenda**

**MINUTES**

**MEETING MINUTES:**

Approve the minutes from the October 24, 2017 meeting.

**FINANCIAL  
REPORTS**

**APPROVAL OF FINANCIAL REPORTS FOR DISTRICT ACCOUNTS:**

Approve the financial reports listed below:

TREASURER’S REPORTS:

ACCOUNTS PAYABLE:

BUDGET TRANSFERS

**TUITION RE-  
IMBURSEMENT**

**PERSONNEL:**

Approve the attached tuition reimbursement.

**CO-CURRICULAR  
POSITIONS**

Approve the following Co-curricular positions for the 2017-2018 school year:

Bruce Bubser	Volunteer Swim Coach
Mike Netznik	Volunteer Baseball Coach
Amy Morgan	Volunteer Girls’ Basketball Coach
Jaclyn Ivancich	Sixth Sense Advisor Stipend pending Contract Approval
Monique Hofford	Sixth Sense Advisor Stipend pending Contract Approval

**TENURE**

Approve tenure for Brian Stevko.

**RESIGNATIONS**

Approve the resignation of Sharon George as a Substitute Café Worker effective immediately.

Approve the resignation of Bryna Witkowski, HS Guidance Counselor, effective January 12, 2018.

Approve the resignation of Kurtisha Berger as a part-time cafeteria employee, effective

November 7, 2017.

**PT CAFÉ  
EMPLOYEE**

Approve Wendy Wagner as a part-time, four hour café employee at the High School, Effective November 28, 2017.

**SUB CUSTODIAN  
EMPLOYEE**

Approve Heather Vogel as a substitute Custodian at an hourly rate of \$8.50, effective November 22, 2017.

**REMOVE FROM  
SUB LIST**

Remove Mary Hyson from the substitute list at her request.

**APPROVE  
GUIDANCE  
COUNSELOR**

Approve Raquel Esposito as the HS Guidance Counselor at Masters Step 2, \$46,864.00, effective January 8, 2018.

**OTHER:**

Accept the second readings of and approve the following policies:

**SECOND  
READING AND  
APPROVAL OF  
POLICIES**

1. #204 Student Attendance
2. #251 Homeless Students
3. #353 Employee Assistance Program

**POLICIES**

Approve the attached parent policies required for federal programs compliance.

**AGREEMENT  
CHANGE ORDERS**

Retroactively approve the East Coast Touring Company Agreement for the transportation to NY on April 18, 2018. Deposit paid on 10/19/17.

**DONATION**

Accept a \$1,000.00 donation to the Drama Club Activity Fund from the Palmerton Drama Club Parents Association.

**CONTRACT**

Approve the Dutch Apple Dinner Theatre Group Ticket Contract for Madagascar on April 28, 2018 for the Drama Club.

**End of Consent Agenda**

**APPROVE  
CHANGE ORDER**

Director Haas moved, seconded by Director Smale for the Board of Directors of the Palmerton Area School District to approve Change Order Number 001, Penn Builders, Inc., Project #1043615.004. The contract sum will be increased by this change order in the amount of \$20,462.06.

Aye Votes: All Directors Present  
Nay Votes: None. Motion Carried

**APPROVE  
AGREEMENT  
FOR LEGAL  
SERVICES**

Director Haas moved, seconded by Director Harry for the Board of Directors of the Palmerton Area School District to approve the agreement with Attorney Robert Yurchak for legal services.

Aye Votes: All Directors Present  
Nay Votes: None. Motion Carried

**INFORMATION ITEMS:** (attachments on file)

- Enrollment, October 31, 2017
- LCCC Board Meeting Minutes , October 5, 2017
- LCCC President’s Desk Newsletter, November 2017
- Avenger, October 27, 2017 issue
- Board Summary

**PUBLIC PARTICIPATION:**

Mr. Earl Paules

- Spoke in favor of the Board’s contract proposal to the teachers.

Mrs. Kathy Fallow

- School Performance scores the highest in Carbon County.

November 21, 2017

- Congratulated the HS students, teachers and principal.
- Thanked the board for their service.

Mr. Jeff Henry

- Also doesn't agree with the teachers on their contract but feels they are doing a good job.

Mrs. Amanda Zellers

- Had questions on the contract negotiations.

Mrs. Doris Zellers

- Questions on the negotiation process.
- Questioned what the community can do to help negotiations.

Attorney John Audi

- The negotiation process can go on forever. It resets every year.
- This Board respects the teachers and everything they do.
- The negotiation processes is with the union.

#### **ADJOURNMENT**

Director Haas moved, seconded by Director Smale that the Board of Directors of the Palmerton Area School District adjourn the meeting at 7:10 PM.

Aye Votes: All Directors Present

Nay Votes: None. Motion Carried

Respectfully submitted,

Deborah A. Scheckler  
Board Secretary

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