

PALMERTON AREA SCHOOL DISTRICT
PALMERTON, PA.
January 22, 2019

BOARD MINUTES

An executive session was held at 6:00 P.M. concerning personnel and legal matters.

The regular meeting of the Palmerton Area School District Board of Directors was held on January 22nd, 2019, at 6:30 P.M. in the Conference Room of the Administration Office. President Baumgardt presided.

FLAG SALUTE

ROLL CALL Present: Directors Baumgardt, Fallow, Gildner, Haas, Paules, Recker, Scherer, and Smale
Absent: Director Harry

**OTHER
ATTENDANCE**

Scot Engler – Superintendent, Ryan Kish - Business Manager/Board Secretary, Shawn Lochinger - Solicitor

SUPERINTENDENT’S REPORT:

- Explained the DEP agreement on the agenda regarding an air monitoring station on district property, no cost to district

STAFF REPORT: JEANA BAUMGARDT

- Mitchel Hourt – 2019 Pennsylvania Music Educators Association District 10 Band
- Towamensing visiting artist, writing project, bring stuffed annual spirit day
- Palmer/Parkside giving tree, DaVinci Center
- Junior High Bomber pride dodge ball tournament
- High School video club ‘The Office’ video for talent show, Mini-thon

BUSINESS MANAGER’S REPORT:

- PSERS Rates increasing 2.6% for the 2019-2020 school year
- Federal government shutdown not impacting federal subsidies, but could impact federal funding for child nutrition programs if extended beyond March
- Gretchen Laviolette was announced and presented the board with a plaque as a thank you for their support with the band program

BOARD MEMBER REPORTS:

CCTI Report – Director Fallow

- JOC spoke with school police officer – how students at risk will be identified
- February is career and technical education month

PSBA Report – Director Fallow

- Attended school director training, board culture, effective governance
- Safe2say program overview.

CLIU IU 21Report – Director Haas

- No meeting due to holiday

Library Report – Director Haas

- Shared events that are happening at library. Lottery tickets available.

OLD BUSINESS:

Director Baumgardt:

- Asked for update on Schooldude software. Mr. Engler stated that it was up and running.
- Pre-K Counts Update. Mr. Engler stated that the program is going well.

Director Fallow:

- Technology at meetings. Mr. Heaney looking into options.

CONSENT AGENDA APPROVED Director Scherer moved, seconded by Director Smale, to approve the attached consent agenda.

Aye Votes: All Directors Present.
Nay Votes: None. Motion Passes.

CONSENT AGENDA

MINUTES Approved the minutes from November 28, 2018 and December 4, 2018 meetings

FINANCIAL REPORTS Approved the financial reports listed below:
A. Treasurer's Report
B. Accounts Payable

TUITION REIMBURSEMENT Approved the attached tuition reimbursement

18-19 EXTRA-CURRICULAR Approved the following extra-curricular positions for the 2018-2019 school year:

Julia Dougherty	Volunteer Swimming Coach.	
Jared Mooney	Volunteer Wrestling Coach	
Matt Kosciolk	¾ MS Asst. Track Coach	\$1977
Randi Freed	Volunteer Track Coach	
Steven Semmel	Volunteer Track Coach	

19-20 EXTRA-CURRICULAR Approved the following extra-curricular positions for the 2019-2020 school year:

Chris Walkowiak	Head Football Coach.	\$6165
Austin Cseh	Asst. Football Coach	\$4036
Mike Falcone	Asst. Football Coach	\$4036
Dan Frable	2/3 Salary Asst. Football Coach	\$2690.67
Jericho Burger	1/3 Salary Asst. Football Coach	\$1345.33
Matt Guedes	Volunteer Football Coach	
Rich Roselli	Head Boys Soccer Coach	\$4054
Tyler Michlik	Asst Boys Soccer Coach	\$2662
Pat Frank	Head Field Hockey Coach	\$4054
Lauren Michalik	Asst. Field Hockey Coach	\$2662
Alex Knoll	½ Salary Golf Coach	\$1219
Mike Brennan	½ Salary Golf Coach	\$1219
Craig Wrigglesworth	Head Girls Soccer Coach	\$4054
Lyndsey Heinrich	Asst Girls Soccer Coach	\$2662
Marsha Thomas	Head Volleyball Coach	\$4054
Kerry Jahelka	Volunteer Strength/Conditioning Coach	
Matt Guedes	Volunteer Strength/Conditioning Coach	

CAFÉ SUB Approved Colleen Bollinger as a Substitute Cafeteria employee, effective January 23, 2019

SALARY MOVEMENT Approved salary movement for Jacob Zurn from Bachelors to Bachelors+24

RETIREMENTS Approved the retirement of Robert Brown, custodian, effective June 30, 2019

Approved the retirement of Dianne Smelas, HS Guidance Secretary, effective November 22, 2019

LONG-TERM SUB Approved Meagan Wentz as a Long-Term Substitute teacher, effective October 1, 2018

MENTORS Approved Kathryn McKeon as a mentor for Adrian Bumbulsky

Approved Tanya Hess as a ½ year mentor for Jean Chukoskie.

CAFÉ RESIGNATION Accepted the resignation of Joseph Tobia, cafeteria employee, effective January 8, 2019.

CAFÉ TERMINATION Approved the termination of Josie Sterling, cafeteria employee, effective immediately.

REMOVED FROM SUB LIST Removed the following from the sub list:
Jackie Kinsella
Jessica Gildner
Elizabeth Esrang
Jessica Peifly

DONATIONS Accepted the donation of \$500 worth of golf supplies (3 golf bags, 3 sets of clubs, and other supplies) from Penelope and Tyler Price.

Accepted the donation of \$9,000 from the Bowmanstown Rod and Gun Club.

CCTCC DELEGATE Reappointed Ryan Kish as delegate to the Carbon County Tax Collection Committee (CCTCC).

END OF CONSENT AGENDA

CCTI BUDGET TABLED Director Scherer moved, seconded by Director Smale, to table the 2019-2020 Proposed Operating Budget for the Carbon Career & Technical Institute, calling for Receipts and Expenditures in the amount of \$8,528,962 for the Fiscal Year July 1, 2019 to June 30, 2020.

Aye Votes: Directors Fallow, Gildner, Haas, Paules, Recker, Scherer, and Smale

Nay Votes: None

Abstentions: Director Baumgardt. Motion Tabled

CHANGE ORDER APPROVED Director Haas moved, seconded by Director Gildner, to approve Change Order Number 003, Myco Mechanical. The contract sum will be increased by this change order in the amount of \$17,130.48

Aye Votes: Directors Fallow, Gildner, Haas, Paules, Recker, Scherer, and Smale

Nay Votes: Directors Gildner and Paules. Motion Carried

CHANGE ORDER FAILED Director Haas moved, seconded by Director Scherer, to approve Change Order Number 004, Myco Mechanical. The contract sum will be increased by this change order in the amount of \$7,267.30.

Aye Votes: Directors Baumgardt, Recker, and Scherer

Nay Votes: Directors Fallow, Gildner, Haas, Paules, and Smale. Motion Fails

CHANGE ORDER TABLED Director Scherer moved, seconded by Director Recker, to table Change Order Number 005, Myco Mechanical. The contract sum will be increased by this change order in the amount of \$23,476.16.

Aye Votes: All Directors Present

Nay Votes: None. Motion Tabled

LCCC BUDGET APPROVED Director Scherer moved, seconded by Director Recker, to approve the 2019-2020 Lehigh Carbon Community College Operating Budget of \$41,858,590 and Capital Budget of \$11,716,302. This includes a provision that total budgeted expenditures can be exceeded to the extent that Total Revenue is exceeded.

Aye Votes: All Directors Present

Nay Votes: None. Motion Carried

SINGLE AUDIT ACCEPTED Director Haas moved, seconded by Director Recker, to accept the Single Audit Report dated June 30, 2018 as presented by Gorman & Associates, P.C

Aye Votes: All Directors Present

Nay Votes: None. Motion Carried

CLIU #21 BUDGET APPROVED Director Scherer moved, seconded by Director Smale, to approve the 2019-2020 General Operating Budget of the Carbon Lehigh Intermediate United #21 in the amount of \$3,104,595 for the fiscal year July 1, 2019 to June 30, 2020.

Aye Votes: All Directors Present

Nay Votes: None. Motion Carried

BUDGET TRANSFERS APPROVED Director Recker moved, seconded by Director Haas, to approve enclosure #4, Budgetary Transfer Listing.

Aye Votes: All Directors Present

Nay Votes: None. Motion Carried

**ASST
FOOTBALL
COACHES
APPROVED**

Director Recker moved, seconded by Director Haas, to approve the following extra-curricular positions for the 2019-2020 school year:

Fred Leshner	Asst. Football Coach	\$4036
Logan Leshner	Asst. Football Coach	\$4036

Aye Votes: Directors Baumgardt, Fallow, Gildner, Haas, Paules, Recker, and Smale
Nay Votes: None
Abstentions: Director Scherer. Motion Carried

**FIRST READING
OF POLICIES
APPROVED**

Director Haas moved, seconded by Director Smale, to accept the first reading of the following policies:

- #103 Nondiscrimination/Discriminatory Harassment-Schools & Classroom Practices
- #103.1 Nondiscrimination-Qualified Students with Disabilities
- #104 Nondiscrimination/Discriminatory Harassment-Employment Practices
- #121 Field Trips
- #138 Language Instruction Educational Program for English Learners
- #247 Hazing
- #314.1 HIV Infection
- #610 Purchases Subject to Bid
- #806 Child Abuse

Aye Votes: All Directors Present
Nay Votes: None. Motion Carried

**CCAVTS
APPOINTMENT
APPROVED**

Director Smale moved, seconded by Director Recker, to appoint Darlene Yeakel as a member of the Carbon County Area Vocation Technical School (CCAVTS) Authority for 5 years. (January 2019 through January 2024).

Aye Votes: All Directors Present
Nay Votes: None. Motion Carried

**CONTRACT
APPROVED**

Director Haas moved, seconded by Director Recker, to approve, retroactive, the Kit's Interactive Theatre Contract for two performances on January 9, 2019 for Towamensing Elementary School.

Aye Votes: All Directors Present
Nay Votes: None. Motion Carried

**DEP
AGREEMENT
APPROVED**

Director Scherer moved, seconded by Director Recker, to approve the attached agreement between the Department of Environmental Protection and the Palmerton Area School District.

Aye Votes: All Directors Present
Nay Votes: None. Motion Carried

PUBLIC PARTICIPATION:

Doris Zellers – Questioned where the money for change orders and Assistant Coaches comes from.

Jeff Henry – Commented about taking away MLK day. No mention of the day in school. Questioned days off from school for snow.

Lauren Kupillas – Expressed concern about asbestos floor tiles moving, being cracked, and ventilation. Mr. Engler responded that there were no health concerns, the materials are non-friable, and the room would not be in use until floors are replaced.

Don Heiney – Stated that the floor tiles in Palmer were cracked.

FOR THE GOOD OF THE ORDER:

Director Baumgardt – Distributed paperwork concerning forming committees. Discussion ensued on individual committees vs. committee of the whole.

ADJOURNMENT Director Gildner moved, seconded by Director Recker, that the Board of Directors of the Palmerton Area School District adjourn the meeting at 8:44 P.M.

Aye Votes: All Directors Present

Nay Votes: None. Motion Carries

Respectfully submitted,

Ryan P. Kish
Business Manager/Board Secretary